

**MINUTES**  
Regular Meeting  
August 5, 2015  
7:00 p.m.

Present: Absent:  
Reeve: Rodney Wood  
Councillors: Pat Garside  
Dianne Holt  
Dave Leask  
Robert Jerrard  
Road Superintendent: Lyn Garside  
Clerk : Valerie Obarymskyj

There were no disclosures of pecuniary interest.

The Clerk requested three zoning issues be added to the agenda that had resulted from discussions with ratepayers the day of the council meeting.

Moved by Pat Garside 2015-96  
Seconded by Dave Leask  
Resolved that we do accept the Agenda as amended. \* Carried \*

The Clerk recommended the Minutes of July 8, 2015 be amended to clarify the reason why the June 10, 2015 Minutes were amended. The June 2015 Minutes stated that Milford Haven Road would be one of several roads being surface treated in 2015 and this is not the case: Neal Drive (1.1 km), Garside Road West (1 km to turnaround) and a 2 km section of Base Line will receive surface treatment in 2015.

Moved by Robert Jerrard 2015-97  
Seconded by Dave Leask  
Resolved that we do approve the Minutes of the meeting of July 8, 2015 as amended. \*Carried\*

Lyn Garside, Road Superintendent, provided an update to Council on road issues. He advised that we are still waiting for the surface treaters to come to our area and that this work is normally completed in July. They are now expected to be here within the next week.

Reeve Wood opened the Public Meeting scheduled for 7:30 pm to address the sale of shoreroad allowance fronting two lots on Hamilton Drive. The Clerk advised that no objections had been received to the proposed sale in response to the advertisements and notices to required agencies. As no one was in attendance to address the matter, Reeve Wood returned to the Regular Meeting of Council.

The Clerk advised that the Ministry of Transportation had confirmed Councilor Pat Garside had been added as a Director of the Corporation and would therefore be eligible to write the required CVOR test.

Council was advised that another round of the Ontario Community Infrastructure Fund was coming up with a deadline of September 11, 2015 for the submission of Expressions of Interest. The Clerk recommended a more detailed review of the grant guidelines be undertaken and if proposed work on Hilton Road satisfied the program requirements, an application could be drafted and approved at the September 2, 2015 council meeting.

Council reviewed a claim from Bell Canada regarding a line that had been damaged during the Milford Haven road construction. Circumstances that led to the damage have been relayed to Bell and are currently under review.

Council reviewed a proposal from an area resident offering to provide trapping services for nuisance animals. The Road Superintendent is a licensed trapper and performs this work as part of his position. He did relay his concern to Council over the use of traps and the dangers they can pose for domestic animals in the area.

Lyn Garside, Fire Chief, confirmed that a fire ban had been put in place for our community and the Village of Hilton Beach on July 30, 2015. The conditions in our communities have been both windy and dry for an extended period and we have not received near the amount of rainfall as other areas of the Island. Chief Garside continues to monitor the weather and until a significant amount of rainfall is received, the ban will need to remain in place. Notice of the fire ban is on our website ([www.hilontownship.ca](http://www.hilontownship.ca) under "Services – Fire" and under "News – Notices"); posted in the Municipal Office's windows and bulletin board; posted on [www.sootoday.com](http://www.sootoday.com); [www.kisssoo.com](http://www.kisssoo.com); [www.northchannelcurrent.ca](http://www.northchannelcurrent.ca).

Given there weren't any objections received regarding the proposed sale of the advertised shoreroad allowance the following resolution was passed.

Moved by Dianne Holt

2015-98

Seconded by Robert Jerrard

Resolved that we do give first, second and third and final reading and pass By-Law No. 1139-15 being a by-law to close, stop-up and sell the original Shore Road Allowance in front of Lot 25 and Block "D", Registered Plan H-597, Hamilton Drive, Township of Hilton, being Part 1 on Plan 1R-13050. \*Carried\*

Correspondence was received from the St. Joseph Island Planning Board advising the Board will be undertaking a mandatory five-year review and update of the Official Plan as required by the Planning Act. All Island Councils have been asked to submit any concerns regarding the current OP prior to the next Planning Board meeting on September 21, 2015.

The Clerk advised Council that a non-resident had inquired as to whether a five acre parcel fronting onto a public maintained road could be severed into ten separate lots so they could be added onto ten abutting lots in another municipality. Council confirmed that such a severance would exceed the number of severances permitted per lot and the resulting size of the new lots would be less than the required minimum of five acres in the Rural Zone.

The Clerk advised Council that the owner of a waterfront property, approximately 135 acres in size, had inquired as to the requirements of severing the property to create three waterfront lots as opposed to the creation of ten new lots. While the creation of more than three new lots would require a plan of subdivision, the ability to create even three new lots was questioned given no public maintained road currently exists in the area. The Clerk will review the issue with the Secretary-Treasurer of the Planning Board to confirm the requirements under both scenarios.

The Clerk advised Council that the owner of four abutting lots within the Big Point subdivision was requesting permission to build a garage on the vacant property abutting the lot where his home was situated. Garages are defined as accessory structures and as such, are intended to be erected on properties on which a residence is already located. The owner's intent is to add onto the existing residence next year which will result in the structure crossing the two lot lines. Council noted a zoning amendment will be required at that time to waive the required setbacks and the end result will be the two lots being assessed as one. Council therefore authorized the construction of the garage at this time.

Council reviewed the Clerk's report regarding the need to appoint a new solicitor for the Township and the following resolution was passed.

Moved by Robert Jerrard

2015-99

Seconded by Dianne Holt

Resolved that we do appoint Pascuzzi and Berlingieri Law Firm as the legal representative for the Corporation of the Township of Hilton effective immediately. \*Carried\*

The Clerk advised Council of an upcoming webinar focusing on social media for municipalities. Currently, the Township operates a website which includes the posting of all Agendas, Minutes and other news to ensure all residents, whether permanent or seasonal, are kept informed. The information session would address additional forms of social media. Council noted it considers our website, which has recently been totally upgraded, to be adequate in terms of keeping the public informed.

Council reviewed information from the Ministry of Natural Resources and Forestry (MNRF) regarding potential opportunities for the development of cottage lots on Crown land. While the Township does not have any current interest in such development, the possibility was raised of contacting the MNRF to determine if such land might be acquired under a similar agreement for a firehall satellite. A review of all Crown lots within the Township will be undertaken to see if any lots would be suitable for this purpose.

Correspondence was received from the Township of St. Joseph advising they would be applying to the Ontario Municipal Cycling Infrastructure Fund for financial assistance toward the cost of 'share the road' signage, bicycle racks, a watering station and bike repair stands within their municipality. Council noted the importance of such signage and that it should be considered by bicyclists as much as by automobile drivers. Several complaints have been received recently about bicyclists riding along the centre line of roads seemingly unaware of automobiles around them.

Council reviewed and accepted the Clerk's response to a resident questioning the regulations regarding logging on private lands.

Moved by Pat Garside

2015-100

Seconded by Dave Leask

Resolved that we do enter Closed Meeting at 10:29 p.m. in accordance with the Municipal Act 2001; Section 239 (2) (b) that a meeting may be closed to the public for the purpose of discussing personal matters about an identifiable individual, including municipal or local board employees. \*Carried\*

Moved by Dave Leask 2015-101  
Seconded by Dianne Holt  
Resolved that we do return to Open Meeting at 11:27 p.m. \*Carried\*

Reeve Wood advised he would draft a letter to the Village of Hilton Beach Council.

Moved by Robert Jerrard 2015-102  
Seconded by Dave Leask  
Resolved that we do authorize the payment of Township bills for the month of July in the amount of \$102,505.14 as per Voucher 07-2015. Admin - \$5,641.75; Algoma District Services - \$21,449.58; Algoma Public Health (Qtrly) - \$1,999.00; Building - \$831.68; Fire - \$8,982.91; MPAC (Qtrly) - \$4,443.09; Misc.(Emplyee/Employer Payroll Deductions/Benefits)- \$6,382.28; Police - \$7,484.00; Roads - \$43,392.20; WSIB (Qtrly - \$1,898.65.  
\*Carried\*

Moved by Pat Garside 2015-103  
Seconded by Dave Leask  
Resolved that we do pass By-Law No. 1141-15 being a by-law to confirm the proceedings of this meeting.  
\* Carried \*

Moved by Robert Jerrard 2015-104  
Seconded by Pat Garside  
Resolved that we do adjourn at 11:32 p.m.. Council to meet again at the Hilton Township Municipal Office at 7:00 p.m. on Wednesday, September 2, 2015 or at the call of the Reeve. \* Carried \*

Reeve, Rodney Wood

Valerie Obarymskyj – Clerk Treasurer

**F I R E - 911 for EMERGENCIES**

**IF:**

**Burn Ban In Effect**



Residents are reminded that although you may have obtained a fire permit, it remains your responsibility to ensure no FIRE BAN is in effect. You can make sure by checking any of the following:

1. Green and orange posters will be placed on the Municipal Office windows
2. The municipal website: [www.hilontownship.ca](http://www.hilontownship.ca) and look under “Services – Fire” or under “News – Notices”
3. Check the following websites and search “fire bans”: [www.kisssoo.com](http://www.kisssoo.com); [www.northchannelcurrent.ca](http://www.northchannelcurrent.ca); [www.sootoday.com](http://www.sootoday.com)
4. Call the Municipal Office at 705-246-2472

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**Dump/Recycling (M & N Road):**

**SUMMER Hours in Effect from May 15/15 – September 15/15**

Wednesday: 2:00 pm – 7:00 pm  
Saturday: 10:00 am - 3:00 pm      Sunday: 2:00 pm - 6:00 pm  
Holiday Mondays: 2:00 pm – 6:00 pm

**Reminder:**

**Effective January 1, 2016, the Village of Hilton Beach will be requiring the use of clear garbage bags when disposing of waste at the M and N Landfill. Please ensure you make every effort to separate those items that can be recycled and deposit them in the appropriate bins.**  
**The Village of Hilton Beach has also implemented a new tippage fee schedule effective July 1, 2015. Please visit the Township of Hilton’s website at: [www.hilontownship.ca](http://www.hilontownship.ca) - Services – Waste Disposal to view the new fees or call the Township Office at 705-246-2472 for details.**

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**The FINAL instalment of this year’s property tax bill will be mailed September 1, 2015 with a due date of September 30, 2015. Residents are reminded they have the option of remitting payments online through the following banking institutions:  
ASCU; Bank of Montreal (new); CIBC; Central 1 Credit Union; MCAP; RBC; Scotiabank; TD Canada Trust.  
Please ensure you allow 3 days for processing between your bank and ours.**