

THE CORPORATION OF THE TOWNSHIP OF HILTON

MINUTES
Regular Meeting
December 2, 2020
7:00 p.m.

Present:

Reeve: Rodney Wood
Councillors: Mike Garside
Pat Garside
Dave Leask
Dianne Holt

Absent:

Road Superintendent: Lyn Garside
Clerk Treasurer: Valerie Obarymskyj

There were no disclosures of pecuniary interest.

Moved by Dianne Holt 2020-108
Seconded by Dave Leask
Resolved that we do accept the Agenda as presented. * Carried *

Moved by Dianne Holt 2020-109
Seconded by Dave Leask
Resolved that we do approve the Minutes of the Regular Meeting of November 4, 2020 and the Special Meeting of November 18, 2020, as presented. * Carried *

Moved by Mike Garside 2020-110
Seconded by Dave Leask
Resolved that we do approve the Minutes of the Closed Meeting of November 4, 2020, as presented. * Carried *

The Road Superintendent provided an update on road issues in the Township. As long as the snow holds off, unused vacation time will be taken. In response to an earlier request, the MNR issued the Township a firewood permit to authorize the removal of 21 dead ash trees at Big Point Park destroyed by the emerald ash borer provided the work could be done before next March. The permit required the wood to either be destroyed on site or moved to a nearby location. The stumps and extensive root systems remain and it was suggested the Township rent a stump grinder to remove what is left.

Moved by Dave Leask 2020-111
Seconded by Dianne Holt
Resolved that we do agree to plow the end of the Q and R Road for the 2020/2021 winter season to allow for the safe parking of vehicles off of Base Line. * Carried *

Council addressed an issue raised at budget time regarding the possibility of purchasing a second used Roads vehicle. Timing had not allowed for such a search while road construction projects were being completed. The Road Super advised he would take the time to see what was available and ideally would be able to add a small plow to the front to take care of locations where the Township plowtruck was too large. It was noted that a second vehicle would also address the COVID-19 concern of two roads personnel travelling together in one vehicle.

At 7:30 p.m. Reeve Wood announced the Public Meeting under the Planning Act to be open. This meeting had been scheduled to address any objections or concerns regarding a zoning amendment to add a residential detached dwelling to the list of permitted uses in the Highway Commercial (HC) Zone for the property located at 3003 Base Line. The Clerk advised that no objections had been received from any of the parties notified of the proposed amendment. Reeve Wood noted we would return to open meeting under the Municipal Act and continue with the Agenda and the authorizing by-law would be passed later in the meeting.

Council reviewed the Clerk's report regarding staff's unused vacation and outstanding overtime. The impact of the pandemic has affected Administration more than the Roads Department. The inability to physically-distance within the office resulted in less opportunity to allow for administrative assistance resulting in a small number of overtime days outstanding. The Clerk advised the associated cost will be funded with the COVID-19 Relief Funds allocated to Ontario municipalities this year. The unused vacation period of the Road Superintendent had already been budgeted this year recognizing the demand of the road construction projects in 2020.

Moved by Dianne Holt 2020-112
Seconded by Dave Leask
Resolved that Council accepts the Clerk's Report addressing the status of unused vacation and outstanding overtime for the Clerk and Road Superintendent and the recommendations included therein. * Carried *

The Clerk advised that following the submission of the ICIP (Investing in Canada Infrastructure Program) grant application, a response was received advising the purchase of trail maintenance equipment and the inhouse salary of an additional labourer would not be considered eligible expenses and needed to be removed and the application resubmitted. The deadline for submissions is December 21, 2020. As an alternative to those expenditures not considered eligible, the construction of a pavilion to provide an area for a picnic or shade/rest for trail users was suggested. The Clerk advised the revisions would be made and the grant resubmitted immediately.

The Township's Emergency Plan had been reviewed by all council members in lieu of an annual area training session that could not be scheduled due to COVID-19 gathering concerns. It was noted that the directory within a couple copies of the Plan had not been updated to reflect current contact information. All members signed off on the review and the signed forms will be submitted to our CEMC.

Moved by Mike Garside 2020-113

Seconded by Dave Leask

Resolved that we give first, second and third and final reading and pass By-Law No. 1287-20 being a by-law to amend Zoning By-law 1025-11 by amending the zoning for 3003 Base Line, Part of Lot 1, Concession 17, Township of Hilton to allow for the additional permitted use of a residential Detached Dwelling in the HC (Highway Commercial) Zone for this property. * Carried *

Moved by Mike Garside 2020-114

Seconded by Pat Garside

Resolved that we do authorize the following transfers:

- \$10,000 to the Fire Equipment Reserve Fund (a/c 335210)
- \$ 5,000 to the Municipal Building Reserve Fund (a/c 335205)
- \$10,000 to the Roads Equipment Reserve Fund (a/c 335215) * Carried *

Moved by Dave Leask 2020-115

Seconded by Mike Garside

Resolved that we do authorize the following transfers:

- \$ 500 to the Cenotaph Reserve (a/c 315218)
- \$20,000 to the Succession Plan Reserve (a/c 315206) * Carried *

Moved by Dianne Holt 2020-116

Seconded by Pat Garside

Resolved that we do authorize the transfer of \$20,000 from the Accumulated Federal Gas Tax Funds to offset the costs of the 2020 Garside Road West reconstruction. * Carried *

Moved by Dave Leask 2020-117

Seconded by Mike Garside

Resolved that we do authorize the following transfers for any surplus/deficit for the year 2020:

- For the Hilton Union Fire Department to the Fire Department Working Capital Reserve (a/c 315210)
- For the Roads Department to the Roads Working Capital Reserve (a/c 315215)
- For the General Reserve to the General Working Capital Reserve (a/c 315010) * Carried *

Moved by Mike Garside 2020-118

Seconded by Dave Leask

Resolved that we do authorize the payment of Township bills for the month of November 2020 in the amount of \$67,869.65 as per Voucher 11-2020: Administration - \$17,509.49; Algoma District Services Admin - \$24,300.33; Building – \$1,415.80; Fire - \$4,850.00; Misc (Employee/ Employer Payroll Deductions/ Benefits) - \$6,821.13; Policing - \$6,861.00; Roads – \$6,111.90. *Carried*

Moved by Dave Leask 2020-119

Seconded by Mike Garside

Resolved that we do pass By-Law No. 1288-20 being a by-law to confirm the proceedings of this meeting.*Carried

Moved by Mike Garside 2020-120

Seconded by Pat Garside

Resolved that we do adjourn at 9:35 p.m., Council to meet again at the Hilton Township Municipal Office at 7:00 p.m. on Wednesday, January 13, 2021 or at the call of the Reeve. *Carried*



M and N Landfill/Recycling

WINTER Hours in Effect Sept 15/20 – May 15/21:

Saturday: 10:00 am – 3:00 pm
Sunday: 12:00 pm – 4:00 pm

Hours will remain the same during the Holiday Season.

Notice re Children’s Christmas Party 2020

Unfortunately, due to COVID-19 physical distancing requirements, the Township of Hilton will not be able to offer a Children’s Christmas Party this year.

F I R E - 911 for EMERGENCIES



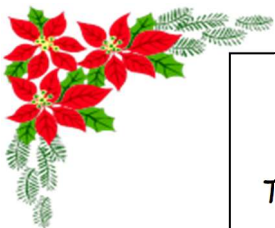
Looking for that special gift for family and friends? What better way to show you care than to give a fire extinguisher.

A multi-purpose dry chemical type is a wise choice. Make sure the fire extinguisher is kept in an accessible place and the owner knows how to use it properly.

Every home, boat, camper and trailer should have a fire extinguisher.

Available for purchase at the Township Office for \$20 to residents only.

Keep Safe During the 2020 Holiday Season and Beyond



From the Council and Staff of Hilton Township

This may not be the typical joyous season we associate with Christmas each year, so more than ever we wish for the good health and well-being of all our residents and friends and families.

We thank everyone for their patience in respecting the restrictions COVID-19 has placed on all of us.

Due to the size of our Municipal Office it is currently difficult to safely accommodate the attendance of the public at our council meetings. Once again, we thank you for your understanding and encourage anyone who has any questions regarding municipal operations to reach out to Staff or Council who will hopefully be able to provide the answers you need.

Please continue to remain Safe through the holiday season and we wish you Peace, Health and Happiness for 2021.

Although the Hilton Township Municipal Office remains closed to the public as part of our COVID-19 pandemic response, the Office will not be staffed at all from Tuesday, December 22, 2020 to Friday, January 1, 2021, inclusive.

