

**MINUTES**  
Special/Budget Meeting  
June 16, 2021  
7:00 p.m.

Present: Absent:  
Reeve: Rodney Wood  
Councillors: Mike Garside  
Pat Garside Dianne Holt  
Dave Leask  
Road Superintendent: Lyn Garside  
Clerk Treasurer: Valerie Obarymskyj

There were no disclosures of pecuniary interest.

This Special Meeting was called to address the 2021 Draft Budget. In the interest of expediting a zoning matter for a resident, an additional item was added to the Agenda for Council's review.

2021-42  
Moved by Dave Leask  
Seconded by Mike Garside  
Resolved that we do accept the Agenda as amended. \*Carried\*

Council reviewed a draft Fire Department budget for 2021. The Hilton Union Fire Board has been unable to meet to discuss the draft budget but copies have been provided to the Village Council and Fire Board members for their review. The draft budget includes levies for both the Village of Hilton Beach and the Township of Hilton of \$20,150 each. The draft budget maintained the same \$10,000 contribution to Reserve Funds as last year. Board Members may opt to increase that transfer to \$20,000 dependent on the future goals of the Department. Additional modifications to the tanker were included in the budget, as well as, a new set of bunker gear for one of the Volunteers. Both those expenditures are to be funded with a transfer from the Reserve Fund. Council held off on approving the budget until the Village Fire Board Members and Council have had the opportunity to review.

Council reviewed a draft budget for the Hilton Union Public Library. Library Board members have been unable to meet to finalize their 2021 budget but hope to do so in the coming weeks. Both the Village of Hilton Beach and Township of Hilton have tentatively budgeted \$13,000 each as their municipal contribution.

Council reviewed a final budget from the St. Joseph Island Museum and the following resolution was passed.

2021-43  
Moved by Pat Garside  
Seconded by Dave Leask  
Resolved that we do approve the St. Joseph Island Museum Budget for 2021 as presented in the amount of \$42,365 with Hilton Township's share being \$5,421 (21.12%) \*Carried\*

Council reviewed the response from the Chair of the Matthews Memorial Hospital Association regarding an update on the sharing of physician recruitment costs with the North Shore Health Network, as well as, financial statements for the local hospital. It was noted that the NSHN was scheduled to have a meeting with some municipalities the same night as our budget meeting. The Clerk was asked to follow up with the MMHA office administrator for the latest financial statements.

Council reviewed the Clerk's Report on the Draft Budget for 2021. It was proposed that the municipal levy remain the same as the previous year at \$620,000. Given MPAC did not carry out a reassessment, this means residents' taxes should remain at the same level as 2020 unless they have made improvements to their property and a supplementary taxbill may be issued later in the year. The Clerk confirmed we were able to maintain the same levy largely due to the nature of our road construction projects this year. In the interest of time, only one major road construction upgrade will be completed, that being on Ellwood Boulevard at a cost of \$105,000. Maintenance work on a section of the P Line will be done at a cost of approximately \$8,000. Limiting the road projects this year will free up the Road Superintendent's time to build the shelter for the new tractor and attachments, as well as, replacing the old Recreation Storage building, both located on the Municipal Office grounds. These two projects will be funded with use of the Modernization Funds that were received in 2019. Projected Modernization Funds remaining after these two projects will be \$96,000 with approximately \$45,000 reserved for the new Asset Management Plan requirements and software.

The Clerk recommended transferring \$20,000 from the Year 2020 year-end surplus of \$26,347 to the existing Succession Plan Reserve. This will position the Township well for the possibility of significant training costs when current staff retire and avoid the need for an additional burden on taxpayers at that time.

The Roads Department ended its 2020 year of operations with an approximate \$19,300 surplus. The Clerk recommended transferring \$20,000 from the Roads Working Capital to Roads Equipment Reserve Fund to begin rebuilding that account after depleting much of it with the recent plowtruck purchase. The Roads Working Capital will remain at a comfortable level of \$46,800. In consideration of a reduced construction year, it was also suggested an additional \$10,000 be added to our annual \$10,000 contribution to this Fund to result in a total contribution of \$40,000 for 2021.

Given the limited road construction this year, it was recommended that we transfer this year’s Federal Gas Tax funding to its corresponding Reserve Fund rather than offset the cost of any road projects. Municipalities are permitted a five-year window for use of this funding.

The Clerk provided information detailing use of the Covid Funding received in 2020 and 2021. Reporting on the amount and purpose of funds spent to date must be submitted to the Province prior to June 30, 2021.

Formal adoption of this year’s budget and tax rates is scheduled for the July 2021 meeting of Council.

The Clerk advised Council of a resident’s request to build a second dwelling on his property using the zoning amendment process. Council noted that while zoning amendments may be issued to reduce building setbacks or change permitted uses, allowing two dwellings on a single lot would establish a precedent that could cause future problems. Given the location of the property within 3 km of a Townsite, the usual severance requirements could be reduced and a new lot created from a parcel that existed on the date the Official Plan was approved. A second alternative solution, permissible due to the property being located in the Townsite land use designation, would be to rezone the property from RU (Rural) to R2 (Residential 2) which would permit an attached in-law suite or a full size attached additional dwelling unit.

2021-44

Mike Garside

Seconded by Pat Garside

Resolved that we do pass By-Law No. 1297-21 being a by-law to confirm the proceedings of this meeting.

\*Carried\*

2021-45

Moved by Dave Leask

Seconded by Mike Garside

Resolved that we do adjourn at 9:14 p.m., Council to meet again at the Hilton Township Municipal Office at 7:00 p.m. on Wednesday, July 7, 2021 for the next regular meeting of Council. \*Carried\*

*(Note: July 7, 2021 meeting subsequently postponed to tentative date of July 21, 2021)*

Reeve, Rodney Wood

Clerk, Valerie Obarymskyj

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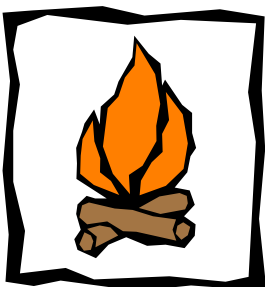
**Building Inspection:**

Kevin Morris – Building Inspector

Phone: 1-800-797-2997      Email: kevin.morris@tulloch.ca

**IT IS THE RESPONSIBILITY OF THE OWNER TO OBTAIN A BUILDING PERMIT  
IT IS ILLEGAL TO START WORK WITHOUT A PERMIT**

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**FIRE PERMITS: If you are a resident of Hilton Township, please obtain your fire permit in one of the following ways:**

1. Call the Municipal Office (705-246-2472) or Email: [admin@hiltontownship.ca](mailto:admin@hiltontownship.ca)
2. Go to: [www.hiltontownship.ca](http://www.hiltontownship.ca) – Services - Fire

Hilton Township Residents should obtain their permit from the Township of Hilton and not the Village of Hilton Beach. There is no charge for a burning permit.