

**MINUTES**  
Regular Meeting  
May 3, 2017  
7:00 p.m.

Present: Absent:  
 Reeve: Rodney Wood  
 Councillors: Pat Garside (arrived 7:10 pm)  
                   Dianne Holt  
                   Dave Leask  
                   Robert Jerrard  
 Road Superintendent: Lyn Garside  
 Clerk Treasurer: Valerie Obarymskyj

There were no disclosures of pecuniary interest.

Moved by Dave Leask 2017-46  
 Seconded by Robert Jerrard  
 Resolved that we do accept the Agenda as presented. \* Carried \*

Prior to approving the April 2017 Minutes, the Clerk advised that Resolution #2017-45 incorrectly referenced the wrong month for the date of the next meeting (ie March should have read May).

Moved by Dianne Holt 2017-47  
 Seconded by Robert Jerrard  
 Resolved that we do approve the Minutes of the Regular Meeting of April 5, 2017, as amended. \*Carried\*

Reeve Wood welcomed Kevin Morris from Tulloch Engineering. Mr. Morris will be acting as our new Chief Building Official while Ron LeBlanc will stay on in a relief role as our Deputy Chief Building Official. Mr. Morris shared his career experience with Council noting a history of building inspection, by-law enforcement, and emergency management with other area municipalities. As Tulloch Engineering will be providing similar building inspection service for possibly ten other area municipalities, Mr. Morris advised he would try to co-ordinate inspections in nearby areas to reduce our mileage costs. Reeve Wood thanked Mr. Morris for attending and introducing himself and noted the Township was appreciative of the relationship Ron LeBlanc had with our residents and local contractors and looked forward to sharing a similar relationship.

Moved by Pat Garside 2017-48  
 Seconded by Dave Leask  
 Resolved that we do accept our share of the amalgamated tender calls as follows (taxes included):

Culverts	Corix Water Products	\$1,412.96	
Blades	White’s Wearparts Ltd.	\$4,405.41	
Calcium	Wamco	\$7,476.94	
Surface Treatment (2.2 km Double)	Duncor	\$86,445.68	*Carried*

Moved by Robert Jerrard 2017-49  
 Seconded by Dave Leask  
 Resolved that we do agree to tender for:  
 3,200 Cubic Yards of 5/8” Crushed Gravel  
 3,000 Cubic Yards of 2” Crushed Gravel  
 Tenders to be received by 4:30 pm, Monday, June 5, 2017. \*Carried\*

Lyn Garside, Road Superintendent, discussed the future replacement of the plowtruck with Council. Contributions to the Roads Equipment Reserve Fund have been made annually since 2001 in anticipation of purchasing a new plowtruck in the 2019 – 2020 period. Mr. Garside noted that the Fire Department is currently looking at replacing its 1987 tanker and consideration was being given to the idea of modifying the Township plowtruck to have it serve as the newer tanker. The overall cost savings would be substantial as the retrofit would be considerably less expensive than a newer tanker and would take advantage of the value of the well-maintained plow truck that, given its age, would not qualify for a significant trade-in. Council acknowledged the plan would result in savings for both the Village and the Township given the jointly owned fire department but would mean moving up the purchase of the plowtruck for the Township. The Road Superintendent was asked to investigate new truck and plow equipment prices, as well as, estimates for the cost of modifying the existing truck to serve as a tanker.

The Road Superintendent/Fire Chief advised the Fire Department needs to upgrade to a heavier duty chainsaw and his recommendation to Council was that the current saw used by the Roads Department be given to the Fire Department. As the result of some past windstorms, there have been times the Roads Department has needed two saws. The Road Super suggested the Township instead buy a new one for Roads while maintaining availability of a second saw in the Fire Department. Council agreed with the Road Super’s recommendation.

The Clerk recommended the Township's Capital Asset Policy be amended to recognize the resurfacing of surface treated roads as a capital betterment as opposed to general maintenance. In recent years, annual amounts of \$30,000 to \$40,000 has been spent on resurfacing and due to how such work is currently classed, there has been no recognition of these improvements in our road assets.

Moved by Robert Jerrard 2017-50  
Seconded by Pat Garside

Resolved that we do recommend the existing Capital Asset Policy be amended to recognize the resurfacing of surface treated roads as a capital asset and not simply as maintenance. \*Carried\*

Council reviewed correspondence regarding the Class Environmental Assessment Study for the rehabilitation of the Bernt Gilbertson Bridge.

Council reviewed the Hilton Union Fire Department budget which had been recommended for acceptance by the Fire Board. This year's budget includes over \$20,000 in upgrades to the firehall and maintains the annual joint \$20,000 contribution to reserve funds.

Moved by Dianne Holt 2017-51  
Seconded by Dave Leask

Resolved that we do approve the Hilton Union Fire Board Budget for 2017 in the amount of \$75,925 which includes municipal levies from the Township of Hilton and the Village of Hilton Beach in the amount of \$26,613 and \$26,612 respectively. \*Carried\*

Moved by Pat Garside 2017-52  
Seconded by Robert Jerrard

Resolved that we do accept the 2016 Financial Statements for the Hilton Union Fire Department as prepared by BDO Dunwoody. \*Carried\*

The Clerk advised Council that our CEMC, Jim Waycik, is working on organizing an Essentials Fire/Emergency Workshop on St. Joseph Island in October 2017. The workshops are intended for municipal decision makers including councillors, fire officials and clerks.

The Clerk advised the sale of a property on Canoe Point Road would require the services of our lawyer given a section of the municipal road is recorded on title as part of the property owner's lot. The lawyer would be asked to transfer that section of the road from the property owner to the Township at no cost to the municipality other than the associated legal fees.

As the result of a recent inquiry by a landowner to construct an agricultural building on what was thought to be a Rural zoned lot, it appears an error was made in the original mapping of the Zoning By-law and part of the lot is in the Shoreline Residential Zone. It was suggested that the zoning could be corrected following the completion of the next update of the Official Plan which will likely result in other changes to the zoning by-law.

Correspondence was received from Tulloch Engineering advising the hourly rate for building inspection services will increase from \$75/hr to \$80/hr effective July 2017. Mileage costs will remain unchanged at .50/km. This represents the first rate increase since July 2015.

Moved by Robert Jerrard 2017-53  
Seconded by Dianne Holt

Resolved that we do accept the 2016 Financial Statements for the Township of Hilton, as prepared by BDO Dunwoody. \*Carried\*

Council received correspondence advising long-time Museum Board Member Annette Fischer had submitted her resignation. Council noted its appreciation for Annette's 19 years of service in this capacity. The Clerk was asked to advertise in the Island Clippings seeking an interested resident willing to represent the Township of Hilton on the Board.

Moved by Robert Jerrard 2017-54  
Seconded by Pat Garside

Resolved that we do accept, with regret, the resignation of Annette Fischer, as a Hilton Township representative on the St. Joseph Island Museum Board. \*Carried\*

Moved by Dianne Holt 2017-55  
Seconded by Dave Leask

Resolved that we do support the Central Algoma Secondary School with donations of \$50 and \$100 to be awarded respectively to a deserving Grade 8 and Grade 12 Graduate. \*Carried\*

Correspondence was received from Matthews Memorial Hospital Association requesting a contribution of \$2.00 per person from our municipality to be directed toward the associated costs of physician recruitment and retention.

Moved by Robert Jerrard 2017-56

Seconded by Dave Leask

Resolved that we do contribute \$650 to Matthews Memorial Hospital Association to help offset our catchment area's Physician Recruitment and Retention costs with this contribution based on the recommended \$2.00 per person. \*Carried\*

Correspondence was received from Huron North Community Economic Alliance requesting the Township's membership support at a proposed cost of \$300 per year. The group is looking to attract all municipalities along the North Shore, St. Joseph Island and several area First Nations. Council opted to not join the group.

Council discussed possible dates for a meeting to review the 2017 budget and the date of May 24, 2017 was confirmed. The final budget will be adopted at a future date and advertised to the public.

Councillor Jerrard advised that the Cemetery Board for Grace United Church Cemetery is now actively looking into the transfer of the cemetery to the Township. The Township will be kept informed during the process.

Council reviewed a request from the Horticultural Society requesting a small monetary contribution to support the work of the Society. Council confirmed it wished to contribute the same amount as last year acknowledging the hard work and dedication the Society's members (notably in Hilton Township – Shirley and Bill Pollock) put into our Municipal Office landscaping. The group advised it is also planning to erect a 'Welcome' sign at the Kent's Corners Millennium Bed with the sign being constructed by students of Central Algoma Secondary School.

Moved by Dianne Holt 2017-57

Seconded by Robert Jerrard

Resolved that we do contribute \$300 to the St. Joseph Island Horticultural Society for the Year 2017. \*Carried\*

In lieu of recreation programs of its own, Hilton Township will contribute towards the recreational programs offered by our neighbouring municipalities.

Moved by Dave Leask 2017-58

Seconded by Robert Jerrard

Resolved that we do contribute \$500 to St. Joseph Township to help offset the operating costs associated with the Island-wide youth baseball/soccer programs offered by that municipality. \*Carried\*

Moved by Pat Garside 2017-59

Seconded by Dave Leask

Resolved that we do contribute \$500 to the Jocelyn Township Recreation Committee's fireworks display. \*Carried\*

A letter of thanks was received from the Trefry Centre for Council's contribution toward the programs it offers our residents. Council once again noted the excellent job the Trefry Centre does at reaching out to our seniors and how much it appreciates the services of all its volunteers.

Moved by Pat Garside 2017-60

Seconded by Robert Jerrard

Whereas Seniors' Month is an annual province-wide celebration;

Whereas seniors have contributed and continue to contribute immensely to the life and vibrancy of this community;

Whereas seniors continue to serve as leaders, mentors, volunteers, and important and active members of this community;

Whereas their contributions past and present warrant appreciation and recognition and their stories deserve to be told;

Whereas the health and well-being of seniors is in the interest of all and further adds to the health and well-being of the community;

Whereas the knowledge and experience seniors pass on to us continues to benefit all;

Therefore, the Council of the Township of Hilton hereby proclaims June 1 – 30, 2017 Seniors' Month in Hilton Township and encourages all citizens to recognize and celebrate the accomplishments of our seniors. \*Carried\*

Moved by Robert Jerrard 2017-61

Seconded by Dave Leask

Resolved that we do authorize the payment of Township bills for the month of April 2017 in the amount of \$85,669.93 as per Voucher 04-2017: Administration - \$5,329.02; Algoma District Services Admin - \$26,136.11; Assessment (2<sup>nd</sup> Qtr) - \$4,461.63; Building – \$689.02; Fire - \$4,261.42; Insurance - \$22,181.72; Miscellaneous (Employee/Employer Payroll Deductions/ Benefits) - \$6,153.83; Planning Board (2017) - \$2,715.48; Policing - \$7,119.00; Roads – \$4,477.05; WSIB (1<sup>st</sup> Qtr) - \$2,145.65. \*Carried\*

Moved by Dave Leask 2017-62  
Seconded by Pat Garside  
Resolved that we do pass By-Law No. 1186-17 being a by-law to confirm the proceedings of this meeting. \*Carried

Moved by Robert Jerrard 2017-63  
Seconded by Pat Garside  
Resolved that we do adjourn at 10:17 p.m., Council to meet again at the Hilton Township Municipal Office at 7:00 p.m. on Wednesday, June 7, 2017 or at the call of the Reeve. \*Carried\*

Reeve, Rodney Wood

Valerie Obarymskyj, Clerk Treasurer

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**\*\*\* Building Inspection \*\*\***  
Kevin Morris – Building Inspector –  
Call: 705-842-3372 or Toll Free: 1-800-797-2997  
Email: kevin.morris@tulloch.ca

**IT IS THE RESPONSIBILITY OF THE OWNER TO OBTAIN A BUILDING PERMIT  
IT IS ILLEGAL TO START WORK WITHOUT A PERMIT**

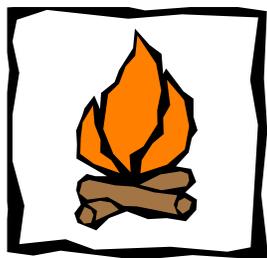
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**SUMMER Hours in Effect May15/17 – September 15/17:**  
Wednesday: 2:00 pm – 7:00 pm  
Saturday: 10:00 am – 3:00 pm  
Sunday: 2:00 pm – 6:00 pm  
Holiday Mondays: 2:00 pm – 6:00 pm

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## **F I R E - 911 for Emergencies**



It is necessary to obtain a Fire Permit at the Municipal Office for Small Brush Burning and Incinerator Burning during the months from April to October. There is no fee for this permit. Available Monday/Wednesday/Friday or call 705-246-2472 or email: admin@hiltontownship for alternate pickup arrangements.  
**A reminder that burning is only permitted two hours before sunset and two hours after sunrise.**  
*(Exception: campfires for cooking/warmth allowed anytime.)*

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**3<sup>rd</sup> Annual  
Hilton Family Yard Sale  
Saturday, June 24, 2017  
8:00 am to 1:00 pm**

A great opportunity for permanent and seasonal residents and boaters of the Village of Hilton Beach and Township of Hilton to ‘declutter’ cottages, homes, farms and boats. Invite friends and enjoy the Event.

Registration forms will be available at both the Village of Hilton Beach and Township of Hilton Municipal Offices. For a fee of \$10.00 you will receive a yard sale sign with assigned number, advertising and location on the map. Please complete the form and return it to the Village office on or before Monday, June 19<sup>th</sup>, 2017 at 4:30 pm. Late registrations will not be published on the map.

*Proceeds to benefit operation of all  
Hilton Beach All-Season Sport Surface activities.*