

MINUTES
Regular Meeting
December 2, 2015
7:00 p.m.

Present:

Absent:

Reeve: Rodney Wood
Councillors: Pat Garside
Dianne Holt
Robert Jerrard
Dave Leask

Road Superintendent: Lyn Garside
Clerk Treasurer: Valerie Obarymskyj

Moved by Dianne Holt 2015-131

Seconded by Dave Leask

Resolved that we do accept the Agenda as presented. * Carried *

Moved by Robert Jerrard 2015-132

Seconded by Dave Leask

Resolved that we do approve the Minutes of the meeting of November 4, 2015, as presented. *Carried*

Reeve Wood welcomed trustees of Grace United Church who were in attendance to petition the Township to take over ownership of the Grace United Church Cemetery. The request was being made due to an ageing congregation that is finding it difficult to continue the required maintenance. It was also confirmed that the cemetery has served everyone since the 1880's regardless of their church affiliations so should really be considered a public cemetery. The request at this time is intended to allow individuals currently involved with the cemetery to provide information and assistance to the Township during the transition of ownership. Financial information was shared that detailed funds identified for perpetual care. A request was made for Council to approve the transfer in principle so the Cemetery Board could then petition the United Church to allow the change in ownership. Council noted a number of issues it would like to investigate further before giving such approval but agreed that acting in the near future when there are still church members to help would be in everyone's best interest.

Reeve Wood welcomed Jim Waycik, a resident of St. Joseph Township who has offered to carry out the role of Community Emergency Management Coordinator (CEMC) for our municipality. Mr. Waycik has already been appointed as the CEMC for Jocelyn Township and will be meeting with Tarbutt Township later this month to possibly represent it also. Mr. Waycik is now retired but spent his working career as both a fire fighter and fire prevention officer. Despite his background there will still be specific training courses that need to be taken but OFMEM allows a one year period for this to occur when new CEMC appointments are required. Mr. Waycik noted that he understood how self-sufficient rural residents are and how most would be able to fend for themselves quite well in the case of power outages, wind and ice storms, etc. He did address the requirements of the legislation and that his intent was to make sure the municipality is protected from any liability and our residents are educated in how to respond should an emergency occur. Council thanked Mr. Waycik for his willingness to represent our municipality and unanimously passed the following resolution.

Moved by Pat Garside 2015-133

Seconded by Robert Jerrard

Resolved that in accordance with the Emergency Management and Civil Protection Act, we do appoint Jim Waycik as the Community Emergency Management Coordinator (CEMC) for the Township of Hilton and Valerie Obarymskyj as the Alternate. * Carried *

Lyn Garside, Road Superintendent, provided an update to Council on road issues. Beavers continue to be a significant problem in several areas. Both the Road Superintendent and licensed trappers on private lands are working at trying to remove the threat they pose to many roadways. The beaver problem is with us later than usual given the lack of traditional winter weather to date.

Council reviewed a letter from the Village of Hilton Beach advising one of its residents was concerned the snow plow operator was travelling too fast when passing his house as flying gravel had resulted in two broken windows on his front porch. The owner acknowledged the front of his house is very close to the road. The Road Superintendent noted the house is located at the corner of an intersection with a stop sign so it is unlikely speed of the plow truck is the problem.

Moved by Dianne Holt 2015-134

Seconded by Robert Jerrard

Resolved that we do agree to provide winter plowing services for the 2015-2016 plowing season, on a requested or 'as – needed' basis, to be determined by the Road Superintendent, for Red Maple Drive with such services to be provided at an hourly rate of \$125 with a minimum call out rate of \$125. Sanding to be charged extra. *Carried*

The Clerk advised that the Expression of Interest submitted for the Hilton Road Project was unsuccessful and we would not be moving on to the application stage.

Moved by Pat Garside 2015-135

Seconded by Dave Leask

Resolved that we do request Transfield Services to include in its stockpile of winter sand at the local patrol yard 500 M. Tonnes for Hilton Township's 2015/2016 winter requirements. *Carried*

Council reviewed a letter from the Village of Hilton Beach that had recently been addressed by the Hilton Union Fire Board. The Village had decided that the funds raised from the bottle recycling at the landfill will no longer be directed toward the fire department volunteers but instead will be used to fund an improvement fund for the library. Council for the Township noted it had initially agreed to forfeit its share of the recycling proceeds from this bottle drive given the money raised was benefitting the volunteers. Council acknowledged that as the majority of the bottle donations originate from Township residents, a discussion between the Township and Village prior to a decision being made would have been appreciated. The rebate from the balance of the recycling materials will continue to be shared on an approximate 70/30 (Township/Village) basis to correspond with the manner in which the two parties pay for the recycling service. Hilton Township Council members noted that if any residents wanted to continue to support the Fire Department volunteers, they could always make a separate donation to the municipal office and specify it was for use of the volunteers.

Council reviewed the issue of continued use of the old Village office as a training location for the fire volunteers. This matter was addressed at the recent Fire Board meeting where it had been suggested that board members inspect both the current firehall and the old Village office prior to a decision being made to discontinue use. Members of Council that also serve on the Fire Board advised after looking at both venues that if shelving was constructed and plastic containers purchased, the current firehall should be adequate for the department's storage requirements. It also noted that the Township Council Chamber could be used as a classroom training location at no additional cost to taxpayers rather than continue with the current \$2,000 annual rental fee. Council asked that a letter be sent to the Village indicating any Fire Department equipment be removed from the location prior to December 31, 2015 as it would not agree to continued financial support of an unnecessary building.

The monthly review of building inspection costs versus fees collected was addressed and to date, almost \$1,800 in building permit fees have been issued. The wages and mileage for the same period are roughly \$6,000 resulting in a net cost of approximately \$4,000. Council noted such a cost is worth the professional manner in which this service is provided. Acknowledging 2016 will mark ten years Tulloch Engineering has provided building inspection services for our municipality, Council asked that a note of appreciation be sent to Ron Leblanc, Building Inspector, thanking him for his continued proficient and considerate service to all our residents.

Council reviewed our 2016 Ontario Municipal Partnership Fund allocation and noted it had been reduced minimally by \$600. A greater reduction had been anticipated so this will assist us in 2016 when we know tax rates will already be impacted in a negative way due to extraordinary increases to policing costs.

Moved by Pat Garside 2015-136

Seconded by Robert Jerrard

Resolved that we do transfer any surplus or deficit for the year 2015 to the Reserve for Working Fund (a/c 315010) *Carried*

Moved by Dianne Holt 2015-137

Seconded by Dave Leask

Resolved that we do transfer \$1,400 to the Reserve for Physician Recruitment. (a/c 315206) *Carried*

Moved by Robert Jerrard 2015-138

Seconded by Pat Garside

Resolved that we do transfer the proceeds from the sale of shoreroad allowance fronting Lot 25 and Block D of Registered Plan H-597 (Hamilton Drive) to the General Reserve Fund (a/c 335290) *Carried*

Moved by Dianne Holt 2015-139

Seconded by Dave Leask

Resolved that we do transfer any surplus for the year 2015 for the Hilton Union Fire Department Volunteer Fundraising to the Reserve for Volunteer Fundraising. (a/c 315208) *Carried*

Moved by Pat Garside 2015-140

Seconded by Robert Jerrard

Resolved that we do authorize the transfer of \$10,000 to the Roads Equipment Reserve Fund. (a/c 335215) *Carried*

Moved by Pat Garside 2015-141

Seconded by Dave Leask

Resolved that we do authorize the transfer of \$2,000 to the Office Equipment Reserve. (a/c 315205) *Carried*

Moved by Dave Leask 2015-142
Seconded by Robert Jerrard
Resolved that we do transfer any surplus or deficit for the year 2015 for the Hilton Union Fire Department to the Fire Department Working Capital Reserve. (a/c 315210) *Carried*

Moved by Robert Jerrard 2015-143
Seconded by Dianne Holt
Resolved that we do transfer any surplus or deficit for the year 2015 for the Roads Department to the Roads Working Capital Reserve. (a/c 315215) *Carried*

Moved by Robert Jerrard 2015-144
Seconded by Pat Garside
Resolved that we do authorize the transfer of \$10,000 to the Fire Building Reserve Fund and \$10,000 to the Fire Equipment Reserve Fund for the year ending 2015. (a/c 335210) *Carried*

Moved by Dave Leask 2015-145
Seconded by Pat Garside
Resolved that we do authorize the transfer of \$5,000 to the Municipal Building Reserve Fund for the year ending 2015. (a/c 335205) *Carried*

Correspondence was received from Branch 374 of the Royal Canadian Legion reminding everyone that through the combined proceeds of the annual poppy campaign, bingo and special meal events, the Legion serves not only its veterans but also the general community in a variety of ways. The Branch itself offers euchre on Mondays; cribbage on Tuesdays; pool on Wednesdays; Fridays offer “Friday Foods” with entertainment; Teen Game Night on Saturdays. Volunteers form a big part of the success of many of these functions and individuals are encouraged to call 705-246-2494 or email: rclegion374@hotmail.com if you think you could help out – even if it is for one-time events such as the Children’s Christmas Party or Lobsterfest or Maple Syrup Festival.

Correspondence was received from the Trefry Centre detailing its new Meals on Wheels menu, Exercise Class schedule; Day Out program which offers respite for caregivers as well as offers clients opportunities for making new friendships or learning new skills. The Trefry Centre also offers transportation to and from medical appointments; subsidy help with house cleaning, snow removal and yard work; In-Home visiting by telephone or in person and their famous Potluck and Diner’s Club monthly get-together. Residents are encouraged to call Melinda Thomas at 705-246-0036 or visit them on-line at: www.stjosephtownship.com/seniorsdisabled.php

The Sault Area Hospital (SAH) sent a thankyou letter for the Township’s continued support of the SAH Foundation. Thirteen years ago the Township pledged \$37,500 to be paid in \$2,500 annual installments over a period of fifteen years. Donations such as ours have been directed toward the purchase of new equipment including fetal monitors, pacemakers, telestroke tanderg, gastroscope and more.

Moved by Dave Leask 2015-146
Seconded by Dianne Holt
Resolved that we do authorize the payment of Township bills for the month of November 2015 in the amount of \$55,820.23 as per Voucher 11-2015: Administration - \$7,044.36; Algoma District Services Admin - \$21,449.58; Building - \$830.55; Fire - \$5,104.38; Misc (Employee/ Employer Payroll Deductions/Benefits) - \$5,645.64; Policing - \$3,742.00; Roads – \$9,503.72; Sault Area Hospital (Pledge #12 of 15) - \$2,500.00. *Carried*

Moved by Robert Jerrard 2015-147
Seconded by Dianne Holt
Resolved that we do pass By-Law No 1145-15 being a by-law to confirm the proceedings of this meeting.*Carried

Moved by Pat Garside 2015-148
Seconded by Dave Leask
Resolved that we do adjourn at 10:05 p.m., Council to meet again at the Hilton Township Municipal Office at 7:00 p.m. on Wednesday, January 6, 2016 or at the call of the Reeve. *Carried*

Reeve, Rodney Wood

Valerie Obarymskyj, Clerk Treasurer

Dump/Recycling (M and N Road):



‘WINTER’ Hours in Effect from Sept 15/2015 – May 15/2016
Saturday: 10:00 am - 3:00 pm
Sunday: 2:00 pm - 6:00 pm
No Change re Holiday Season

F I R E - 911 for EMERGENCIES



Enjoy the holiday season but be cautious with your Christmas tree. Buy a freshly cut tree and keep the stand full of water at all times. Keep it away from all heat sources and make sure it doesn't block a doorway. Check all decorative lights before placing them on the tree and discard any frayed or damaged lights and cords. *Never* place lighted candles on or near the Christmas tree. When large amounts of needles begin to fall off, it's time to get rid of the tree.



Looking for that special gift for family and friends? What better way to show you care than to give a smoke alarm or fire extinguisher. Fire fighters know that battery-operated smoke alarms are life-savers. Every level of the home should have a smoke alarm.

In fire extinguishers, a multi-purpose dry chemical type is a wise choice. Make sure the fire extinguisher is kept in an accessible place and the owner knows how to use it properly. Every home, boat, camper and trailer should have a fire extinguisher.



Every year in Ontario, the joy of the holiday season is marred by tragic fire deaths. Your fire department urges you take a few life-saving minutes to protect yourself and your family. Test your smoke alarms to make sure they are in good working order and change the batteries, if necessary. Then review your fire escape plan. Do all members of your household know two ways out of every room?

Don't invite disaster to your holiday celebrations.



There is nothing more appealing on a cold winter's night than a blazing fireplace and the warm glow of candles. But open flame can be an invitation to disaster. Your fire department urges you to treat fire with respect. *Never* leave fire unattended. Don't burn wrapping paper or ribbons and always use your fireplace screen. Make sure candles are in a secure holder and place them out of the reach of children.

Don't let fire ruin your holiday celebrations.



Hilton Township Recreation Committee welcomes ALL children to the Hilton Township Office for a Christmas Party on Sunday, December 13th, 2015 from 1:30 pm to 3:00 pm. Crafts, food and a free colour photo of each child with Santa!



*From the Council and Staff
of Hilton Township –
May this joyous season
bring you and your loved ones
Peace, Health and Happiness
Throughout the coming year.*



The Hilton Township Municipal Office will be closed from Tuesday, December 22, 2015 to Friday, January 1, 2016, inclusive.