

THE CORPORATION OF THE TOWNSHIP OF HILTON

MINUTES
Regular Meeting
March 2, 2016
7:00 p.m.

Present:

Absent:

Reeve:

Rodney Wood

Councillors: Pat Garside
Dianne Holt
Dave Leask
Robert Jerrard

Road Superintendent: Lyn Garside

Clerk Treasurer: Valerie Obarymskyj

There were no disclosures of pecuniary interest.

Moved by Dave Leask

2016-24

Seconded by Robert Jerrard

Resolved that due to the absence of Reeve Rod Wood, we do appoint Councillor Pat Garside as Acting Head of Council for the regular meeting of March 2, 2016. * Carried *

Moved by Robert Jerrard

2016-25

Seconded by Dianne Holt

Resolved that we do accept the Agenda as presented. * Carried *

Moved by Dianne Holt

2016-26

Seconded by Dave Leask

Resolved that we do approve the Minutes of the meeting of February 3, 2016, as presented. *Carried*

Lyn Garside, Road Superintendent, provided a brief roads update to Council noting winter seems to be winding down and the roads, to a large extent, are now bare.

Council reviewed correspondence from MPP Mike Mantha's office clarifying various issues regarding the condition and maintenance of Highway 548 within Hilton Township. Residents had raised concerns about the frequent flooding of the highway between Hamilton Bay Road and Still Side Road and the cause was said to be related to the blockage of drainage channels and ditches by beaver dams. The section is also a low lying area. The Ministry of Transportation confirmed it will ensure its contractors remove the beaver dams as set out in their contract and should the problem continue, additional options to address the flooding will be reviewed. The condition of the road in this same section received complaints and the MTO confirmed it is scheduled for resurfacing in 2016. The disparity in the timing of plowing and application of sand and salt to the highway beyond the Village of Hilton Beach compared to the section from Kent's Corners to Hilton Beach was questioned. All highways in Ontario have been divided into five classes with Class 1 receiving the most frequent level of service. Winter traffic volume is the primary indicator to determine the winter class of highway and level of service provided. There are four different highway classes throughout Highway 548:

1. The section from Highway 17 to Kent's Corners is a Class 2 with a plowing frequency of 2.2 hours. The requirement is to have the highway surface restored to bare pavement within 16 hours after the end of a winter event.
2. The section from Kent's Corners westerly to B Line Road at Richards Landing is a Class 3 with a plowing frequency of 3.3 hours. The requirement is to have the highway surface restored to bare pavement within 24 hours after the end of a winter event.
3. The section from Kent's Corners easterly to Birch Street in Hilton Beach is a Class 4 with a plowing frequency of 5.5 hours. The requirement is to have the highway surface restored to a centre bare pavement within 24 hours after the end of a winter event.
4. The remainder of Highway 548 from Hilton Beach clockwise around the island to Richards Landing is a Class 5 with a plowing frequency of 10 hours. The requirement is to have the highway surface restored to snow packed condition within 24 hours after the end of a winter event.

The Clerk advised there will be increases to the Ontario Community Infrastructure Fund (OCIF) next year with more detail to be released in the spring of 2016. OCIF funding is intended for small, rural and northern municipalities with a population under 100,000. Under the formula component of the program, all such municipalities receive base funding of \$25,000 each year with those with greater populations receiving additional dollars on a per capita basis. While this funding is automatic, there is an additional component that is application based. It is also being proposed that similar to the Federal Gas Tax program, there will be a future opportunity to bank annual allocations for up to five years to pay for larger projects. OCIF funds must be directed toward roads, bridges, water and wastewater infrastructure.

Moved by Robert Jerrard 2016-27

Seconded by Dave Leask

Resolved that we do authorize the following to attend the Essentials of Municipal Fire Protection and Emergency Management seminar to be held in Bruce Mines on Monday, June 13, 2016: Lyn Garside, Bob Jerrard, Dianne Holt, Pat Garside, Valerie Obarymskyj. *Carried*

Correspondence was received from the Village of Hilton Beach Council inviting the Township to use its Community Hall as an Emergency Warming Centre should such a need ever arise. Council was asked to consider contributing to the Village's annual generator maintenance costs in return. This matter had been discussed at the joint council meeting of the two municipalities in the spring of 2015 with no decision made. Our current Emergency Plan states that our residents could go to the Royal Canadian Legion in Richards Landing. Council postponed a decision until details could be addressed as to the full financial impact of such a change and the steps involved should an emergency ever need to be declared.

Council reviewed a response from Municipal Affairs regarding restrictions that apply to the use of Parks Reserve funds.

Moved by Dave Leask 2016-28

Seconded by Robert Jerrard

Resolved that we do contribute \$500.00 to help offset the costs associated with the Ernie Eddy Memorial Children's Ice Fishing Derby held annually at Twin Lakes in Hilton Township. *Carried*

Moved by Dianne Holt 2016-29

Seconded by Dave Leask

Resolved that we do contribute \$300.00 to the St. Joseph Island Horticultural Society for 2016. *Carried*

Correspondence was received from MPAC regarding its upcoming 2016 Assessment Update. Property Assessment Notices (PAN) will be mailed to residential properties in our area on May 24, 2016 which is up to five months earlier than before. This will allow more time for owners to understand their new assessment and resolve any concerns before the final assessment rolls for 2017 taxation are delivered to municipalities in December 2016. Property owners will have 120 days from the issue date of their 2016 PAN to file a Request for Reconsideration (RfR). The unique RfR deadline will be included on every PAN. The assessment value on the 2016 PAN will be used as the base year value for taxation for the period 2017 to 2020.

The Clerk advised that as a result of the recent disposal of the 1995 Suburban that was part of the Fire Department vehicles, the Township no longer qualified for the 'fleet' premium with its insurer. Fleet coverage requires a minimum of five vehicles and does not include graders or excavators. The effect on this year's renewal which is due March 15, 2016 would mean an increase of \$3,654 to the vehicle premium portion. This increase would continue to apply on an ongoing annual basis significantly impacting both the Road and Fire department budgets. Despite plans for the purchase of additional vehicles within the Fire Department within the next couple years, if the Township's number of vehicles do not increase to five before March 15, 2016, the increased premium will be in effect. Council agreed that the purchase of a used ATV would resolve this issue as well as provide a vehicle that could be used for the maintenance of recreational trails and various other park, road and fire purposes.

Moved by Robert Jerrard 2016-30

Seconded by Dave Leask

Resolved that we do agree to purchase a used ATV for both parks and recreation and general municipal usage at a cost of \$1,500. *Carried*

Moved by Robert Jerrard 2016-31

Seconded by Dave Leask

Resolved that we do enter Closed Meeting at 9:30 p.m. in accordance with the Municipal Act 2001, Section 239 (2) (c) that a meeting may be closed to the public for the purpose of discussing a proposed or pending acquisition or disposition of land by the municipality. *Carried*

Moved by Dave Leask 2016-32

Seconded by Robert Jerrard

Resolved that we do return to Open Meeting at 10:28 p.m. *Carried*

The Clerk was directed to follow up with various realtors to determine the cost of certain listed properties and confirm severance requirements with the Planning Board.

Moved by Robert Jerrard 2016-33

Seconded by Dianne Holt

Resolved that we do authorize the payment of Township bills for the month of February 2016 in the amount of \$55,240.83 as per Voucher 02-2016: Administration - \$9,675.08; Building - \$0; Fire - \$6,756.06; Landfill (2015) - \$15,718.94; Miscellaneous (Employee/ Employer Payroll Deductions/Benefits) - \$6,527.33; Police - \$3,742.00; Recycling (2015) - \$6,709.42; Roads - \$6,061.22; WSIB (2015 reconciliation) - \$50.78. *Carried*

Moved by Dave Leask 2016-34
Seconded by Robert Jerrard
Resolved that we do pass By-Law No 1155-16 being a by-law to confirm the proceedings of this meeting.*Carried

Moved by Dave Leask 2016-35
Seconded by Dianne Holt
Resolved that we do adjourn at 10:33 p.m Council to meet again at the Hilton Township Municipal Office at 7:00 p.m. on Wednesday, April 6, 2016 or at the call of the Reeve. *Carried*

Acting Reeve, Pat Garside

Valerie Obarymskyj, Clerk Treasurer



***** Building Inspection *****
Ron LeBlanc – Building Inspector - Call 1-800-797-2997
Email: ron.leblanc@tulloch.ca

**IT IS THE RESPONSIBILITY OF THE OWNER TO OBTAIN A BUILDING PERMIT
IT IS ILLEGAL TO START WORK WITHOUT A PERMIT**



Children's Easter Party to be held at the Hilton Township Office on Sunday, March 20, 2016 from 1:30 - 3:00 p.m. Crafts, treats and a free colour photo of each young person with the Easter Bunny! All kids are welcome!



WINTER Hours in Effect from Sept 15/15 – May 15/16:
Saturday: 10:00 am - 3:00 pm
Sunday: 2:00 pm - 6:00 pm

F I R E - 911 for Emergencies

Medical Oxygen Safety

Portable medical oxygen in the home has grown over the past decade. Medical oxygen adds a higher percentage of oxygen to the air a patient uses to breathe. Fire needs oxygen to burn. If a fire should start in an oxygen-enriched area, the material burning will burn more quickly. Homes where medical oxygen is used need specific fire safety rules to keep people safe from fire and burns.

Safety Tips:

- There is no safe way to smoke in the home when oxygen is in use. A patient on oxygen should not smoke.
- Candles, matches, wood stoves and even sparking toys can be ignition sources and should not be used in the home.
- Keep oxygen cylinders at least five feet from a heat source, open flames or electrical devices.
- Body oil, hand lotion and items containing oil and grease can easily ignite. Keep oil and grease away where oxygen is in use.
- Never use aerosol sprays containing combustible materials near the oxygen.

Facts:

- Oxygen saturates fabric covered furniture, clothing, hair and bedding, making it easier for a fire to start and spread.
- Smoking materials is the leading heat source resulting in medical oxygen related fires, injuries and deaths.

Post NO SMOKING and NO OPEN FLAMES signs in and outside the home to remind people not to smoke.