

MINUTES
Regular Meeting
March 5, 2014
7:00 p.m.

Present:

Reeve: Rodney Wood
Councillors: Pat Garside
Dianne Holt
Robert Jerrard

Absent:

Dave Leask

Road Superintendent: Lyn Garside

Clerk Treasurer: Valerie Obarymskyj

There were no disclosures of pecuniary interest.

Moved by Robert Jerrard

2014-32

Seconded by Pat Garside

Resolved that we do accept the Agenda as presented. * Carried *

Reeve Wood welcomed Algoma Power Inc. (API) representatives Peggy Lund, Andrea Mattioli and Dan Richards. Ms. Mattioli discussed API's program for training first responders in terms of how to work safely around downed power lines and emphasized the importance of contacting API immediately. It was suggested that when API holds its annual meeting for area Road Superintendents that electrical safety information could be included in that session. Ms. Lund confirmed that even with the installation of smart meters residents still need to call to report a power outage. In the interest of better customer service there is now only one number to be called to reach API and that is 705-256-3850. The website offering of "My Hydro Eye" was discussed and residents are encouraged to take a look at it to identify the levels of their power usage. API's intent behind encouraging customers to sign up for 'e-billing' is to reduce an expected \$20k to \$30k annual increase in postage which would help to reduce overall costs to customers. Mr Richards advised that API will be replacing approximately 70 poles this year in the Neal Drive/Old Moffat Bay/Big Point Road area. Following the presentation Council asked questions related to the significant cost increase over the recent year. Ms. Lund advised that much of the increased cost is a result of deregulation. The former 'Great Lakes Power' was a fully integrated utility provider and at that time the losses from distribution costs could be offset with the profits from generation. Now, however, the current API is a 'distributor' only and given the huge infrastructure costs related to the large geographical area and limited customer base, the customer bears more of the actual cost with no offsetting reductions. Council was advised that the 10% reduction on our power bills will be removed the end of 2015 and will therefore result in even higher bills for residents. There is also a rate application in progress for 2014 asking for a 3.7% increase to residential rates and a 1% increase to seasonal rates. Reeve Wood thanked the group for taking the time to present the information.

Reeve Wood called the Public Meeting to order at 8:00 p.m. to address Zoning Amendment 2014-01. The owner of the subject property, Mr. Nicholas Higgins was in attendance. The Clerk confirmed that no objections had been received from the residents and agencies notified of the proposed re-zoning to reduce the front lot setback which would allow for the construction of a 'bread bakery' accessory building. The following resolution was passed and the owner advised the rezoning would not be final until the 20 day appeal period had passed following the 'Notices of Passing' being mailed to the required parties. The Clerk advised she would then be able to issue a letter of zoning compliance for the owner.

Moved by Pat Garside

2014-33

Seconded by Robert Jerrard

Resolved that we do give first, second and third and final reading and pass By-Law No. 1097-14 being a by-law to amend Zoning By-law 1025-11 by adding a subsection that allows a Home Industry structure to be built in a location less than 30m (100') from the front lot line on Lot 9 EPT, Lot 10 EPT, Concession W, Township of Hilton. * Carried *

Reeve Wood noted a return to the regular council meeting at 8:05 p.m.

Moved by Dianne Holt

2014-34

Seconded by Robert Jerrard

Resolved that we do approve the Minutes of the meeting of February 5, 2014 as presented. * Carried *

Reeve Wood welcomed Ron and Luella Degazio, residents of Old Moffat Bay Road. Mr. Degazio advised that they were representing 25 residents of Old Moffat Bay Road who had concerns about the proposed entrance at the end of the road which would provide access to Part of Lot 12, Con X and Y. Old Moffat Bay Road is owned by the Township but not maintained as it was never brought up to the municipal standard at which the Township would assume maintenance. Residents along the road have formed an association over the years to take care of the costs of general maintenance. Mr. Degazio advised their current concerns centered on the new entrance

becoming a thoroughfare to Big Point Road. This could result in increased ATV traffic along Old Moffat Bay Road possibly leading to damage to the road they maintain; safety concerns for children and animals; possibility of vandalism as the road would no longer be a dead end. Council was asked to consider registering a one foot reserve at the end of the road so no access would be allowed. Council confirmed it also had no wish for the proposed entrance to become a thoroughfare to Big Point Road and was the reason conditions had been proposed to ensure that would not happen. The future possibility of severing the 13 acre parcel was discussed and it was noted that current severance requirements include a certain amount of frontage on a public maintained road which this property would not satisfy. Council confirmed the owner could still request such a severance but it would need to receive special approval by both Council and the Planning Board. Council advised it had postponed making a decision on the requested entrance until it was determined if Algoma Power Inc. held an easement in this location and it had just been learned that this was not the case. Reeve Wood thanked the residents for bringing their concerns to Council and assured them the conditions that would apply to the proposed entrance should ensure everyone's rights were protected.

Moved by Pat Garside

2014-35

Seconded by Robert Jerrard

Resolved that Council does authorize the creation of a private entrance from Old Moffat Bay Road to Part of Lot 12, Concession X and Y according to the following conditions;

1. This entrance be restricted to a width of 16' and the location of the entrance be determined by the Road Superintendent;
2. This entrance is to be gated on the owner's property and signs erected stating "Private Property";
3. The previous entrance granted off of Big Point Road in 2003 must be removed;
4. A valid entrance permit must be taken out by the owners of Pt of Lot 12, Concession X and Y. *Carried*

Lyn Garside, Road Superintendent, advised that at a recent area Road Superintendents' meeting a representative of Ontario One Call presented information regarding its registration process. If municipalities own underground infrastructure, they are being asked to register such infrastructure with Ontario One Call to help reduce any possible damages during future excavation work. As the Township is not the owner of any such infrastructure the following resolution was passed.

Moved by Robert Jerrard

2014-36

Seconded by Dianne Holt

Be it resolved that we do authorize Valerie Obarymskyj and Lyndon Garside to complete the acknowledgement with Ontario One Call Service confirming the Township of Hilton is not required to enter into an Agreement with Ontario One Call because the Township does not have any owned underground infrastructure that crosses, or is in the vicinity of, the public right of way. *Carried*

Council was advised that a decision has not been made yet on the purchase of new fuel tanks for the Roads Department. Further research showed that if we change providers, we will also have to purchase new pump mechanisms which will increase the dollar value of a previous quote received. There are additional factors that need to be resolved but it is expected that new tanks will be installed by late spring 2014.

The Clerk advised that while it had been intended to pass the Automatic Aid Agreement for the three Island fire departments at this meeting, questions had recently been raised by one of the municipalities regarding the wording of some of the terms. As each municipality has to pass an identical agreement the matter will have to be postponed to the April 2014 meeting.

As a result of discussion at the February 19, 2014 Fire Board meeting held in the Village, the issue of one department changing its dispatching provider was addressed. Information had been received from the department making the change confirming what the cost would be and that two-way communication among other fire department volunteers would still be possible. Council asked the Clerk to advise the Village prior to its next council meeting that the Township supported the additional cost and recommended the Hilton Union Fire Department transfer its communications over to the new dispatching service as well.

Council reviewed correspondence from the Office of the Fire Marshal and Emergency Management stating the municipality was compliant with all but two of the fifteen annual requirements. This status will apply to all four municipalities on the Island as it is a jointly operated service. The two requirements that were not satisfied included the completion of four hours of annual training for the Emergency Control Group, staff and others identified in the Emergency Response Plan, as well as, completion of an annual exercise for the same group. Council was already aware the Township had not satisfied these requirements and would work with the two Community Emergency Management Coordinators to ensure compliance for the current year.

Moved by Dianne Holt

2014-37

Seconded by Pat Garside

Resolved that we do approve in principle the St. Joseph Island Planning Board Budget for 2014 in the amount of \$16,820 with a municipal levy of \$2,612.48 representing Hilton Township's share. *Carried*

The Clerk provided information regarding a query from a resident as to whether a property he owned could be severed into four parcels that would serve to increase the lot size of three properties and create one stand alone lot. Information included in the Official Plan appeared to support the request under the section pertaining to Boundary Adjustments. Council had no objection to the proposal and recommended the owner submit a severance application to the Planning Board.

The Clerk advised that while the updated trailer by-law had been reviewed at last month's council meeting, it was later determined that one of the new conditions had been worded in a manner contradictory to what Council had intended. The revised by-law included the change and received approval for first reading only by Council. Upon final passage, the by-law will be posted on the municipality's website.

Moved by Robert Jerrard 2014-38
Seconded by Pat Garside
Resolved that we do give first reading only to By-Law No. 1095-14 being a by-law to regulate the use of trailers in the Township of Hilton. *Carried*

The Clerk advised that while replacement of the 2005 computer was being considered, it was now determined to be necessary as effective April 2014, Microsoft will no longer provide any support or updates to Windows XP or Microsoft Office 2003, both of which are on the current office computer. The new computer purchase will be integrated with the new tax and asset management software purchases to ensure everything is compatible.

Council reviewed the new insurance policy for March 2014 – March 2015. The premium has only increased a couple hundred dollars; however, there are two changes that will result in increased costs for the Township. One change is the need for double-walled fuel tanks and the other relates to the need for all fire volunteers that will be driving the tanker or pumper to hold a DZ license. The Fire Chief is aware of this requirement and will be making it a priority for those volunteers that fall in that category.

Moved by Robert Jerrard 2014-39
Seconded by Dianne Holt
Resolved that we do accept the proposal for insurance from Algoma Insurance Group for the period March 15, 2014 – March 15, 2015, in the amount of \$20,541 plus applicable taxes. *Carried*

The Clerk advised that the municipality's solicitor has recently been appointed as a judge and the Township will need to appoint a new legal representative.

Council was advised that the FONOM (Federation of Northern Ontario Municipalities)/Ministry Municipal Affairs and Housing Northeastern Ontario Municipal Conference will be held in Sault Ste. Marie on May 7, 8 and 9, 2014. A decision to attend will be postponed until details of the workshops to be offered are published.

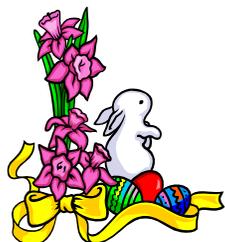
Correspondence was received from the Association of Municipalities of Ontario (AMO) providing details of the meetings to date of the newly created OPP Billing Steering Committee.

Council reviewed a request from the Central Algoma Joint Disaster Relief Committee for a donation to assist the private sector that suffered losses from the fall flooding in 2013. The group's goal is to raise \$80,000 and the Province has committed to contributing up to a ratio of 2:1 through the Ontario Disaster Relief Assistance Program. Council questioned the status of the Committee - volunteer or municipal government makeup?; what criteria would be used for distribution of funds collected - to whom and how much?; was there a time frame to the Province's offer of a 2:1 contribution? The matter will be reconsidered once this information has been clarified.

Moved by Robert Jerrard 2014-40
Seconded by Dianne Holt
Resolved that we do authorize the payment of Township bills for the month of February 2014 in the amount of \$21,213.59 as per Voucher 02-2014: Administration - \$7,422.42; Building - \$158.20; Fire - \$2,715.93; Misc - \$1,822.01; Recycling (July –Dec 2013) - \$4,356.46; Roads - \$4,738.57. * Carried *

Moved by Pat Garside 2014-41
Seconded by Robert Jerrard
Resolved that we do pass By-Law 1098-14 being a by-law to confirm the proceedings of this meeting. *Carried*

Moved by Dianne Holt 2014-42
Seconded by Robert Jerrard
Resolved that we do adjourn at 11:01 p.m., Council to meet again at the Hilton Township Municipal Office at 7:00 p.m. on Wednesday, April 2, 2014 or at the call of the Reeve. *Carried*



Children's Easter Party to be held at the Hilton Township Office on Sunday, April 13th from 1:30 - 3:00 p.m. Crafts, treats and a free colour photo of each young person with the Easter Bunny! All kids are welcome!

**St. Joseph Island Museum
Museum Supervisor Position**

The Museum is seeking a Museum Supervisor. This is a 40 hour per week position from June 16th to Labour Day weekend. As a supervisor, you would report to and assist the Curator, as well as act as Team Leader to the summer students. If you have an interest in history, enjoy working with the public and are a team player, please submit a cover letter and resume to St. Joseph Island Museum, RR #1, Richards Landing no later than 4:00 p.m., March 28, 2014. For further information contact Lavera Crack at 705-246-2311.

**F I R E - 911 for EMERGENCIES
** New Cell Phone # for Fire Chief: 705-971-2806 ****

Important Telephone Numbers

NAME, TELEPHONE NUMBER AND/OR CONTACT INFORMATION	
My name	My phone number
My address	My city
Nearest intersection to my house	
Emergency Telephone Numbers	
Ambulance	Fire department
Police	Hospital
Poison control	Children's hospital
Family doctor	Dentist
Veterinarian	Pharmacy
Mother's work	Father's work
Other's work	Other relatives
Neighbour	Out-of-town contact person
Out-of-province contact person	Babysitter
Daycare centre	Pre-school
Elementary school	High school
Gas company	Hydro company
Telephone company	Handyman
Electrician	Plumber
Mechanic	Family lawyer
Accountant	Bank or financial advisor
Insurance agent	Landlord
Emergency roadside assistance	Weather reports
Road conditions	Snow removal
Animal control	Disaster clean-up company
Crisis hotline	Social worker
Health department	Tele-health
Others	

