

MINUTES
Regular Meeting
February 7, 2018
7:00 p.m.

Present:
 Reeve: Rodney Wood
 Councillors: Pat Garside
 Dianne Holt
 Dave Leask
 Robert Jerrard
 Road Superintendent: Lyn Garside
 Clerk Treasurer: Valerie Obarymskyj

Absent:

There were no disclosures of pecuniary interest.

Moved by Robert Jerrard 2018-14
 Seconded by Dianne Holt
 Resolved that we do accept the Agenda as presented. * Carried *

Moved by Pat Garside 2018-15
 Seconded by Robert Jerrard
 Resolved that we do approve the Minutes of the regular meeting of January 10, 2018, as presented. *Carried*

Lyn Garside, Road Superintendent, provided an update on road issues in the Township. Estimated costs to complete the Hamilton Bay Road reconstruction (\$85,000) and Base Line section (\$66,000) were reviewed by Council. While the combined cost of \$151,000 will be offset with \$50,000 in OCIF funding, the proposed work will mean the Township is continuing to improve its road system at the established ceiling of \$100,000 per year. The current year will also require a substantial financial investment in the satellite firehall on W Line, however, much of that cost will be covered by the existing Municipal Building Reserve Fund and General Reserve Fund. At this point the Road Superintendent recommended Council also review proposed legislation regarding mandatory training of fire volunteers before committing to both 2018 road construction and new firehall projects.

Council reviewed documentation from AMO (Association of Municipalities of Ontario) advising that MCSCS (Ministry of Community Safety and Correctional Services) has released draft regulations under the FPPA (Fire Protection and Prevention Act) regarding: 1) Mandatory Certification and Training for Firefighters and 2) Community Risk Assessments by Municipalities. Municipalities have been given until March 11, 2018 to offer comments on the proposed legislation. Currently, every municipality is required to establish a program in the municipality including public education regarding fire safety and prevention, as well as, provide the fire protection services it determines necessary to meet the identified needs and circumstances. A municipality can achieve these requirements by 1) appointing a community fire safety officer or a community fire safety team or 2) establishing a fire department. The draft regulations are the result of an advisory group established by the MCSCS to modernize fire service delivery and enhance firefighter training and professionalism. It was acknowledged that an informal agreement was made around 2012 between MCSCS, OFM (Ontario Fire Marshal) and the OAFC (Ontario Association of Fire Chiefs) that Ontario would use the NFPA (National Fire Protection Association) standards as guidelines for firefighter training. These are the standards that our Fire Department volunteers use as part of their training exercises. The draft legislation is requiring that Mandatory Certification will now be the requirement for each aspect of fire service provided: fire suppression exterior; fire suppression interior attack; pump operations; fire suppression supervision and fire public education. Such certification will be required for those firefighters hired after January 1, 2019. There is the option to grandfather existing firefighters if they can demonstrate they can meet the standard by courses/exams or alternate means. The responsibility for certifying existing firefighters falls under the responsibility of the Fire Chief. It was noted that municipal governments would carry a significant risk of potential liability if adopting this approach. There exists the possibility of provincial funding to address the costs associated with such training, which would extend to paying lost wages due to training requirements; course costs; mileage costs, etc. A bigger concern is the number of individuals that would no longer be willing to step into the role of volunteer firefighter if forced to satisfy all these requirements. Council acknowledged that if the draft regulation does come into force, consideration must be given to providing fire safety education and fire prevention programs only as determining the level of fire services provided remains a local decision.

Council resumed its road discussion and the following resolutions were passed.

Moved by Pat Garside 2018-16
 Seconded by Dianne Holt
 Resolved that we do tender for the following items through the amalgamated tender:
 Calcium Chloride or Magnesium Chloride – 17 Flake Tonne Equivalent
 10 300 mm Plastic Smooth Bore Culverts – 6 metre length
 10 450 mm Plastic Smooth Bore Culverts – 6 metre length
 5 300 mm Couplers; 5 450 mm Couplers
 50 5/8” Carriage Bolts 3 ½” with nuts; 20 5/8” Carriage Bolts 6” with nuts *Carried*

Moved by Dianne Holt 2018-17

Seconded by Dave Leask

Resolved that we do tender for the following items through the amalgamated tender:

1.7 km of Double Surface Treatment (Hamilton Bay Road and Base Line)

600 m of Single Surface Treatment (Base Line) *Carried*

A summary of Contracted Road Services for the Village of Hilton Beach for 2017 was presented. Total costs billed by the Township of Hilton for winter plowing and sanding of Village roads and the M and N Landfill for 2017 was \$7,260.

The Road Superintendent advised that when researching the cost of infloor heating for the proposed satellite firehall, it was apparent it would be more economical to have a conventional floor and propane heaters. Currently, there are plans to move forward with pouring the pad this spring and have the Road Superintendent install the septic system. Council acknowledged it will be important to know prior to such investments the direction the Provincial Government will take with its proposed mandatory fire training certifications.

The Clerk provided a copy of the Statistics Canada report detailing the Consumer Price Index had increased 1.9% from December 2016 to December 2017. In accordance with the Township's remuneration policy, all wage grids were increased accordingly. In addition, the wage grid for Labourer required adjusting so the lower levels now satisfied the new minimum wage requirement of \$14.00/hr. The Clerk recommended the grid be upgraded to take into consideration the provincially mandated \$15.00/hr minimum wage proposed for 2019. The Equipment Operator wage grid was also changed to reflect the established ratio between the two positions.

Moved by Robert Jerrard 2018-18

Seconded by Dave Leask

Resolved that we do give first, second and third and final reading and pass By-Law No. 1208-18 being a by-law respecting remuneration and expenses for members of Council and municipal employees of the Corporation of the Township of Hilton. *Carried*

Moved by Dianne Holt 2018-19

Seconded by Robert Jerrard

Whereas Section 284 of the Municipal Act, 2001, as amended, provides that the Treasurer of a municipality shall in each year provide to the council of the municipality an itemized statement on remuneration and expenses paid in the previous year to council members and local board members and whereby such remuneration is authorized under By-Law No. 1180-17, Council hereby agrees to accept the attached statement as verification of such remuneration paid. *Carried*

The Clerk advised the furnace in the Municipal Office had required servicing and although it was currently working, a replacement part costing over \$800 was recommended. Given the 24 year age of the furnace, Council recommended we obtain quotes for a new unit in the Spring.

Moved by Pat Garside 2018-20

Seconded by Dave Leask

Resolved that we do contribute \$500 to help offset the costs associated with the Ernie Eddy Memorial Children's Ice Fishing Derby held annually at Twin Lakes in Hilton Township. *Carried*

Council reviewed invoices received from the Village of Hilton Beach covering our share of both the landfill operation and recycling for 2017. The Clerk noted that both totals were lower than what was paid in 2016. The rebate from Stewardship Ontario was significantly higher than 2016 with our net cost being \$4,522. Council noted the improvements made to the landfill have made a considerable difference and was pleased to see the reduced cost of \$14,601 for our share. Costs for both services are split between our two municipalities on a household basis.

Moved by Dave Leask 2018-21

Seconded by Robert Jerrard

Resolved that we do contribute \$100 to the Village of Hilton Beach 2018 Family Fun Day celebrations. *Carried*

Moved by Robert Jerrard 2018-22

Seconded by Dave Leask

Resolved that we do authorize the payment of Township bills for the month of January 2018 in the amount of \$32,186.70 as per Voucher 01-2018: Administration - \$10,927.91; Fire - \$2,094.27; Miscellaneous (Employee/Employer Payroll Deductions/Benefits) - \$6,304.89; MPAC (quarterly) - \$4,520.13; Roads - \$8,339.50. *Carried*

Moved by Pat Garside 2018-23

Seconded by Dave Leask

Resolved that we do pass By-Law No 1209-18 being a by-law to confirm the proceedings of this meeting.*Carried

Moved by Dianne Holt

2018-24

Seconded by Robert Jerrard

Resolved that we do adjourn at 10:17 p.m. Council to meet again at the Hilton Township Municipal Office at 7:00 p.m. on Wednesday, March 7, 2018 or at the call of the Reeve. *Carried*

Reeve, Rodney Wood

Valerie Obarymskyj, Clerk Treasurer



***** Building Inspection *****
Kevin Morris – Building Inspector - Call 1-800-797-2997
Email: Kevin.morris@tulloch.ca

**IT IS THE RESPONSIBILITY OF THE OWNER TO OBTAIN A BUILDING PERMIT
IT IS ILLEGAL TO START WORK WITHOUT A PERMIT**



WINTER Hours in Effect from Sept 15/17 – May 15/18
Saturday: 10:00 am - 3:00 pm
Sunday: 12:00 pm - 4:00 pm



Reminder: The INTERIM instalment of this year's property tax bill was mailed February 1, 2018 with a due date of February 28, 2018.
A reminder for those residents that wish to pay their taxes electronically - we have agreements with most banking institutions to enable this. Your customer identification number will be your "Roll Number" that appears on your tax bill.
PLEASE ensure when choosing the "Payee Name" that you select:
HILTON (TOWNSHIP) - TAXES
and not
HILTON BEACH (VILLAGE) - TAXES
Thank you!

Kids Paint Day
Monday, February 19th, 2018
Hilton Beach Community Hall

Cost is Free
Painting from 1:00 to 3:00 pm
Ages 9 to 12, younger ones must be accompanied by an adult.

Space is limited to ten participants.
Please call 705-246-2242 to reserve your seat.
A small snack and beverage will be provided.
Sponsored by the Hilton Beach Recreation Committee.

F I R E - 911 for Emergencies

Emergency Preparedness: Build an Emergency Survival Kit

Your emergency survival kit should have everything you and your family would need to be safe and take care of yourselves for at least three days immediately following an emergency. The following list is broken down into the essentials, items you may need to meet your family's unique needs, and items to have ready in case you have to leave your home.

WHAT TO PUT IN YOUR SURVIVAL KIT

Essentials

- Food (non-perishable and easy-to-prepare items, enough for 3 days) and a manual can opener
- Bottled water (4 litres per person for each day)
- Medication(s)
- Flashlight
- Radio (crank or battery-run)
- Extra batteries
- First-aid kit
- Candles and matches/lighter
- Hand sanitizer or moist towelettes
- Important papers (identification, contact lists, copies of prescriptions, etc.)
- Extra car keys and cash
- Whistle (to attract attention, if needed)
- Zip-lock bag (to keep things dry)
- Garbage bags

Special Considerations

- Items for babies and small children—diapers, formula, bottles, baby food, comfort items
- Prescription medication
- Medical supplies and equipment
- Pet food and supplies; Any other items specific to your family's needs

Extra Supplies for Evacuation

- Clothes, shoes; Sleeping bags or blankets
- Personal items (soap, toothpaste, shampoo, comb, other toiletries)
- Playing cards, travel games, other activities for children

OTHER TIPS

- Pack the contents of your kit in an easy-to-carry bag(s) or a case on wheels.
- Store your kit in a place that is easy to reach, and ensure that everyone in your family knows where it is.
- Your kit does not have to be built overnight. Spread your shopping over a few weeks. Purchase a few items every time you go to the store.
- Your water supply is meant to cover what you would drink as well as what you might need for food preparation, hygiene and dishwashing.
- Check and refresh your kit twice a year—when the clocks shift to/from daylight savings time is a good time. Check all expiry dates and replace food and water with a fresh supply. Check batteries and replace as needed.

Keep your cell phone or mobile device fully charged.