

THE CORPORATION OF THE TOWNSHIP OF HILTON

**MINUTES**  
Regular Meeting  
September 6, 2017  
7:00 p.m.

Present:

Reeve: Rodney Wood

Councillors: Pat Garside

Dianne Holt

Dave Leask

Robert Jerrard

Road Superintendent: Lyn Garside

Clerk Treasurer: Valerie Obarymskyj

Absent:

There were no disclosures of pecuniary interest.

Moved by Dianne Holt

2017-90

Seconded by Dave Leask

Resolved that we do accept the Agenda as presented. \* Carried \*

Moved by Pat Garside

2017-91

Seconded by Robert Jerrard

Resolved that we do approve the Minutes of the regular Meeting of July 5, 2017, as presented. \* Carried \*

Lyn Garside, Road Superintendent, advised the surface treatment had been applied to the reconstructed section of Hilton Road and a section of Base Line mid-August and he was happy with the results. Ditching along the X Line is currently taking place to accommodate significant drifting snow in that area. The material is being hauled to the future firehall property on W Line.

The Clerk advised that the owners of a 13 acre parcel that had been given tentative approval in 2014 for a proposed entrance at the end of Old Moffat Bay Road were now ready to proceed. This location was originally authorized subject to the removal of the existing entrance off of Big Point Road. Given the Road Superintendent is working in the area, he will remove the entrance to ensure no damage is done to the surface treated road.

Council discussed the maximum speed for various roads within the Township. In 2006, the maximum speed on several roads was reduced from 80 km/h to 50 km/h. It was decided to not make any changes to the by-law.

Fire Chief Lyndon Garside advised that he had been able to arrange a bulk purchase with an area merchant for 2.5 pound fire extinguishers. As part of its prevention program, the Hilton Union Fire Department has planned to schedule a day when the proper use of fire extinguishers can be demonstrated along with the opportunity to purchase a unit at a price subsidized by the Fire Department. The offer will only be available to residents of the Village of Hilton Beach and the Township of Hilton. As soon as the order arrives, the date will be advertised to our residents. The Chief noted that residents would be encouraged to bring their old models they will be looking to replace so that they could be used as part of the demonstration.

Correspondence was received regarding the development of a Vulnerable Persons Registry for the area from Sault Ste. Marie to Blind River. The costs of the initial setup and ongoing maintenance would be partially funded by the United Way and ADSAB and all participating municipalities. Council opted to not join the group and address this matter in a more localized manner.

Council was reminded of the Essentials of Municipal Fire Protection and Emergency Management workshop to be held in the Village of Hilton Beach on Thursday, October 5, 2017. All members of Council noted a willingness to attend, as well as the Clerk and Fire Chief.

The Clerk updated Council regarding a proposed zoning amendment that would permit part of a residence and a septic system to encroach into the 100' required waterfront setback. The Clerk advised the details of the request were still unclear and a notice would not be prepared until the applicant confirmed the exact reduction necessary. Council noted a continued concern with the septic in this location.

The Clerk advised a public meeting would be scheduled for October 4, 2017 to address a zoning amendment application to erect an accessory structure (garage) prior to the existence of a primary residence.

Council was advised by the Clerk that new construction was taking place on a property and no building permit had been issued. The Clerk was directed to ask the Building Inspector to contact the owners and arrange a site visit to determine if a permit was required and to ensure proper building setbacks were satisfied.

The Clerk provided Council with information from MPAC as well as the Information and Privacy Commissioner of Ontario addressing the issue of reproduction of the assessment roll by an individual. The assessment roll is a

public document which is available for inspection by the public during regular office hours; however, it is within a Township’s legal authority to create policies that limit or deny the reproduction of assessment roll information. The Clerk provided a copy of such a policy from another municipality clearly stating no reproduction of assessment rolls such as photocopying, scanning, digital photos, etc would be permitted. Council directed the Clerk to prepare a similar policy for adoption at the next council meeting and to include a statement that the Roll must be viewed at the Clerk’s service counter.

The Clerk provided a review of the recent Cenotaph Restoration Committee’s meeting. The timeline for applying for a grant had to be moved to January 2018 as submissions to Veterans Affairs Canada must coincide with the first of each quarter and an October deadline wasn’t feasible. The details of the work to be done must be included in a Request for Proposals and distributed to qualified individuals/companies. Council discussed how the municipal share would be distributed among the participating municipalities and this will have to be agreed to prior to any contractor commitment.

The results of the recent WSIB audit were received and it was noted a small credit would be returned to the Township.

Moved by Robert Jerrard 2017-92  
Seconded by Pat Garside  
Resolved that we do authorize Valerie Obarymskyj to attend the AMCTO Municipal Elections training workshop to be held in Sault Ste. Marie on October 13, 2017. \* Carried \*

Moved by Robert Jerrard 2017-93  
Seconded by Dave Leask  
Resolved that the Township of Hilton does proclaim the week of September 17-23, 2017 to be “Legion Week” and does acknowledge and appreciate the projects carried out by all Branch and Ladies Auxiliary groups in supporting numerous programs benefitting our Veterans, seniors and youth within our communities. \* Carried \*

Moved by Pat Garside 2017-94  
Seconded by Dianne Holt  
Resolved that we do contribute \$200 to the North Channel Minor Hockey Association in support of the programs it offers to our area youth. \* Carried \*

Moved by Pat Garside 2017-95  
Seconded by Robert Jerrard  
Resolved that we do authorize the payment of Township bills for the month of July 2017 in the amount of \$68,891.54 as per Voucher 07-2017 and for the month of August 2017 in the amount of \$210,056.12 as per Voucher 08-2017: Admin - \$20,133.88; Algoma District Services Admin - \$45,724.16; Building – \$2,509.42; Fire - \$6,491.66; Misc (Employee/ Employer Payroll Deductions/ Benefits) - \$7,757.06; Policing - \$14,238.00; Roads – \$175,435.29; WSIB - \$2,196.56; MPAC - \$4,461.63. \*Carried\*

Moved by Robert Jerrard 2017-96  
Seconded by Dianne Holt  
Resolved that we do pass By-Law No. 1195-17 being a by-law to confirm the proceedings of this meeting.\*Carried

Moved by Pat Garside 2017-97  
Seconded by Dave Leask  
Resolved that we do adjourn at 10:15 p.m., Council to meet again at the Hilton Township Municipal Office at 7:00 p.m. on Wednesday, October 4, 2017 or at the call of the Reeve. \*Carried\*

Reeve, Rodney Wood

Valerie Obarymskyj, Clerk Treasurer

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**\*\*\* Building Inspection \*\*\***  
Kevin Morris – Building Inspector –  
Call: 705-842-3372 or Toll Free: 1-800-797-2997  
Email: kevin.morris@tulloch.ca

**IT IS THE RESPONSIBILITY OF THE OWNER TO OBTAIN A BUILDING PERMIT  
IT IS ILLEGAL TO START WORK WITHOUT A PERMIT**

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