

THE CORPORATION OF THE TOWNSHIP OF HILTON

MINUTES

Regular Meeting

September 2, 2020

7:00 p.m.

Present:

Reeve:

Councillors: Mike Garside

Pat Garside

Dianne Holt

Dave Leask

Road Superintendent: Lyn Garside

Clerk Treasurer: Valerie Obarymskyj

Absent:

Rodney Wood

There were no disclosures of pecuniary interest.

Moved by Dave Leask

2020-73

Seconded by Mike Garside

Resolved that we do accept the Agenda as presented. *Carried*

Moved by Dave Leask

2020-74

Seconded by Mike Garside

Resolved that due to the absence of Reeve Rod Wood, we do appoint Councillor Pat Garside as Acting Head of Council for the regular meeting of September 2, 2020. *Carried*

Moved by Dianne Holt

2020-75

Seconded by Dave Leask

Resolved that we do approve the Minutes of the Regular Meeting of August 5, 2020 as presented. *Carried*

At this time Acting Reeve Garside welcomed Eric Hamilton and John McDonald, present to discuss an area resident's request to build a private dock on the municipal shoreroad allowance at the end of the unopened road allowance on X Line between Lot 5 and Block A, Plan H597. Discussion involved the reality that opening the road allowance for one individual would result in it being used by others increasing the risk of trespassing on the abutting neighbours' properties; liability risks would increase for the municipality through use of a rough trail through the road allowance which would be open to all plus the public using a dock intended for private use; the location for a dock being poor; the possibility of the trail being used in the wintertime by snowmobilers and the effect that could have on neighbouring properties; the non-compliance with the Zoning By-law given a dock is an accessory structure and there isn't an abutting primary residential use. Council thanked both residents for their comments and advised the matter would be discussed later in the meeting. It was confirmed the other adjacent property owner had submitted an objection to the proposal via email and it had been shared with Council.

The issue of non-permitted structures on Block A, H597 was addressed. A number of the buildings did not require a permit given their size, however, the location of some posed a concern as it appeared they were either on the shoreroad allowance, unopened road allowance or less than the required 100' from the High Water Mark. Determining the actual boundaries of the property was difficult due to the irregular shape. Council advised that the buildings would need to be removed or a survey done to confirm they were in a satisfactory location. If a new residence is pursued a zoning amendment will not be required to address the accessory use prior to the primary. The owner confirmed he will look into the matter of a survey and get back to Council.

Council continued its discussion on the X Line dock/road allowance issue and reviewed the Clerk's report along with comments from the municipality's insurance provider and the Planning Board Secretary-Treasurer. Council resolved to pass the following resolution.

Moved by Dave Leask

2020-76

Seconded by Mike Garside

Resolved that after obtaining additional information regarding a resident's request to erect a private dock on the municipal owned shoreroad at the end of X Line, in between Lot 5 and Block A, Plan H597, Council for the Township of Hilton confirms it does not approve such a structure being erected or the clearing of any trees from this section of unopened road allowance. *Carried*

Lyn Garside, Road Superintendent, confirmed the surface treatment had been completed in Hilton Township the previous week. The detrimental effect logging trucks have on the road was noted given the damage occurring to the new surface treatment within days of it going down. This led to a discussion regarding the damage done on other township roads when property owners opt to have their lots logged with no consideration for the damaged roads left behind for other users, as well as, the associated costs to repair having to be borne by other Township

ratepayers. The possibility of once again looking into a mechanism that would correct the inequity of the current situation will be discussed at a future meeting.

The Road Super confirmed he had measured the size of all the equipment planned to be stored in the new driveshed. Given the current limited availability of wood products and higher prices, it might be better to hold off this construction until next year. A decision will be made at the October meeting. Now that the surface treatment is done, work will begin on cutting back the ice damage done to the trees along the P Line. Once that is done then mowing along the P Line roadside will take place.

Council discussed safe alternative methods of blocking off the beach at Big Point Park so that vehicles/ATVs will not be able to drive to the water. Both municipal parks will be closed for the season as of September 15th. Continued improvements will occur next year.

The Clerk advised a resident of the unmaintained section of Haight Road had personally erected a 20 km/hr sign on the road in an effort to slow down traffic. The sign had gone missing. The Road Superintendent confirmed while cautionary signs such as “Slow Down” can be erected by an individual with the Township’s permission, a regulatory speed sign cannot. The speeds of roads within the Township are governed by by-law. Council advised if the individual wished to erect a Slow Down sign, he was welcome to do so at his cost, similar to other ratepayers who have request “Children at Play” safety signs in their neighbourhood.

Correspondence was received from the Ministry of the Solicitor General advising that as the result of the Covid-19 pandemic, while the annual training typically covered with a group tabletop exercise would not be happening this year, members’ ongoing emergency response activities should allow for the knowledge areas to be signed off on. It will be addressed later this year through communication with Glenn Martin, our CEMC.

The Clerk addressed the issue of a subdivision lot being severed and added onto each adjacent owners’ property. The pros and cons of the situation were discussed.

Moved by Mike Garside
Seconded by Dave Leask

2020-77

Resolved that Council does authorize the construction of a garage prior to the construction of a residence on Lot 4, Concession 16, given the owner has applied for a building permit for both structures and the residence will be completed prior to the end of 2020. *Carried*

The Clerk advised that MPAC is now requesting copies of all building permit plans given its limited field inspections in response to the Covid-19 pandemic. It is anticipated this will become the new norm. The Clerk is working with the Building Inspector to provide this information to ensure our assessment values remain current.

Correspondence was received from the Ministry of Municipal Affairs and Housing confirming our Township will receive a payment of \$45,500 to support our Covid-19 operating costs and pressures. The Clerk had already submitted the acknowledgement form on behalf of the Township. Reporting will be required during the first quarter of 2021 regarding use of the funds.

The Clerk advised the MAMP (Municipal Asset Management Plan) application had been acknowledged as received, however, there is a significant backlog in reviewing the submissions. It could take several months before we learn if it was successful.

The Clerk advised the application submitted to the Enabling Accessibility Fund to provide funding for an accessible front door and washroom had been approved. Funding had been authorized using the Flat Rate approach. The work must be completed within a two year period.

Moved by Dianne Holt
Seconded by Mike Garside

2020-78

Resolved that we do give first, second and third and final reading and pass By-Law No. 1280-20 being a by-law to authorize the Reeve and Clerk to execute the Enabling Accessibility Fund – Grand Agreement. *Carried*

Moved by Mike Garside
Seconded by Dianne Holt

2020-79

Resolved that we do appoint Dave Leask as Hilton Township’s Voting Delegate with regard to the Algoma District Services Administration Board and representatives for Area 3. *Carried*

Moved by Dave Leask
Seconded by Dianne Holt

2020-80

Resolved that we do authorize the payment of Township bills for the month of August 2020 in the amount of \$81,179.29 as per Voucher 08/20: Admin - \$7,417.61; Algoma District Services Admin (July) - \$24,300.33; Building - \$1,773.83; Fire - \$1,225.75; Legal - \$2,186.12; Miscellaneous (Employee/ Employer Payroll Deds/Benefits) - \$6,274.85; Policing - \$29,128.00; Recreation - \$1,380.26; Roads – \$7,492.54. *Carried*

Moved by Mike Garside 2020-81
Seconded by Dave Leask
Resolved that we do pass By-Law 1281-20 being a by-law to confirm the proceedings of this meeting. *Carried*

Moved by Dave Leask 2020-82
Seconded by Dianne Holt
Resolved that we do adjourn at 10:40 p.m., Council to meet again at the Hilton Township Municipal Office at 7:00 p.m. on Wednesday, October 14, 2020 for the next regular meeting of Council. *Carried*

Acting Reeve, Pat Garside

Clerk, Valerie Obarymskyj



***** Building Inspection *****
Kevin Morris – Building Inspector - Call 705-842-3372
Email: kevin.morris@tulloch.ca

**IT IS THE RESPONSIBILITY OF THE OWNER TO OBTAIN A BUILDING PERMIT
IT IS ILLEGAL TO START WORK WITHOUT A PERMIT**

M and N Landfill/Recycling:

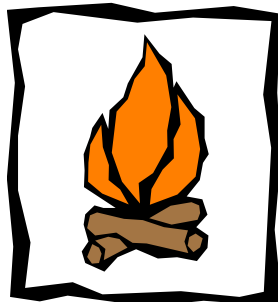


***NEW* SUMMER Hours in Effect as of July 4, 2020
to September 15, 2020**
Wednesday: 12:00 pm – 5:00 pm
Saturday: 10:00 am – 3:00 pm
Sunday: 12:00 pm – 4:00 pm
Holiday Monday: 12:00 pm – 4:00 pm

Please note: **September 16, 2020 the Landfill hours will change to:**

Saturday 10:00am – 3:00 pm

Sunday 12:00 pm – 4:00 pm



It is necessary to obtain a Fire Permit from the Municipal Office for Small Brush Burning and Incinerator Burning during the months from April to October. There is no fee for this permit. Due to the continued closure of the office due to Covid-19, please leave a message at 705-246-2472 or email: admin@hiltontownship.ca. We can either email you your permit or mail it or we can schedule alternate pickup arrangements.
A reminder that burning is only permitted two hours before sunset and two hours after sunrise.
(Exception: campfires for cooking/warmth allowed anytime.)

Fire Prevention Week: October 4 – 10, 2020



The Hilton Union Fire Department wants to share safety tips to keep you from having a cooking fire.

- Never leave cooking food unattended. Stay in the kitchen while you are frying, grilling or broiling. If you have to leave, even for a short time, turn off the stove.
- If you are simmering, baking, roasting, or boiling food, check it regularly, remain in the home while food is cooking, and use a timer to remind you that you're cooking.
- You have to be alert when cooking. You won't be alert if you are sleepy, have taken medicine or drugs, or consumed alcohol that makes you drowsy.
- Always keep an oven mitt and pan lid nearby when you're cooking. If a small grease fire starts, slide the lid over the pan to smother the flame. Turn off the burner, and leave the pan covered until it is completely cool.
- Have a "kid-free zone" of at least 3 feet around the stove and areas where hot food or drink is prepared or carried.

FINAL 2020 PROPERTY TAXES

A reminder that the 2020 Final Property Taxes were mailed out the beginning of September with a due date of September 30, 2020. The Township Office continues to remain closed to the public. Residents are encouraged to submit their tax payments using the online payment option available through their personal banking institution referencing the 19 digit "Roll Number". For those who prefer to pay by cheque, these payments can either be mailed to the Township of Hilton, 2983 Base Line, Hilton Beach, On POR 1G0 or dropped through the front door slot of the office. We do not offer credit or debit card payment options. If you prefer to pay by cash, please contact the Township Office at 705-246-2472 or email: admin@hiltontownship.ca to arrange for a scheduled appointment to handle the transaction.

Should you have any questions regarding your tax bill, please contact the Township Office by telephone and leave a message or submit your inquiry via email. Staff will get back to you as promptly as possible.

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