#### THE CORPORATION OF THE TOWNSHIP OF HILTON

MINUTES Regular Meeting March 4, 2020 7:00 p.m.

Present: Absent:

Reeve: Rodney Wood

Councillors: Mike Garside

Dianne Holt Pat Garside

Dave Leask

Road Superintendent: Lyn Garside Clerk Treasurer: Valerie Obarymskyj

There were no disclosures of pecuniary interest.

Moved by Mike Garside 2020-21

Seconded by Dianne Holt

Resolved that due to the absence of Reeve Rod Wood, we do appoint Councillor Dave Leask as Acting Head of Council for the regular meeting of March 4, 2020. \* Carried \*

Moved by Dianne Holt 2020-22

Seconded by Dave Leask

Resolved that we do accept the Agenda as presented. \* Carried \*

Moved by Mike Garside 2020-23

Seconded by Dianne Holt

Resolved that we do approve the Minutes of the Regular Meeting of February 5, 2020 as presented. \*Carried

Acting Reeve Leask welcomed Carlo DiCandia from Algoma Insurance Brokers. Mr. DiCandia reviewed the various factors that determine the current insurance rates including the type of Market Cycle (soft/hard) we are experiencing; worldwide occurences (Australian fires); wind and water related events; fraud (Cyber) and policy specific claims. Council was told to expect a 3% overall increase in our 2020-21 premium cost.

Lyn Garside, Road Superintendent, updated Council on road issues. He addressed the comments of a resident regarding the rough condition of Still Side Road. Mr. Garside noted that the existing Still Side Road is the result of a 33' wide laneway that was built many years ago by a landowner and then given to the Township. The original surveyed 66' road allowance where Still Side Road was supposed to be built was never developed. The Road Superintendent confirmed that due to the restricted width of the current road, there is not adequate room to reconstruct it properly. Due to the boulders and boggy nature of the area, repeatedly applying gravel to the road is money not well spent. Given the amount of money recently allocated to upgrading Trainor Side Road, Council did not support the idea of developing the existing unopened Still Side road allowance. The idea of developing the unopened Hamilton Bay road allowance from W Line through to Base Line was discussed. Such a project would be both labour intensive and costly and could not be done without the benefit of a grant from senior levels of government. It is an idea that will be discussed further at a future date.

Council agreed to meet with St. Joseph Township Council representatives to discuss a proposed agreement to address the joint maintenance of the K Line boundary road. The Reeve and one member of Council will attend the meeting as well as the Clerk and Road Superintendent. The Clerk provided a list of various considerations to be addressed when drafting the proposed agreement.

Council reviewed correspondence from Algoma Power and confirmed it would like to invite representatives to the May 6, 2020 meeting to discuss upcoming work in our Township.

Council received correspondence from the Office of the Fire Marshal and Emergency Management confirming our municipality had been deemed compliant with its Emergency Management documentation submitted for 2019.

The Clerk advised that confirmation had been given by the Planning Board that the placement of shipping containers on a vacant lot would first require a site-specific zoning amendment. This same provision applies to sheds, garages, etc. as by definition an accessory use can only exist when there is a primary use to which it is accessory. Council confirmed use of shipping containers would be limited to storage and they would be subject to the existing setbacks for accessory structures in each of the Zones in which they would be permitted. The intent of the amendment is that such structures will not be permitted in Shoreline (SR) or Limited Service Residential (LSR) Zones. The Clerk recommended the Waste Disposal Zone be added as a permitted zone. A Public Notice will be issued and a public meeting held on April 1, 2020 during the next regular meeting of Council. (see copy of Public Notice at end of Minutes)

The Clerk provided Council with recent correspondence she had sent to the MNRF regarding a work permit application that had been submitted by a Hamilton Drive resident. The intent of the correspondence was to confirm the Township continues to support the MNRF as the agency with the best expertise in determining whether the work permit should proceed as submitted.

The Clerk reviewed with Council a request from a shoreline property owner to utilize Section 4.21.1 of the Zoning By-law to permit construction of a residence at a reduced setback. This Section of the Zoning By-law provides for a reduced shoreline setback requirement when there are pre-existing dwellings on either side of a vacant lot; however, it only comes into play when legal dwellings on each side encroach into the 100' setback. The owner had inquired if stairs built on the adjacent property leading down to the shore would be included in the setback for that lot. It has subsequently been confirmed that the only portion of the stairs that would be considered part of the dwelling and included in the reduced setback calculation would be the stairs leading to ground level and any extension thereof would not. Communication with the Planning Board had confirmed that the provisions of Section 4.21.1 only apply if the original dwelling was built in accordance with the zoning, location and building permit requirements in effect at the time of construction. Further, Section 4.21.1 only considers the setbacks of dwellings and does not apply to bunkies, sheds or walkways.

Moved by Mike Garside

2020-24

Seconded by Dianne Holt

Whereas Section 284 of the Municipal Act, 2001, as amended, provides that the Treasurer of a municipality shall in each year provide to the Council of the Municipality an itemized statement on remuneration and expenses paid in the previous year to council members and local board members and whereby such remuneration is authorized under By-Law No. 1242-19, Council hereby agrees to accept the attached statement as verification of such remuneration paid. \*Carried\*

At the request of Council the previous appointment by-law for 2020 was rescinded and a revised by-law passed.

Moved by Dianne Holt

2020-25

Seconded by Mike Garside

Resolved that we do give first, second and third and final reading and pass By-Law No. 1269-20 being a by-law to appoint officers, servants, boards and commissions for the year 2020. \*Carried\*

Moved by Mike Garside

2020-26

Seconded by Dianne Holt

Resolved that we do contribute \$500 to help offset the costs associated with the Ernie Eddy Memorial Children's Ice Fishing Derby held annually at Twin Lakes in Hilton Township. \*Carried\*

Council reviewed correspondence from the Township of Jocelyn advising it will no longer be operating its Share Shed at its landfill location. Proceeds from the Jocelyn Share Shed have always been directed to the St. Joseph Island and Area Food Bank. Each municipality is being encouraged to consider providing its own financial support to the local Food Bank.

The Clerk advised that MPP Michael Mantha will be hosting a constituency clinic at the Hilton Township Office on Wednesday, March 18<sup>th</sup> from 11:00 am to 12:00 pm.

Moved by Dianne Holt

2020-27

Seconded by Mike Garside

Resolved that we do authorize the payment of Township bills for the month of February 2020 in the amount of \$88,802.83 as per Voucher 02-20: Administration - \$7,620.51; Algoma District Services Admin - \$23,793.33; Building - \$1,090.81; Emergency Management (2019) - \$811.43; Fire - \$5,357.01; Landfill (2019) - \$21,721.78; Miscellaneous (Employee/Employer Payroll Deductions/Benefits) - \$8,697.66; Policing - \$7,150.00; Recycling 2019 (incl Rebate) - \$3,855.08; Roads - \$8,697.66. \*Carried\*

Moved by Mike Garside

2020-28

Seconded by Dianne Holt

Resolved that we do pass By-Law No 1271-20 being a by-law to confirm the proceedings of this meeting.\*Carried\*

Moved by Dianne Holt

2020-29

Seconded by Mike Garside

Resolved that we do adjourn at 9:27 p.m. Council to meet again at the Hilton Township Municipal Office at 7:00 p.m. on Wednesday, April 1, 2020 or at the call of the Reeve. \*Carried\*

Acting Reeve, Dave Leask Valerie Obarymskyj, Clerk Treasurer



# \*\*\* Building Inspection \*\*\* Kevin Morris – Building Inspector – Call 1-800-797-2997

Email: kevin.morris@tulloch.ca

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M and N Landfill/Recycling:



#### WINTER Hours in Effect from Sept 15/19 – May 15/20

Saturday: 10:00 am - 3:00 pm Sunday: 12:00 pm - 4:00 pm

# CORPORATION OF THE TOWNSHIP OF HILTON NOTICE OF PUBLIC MEETING PROPOSED ZONING BY-LAW AMENDMENT

TAKE NOTICE that the Corporation of the Township of Hilton intends to amend the Township's Zoning By-law to implement provisions applying to the location, placement and use of shipping containers within the boundaries of the Township of Hilton.

The proposed zoning by-law amendment would define and permit Shipping Containers and establish requirements for the location and for the placement of a Shipping Container on any property within the Rural (RU), Highway Commercial (HC), Business Park (BP), Major Recreation (MR), Rural Industrial (MI), Extractive Industrial (MX) and Waste Disposal (WD) Zones, including minimum setbacks and permitted uses.

The Council of the Corporation of the Township of Hilton will hold a public meeting to consider the proposed amendment on Wednesday, April 1, 2020 beginning at 7:30 pm at the Township Office, 2983 Base Line, Hilton Beach, Ontario.

Any person may attend the public meeting and/or make written or verbal representation either in support of, or in opposition to, the proposed amendment.

If a person or public body would otherwise have an ability to appeal the decision of the Township of Hilton to the Local Planning Appeal Tribunal but the person or public body does not make oral submissions at a public meeting or make written submissions to the Township of Hilton Council before the by-law is passed, the person or public body is not entitled to appeal the decision.

If a person or public body does not make oral submissions at a public meeting, or make written submissions to the Township of Hilton before the by-law is passed, the person or public body may not be added as a party to the hearing of an appeal before the Local Planning Appeal Tribunal unless, in the opinion of the Tribunal, there are reasonable grounds to do so.

For more information relating to the proposed amendment, including information about appeal rights, contact Valerie Obarymskyj, Clerk Treasurer at the Township of Hilton, 2983 Base Line, Hilton Beach, Ontario, POR 1G0, or to <a href="mailto:admin@hiltontownship.ca">admin@hiltontownship.ca</a> between the hours of 9:00 am and 4:30 pm, Monday to Friday or by phoning 705-246-2472.

If you wish to be notified of the decision of the Township of Hilton on the proposed zoning by-law amendment, you must make a written request to Valerie Obarymskyj, Clerk Treasurer at the Township of Hilton, 2983 Base Line, Hilton Beach, Ontario, P0R 1G0.

No key map is provided as the proposed amendment applies to all lands within the Township of Hilton.

DATED AT THE TOWNSHIP OF HILTON THIS NINTH DAY OF MARCH, 2020.

Valerie Obarymskyj Clerk Treasurer Township of Hilton File: ZA 2020 - 01

# FIRE - 911 for Emergencies



# MAKE IT STOP!

There is a good reason why the sound of the smoke alarm is loud and persistent: it is intended to get your attention when there is a fire. It can't do this without power. Do not take the battery out or disconnect the power if you experience nuisance alarms. There are alternatives that can help solve the problem for good.

Here are a few steps you can take that could eliminate nuisance alarms caused by cooking activities:

- Keep ovens and stovetop burners clean
- Clean out accumulations of crumbs in the bottom of toasters
- Use the fan on the range hood when cooking to help remove steam and combustion particles from the air

Disabling the smoke alarm to stop that annoying sound often results in people forgetting to reconnect it. Not having the smoke alarm sound if a fire were to occur at a later date could result in occupants not having the time they need to safely escape. Every year, people **die** in fires in homes without working smoke alarms.

# Use the hush feature

Smoke alarms are available with a *pause* or *hush* button that can be used to temporarily silence the alarm. This is a convenient way to deal with nuisance alarms, such as those caused by burning toast or opening smoky ovens, without disabling the alarm. The hush button will silence the alarm for several minutes and then automatically reset itself. Smoke alarms with this feature discourage the dangerous practice of removing the battery or disconnecting the power source as a method of dealing with frequent nuisance alarms. When purchasing smoke alarms, look for alarms with a hush feature, especially if the alarm will be installed near a kitchen or bathroom.

It should be noted that many alarms with a hush feature will chirp intermittently while in hush mode. The chirping will stop once the alarm resets itself.

If smoke continues to build from a real fire while the alarm is in hush mode, the smoke will override the silence feature and the smoke alarm will resound.

# Maintain your smoke alarms

Only *working* smoke alarms can save your life! Smoke alarms require some simple maintenance to keep them in good working order. These tips will help to make sure your alarms perform as intended-when you need them the most:

#### Test smoke alarms monthly

Test your smoke alarms every month by using the test button on the alarm. When the test button is pressed, the alarm should sound.

If battery-operated smoke alarms fail to sound when tested, make sure that the battery is installed correctly, or install a new battery.

If electrically-connected smoke alarms fail to sound when tested, make sure the power is turned on to the unit.

If the alarm still fails to sound, replace the smoke alarm with a new one.

### Change the batteries every year

Install a new battery at least once a year, or as recommended by the manufacturer. Install a new battery if the low-battery warning sounds, or if the alarm fails to sound when tested.

# Beware of chirping smoke alarms

All battery-operated smoke alarms emit a warning sound, usually an intermittent "chirp", when the battery power is low. When you hear this sound, it's time to replace the battery. The smoke alarm will continue to work even though it is chirping, so do not remove the battery until you replace it with a new one. The warning signal itself will eventually stop after a few days, so smoke alarms should be tested when you return from an extended absence in case the battery has died.

# Vacuum alarms annually

Dust can affect your smoke alarms. Battery-powered smoke alarms should be cleaned by opening the cover of the alarm and gently vacuuming the inside with a soft bristle brush.

For electrically-connected smoke alarms, first shut off the power to the unit, and then gently vacuum the outside vents of the alarm only. Turn the power back on and test the alarm.

**Replace older smoke alarms** - All smoke alarms wear out. Replace smoke alarms according to manufacturers' recommendations.