

MINUTES
Regular Meeting
April 2, 2014
7:00 p.m.

Present: Absent:
Reeve: Rodney Wood
Councillors: Pat Garside
Dianne Holt
Robert Jerrard Dave Leask
Road Superintendent: Lyn Garside
Clerk Treasurer: Valerie Obarymskyj

There were no disclosures of pecuniary interest.

Moved by Pat Garside 2014-43
Seconded by Dianne Holt
Resolved that we do accept the Agenda as presented. * Carried *

Reeve Wood welcomed Sheila Campbell, Chair of the Matthews Memorial Hospital Association Board of Directors. Reeve Wood thanked Ms. Campbell for the information that had been provided for Council's review prior to the meeting which included detailed financial information for both MMHA and BridgeLink Community Properties Inc. Also included was a funding proposal for area municipalities that covered a five year period beginning in 2014. The breakdown of contributions was based on assessment with an adjustment factor to recognize increased use of the hospital by St. Joseph Island residents. The stepped-up funding amounts for Hilton Township ranged from \$4,600 in 2014 to \$9,200 in 2018. Ms. Campbell noted that MMHA is in the best shape it has been in several years given the current plans of both doctors to remain another four years. While this could reduce the level of funds needed for physician recruitment, there is still a need to maintain adequate amounts should unexpected recruitment become necessary. The Association is currently renting one house for physician/locum needs and is looking to take over a second house in the near future. Locums are billed \$120 night to a maximum of 47 nights/year and such rental income is directed toward the house rental costs. It was confirmed that two municipalities along the North Shore have committed to the 2014 contribution set out for their community in the funding proposal but no commitment has been made beyond the current year. Reeve Wood thanked Ms. Campbell for attending the meeting and providing the information. The matter will be discussed further during budget deliberations.

Moved by Robert Jerrard 2014-44
Seconded by Pat Garside
Resolved that we do approve the Minutes of the meeting of March 5, 2014 as presented. * Carried *

Reeve Wood noted the financial responsibilities of the two cemeteries within the municipality and the limited resources available to them. Discussion took place on the possibility of the ownership and operation of these cemeteries being transferred to the municipality if they could not manage such costs but neither cemetery was thought to be in such a position.

Lyn Garside, Road Superintendent, advised that half-load signs will be erected within the next week and likely remain up until the end of May.

The Clerk confirmed if there is a decision to build on to the side of the existing firehall with a 15' addition, a zoning amendment will be needed to satisfy the current setback requirement of 15' for the Institutional Zone.

The Clerk confirmed that in regard to any possible future severance of the 13 acre property located on Con X and Y, Lot 12 Part, any new lots created by consent would have to front on and be directly accessed by a public road that is maintained on a year-round basis.

The Clerk confirmed that the deadline had passed for the submission of any objections to the passing of Zoning Amendment 2014-01 (4159 X Line) and none had been received.

Moved by Robert Jerrard 2014-45
Seconded by Dianne Holt
Resolved that we do give first, second and third and final reading and pass By-Law No. 1099-14 being a by-law to authorize an automatic aid agreement among the three St. Joseph Island Fire Departments. *Carried*

Council reviewed highlights of the Provincial Policy Statement 2014 which comes into effect on April 30, 2014. The new policy recognizes that different regions of the province face different challenges and provides additional flexibility for northern and rural communities.

The Clerk presented the revised trailer by-law for final approval. The by-law will be posted on the municipality's website (www.hilontownship.ca) for access by all residents.

Moved by Dianne Holt 2014-46

Seconded by Pat Garside

Resolved that we do give second and third and final reading and pass By-Law No. 1095-14 being a by-law to regulate the use of trailers in the Township of Hilton. *Carried*

Council reviewed the levy received from the Algoma District Services Administration Board for the current year. The current levy is \$256,154 which is approximately \$2,000 less than 2013.

The Clerk advised that Peter Bortolussi had agreed to act as the municipality's solicitor given the Township's former solicitor recently being appointed as a judge.

Moved by Robert Jerrard 2014-47

Seconded by Pat Garside

Resolved that we do appoint Bortolussi Law Firm as the legal representative for the Corporation of the Township of Hilton effective immediately. *Carried*

Council set a tentative date of Wednesday, May 21, 2014 for the 2014 budget review.

The Clerk provided a survey of area council honoraria and asked Council to review it prior to the budget meeting. The survey included honoraria paid to heads of council and council members and detailed that Hilton Township council members receive compensation considerably less than the majority of other municipalities.

Correspondence was received from the Association of Municipalities of Ontario (AMO) providing updates on additional meetings of the OPP Billing Steering Committee. The Committee is exploring how the impact of the proposed costs associated with OPP cost recovery could be managed such as possible implementation of new provincial mitigation funding and phasing the changes in over time. A final report is expected later in April 2014.

Council reviewed correspondence from the East Algoma OPP Administrative Centre detailing 2013 Municipal Statistics for the Township. The document revealed there had been a total of 33 calls for service in 2013 with the majority being 'General Occurrences'.

Council reviewed the response to questions raised regarding a previous request to donate to the Central Algoma Joint Disaster Relief Committee. This group was formed to manage donations to assist those individuals that suffered property losses in the Fall 2013 flooding along the North Shore. Council was satisfied from the response that adequate mechanisms were in place to ensure the appropriate flow of funds to those in need.

Moved by Dianne Holt 2014-48

Seconded by Robert Jerrard

Resolved that we do contribute \$500 to the Central Algoma Joint Disaster Relief Committee to assist the private sector of our area that suffered devastating losses as a result of the severe flooding on September 10, 2013.

Carried

Council reviewed the 2014 funding request from the St. Joseph Island Horticultural Society. This group not only maintains numerous flowerbeds throughout the island, but in particular, accepted the task of creating a new landscaping plan for the Hilton Township Office in 2013. Everyone agreed the results absolutely transformed the grounds into a showpiece, due mainly to the creativity and time-consuming efforts of Shirley Pollock. Council recommended that the Township's annual contribution of \$300 be supplemented with a \$200 contribution for 2014 in recognition and appreciation of both Shirley and Bill Pollock's work on the office grounds in 2013.

Moved by Dianne Holt 2014-49

Seconded by Robert Jerrard

Resolved that we do contribute \$500 to the St. Joseph Island Horticultural Society for the Year 2014. *Carried*

Council reviewed correspondence from the St. Joseph Island Community Garden Volunteers, a newly formed group from St. Joseph Township that will be working to teach skills and provide space for individuals interested in vegetable gardening.

Moved by Robert Jerrard 2014-50

Seconded by Dianne Holt

Resolved that we do authorize the payment of Township bills for the month of March 2014 in the amount of \$161,907.60 as per Voucher 03-2014: Administration - \$5,389.82; Algoma Dist School Bd (1st Qtr) - \$33,391.79; Algoma Dist Services Admin (1st Qtr) - \$64,624.26; Algoma Public Health (1st/2nd Qtrs) - \$3,818.00; Building - \$435.05; Fire - \$1,409.96; Insurance - \$21,871.72; Misc - \$13,152.42; Planning Board - \$2,612.48;

Policing (2 months) - \$5,290.00; Roads - \$9,912.10. * Carried *

Moved by Pat Garside 2014-51
Seconded by Robert Jerrard
Resolved that we do pass By-Law 1100-14 being a by-law to confirm the proceedings of this meeting. *Carried*

Moved by Robert Jerrard 2014-52
Seconded by Dianne Holt
Resolved that we do adjourn at 10:45 p.m., Council to meet again at the Hilton Township Municipal Office at 7:00 p.m. on Wednesday, May 7, 2014 or at the call of the Reeve. *Carried*

Rodney Wood, Reeve

Valerie Obarymskyj, Clerk Treasurer



***** Building Inspection *****
Ron LeBlanc – Building Inspector - Call 1-800-797-2997

A Reminder Notice to
RATEPAYERS in Hilton Township
and
to all **CONTRACTORS** working within Hilton Township

Most types of construction or renovations undertaken require building permits. These permits must be obtained **PRIOR** to the commencement of work. The penalty for starting construction without first obtaining the permit is double the permit fee.

DID YOU KNOW?

- A Municipality is required by law to provide a building inspection service for the protection of its residents
- While the intent of the service is to be cost-recovery, Hilton Township continues to subsidize building permit fees in an effort to keep them affordable
- The permit fee covers the cost of inspections that will provide assurance to ratepayers their structures have been built according to the requirements of the Ontario Building Code Act
- Obtaining a permit after construction has begun (includes pouring a concrete pad) means vital early inspections have not been performed – the work already completed may need to be dismantled to allow a thorough inspection OR an engineer’s review may be required, resulting in additional costs
- If a ratepayer is hiring a contractor to perform the work, the ratepayer and the contractor are both responsible for ensuring the necessary permits have been obtained (Entrance Permit/Building Permit/Algonia Health Permit)
- The Building Inspector can only sign off on any construction when he is assured the structure has been built to Code – that is for his protection, the Municipality’s and especially for the Ratepayer

Permit Fees: \$25.00 for first \$1,000 of value and \$5.00 for each additional \$1,000 of value (Values based on per square foot calculations included in the Municipality’s Fees and Charges By-law)

Examples of Permit Costs:

Dwelling – Full Basement (1200 sq ft)	= \$560
Dwelling – Slab on Ground (1200 sq ft)	= \$470
Garage – Finished Inside (400 sq ft)	= \$110
Garage – Unfinished Inside (400 sq ft)	= \$50
Deck – Uncovered (400 sq ft)	= \$40

Dump/Recycling (M & N Road):

WINTER Hours in Effect from September 15/13 – May 15/14
Saturday: 10:00 am - 3:00 pm Sunday: 2:00 pm - 6:00 pm

F I R E - 911 for EMERGENCIES

**** New Cell Phone # for Fire Chief: 705-971-2806 ****



It is necessary to obtain a Fire Permit at the Municipal Office for Small Brush Burning and Incinerator Burning during the months from April to October. There is no fee for this permit.

A reminder that burning is only permitted two hours before sunset and two hours after sunrise.

(Exception: campfires for cooking/warmth allowed anytime.)