

THE CORPORATION OF THE TOWNSHIP OF HILTON

MINUTES
Regular Meeting
March 4, 2015
7:00 p.m.

Present: Absent:
Reeve: Rodney Wood
Councillors: Pat Garside
Dianne Holt
Dave Leask
Robert Jerrard
Road Superintendent: Lyn Garside
Clerk Treasurer: Valerie Obarymskyj

There were no disclosures of pecuniary interest.

Moved by Dave Leask 2015-31
Seconded by Robert Jerrard
Resolved that we do accept the Agenda as presented. * Carried *

Moved by Dianne Holt 2015-32
Seconded by Dave Leask
Resolved that we do approve the Minutes of the meeting of February 4, 2015, as presented. *Carried*

Moved by Robert Jerrard 2015-33
Seconded by Dianne Holt
Resolved that we do approve the Minutes of the Closed Meeting of February 4, 2015, as presented. *Carried*

Reeve Wood welcomed Peggy Lund and Andrea Mattioli from Algoma Power Inc., attending as part of their annual Community Information meeting. Council was advised of API's "Hit the Brakes" program designed to make its company vehicles more visible in work zones and keep everyone safe. Safety around powerlines was discussed and the need for property owners to obtain approval from API if planning any work within three metres of a power line. The "Save on Energy" program offers cost saving coupons when purchasing various energy efficient products for the home including Energy Star LEDs, light fixtures, ceiling fans, lighting control, weather stripping, hot water pipe wrap and blankets, outdoor timers, power bars and clotheslines. Visit: <https://saveonenergy.ca/Consumer/Programs/Instant-Rebates.aspx> for access to these coupons. Given some confusion with the telephone number printed in recent phone books it was confirmed that the correct number for all customer needs is: 705-256-3850. Ms. Lund noted that residential rates are scheduled to decrease in March and this is linked to API's increased revenues resulting from the colder than normal weather. Seasonal residential properties, however, will increase as they are not part of the subsidy program. Reeve Wood thanked both representatives for their time and the information provided.

Reeve Wood welcomed Roy Broadhagen, Barb Davies and Alice Ward as representatives of the St. Joseph Island Historical Society. The SJIHS believes that letters written by returning soldiers from World War I were deposited in a time capsule within the Hilton Beach Cenotaph around 1919/1920. At that time there was a Hilton Branch of the Legion in existence but it disbanded many years ago. Documentation found indicated there was a plan to retrieve the letters in 50 years but the group does not believe that ever happened. The Cenotaph stands on land now owned by the Village of Hilton Beach whereas the land was part of Hilton Township in 1920. The SJIHS is asking permission from the Councils of both communities to retrieve the capsule from the Cenotaph this year. Council noted it did not believe it had the authority to give approval to disturb the memorial in any way and that the St. Joseph Island Branch of the Legion should be contacted instead. Reeve Wood thanked the members for attending and confirmed they would be willing to attend any ceremony to view the contents of the time capsule if permission is received from the Legion.

Lyn Garside, Road Superintendent, provided an update to Council on road issues. The extreme cold temperatures have resulted in the freezing of several culverts resulting in water flowing over Hamilton Bay Road and Hilton Road. A neighbouring municipality was contracted to thaw the pipes with its steamer equipment, and with the cold weather continuing, has had to repeat the work at the same locations.

The gravel requirements for 2015 to carry out the projects on Garside Road West and Milford Haven were discussed and the following resolution passed.

Moved by Robert Jerrard 2015-34
Seconded by Pat Garside
Resolved that we do agree to tender for:
1500 Cubic Yards of 5/8" Crushed Gravel
1300 Cubic Yards of 2" Crushed Gravel
Tenders to be received by 4:30 p.m., Monday, March 30, 2015. *Carried*

Council reviewed the job description created for the position of Fire Chief. An ad was placed in the Island Clippings and the Sentinel and applications will close on March 13, 2015.

The Clerk provided a copy of the last Simplified Risk Assessment (SRA) for our municipality that was completed by the Fire Department several years ago. It was recommended by Robert Thorpe, Fire Advisor with Office of the Fire Marshal and Emergency Management (OFMEM) that now would be an ideal time to determine the current areas of risk faced by our municipality. The SRA would identify the current demographics and building stock, review recent fire losses and injuries and establish priority setting for the annual compliance requirements of OFMEM. Council recommended a meeting be scheduled for March 18, 2015 to address the issue.

Council reviewed information from OFMEM detailing training requirements that must be satisfied for all Community Emergency Management Coordinators as well as their alternates. The requirements include courses on Basic Emergency Management, Note Taking Course, CEMC, Introduction to, and, Basic Incident Management System. If individuals have already taken the courses they are not required to repeat them. Members of Municipal Emergency Control Groups are required to complete a minimum four hours of training in 2015 on note taking, continuity of operations planning and a review of specific emergency scenarios or identified local hazards.

The Clerk advised that Robert Hope, Acting Fire Chief, had confirmed both our Fire Department and St. Joseph Township's were ready to change paging providers to the same group used by Jocelyn Township.

Council reviewed invoices received from the Village of Hilton Beach for 2014 charges related to the landfill, recycling, election and fire department costs including hydrant maintenance and rental of the old Village office. The Clerk advised the Township's approximate \$9,500 share of the total \$14,000 2014 recycling costs had been subsequently reduced by our share of the recycling rebate in the amount of \$2,412. This was the first rebate received since we began the joint recycling service with the Village at the M and N landfill in January 2012. It is anticipated that similar rebates will flow on a regular annual basis in the future.

Council received a request from the St. Joseph Island Hunters and Anglers for the Township to act as a sponsor of their upcoming Children's Fish Derby. Council noted how popular and well run the event is and confirmed their annual support.

Moved by Robert Jerrard
Seconded by Dave Leask

2015-35

Resolved that we do contribute \$500 to help offset the costs associated with the Ernie Eddy Memorial Children's Ice Fishing Derby held annually at Twin Lakes in Hilton Township. *Carried*

The Clerk advised Council that forms for the insurance renewal for our municipality had been completed but the new premium quote had not been received yet. There is an option to pay an additional \$750 to insure municipal volunteers which may be advisable if a group of individuals come together to perform some renovations in the existing firehall. A decision will be made on this later in the year.

Correspondence was received from the City of Sault Ste. Marie advising it was time to renew the existing agreement between the City and surrounding communities with regard to the delivery of Provincial Offences Act court administration.

Moved by Dave Leask
Seconded by Pat Garside

2015-36

Resolved that we do give first, second and third and final reading and pass By-Law No. 1127-15 being a by-law to enter into an inter-municipal service agreement with the City of Sault Ste. Marie for the assumption of Provincial Offences Act court and administrative duties. *Carried*

Council received a thankyou from both the Township of St. Joseph and the Trefry Centre staff in recognition of our municipality's recent financial assistance in addressing its 2014-2015 deficit. The Trefry Centre will be holding a fundraising "Comedy Night" and "Pre-order Bread Sale" to be held on Friday, March 20, 2015 at the Legion in Richards Landing in an effort to raise funds to deliver the growing senior services. Council also reviewed a request from St. Joseph Township for support of the following resolution addressing the need for the NE LHIN to increase its funding to the Trefry Centre in 2015.

Moved by Dianne Holt
Seconded by Robert Jerrard

2015-37

Resolved that Whereas programs offered to the seniors and disabled population in the catchment area of the Dr. H.S. Trefry Memorial Centre covering nine municipalities run on a shoestring budget and have been exclusively funded through the North East Local Health Integration Network (NE LHIN) to help seniors and persons with disabilities live well and remain in their own homes; and WHEREAS the Dr. H.S. Trefry Memorial Centre has outgrown the funding currently being received from the Ministry of Health through the NE LHIN; and WHEREAS applications have been made for increased funding to accommodate growth in order to meet client needs, only to be met with costly software and administrative requirements from other government agencies,

along with increases to the cost of hydro, labour, food, fuel and the general cost of living which impede any gains from the growth of programs; and
WHEREAS Provincial funding for existing and growing services has not increased in over four years; and
WHEREAS non-urgent clients are being put on a wait list for basic daily necessities such as transportation and snow clearing; and
WHEREAS Councils in each of the municipalities in the catchment area have been approached with a request to cover the cost of existing services based on the percentage/population of seniors in their respective municipalities;
NOW THEREFORE BE IT RESOLVED THAT WE, The Council of The Township of Hilton do hereby support the Dr. H.S. Trefry Memorial Centre in the delivery and expansion of its programs which meet the mandate of the Ontario Ministry of Health to keep seniors and disabled populations in their homes, independent, out of long term care facilities, enjoying better mental and physical health, and being socially supported and included in our community; and
WE THEREFORE request the Ministry of Health and the NE LHIN to increase funding levels to allow the Dr. H.S. Trefry Memorial Centre to continue its work of providing transportation, home maintenance, congregate dining, meals on wheels, visitation, respite and social inclusion for a healthy seniors population. *Carried*

Council received an information package from Matthews Memorial Hospital Association including financial statements for the past year and a request for continued funding towards physician recruitment. The current Physician Recruitment Fund is used to meet the contractual obligations of the two physicians as well as the necessary recruitment of locum physicians. The Township of Hilton committed to the requested 2014 support of \$4,600 but retained those funds in a reserve fund in the Township’s name. Any additional support for the 2015 year will be addressed as part of the budget discussions in May 2015 and prior to that time a representative of MMAH will be asked to attend.

Council reviewed the Minutes of the Central Algoma Rural Health Care Steering Committee held on January 29, 2015. The Minutes noted that MMHA donated monies to the BridgeLink Clinic in order for it to establish blood draw services effective January 2015. The same service is currently being provided by Life Labs at the Trefry Centre on a weekly basis. The sustainability of both programs continuing was questioning as well as the need for MMHA to donate money for a service already being provided.

Council received a copy of a letter from a resident to Michael Mantha, MPP concerned about the condition of the section of Highway 548 known locally as the W Line.

Moved by Robert Jerrard 2015-38
Seconded by Dave Leask
Resolved that we do authorize the payment of Township bills for the month of February 2015 in the amount of \$53,170.45 as per Voucher 02-2015: Admin - \$10,080.27; Building - \$138.43; Dump/Recycling - \$17,484.54; Fire - \$5,718.27; Misc (Employee/ Employer Payroll Deductions/Benefits) - \$7,257.97; Policing - \$2,645.00; Roads – \$7,345.97; Trefry - \$2,500.00. *Carried*

Moved by Robert Jerrard 2015-39
Seconded by Dave Leask
Resolved that we do pass By-Law No 1128-15 being a by-law to confirm the proceedings of this meeting.*Carried

Moved by Pat Garside 2015-40
Seconded by Robert Jerrard
Resolved that we do adjourn at 11:26 p.m, Council to meet again at the Hilton Township Municipal Office at 7:00 p.m. on Wednesday, April 1, 2015 or at the call of the Reeve. *Carried*

Reeve, Rodney Wood

Valerie Obarymskyj, Clerk Treasurer



***** Building Inspection *****
Ron LeBlanc – Building Inspector - Call 1-800-797-2997
Email: ron.leblanc@tulloch.ca

**IT IS THE RESPONSIBILITY OF THE OWNER TO OBTAIN A BUILDING PERMIT
IT IS ILLEGAL TO START WORK WITHOUT A PERMIT**

Dump/Recycling (M and N Road):



WINTER Hours in Effect from Sept 15/14 – May 15/15:
Saturday: 10:00 am - 3:00 pm
Sunday: 2:00 pm - 6:00 pm

F I R E - 911 for Emergencies

(The following information is provided courtesy of the Ministry of Community Safety & Correctional Services)

What is carbon monoxide?

- Carbon monoxide (CO) is known as the silent killer because it is an invisible, tasteless and odourless gas that can be deadly.
- CO is produced when fuels such as propane, gasoline, natural gas, heating oil or wood do not burn completely in fuel-burning appliances and devices such as furnaces, fireplaces, hot water heaters, stoves, barbeques, portable heaters and generators or vehicles.
- Over 80% of CO-related injuries and deaths in Ontario occur in the home (source: TSSA).

Symptoms of carbon monoxide poisoning:

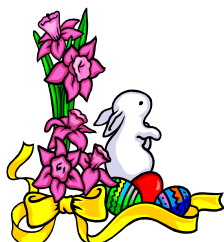
- Exposure to CO can cause flu-like symptoms such as headaches, nausea and dizziness, as well as confusion, drowsiness, loss of consciousness and death.
- If your CO alarm sounds, and you or other occupants suffer from symptoms of CO poisoning, get everyone out of the home immediately. Then call 9-1-1 or your local emergency services number from outside the building.
- If your CO alarm sounds, and no one is suffering from symptoms of CO poisoning, check to see if the battery needs replacing, or the alarm has reached its "end-of-life" before calling 9-1-1.

Carbon monoxide alarm installation requirements:

- Fuel-burning appliances include furnaces, hot water heaters, gas or wood fireplaces, portable fuel-burning heaters and generators, barbeques, stoves and vehicles.
- If your home has a fuel-burning appliance, a fireplace or an attached garage, install a carbon monoxide alarm adjacent to each sleeping area.
- If you live in an apartment or condo building:
 - If there is a fuel-burning appliance in your condo/apartment, install a carbon monoxide alarm adjacent to each sleeping area.
 - If your building has a service room, carbon monoxide alarms must be installed in the service room and adjacent to each sleeping area of all condos/apartments above, below and beside the service room.
 - If your building has a garage, carbon monoxide alarms must be installed adjacent to each sleeping area of all condos/apartments above, below and beside the garage.
- For added protection, install a carbon monoxide alarm on every storey of the home according to manufacturer's instructions.
- In general, "adjacent to each sleeping area" means the hallway serving or area outside the sleeping area. For instance, a CO alarm must be installed in the hallway adjacent to multiple bedrooms in a house or apartment. However, there may be situations where "adjacent to each sleeping area" refers to the area around the bed, within the bedroom or sleeping area itself.

Compliance with the legislation will be phased-in:

- Homeowners and property owners/tenants in buildings that contain no more than 6 suites must comply as of April 15, 2015.
- Residential occupancy owners of buildings with more than 6 suites have 12 months to comply (October 15, 2015).
- CO alarms that have already been installed must be maintained in accordance with the Fire Code effective October 15, 2014.



Children's Easter Party to be held at the Hilton Township Office on Sunday, March 29, 2015 from 1:30 - 3:00 p.m. Crafts, treats and a free colour photo of each young person with the Easter Bunny! All kids are welcome!