

**MINUTES**  
Regular Meeting  
February 3, 2016  
7:00 p.m.

Present: Absent:  
 Reeve: Rodney Wood  
 Councillors: Pat Garside (arrived 7:14 pm)  
                   Dianne Holt  
                   Dave Leask  
                   Robert Jerrard  
 Road Superintendent: Lyn Garside (arrived 8:00 pm/left 10:00 pm)  
 Clerk Treasurer: Valerie Obarymskyj

There were no disclosures of pecuniary interest.

Moved by Robert Jerrard 2016-12  
 Seconded by Dave Leask  
 Resolved that we do accept the Agenda as presented. \* Carried \*

Moved by Dianne Holt 2016-13  
 Seconded by Robert Jerrard  
 Resolved that we do approve the Minutes of the meeting of January 6, 2016, as presented. \*Carried\*

Reeve Wood recommended we move to the second item on the Roads Agenda as the Road Superintendent was plowing the roads and would join the meeting later. The second item addressed reviewing the Asset Management Plan (AMP) in terms of road projects for the current year. The Clerk advised that given the possibility of new infrastructure funding later this year, Council needs to ensure priority projects are in a state of readiness. Council held a special meeting in March 2015 to update its Simplified Risk Assessment and a second firehall was recommended at that time. The Clerk recommended the Township's AMP be formally amended to include this as a priority. Council also reviewed the Township map to determine the best location for such a firehall to ensure it would improve response times for as many residents as possible currently residing beyond the recommended 8 km response area.

Moved by Robert Jerrard 2016-14  
 Seconded by Pat Garside  
 Resolved that Whereas Council for the Township of Hilton adopted the Asset Management Plan (AMP) prepared by Tulloch Engineering in January 2014 (Resolution #2014-03);  
 And Whereas Council completed a Simplified Risk Assessment in March 2015 which identified the need for a second firehall to service the significant south/southeast section of the Township currently beyond the recommended 8 km response from a firehall;  
 Now Therefore, Council deems that Appendix B, Building Assessment Report of the AMP should be formally amended to include the construction of a second firehall as a priority for the Township of Hilton. \*Carried\*

Lyn Garside, Road Superintendent, arrived at this time (8:00 pm) and provided a brief roads update to Council. It was noted how much snow levels can fluctuate within the Township as almost one foot of snow had fallen in the south end of Hilton Township while only a few inches had come down near the Municipal Office. The Road Superintendent reviewed the Ten Year Roads Plan that was part of the Asset Management Plan prepared in conjunction with Tulloch Engineering in 2014. He recommended proceeding with work on Hilton Road this year. The work will involve replacement of failing culverts and correcting different sections of the roadway. He acknowledged it is a busy road as well as a school bus route and therefore, the least disruptive time to carry out the work would be during July and August. The road may need to be closed for certain periods when replacement of culverts is being carried out. The area between Whybourne Road and the 20<sup>th</sup> Side Road will be the focus of this year's work with the remainder of the road to be addressed in 2017.

Moved by Dianne Holt 2016-15  
 Seconded by Dave Leask  
 Resolved that we do tender for the following items through the amalgamated tender:  
 Calcium Chloride or Magnesium Chloride – 17 Flake Tonne Equivalent  
 4 Grader Blade Heat Treated (7' x ¾ x 5/8)  
 6 36" Plastic Smooth Bore Culverts - 6 metre length and 4 Couplers  
 6 24" Plastic Smooth Bore Culverts - 6 metre length and 4 Couplers  
 3 Pieces Carbide Blades (44" x 6" One Way Carbide) \*Carried\*

Moved by Robert Jerrard 2016-16  
 Seconded by Dave Leask  
 Resolved that we do tender for the following items through the amalgamated tender:  
 2.0 km of Double Surface Treatment (Hilton Road) \*Carried\*

A discussion took place on whether to renew the Ontario Good Roads Association (OGRA) annual membership as costs have climbed to almost \$600 for our municipality. The benefits include reduced fees when attending courses and conferences in Southern Ontario; access to Municipal DataWorks; helping to support OGRA in its work to advocate on our behalf with the Province of Ontario. The Road Superintendent advised he did not think it was necessary to continue being a member. The Clerk advised a similar decision may be made next year for Administration and its membership with the Association of Municipalities of Ontario (AMO), however, the 2016 membership has already been paid.

The Clerk provided a summary of the Roads Contracted services provided to the Village of Hilton Beach for 2015. The total invoiced for the year for plowing, sanding and grading of the Village roads and Village landfill was \$4,325. This amount was down from the 2014 total of \$10,362 and reflective of the mild winter from November to December 2015.

The Clerk advised notification had been received that we would once again be receiving \$25,000 in Ontario Community Infrastructure Funding (OCIF). This amount is distributed to all municipalities for the purposes of improvements to roads, water, wastewater or bridges. Reports must be submitted throughout the year identifying how the funds will be used.

The Township's Community Emergency Management Co-ordinator, Jim Waycik, advised he would be attending the *Essentials of Municipal Fire Protection and Emergency Management – A Decision Makers' Guide Seminar* to be held in Espanola on March 3, 2016.

Council reviewed invoices received from the Village of Hilton Beach for landfill and recycling costs for 2015. The Township's share of the landfill (68%) increased from \$12,595 in 2014 to \$15,719 in 2015. Total Recycling costs were \$14,449 which were reduced by a rebate of \$4,632. The Township's final cost (68%) amounted to \$6,709 for 2015 which was slightly less than the \$7,145 paid in 2014.

The invoice for building inspection services for December 2015 resulted in a minor change to the overall cost of the service. The 2015 net cost was \$4,673.64.

Council reviewed the Statistics Canada report stating the Consumer Price Index (CPI) had increased 1.6% from December 2014 to December 2015. In accordance with the Township's remuneration by-law, all wage groups will increase by this amount for the 2016 year.

Moved by Pat Garside

2016-17

Seconded by Robert Jerrard

Resolved that we do give first, second and third and final reading and pass By-Law No. 1152-16 being a by-law respecting remuneration and expenses for members of council and municipal employees of the Corporation of the Township of Hilton. \*Carried\*

Moved by Robert Jerrard

2016-18

Seconded by Dianne Holt

Resolved that we do give first, second and third and final reading and pass By-Law No. 1153-16 being a by-law to authorize the Reeve and Clerk to execute the Ontario Parcel Master (OPM) Agreement with MPAC to provide access to data mapping details through Municipal Connect. \*Carried\*

Moved by Robert Jerrard

2016-19

Seconded by Dave Leask

Resolved that Whereas Section 284 of the Municipal Act, 2001, as amended, provides that the Treasurer of a municipality shall in each year provide to the council of the municipality an itemized statement on remuneration and expenses paid in the previous year to council members and local board members and whereby such remuneration is authorized under By-Law No. #1125-15, Council hereby agrees to accept the attached statement as verification of such remuneration paid. \*Carried\*

Correspondence was received from the Trefry Centre requesting area councils consider providing financial assistance toward the cost of delivering services based on the senior population in their respective municipalities. The Township contributed \$2,500 in 2015 in recognition of the many services the Trefry Centre provides to our senior residents. This year's request will be further considered as part of the 2016 budget discussion in May.

Council was also asked to consider sponsoring a snowmobile drag racing event scheduled for the weekend of March 11 – 13, 2016 in the Village of Hilton Beach. Council supported making a contribution to an event that would provide welcome winter entertainment to all residents. More details are required in terms of the official name of the group and what happens to such contributions if ice conditions prove to be unsuitable at that time.

Moved by Robert Jerrard

2016-20

Seconded by Pat Garside

Resolved that we do contribute \$100.00 to the Village of Hilton Beach's 2016 Family Fun Day celebrations.  
\*Carried\*

Moved by Robert Jerrard 2016-21

Seconded by Dianne Holt

Resolved that we do authorize the payment of Township bills for the month of January 2016 in the amount of \$24,976.30 as per Voucher 01-2016: Administration - \$11,682.44; Building - \$42.38; Fire - \$305.00; MPAC (Qrtly) - \$4,419.68; Miscellaneous (Employee/ Employer Payroll Deductions/Benefits) - \$3,712.84; Roads – \$4,813.96. \*Carried\*

Moved by Dave Leask 2016-22

Seconded by Pat Garside

Resolved that we do pass By-Law No 1154-16 being a by-law to confirm the proceedings of this meeting.\*Carried

Moved by Dianne Holt 2016-23

Seconded by Robert Jerrard

Resolved that we do adjourn at 11:26 p.m Council to meet again at the Hilton Township Municipal Office at 7:00 p.m. on Wednesday, March 2, 2016 or at the call of the Reeve. \*Carried\*

Reeve, Rodney Wood

Valerie Obarymskyj, Clerk Treasurer

\*\*\*\*\*



**\*\*\* Building Inspection \*\*\***  
Ron LeBlanc – Building Inspector - Call 1-800-797-2997  
Email: ron.leblanc@tulloch.ca

**IT IS THE RESPONSIBILITY OF THE OWNER TO OBTAIN A BUILDING PERMIT  
IT IS ILLEGAL TO START WORK WITHOUT A PERMIT**

\*\*\*\*\*



**WINTER Hours in Effect from Sept 15/15 – May 15/16:**  
Saturday: 10:00 am - 3:00 pm  
Sunday: 2:00 pm - 6:00 pm

**The Village of Hilton Beach has advised that one small 'kitchen-catcher' style garbage bag may be included inside a large clear bag when disposing of household garbage at the landfill. The clear bag policy came into effect January 1, 2016.**

**A reminder that this year's INTERIM instalment of property taxes is due February 29, 2016.** For those residents wishing to pay their taxes electronically, we have agreements with the following banking institutions: ASCU, Bank of Montreal, CIBC, MCAP, Northern Credit Union, Royal Bank, Scotiabank and TD Canada Trust. Your customer identification number will be your "Roll Number" that appears on your tax bill. Please ensure when choosing the "Payee Name" that you select:  
**HILTON (TOWNSHIP) - TAXES**  
**and not**  
**HILTON BEACH (VILLAGE) - TAXES**  
**Thank you!**

\*\*\*\*\*



The Ernie Eddy Memorial Children's Ice Fishing Derby will be held on March 5, 2016 at Twin Lakes in Hilton Township. The event is organized by the St. Joseph Island Hunters and Anglers and is free to children up to Grade 8. Due to the generosity of many sponsors children receive prizes and trophies for the largest fish in several categories. There will be free hot chocolate, hot dogs and cookies and all the supplies needed to fish. Everyone is encouraged to bring a travel mug to keep their hot chocolate warm and avoid garbage being left behind on the ice. Anyone who would like to donate cookies for the event is welcome to drop them off at Kent's Corner or contact Judy Ingram at 705-246-1475.

# F I R E - 911 for Emergencies

## Plan Your Escape!

### **Develop a home fire escape plan.**

Know what to do when the smoke alarm sounds. Sit down with everyone in your household and discuss how each person will get out of the home in a fire.

### **Practise your escape plan with everyone in your home.**

Make sure everyone can get out quickly.

### **Make sure everyone knows two ways out of each room, if possible.**

If the door of a room is blocked by smoke or fire, discuss an alternate escape route such as a window. Make sure all windows open easily. Security bars on windows should have quick-releasing devices so they can be easily removed.

### **Help those who need it!**

Determine who will be responsible for helping young children, older adults, people with disabilities or anyone else who may need assistance.

### **Get low and go under the smoke to the nearest safe exit.**

Most fire deaths are the result of smoke inhalation.

### **Choose a meeting place outside, a safe distance from your home.**

A tree, street light or a neighbour's home are all good choices. In case of fire, everyone should go directly to this meeting place to be accounted for.

### **Get out, stay out.**

Never re-enter a burning building. Once you have safely escaped, call the fire department from outside your home using a cell phone or from a neighbour's home.

\*\*\*\*\*

## **Hidden Hazards in Your Home**

Among the hidden hazards in your home, there are two especially harmful to children: flammable liquids, like gasoline and paint thinner. The other is ordinary household tap water that's too hot for a child's skin.

Gasoline is a motor fuel and should only be used to power a motor. It is not a solvent or a cleaning fluid and should never be used that way. NEVER. Dangerous flammable vapors are released in your home or garage every time there is a spill, or when the container of gasoline or other flammable liquid is not properly sealed. These silent invisible vapors can travel and if they reach a source of ignition, like a faulty electric outlet, the spark from a running motor, or the pilot light of a home appliance, the vapors can ignite ... and blow you clean out of your house. Gasoline should always be tightly sealed in an approved container and kept out of the house and out of the reach of children. Seal both the spout on the container and the vent.

\*\*\*

More than 4,000 children are scalded by tap water every year! Before putting your child in the bath tub, test the water by moving your hand around in it to make sure it's not too hot. Never leave your child alone, not even for a second. If you need to answer the phone or doorbell, take your child with you. Tap water scald burns can be as serious as burns from hot liquid spills from a stove top. And tap water burns usually cover a larger area of the body. Make sure your water heater is set no higher than 120 degrees. Remember that infants' skin is a lot thinner than a grown-up's and can be scalded more quickly.