

THE CORPORATION OF THE TOWNSHIP OF HILTON

MINUTES
Regular Meeting
December 7, 2022
7:00 p.m.

Present:

Reeve: Rodney Wood
Councillors: Mike Garside; Janet Gordanier; Dave Leask; Mike Trainor
Road Superintendent: Lyn Garside
Clerk Treasurer: Valerie Obarymskyj

There were no disclosures of pecuniary interest.

Resolution 2022-130

Moved by Mike Garside

Seconded by Dave Leask

Resolved that we do accept the Agenda as presented. * Carried *

Resolution 2022-131

Moved by Mike Garside

Seconded by Dave Leask

Resolved that we do approve the Minutes of the Regular Meeting of November 9, 2022, and the Special Meeting of November 30, 2022, as presented. *Carried*

Lyn Garside, Road Superintendent, provided an update on road conditions. Grading will be done on Red Maple Drive prior to any significant snowfall given the increased traffic due to new residential construction.

The status of outstanding vacation and overtime for the Roads Department was confirmed. Council noted its appreciation for the Road Superintendent's flexibility in working around snow events and how that benefits the taxpayers. Provided significant snowfall does not occur prior to the end of the year, the current unused vacation and overtime will be taken as time in lieu.

As a result of our recent Island-wide Emergency Training session, we will be working on modifying our current Emergency Response Plan and Critical Infrastructure schedule. It is anticipated the four Clerks will work together on a common Plan representative of the Island with each municipality addressing circumstances particular to its area. The modified Plan will first be reviewed by our CEMC, Jeff Edwards, and then shared with Councils for further review and approval.

Correspondence was received from Bell Services 9-1-1 regarding the Authority Agreement to allow area PSAPs (Public Safety Answering Point) begin the transition from E 9-1-1 (Enhanced) to NG 9-1-1 (Next Generation) with Bell Canada to continue to provide 9-1-1 answer/dispatch service to our community.

Resolution 2022-132

Moved by Janet Gordanier

Seconded by Mike Trainor

Resolved that we do give first, second and third and final reading and pass By-Law No. 1351-22 being a by-law to enter into an Agreement with Bell Canada regarding the provision of 9-1-1 services. *Carried*

The Clerk shared her discussions with the Planning Board Secretary-Treasurer regarding Bill 23, the *More Homes Built Faster Act*. The Bill received Royal Assent November 28, 2022 with some sections yet to come into force. The goal is to create more affordable housing but critics are complaining, under the terms of the Bill, that will only be accomplished at the cost of taxpayers and current climate protection restrictions. The Province affirmed its intent municipalities will be made whole as a result of the impact of Bill 23 changes. The Clerk recommended research be done to adopt a Parks Plan for the municipality.

The BAO (Bereavement Authority Ontario) advised that because our municipality is not a licensed cemetery operator, we must pay a \$500 licence fee in order to transfer the operation from the Grace United Church. In addition, the transfer of existing cemetery bank accounts has taken longer than expected but should be finalized prior to year-end.

Resolution 2022-133

Moved by Janet Gordanier

Seconded by Mike Garside

Resolved that we appoint Mike Trainor as Hilton Township's Voting Delegate with regard to the Algoma District Services Administration Board and representatives for Area 3. *Carried*

The Clerk provided information from a recent Asset Management workshop regarding contracting out the work involved with determining building condition assessments. Our recently completed AMP (Asset Management Plan) recommended we address our building infrastructure in a similar manner to how we have completed our Roads infrastructure. Council agreed to obtaining a quote for such service as part of an area pool of municipalities currently using the PSD-CW asset management software.

The Clerk advised Council it is now mandatory that OMERS be offered to NFT (Non-Full Time) employees effective January 1, 2023. The previous eligibility requirements have been removed. NFT employees may elect to join the OMERS Plan on a voluntary basis.

Council reviewed the Clerk's report summarizing an area Clerk meeting held on November 22, 2022 in Johnson Township. Topics including By-law Enforcement/Pay Equity/MPAC/Playground Inspections were discussed. The possibility of jointly sharing a by-law enforcement officer with municipalities along the North Shore was addressed. This could result in an overall reduced cost for individual municipalities but the fees could still be substantially higher than currently experienced in some communities. There will be further study taking place among those municipalities interested in the joint position. When discussing playground inspections and the possibility of having someone on staff at one of the Island municipalities taking the necessary training, questions were raised as to who would be responsible for any liability claims. Researching the benefit of contracting the inspections out to a business carrying its own liability insurance for such service will be looked into.

The Clerk provided a report to Council detailing the amount of Administration overtime and unused vacation remaining.

Resolution 2022-134

Moved by Mike Trainor

Seconded by Dave Leask

Resolved that Council accepts the Clerk's Report addressing the status of unused vacation and outstanding overtime for the Clerk. *Carried*

Resolution 2022-135

Moved by Mike Garside

Seconded by Mike Trainor

Resolved that we do contribute \$200.00 to Branch 374, Royal Canadian Legion, in recognition of the 2022 Remembrance Day Campaign. *Carried*

The Clerk provided a report to Council addressing Accessibility and the 2022 Election.

Resolution 2022-136

Moved by Dave Leask

Seconded by Mike Trainor

Resolved that we do authorize the following transfers for any surplus/deficit for the year 2022:

1. For the Hilton Union Fire Department to the Fire Department Working Capital Reserve (a/c 315210);
2. For the Roads Department to the Roads Working Capital Reserve (a/c 315215);
3. For the General Reserve to the General Working Capital Reserve (a/c 315010). *Carried*

Resolution 2022-137

Moved by Mike Trainor

Seconded by Janet Gordanier

Resolved that we do authorize the following transfers for any surplus/deficit for the year 2022:

1. \$10,000 to the Fire Equipment Reserve Fund (a/c 335210);
2. \$ 5,000 to the Municipal Building Reserve Fund (a/c 335205);
3. \$10,000 to the Roads Equipment Reserve Fund (a/c 335215). *Carried*

Resolution 2022-138

Moved by Janet Gordanier

Seconded by Mike Trainor

Resolved that whereas under the Community Safety and Policing Act, 2019 (CSPA) the OPP detachment board framework has been amended to allow for communities to create a board that reflects their community and local needs, and;

And Whereas the Township of Hilton requested inclusion with the North Shore West division, made up of:

1. The Township of Tarbutt
2. The Township of Johnson
3. The Township of Jocelyn
4. The Township of Hilton
5. The Township of St. Joseph

6. The Village of Hilton Beach
7. The Township of Plummer Additional
8. The Town of Bruce Mines
9. The Municipality of Huron Shores
10. The Town of Thessalon

Now, therefore, the Township of Hilton has no objection to the recommendation that the composition of the Board be as follows:

- 1 municipal appointment per municipality included in the area board (10);
- 3 area wide appointments (prescribed) and;
- 3 Ministry Appointments (prescribed).

And further that this municipality authorizes Elliot Lake to submit the area proposal on our behalf. * Carried

Resolution 2022-139

Moved by Janet Gordanier

Seconded by Mike Trainor

Resolved that we do enter Closed Meeting at 10:00 p.m. in accordance with the Municipal Act 2001, Section 239 (2) (d) that a meeting may be closed to the public for the purpose of discussing labour relations or employee negotiations. * Carried *

Resolution 2022-140

Moved by Janet Gordanier

Seconded by Dave Leask

Resolved that we do return to Open Meeting at 10:51 p.m. * Carried *

Resolution 2022-141

Moved by Mike Garside

Seconded by Dave Leask

Resolved that the Clerk and Road Superintendent be directed to review the Equipment Operator job description and present an updated document for Council's consideration. * Carried *

Resolution 2022-142

Moved by Mike Trainor

Seconded by Janet Gordanier

Resolved that we do authorize the payment of Township bills for the month of November 2022 in the amount of \$79,214.79 per Voucher 11/22: Administration - \$8,253.54; Algoma District Services Admin - \$24,801.67; Building - \$2,872.23; Council - \$6,360.00; Digitization Project - \$12,239.45; Fire - \$496.91; Misc (Employee/Employer Payroll Deductions/Benefits) - \$5,840.58; Police - \$6,865.00; Roads – \$11,485.41. *Carried*

Resolution 2022-143

Moved by Mike Trainor

Seconded by Mike Garside

Resolved that we do pass By-Law 1352-22 being a by-law to confirm the proceedings of this meeting. *Carried*

Resolution 2022-144

Moved by Mike Garside

Seconded by Mike Trainor

Resolved that we do adjourn at 10:56 p.m. Council to meet again at the Hilton Township Municipal Office at 7:00 p.m. on Wednesday, **January 10, 2023** for the next regular meeting of Council or at the call of the Reeve. *Carried*

(note: meeting subsequently changed to January 4, 2023)

Reeve, Rodney Wood

Clerk Treasurer, Valerie Obarymskyj



Building Inspection:

Kevin Morris – Building Inspector

Phone: 1-800-797-2997

Email: kevin.morris@tulloch.ca

**IT IS THE RESPONSIBILITY OF THE OWNER TO OBTAIN A BUILDING PERMIT
IT IS ILLEGAL TO START WORK WITHOUT A PERMIT**