

THE CORPORATION OF THE TOWNSHIP OF HILTON

MINUTES
Regular Meeting
November 4, 2020
7:00 p.m.

Present: Absent:
Reeve: Rodney Wood
Councillors: Mike Garside
Dianne Holt Pat Garside
Dave Leask
Road Superintendent: Lyn Garside
Clerk Treasurer: Valerie Obarymskyj

There were no disclosures of pecuniary interest.

Moved by Dave Leask 2020-92
Seconded by Mike Garside
Resolved that we do accept the Agenda as amended. *Carried*

Prior to approving the October 14, 2020 Minutes, it was noted that Resolution #20-89 had been both Moved and Seconded by Dianne Holt. This was a typing error and the Mover was actually Dave Leask.

Moved by Mike Garside 2020-93
Seconded by Dianne Holt
Resolved that we do approve the Minutes of the Special Meeting of October 7, 2020 and the Regular Meeting of October 14, 2020 as amended. *Carried*

Lyn Garside, Road Superintendent, provided an update on road issues. Preparations have been made for winter with the plow equipment. Room has been created within the garage to store the new tractor and attachments inside during the winter months. Work has begun on preparing the location for the driveway to be built next spring. Once the old storage building has been demolished the underlying concrete pad could be a good area for cold patch stockpiles. The Road Super noted appreciatively that neighbours of Big Point Park had removed the buoy line just prior to him getting it done. The problems with beavers in several areas continued to involve considerable time and effort.

The following resolution was passed to amend the existing by-law so that it now includes the Township's property on W Line as an area where the discharge of firearms is prohibited.

Moved by Dave Leask 2020-94
Seconded by Dianne Holt
Resolved that we do give first, second and third and final reading and pass By-Law No. 1284-20 being a by-law to prohibit the discharge of firearms in certain areas of the Township of Hilton. *Carried*

Council reviewed the response from the St. Joseph Island Planning Board regarding a resident's request to purchase the unopened road allowance between Lot 5 and Block A of Plan H597 on X Line. In general, the Board recommends all public road allowances leading to water should be retained by municipalities for potential use by future generations. It also noted that in cases where a road allowance is to be closed and sold, then one-half should be offered to the landowner on either side thereof. The Clerk advised that in previous discussions on this matter the established high water mark had been considered the outer boundary of the 66' shoreroad allowance. Given this interpretation, it was considered feasible to still construct a residence and install a septic system. Further discussion with the Planning Board Secretary-Treasurer confirmed that, per the Zoning By-law's definition of the "established high water mark", it will be the upper most extent that water levels are known to range or achieve naturally that will be considered the established high water mark. Accordingly, the current high water levels, although they might be considered the extreme, would not appear to allow the proposed residential construction to satisfy the building setback requirements. If a survey has ever been done to establish the dynamic beach hazard in the area, that could possibly alter the location of the established high water mark. Council passed the following resolution to allow further consideration of the request to purchase this unopened road allowance.

Moved by Dianne Holt 2020-95
Seconded by Dave Leask
Resolved that in response to a request from the abutting landowner to purchase the unopened road allowance between Lot 5, Plan H597 and Block A, Plan H597, Council for the Township of Hilton confirms that prior to making a decision it first requires a survey to be completed detailing the High Water Mark and the location of existing structures to help determine if the additional unopened road allowance is required to provide adequate space for the construction of a residence. *Carried*

The Clerk advised that following further conversation with the property owners considering the development of a medicinal cannabis facility within the Township, they had now decided there would not be a commercial component included locally. The matter of the necessary power requirements had been relayed to the owners.

The Clerk advised a zoning amendment application has been received from the new owners of the former TimberMart property next door with the request to convert the store area to a residence. Notices of the amendment will be sent to all property owners within 400' of the location and a public meeting scheduled for December 2, 2020.

Council reviewed details of the OMPF (Ontario Municipal Partnership Fund) allocations for 2021. The Township of Hilton's share has been reduced \$4,200 to \$287,400.

Council also reviewed details of the OPP 2021 Annual Billing Statement. The total policing cost for 2021 is projected to be \$83,854 compared to \$87,383 for 2020.

Moved by Mike Garside 2020-96

Seconded by Dave Leask

Resolved that we do enter Closed Meeting at 8:42 p.m. in accordance with the Municipal Act, 2001, Section 239 (2) (d) that a meeting may be closed to the public for the purpose of discussing labour relations or employee negotiations. *Carried*

Moved by Dave Leask 2020-97

Seconded by Dianne Holt

Resolved that we do return to Open Meeting at 9:26 p.m. *Carried*

Moved by Mike Garside 2020-98

Seconded by Dave Leask

Resolved that we do accept the Clerk's report detailing average area municipal salaries and support the recommendations for an updated 2021 wage grid. *Carried*

The Clerk advised notice has just been received that the Township of Hilton has been selected for an Accessibility Audit with the Ministry for Seniors and Accessibility. Documentation must be provided by November 18, 2020 detailing the measures we have taken with regard to Accessibility Policies, a Multi-Year Accessibility Plan, Procurement Policy, Training, Accessible Feedback and Accessible Employment Policies. Still of concern is the upcoming January 2021 requirement that all online materials must be accessible to the standards of the Web Content Accessibility Guidelines, known as WCAG 2.0 Level AA. This is a much higher standard than what has been required and compliance could involve significant time, training and new software. The Clerk recommended we join other municipalities that have recently been asking for a postponement to this deadline.

Moved by Dianne Holt 2020-99

Seconded by Mike Garside

Resolved that:

1. WHEREAS Section 14(4) of O.Reg 191/11 under the Accessibility for Ontarians with Disabilities Act requires designated public sector organizations to conform to WCAG 2.0 Level AA by January 1, 2021;
2. AND WHEREAS the Township of Hilton remains committed to the provision of accessible goods and services;
3. AND WHEREAS the Township of Hilton provides accommodations to meet any stated accessibility need, where possible;
4. AND WHEREAS the declared pandemic, COVID-19, has impacted the finances and other resources of the municipality;
5. AND WHEREAS the Accessibility for Ontarians with Disabilities Act contemplates the need to consider the technical or economic considerations in the implementation of Accessibility Standards;
6. BE IT THEREFORE RESOLVED THAT the Township of Hilton requests that the Province of Ontario extend the compliance deadline stated in Section 14 (4) of O.Reg 191/11 to require designated public sector organizations to meet the compliance standards, by a minimum of one (1) year to at least January 1, 2022; AND,
7. BE IT THEREFORE RESOLVED THAT the Township of Hilton requests that the Province of Ontario consider providing funding support and training resources to meet these compliance standards. *Carried*

Moved by Dave Leask 2020-100

Seconded by Dianne Holt

Resolved that we do contribute \$200 to Branch 374, Royal Canadian Legion, in recognition of the 2020 Remembrance Day Campaign. *Carried*

Moved by Dave Leask 2020-101
Seconded by Mike Garside
Resolved that we do authorize the payment of Township bills for the month of October 2020 in the amount of \$81,340.02 as per Voucher 10/20: Admin - \$9,511.30; Algoma District Services Admin (October) - \$24,300.33; Assessment - \$4,563.72; Building - \$2,156.40; Fire - \$1,428.02; Miscellaneous (Employee/ Employer Payroll Deds/Benefits) - \$6,612.21; Policing - \$7,252.96; Roads – \$23,201.30; WSIB (3rd Qtr) - \$2,313.78. *Carried*

Moved by Dianne Holt 2020-102
Seconded by Dave Leask
Resolved that we do pass By-Law 1285-20 being a by-law to confirm the proceedings of this meeting. *Carried*

Moved by Dave Leask 2020-103
Seconded by Mike Garside
Resolved that we do adjourn at 10:07 p.m., Council to meet again at the Hilton Township Municipal Office at 7:00 p.m. on Wednesday, December 2, 2020 for the next regular meeting of Council. *Carried*

Reeve, Rodney Wood

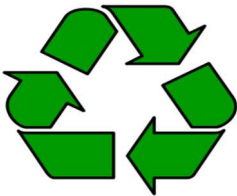
Clerk, Valerie Obarymskyj



***** Building Inspection *****
Kevin Morris – Building Inspector - Call 705-842-3372
Email: kevin.morris@tulloch.ca

IT IS THE RESPONSIBILITY OF THE OWNER TO OBTAIN A BUILDING PERMIT
IT IS ILLEGAL TO START WORK WITHOUT A PERMIT

M and N Landfill/Recycling:



***WINTER* Hours in Effect**
September 16, 2020 to May 15, 2021
Saturday: 10:00 am – 3:00 pm
Sunday: 12:00 pm – 4:00 pm



Thank you to everyone who generously donated treats to the Hilton Township Office for Hallowe'en! Between thirty and forty children were loaded up with goodies when they visited our Recreation Volunteers at their outside stations this year. Thanks again to everyone for helping to keep this fun tradition alive - especially during this trying year.



The Hilton Union Fire Department invites residents to purchase a Garrison 2.5 lb. fire extinguisher at either the Hilton Township or Hilton Village Municipal Offices at a municipal - subsidized price of \$20 (cash or cheque only). Residents will be asked to provide their civic address number confirming Village/Township residency.

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FIRE - 911 for Emergencies



The Hilton Union Fire Department
wants to share tips for safely heating your home.

Heating your Home

- Check all smoke and carbon monoxide detectors to make sure they work, and change the batteries. It is the law for all Ontario homes to have a working smoke alarm on every storey and outside all sleeping areas. This covers single family, semi-detached and town homes, whether owner-occupied or rented.
- Have a useable fire extinguisher available.

Central Heating

- Get your central heating system cleaned, inspected and serviced by a certified HVAC (heating, venting and air conditioning) contractor every year before using it.
- If you have a gas heater, make sure that you have a sufficient quantity of fully functioning carbon monoxide detectors installed in your home.
- Keep all flammable materials away from your furnace. This includes, clothing, paint products, toxic materials, cardboard and more.

Fireplaces and Woodstoves

- Have heating appliances serviced and chimney flues examined for defects.
- Have fireplaces and fireplace dampers checked.
- Fireplaces should be equipped with an appropriate screen or glass enclosure to prevent sparks from flying out.
- Wood burning stoves should be examined and the flue and chimney checked for creosote buildup. Creosote is a deposit from smoke that can build up in a chimney and can start a fire.
- Use only seasoned woods, and avoid soft woods like Pine, etc.
- Never use a flammable liquid to start a fireplace.
- Never overload the hearth with wood or artificial logs, the resulting fire may be too large for the unit.
- Put all ashes outdoors and away from the house in a metal container.

Space Heaters

- Make sure that any space heaters are surrounded by at least three feet of empty space.
- Never place clothing or any other objects on a space heater to dry.
- Do not place space heaters near furniture or drapery.
- Turn space heaters off when you leave the house or go to bed.
- Avoid storing any combustible items near heaters.

In The Home

- Cooking fires are the number one cause of home fires and home injuries. The leading cause of fires in the kitchen is unattended cooking. Stay in the kitchen while you are frying, grilling, or broiling food. If you leave the kitchen for even a short period of time, turn off the stove. If you are simmering, baking, roasting, or boiling food, check it regularly, remain in the home while food is cooking, and use a timer to remind you that you are cooking. Keep anything that can catch fire — oven mitts, wooden utensils, food packaging, towels or curtains — away from your stovetop.
- Do not overload electrical outlets or use extension cords in the place of additional outlets.
- Check electrical appliances regularly for wearing cords and plugs. Do not leave electrical appliances plugged in if they do not need to be.
- Lack of maintenance is the number one cause of dryer fires. That is why it is critical to clean the lint filter before and after each use, and wipe away any lint that has accumulated around the drum. Perform periodic checks to ensure that the air exhaust vent pipe is unobstructed (lint accumulation) and the outdoor vent flap opens readily. Do not run the dryer without a lint filter. You are encouraged to not leave the dryer running if you go out, in case it malfunctions.