

THE CORPORATION OF THE TOWNSHIP OF HILTON

MINUTES
Regular Meeting
August 5, 2020
7:00 p.m.

Present: Absent:
Reeve: Rodney Wood
Councillors: Mike Garside
Pat Garside
Dianne Holt
Dave Leask
Road Superintendent: Lyn Garside
Clerk Treasurer: Valerie Obarymskyj

There were no disclosures of pecuniary interest.

Moved by Pat Garside 2020-60
Seconded by Dave Leask
Resolved that we do accept the Agenda as presented. *Carried*

Moved by Dave Leask 2020-61
Seconded by Mike Garside
Resolved that we do approve the Minutes of the Regular Meeting of July 8, 2020 as presented. *Carried*

The Road Super provided an update on roads. The major construction projects of Milford Haven Road and Garside Road West have been readied for surface treatment, as has a section of Haight Road. It was during the work on Haight Road digging out rocks and corduroy under the existing surface treatment that problems occurred with the excavator. The Road Super has made the necessary repairs and it is once again in operation. The surface treaters are anticipated to be in the area the first half of August. The Road Super advised that with regard to the discussion at last month's meeting, he had inspected the section of the Kaskawan Trail leading from Trainor Side Road towards Still Side Road. The section is muddy and difficult to get past by truck. A property owner whose only access is off the Kaskawan Trail had inquired about having Still Side Road graded but in its present state that results in considerable damage to the grader. The Road Super suggested when time permitted he would use the excavator to dig up more stones from Still Side Road and fill the holes with gravel which should result in an adequate road for personal truck access. The narrow road is not made to withstand heavy truck use. As noted earlier, the Township cannot properly fix Still Side Road given the limited 33' width.

Reeve Wood declared the Public Meeting open under the Planning Act to address the Zoning amendment to regulate the location and placement of shipping containers. The proposed amendment would permit the placement of shipping containers in specific zones within the municipality: Rural (RU); General Commercial (GC); Highway Commercial (HC); Business Park (BP); Major Recreation (MR); Rural Industrial (MI); Extractive Industrial (MX) and Waste Disposal (WD). Shipping containers would not be permitted in Shoreline Residential (SR) and Limited Service Residential (LSR) zones. The amendment would also establish specific setbacks for such structures in conjunction with their respective zones. The Clerk advised that no objections or comments had been received from any residents or agencies to which the Notice had been provided. No one had contacted the Clerk with a request to address Council as noted in the meeting advertisement. Reeve Wood allowed a further half-hour to allow any unexpected individuals to arrive and comment.

Council reviewed a request from a Big Point property owner currently in the midst of rebuilding her home. A new underground electrical connection had been requested which will involve digging underneath a 20' wide municipal easement toward the residence. The Road Super advised he wanted Council to be aware of the request and notes put in the property owner's file to ensure individuals working on the easement in the future were aware of the situation.

Moved by Pat Garside 2020-62
Seconded by Mike Garside
Resolved that we do provide authorization to Algoma Power Inc. to install an underground electrical connection from the hydro pole located within the 20' municipal easement between Lots 18 and 19, Plan H608 (Big Point Road) to the residence on Lot 18, Plan H608. *Carried*

The Road Super advised he was planning to start on construction of a driveshed in the early fall months once all road construction has been completed. He will draft some plans for Council to review at the September 2020 meeting. The structure will include a closed-in section to replace the green building behind the garage that houses Recreational materials, along with open sections to protect the tractor and attachments and coldpatch and culverts.

At 8:00 p.m. Reeve Wood returned to the General Zoning Amendment issue regarding shipping containers and the following resolution was presented.

Moved by Dianne Holt 2020-63

Seconded by Dave Leask

Resolved that we do give first, second and third and final reading and pass By-Law No. 1270-20 being a by-law to amend Zoning By-law 1025-11 by adding provisions applying to the location and use of shipping containers within the boundaries of the Township of Hilton.

A recorded vote on the above resolution was requested with the following results:

For:	Against:	
Dianne Holt	Mike Garside	
Dave Leask	Pat Garside	
Rodney Wood		*Carried*

Reeve Wood advised Council a resident had made a request to build a private dock on the municipal shoreroad allowance located at the end of the unopened road allowance on X Line between Lot 5, Plan H597 and Block A, Plan H597. The landowner does not own any waterfront property. Council was advised by staff that as soon as an unopened road allowance is altered from its natural state there is an increased liability faced by the municipality. It was unclear if any trees needed to be removed from the road allowance, as well as, the size of the dock and permit requirements. The Clerk was directed to contact the resident and request more details regarding his proposed plans prior to Council making a decision on the matter.

Council reviewed the 2019 Financial Statements prepared by BDO Dunwoody for both the Township of Hilton and the Hilton Union Fire Department.

Moved by Dave Leask 2020-64

Seconded by Pat Garside

Resolved that we do accept the 2019 Financial Statements for the Township of Hilton, as prepared by BDO Dunwoody. *Carried*

Moved by Mike Garside 2020-65

Seconded by Pat Garside

Resolved that we do accept the 2019 Financial Statements for the Hilton Union Fire Department, as prepared by BDO Dunwoody. *Carried*

The Clerk confirmed Notice had been given regarding the proposed adoption of the 2020 Budget and Tax Rates. No questions or comments had been received and no one was in attendance to address the matter.

Moved by Pat Garside 2020-66

Seconded by Dianne Holt

Resolved that we do approve the 2020 Budget as presented in the amount of \$1,032,451 including a municipal tax levy of \$622,738 (including Payment-in-Lieu). *Carried*

Moved by Mike Garside 2020-67

Seconded by Pat Garside

Resolved that we do give first, second and third and final reading and pass By-Law No. 1276-20 being a by-law to provide for the adoption of the current estimates and tax rates and to further provide for penalty and interest in default of payment thereof for 2020. *Carried*

Moved by Dave Leask 2020-68

Seconded by Pat Garside

Resolved that we do give first, second and third and final reading and pass By-Law No. 1277-20 being a by-law to adopt optional tools for the purpose of administering limits for Commercial and Industrial property classes for the Year 2020. *Carried*

Council reviewed correspondence from the City of Sault Ste. Marie regarding a further five year renewal of the Inter-Municipal Agreement for the delivery of POA (Provincial Offences Act) Court Administration, Court Support Functions and Prosecutions.

Moved by Dave Leask 2020-69

Seconded by Pat Garside

Resolved that we do give first, second and third and final reading and pass By-Law No. 1278-20 being a by-law to enter into an inter-municipal service agreement with the City of Sault Ste. Marie for the assumption of Provincial Offences Act court and administrative duties. *Carried*

The Clerk advised that representatives of the Grace United Church Cemetery Board would meet with council members on August 10, 2020 to walk through the cemetery to familiarize Council with the layout prior to taking ownership. A separate meeting will be required to address the legal transfer of the land and bank accounts.

Discussion took place on recent improvements carried out at both Twin Lakes and Big Point Parks. The roof of the Twin Lakes pavillion has been repaired along with the changeroom roof and repairs to the slide. The plan is to paint the pavillion to cover up graffiti once the roads construction projects are completed. Thanks to the volunteers of several individuals, the changeroom and washroom have been repaired and painted at Big Point and a buoy line put in the water to keep the boats from entering the swimming area. A temporary sign has been erected to replace the one that had been there. Additional picnic tables were moved to Big Point from Twin Lakes. Council agreed the simple facelift has made the park more welcoming. Additional items discussed for Big Point included a swim raft, benches near the water, additional playground equipment, removal of the dead trees, rebuilding the outhouse and bringing in more sand. Reeve Wood volunteered to build the swim platform so it would be in place for next summer. When discussing playground equipment it was suggested we pursue a natural theme but ensure any structures satisfy safety guidelines. The Clerk will look into the playground inspector course and find out the schedule and cost of hiring a playground inspector currently utilized by municipalities along the North Shore. Given the high water levels and the expectation of sand washing back out during the fall months, Council decided to hold off on the idea of bringing in more sand to the beach area. The MNRF had already responded to the Township’s request for adding sand to the site and advised of a number of requirements to satisfy before it would be permitted. The Clerk recommended submitting an all-inclusive application to the MNRF addressing removal of dead trees, construction of new washroom facility and parking area improvements so that approvals would hopefully be in place for the work to be done next year.

Moved by Dianne Holt 2020-70
Seconded by Mike Garside

Resolved that we do authorize the payment of Township bills for the month of July 2020 in the amount of \$119,878.33 as per Voucher 07/20: Admin - \$19,514.56; Algoma District Services Admin (July) - \$24,300.33; Assessment (Qtrly) - \$4,563.72; Building - \$1,635.29; Fire - \$350.00; Hilton Union Public Library (2020 balance) - \$2,548.00; Miscellaneous (Employee/ Employer Payroll Deds/Benefits) - \$7,479.57; Policing - \$7,219.36; Roads – \$48,093.62 ; WSIB (2 Qtrly pyts) - \$4,173.88 *Carried*

Moved by Dave Leask 2020-71
Seconded by Mike Garside

Resolved that we do pass By-Law 1279-20 being a by-law to confirm the proceedings of this meeting. *Carried*

Moved by Pat Garside 2020-72
Seconded by Dave Leask

Resolved that we do adjourn at 10:38 p.m., Council to meet again at the Hilton Township Municipal Office at 7:00 p.m. on Wednesday, September 2, 2020 for the next regular meeting of Council. *Carried*

Reeve, Rodney Wood

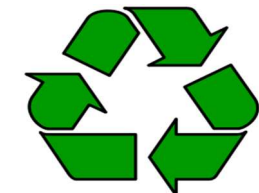
Clerk, Valerie Obarymskyj



***** Building Inspection *****
Kevin Morris – Building Inspector - Call 705-842-3372
Email: kevin.morris@tulloch.ca

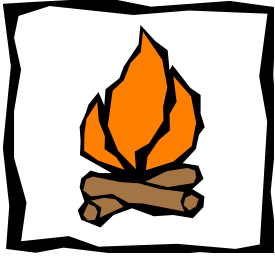
**IT IS THE RESPONSIBILITY OF THE OWNER TO OBTAIN A BUILDING PERMIT
IT IS ILLEGAL TO START WORK WITHOUT A PERMIT**

M and N Landfill/Recycling:



***NEW* SUMMER Hours in Effect as of July 4, 2020
to September 15, 2020**
Wednesday: 12:00 pm – 5:00 pm
Saturday: 10:00 am – 3:00 pm
Sunday: 12:00 pm – 4:00 pm
Holiday Monday: 12:00 pm – 4:00 pm

FIRE - 911 for Emergencies



It is necessary to obtain a Fire Permit from the Municipal Office for Small Brush Burning and Incinerator Burning during the months from April to October. There is no fee for this permit. Due to the continued closure of the office due to Covid-19, please leave a message at 705-246-2472 or email: admin@hiltontownship.ca. We can either email you your permit or mail it or we can schedule alternate pickup arrangements.

A reminder that burning is only permitted two hours before sunset and two hours after sunrise.

(Exception: campfires for cooking/warmth allowed anytime.)

RVs, Trailers and Campers: Propane and Barbecue Safety Tips

When Transporting Cylinders:

- Ensure propane cylinders are upright and secure during transport.
- Keep cylinder valves closed and protected during transport.
- Plug or cap cylinder outlets during transport.

When Using Cylinders:

- Ensure cylinders are upright and secure on a firm footing.
- Check cylinder connections and hoses for leaks by brushing a 50/50 mix of liquid soap and water onto all connections and hoses. Rising bubbles when you turn on the valve indicate a leak. Tighten connections or repair the hose until there are no bubbles.
- Keep cylinders away from flame, heat, and exits.

Using Propane in your RV or Camper:

- Keep all combustion exhaust vents on the exterior wall of your RV or camper clear of obstructions.
- Use stovetop burners or ovens only for cooking and not as a source of heat.
- Propane appliances require an adequate supply of fresh air for proper combustion. Ensure your RV or camper is properly ventilated to prevent build-up of carbon monoxide.
- Install a carbon monoxide alarm and propane leak detector.

Barbecue Safety:

- Ensure barbecues are on firm, level footing.
- Keep barbecues well away from the side of your RV, camper or tent, and other combustibles.
- Make sure igniter buttons work properly before turning the gas on. If there is no igniter, insert a long match or barbecue lighter through the side burner hole before you turn on the grill controls.
- Keep barbecues clean of grease to prevent flare-ups.
- Stay by the grill when cooking and keep kids and pets at a safe distance.
- Turn off all burner controls and tank valves after each use.

FINAL 2020 PROPERTY TAXES

A reminder that the 2020 Final Property Taxes will be mailed to residents the beginning of September with a due date of September 30, 2020. The Township Office will likely continue to remain closed throughout September. Residents are encouraged to submit their tax payments using the online payment option available through their personal banking institution referencing the 19 digit "Roll Number". For those who prefer to pay by cheque, these payments can either be mailed to the Township of Hilton, 2983 Base Line, Hilton Beach, On P0R 1G0 or dropped through the front door slot of the office. We do not offer credit or debit card payment options. If you prefer to pay by cash, please contact the Township Office at 705-246-2472 or email: admin@hiltontownship.ca to arrange for a scheduled appointment to handle the transaction.

Should you have any questions regarding your tax bill, please contact the Township Office by telephone and leave a message or submit your inquiry via email. Staff will get back to you as promptly as possible.