

MINUTES
Regular Meeting
November 3, 2021
7:00 p.m.

Present:

Reeve: Rodney Wood
Councillors: Mike Garside; Dianne Holt; Dave Leask
Road Superintendent: Lyn Garside
Clerk Treasurer: Valerie Obarymskyj

Absent:

Councillor: Pat Garside

There were no disclosures of pecuniary interest.

Resolution 2021-79

Moved by Mike Garside

Seconded by Dave Leask

Resolved that we do accept the Agenda as amended. * Carried *

Resolution 2021-80

Moved by Dave Leask

Seconded by Dianne Holt

Resolved that we do approve the Minutes of the Regular Meeting of October 6, 2021, as presented.

Carried

Lyn Garside, Road Superintendent, provided an update on road issues. The culvert replacement on Stills Side Road has been completed. Work is continuing on the construction of the storage building, along with maintenance to the plow truck for the coming winter season. It was noted that while Whybourne Road resurfacing is scheduled in our Asset Management Plan for 2023, the project will now require a full reconstruction to remove large boulders under the road that were not removed when the road was first built in the early 1980s. The Road Superintendent noted it is mainly Hilton Township that is plagued with large underground stones and how previously accepted road building standards did not ensure their removal. Eventually the stones work their way up and if a road has been subsequently surface treated, the repair costs become even more substantial. Council recommended that our current by-law addressing *Minimum Standards for Roads* be amended to ensure any new roads intended to be assumed by the Township will require the inspection of the Road Superintendent from the onset of any such construction. The existing 2004 by-law already states that all new roads must be grubbed 15 metres (50 feet) to remove stumps, wood, large stones and humus layer. The Clerk provided an updated classification of all Township roads dividing them into Gravel or Surface Treatment; Maintained Yearly or Seasonally or Not Maintained. Over the past several years, the Township has increased its surface treated roads to 71% from 54%. The process has been slow and costly given the complete road reconstructions necessary to correct old construction practices. It was recommended that any new roads built by developers be surface treated before acceptance by the Township rather than such costs being borne in the future by all Township residents. Council agreed and directed the Clerk to present a revised by-law for adoption at an upcoming meeting.

The Clerk advised that work will begin shortly with PSD City Wide consultants to achieve the new Asset Management Plan requirements by July 2022. The Ontario Regulation 588 setting out these requirements continues with 2024 deadlines also. The Road Super and Clerk will work together to determine a new 10 year plan for updating all Township assets including roads/buildings/equipment/vehicles/land improvements. The proposed schedule will be presented to Council by early 2022.

The Clerk confirmed that of the 49 letters sent out, a total of 36 responses had been received from Ellwood Boulevard property owners regarding the proposal to rezone the road from Limited Service Residential to Shoreline Residential. The Clerk confirmed of the 36 received, 32 were in favour and 4 were opposed. Based on the responses, Council directed the Clerk to proceed with a Zoning Amendment to rezone the road.

Resolution 2021-81

Moved by Mike Garside

Seconded by Dave Leask

Resolved that we do agree to provide winter plowing services for the 2021-2022 season on a requested or 'as – needed' basis to be determined by the Road Superintendent for Red Maple Drive, with such services to be provided at an hourly rate of \$145. A minimum call out rate of \$145 will apply. Sanding to be charged extra. *Carried*

Resolution 2021-82

Moved by Dianne Holt

Seconded by Mike Garside

Resolved that we do agree to provide winter plowing services for the 2021-2022 season on a requested or ‘as – needed’ basis to be determined by the Road Superintendent from the turnaround on Garside Road West to the end of Ellwood Boulevard, with such services to be provided at an hourly rate of \$145. A minimum call out rate of \$145 will apply. Sanding to be charged extra. It is agreed this service will only be charged for until the rezoning process of Ellwood Boulevard has been completed, at which time the service will then be provided the same as all other year-round maintained roads within the Township of Hilton. *Carried*

Resolution 2021-83

Moved by Mike Garside

Seconded by Dave Leask

Resolved that we do agree to plow the end of Jocques Bay Road for the 2021-2022 winter season to allow for the parking of vehicles off the highway. *Carried*

Council reviewed information from Northern Rural Net working in partnership with the Algoma District School Board and Ministry of Education to bring high speed wireless internet service to students in our area. The intent is to provide free internet service to help students with their school work done at home. The correspondence included four potential sites along Base Line although one site appeared to be within the Village of Hilton Beach boundaries. The NRN company wanted to first ensure with Council that it had no objection to the sites before completing the required public consultation with landowners in the area. Council had no objection to the locations proposed but questioned how they would adequately serve students in other areas of the Municipality.

The Clerk advised Council the annual Emergency Training exercise will be held jointly with municipalities along the North Shore. A Zoom meeting is planned for November 18, 2021.

Council reviewed the draft shoreroad survey for Lot 1, Plan H597, X Line and had no objections to the proposed survey. The Clerk will direct the surveyor to proceed with registering the survey as a 1R Plan and the proposed sale will then be advertised and required agencies notified.

The Clerk confirmed no appeals were received by the deadline date regarding the General Zoning Amendment to prohibit human habitation in boats stored or parked on dry land.

The Clerk provided a summary of the meeting held with Township Clerks and the Secretary-Treasurer of the Planning Board regarding Short Term Rentals. A number of issues were discussed including how an Interim Control By-law would work; whether an amendment to the Official Plan is required; what can be achieved through Zoning to avoid some of the problems currently experienced re noise, trespassing, late partying, etc; enforcement and whether it should be done by an Island By-Law Enforcement Officer versus entering into a contract service with the OPP. The importance of public consultation was stressed. It was recognized Short Term Rentals do play a valuable role regarding tourist accommodation but there needs to be regulations in place that will protect the character of low-density residential neighbourhoods. The Clerk was asked to contact the OPP and invite them to a future council meeting to discuss this issue and the benefits and cost associated with entering into a contract for police services. The Clerk was also asked to present a Noise By-law and an amendment to our Zoning By-law to define and address Short Term Rentals.

The Clerk provided copies of the actual applications submitted following the October 2021 council meeting for the Municipal Modernization Intake 3 Program – Review Stream and Implementation Stream.

The Clerk confirmed consultation efforts continue regarding our application for trail development on our W Line property. Despite being unable to proceed with any construction at this point, the Agreement for funding is to be formally adopted. The completion deadline has now been moved to December 2024.

Resolution 2021-84

Moved by Mike Garside

Seconded by Dianne Holt

Resolved that we do give first, second and third and final reading and pass By-Law No. 1307-21 being a by-law to authorize the Reeve and Clerk to execute the ICIP Covid-19 Resilience Infrastructure Stream Agreement. *Carried*

Council reviewed correspondence confirming our annual Ontario Municipal Partnership Fund (OMPF) grant for 2022 will be in the amount of \$286,900. This represents a minimal reduction of \$500 from last year.

Correspondence was received from our legal firm confirming a change to the firm’s name given the passing of our former solicitor, Ben Pascuzzi. The documents to transfer ownership of the Grace United Church Cemetery to the Township should be completed soon.

Resolution 2021-85

Moved by Dianne Holt

Seconded by Dave Leask

Resolved that we do contribute \$200 to Branch 374, Royal Canadian Legion, in recognition of the 2021 Remembrance Day Campaign. *Carried*

Resolution 2021-86

Moved by Dave Leask

Seconded by Mike Garside

Resolved that we do accept, with regret, the resignation of James See as a Hilton Township representative on the Hilton Union Public Library Board. *Carried*

Resolution 2021-87

Moved by Dave Leask

Seconded by Dianne Holt

Resolved that we do authorize the payment of Township bills for the month of October 2021 in the amount of \$80,956.21 as per the attached Voucher 10/21: Administration - \$19,255.30 ; Algoma District Services Admin - \$24,720.08; Assessment (Qtrly) - \$4,515.79; Building - \$1,184.19; Fire - \$459.47; Misc (Employee/Employer Payroll Deductions/Benefits) - \$7,834.26; Police - \$13,637.00; Roads – \$6,788.89; Workplace Safety & Insurance Board (Qtrly) - \$2,561.23. *Carried*

Resolution 2021-88

Moved by Mike Garside

Seconded by Dave Leask

Resolved that we do pass By-Law 1308-21 being a by-law to confirm the proceedings of this meeting. *Carried*

Resolution 2021-89

Moved by Dianne Holt

Seconded by Mike Garside

Resolved that we do adjourn at 10:12 p.m. Council to meet again at the Hilton Township Municipal Office at 7:00 pm on Wednesday, December 1, 2021 for the next regular meeting of Council at the call of the Reeve. *Carried*

Reeve, Rodney Wood

Clerk Treasurer, Valerie Obarymskyj



***** Building Inspection *****

Kevin Morris – Building Inspector - Call 705-842-3372

Email: kevin.morris@tulloch.ca

**IT IS THE RESPONSIBILITY OF THE OWNER TO OBTAIN A BUILDING PERMIT
IT IS ILLEGAL TO START WORK WITHOUT A PERMIT**

M and N Landfill/Recycling:



***WINTER* Hours in Effect**
September 16, 2021 to May 15, 2022

Saturday: 10:00 am – 3:00 pm
Sunday: 12:00 pm – 4:00 pm



Thank you to everyone who once again generously donated chocolate and chips to the Hilton Township Office for Hallowe'en! Treats were handed out in a Covid-friendly manner using 'Chutes and Ladders' (Chutes for the treats and Ladders for the Recreation members!) to ensure everyone's safety. It was a fun time for all and we're glad the children had the opportunity to continue to enjoy their Hallowe'en celebrations.

Create an Action Plan and have a chance to win a Deluxe Emergency Preparedness Kit!



Use this link to create your own personalized Action Plan for an Emergency:

<https://beprepared.emergencymanagementontario.ca/myplan/Privacy.aspx>

Your Action Plan outlines what items you need to consider when preparing for an emergency, such as what to include in your emergency survival kit and family plan. The plan also includes general tips to help you prepare for emergencies that commonly happen or could happen in Ontario. This Action Plan is intended to help enhance your awareness about emergency preparedness.

The information that you enter in this application will be used to create your customized Emergency Preparedness Action Plan. While most of the fields in the application are not mandatory, the more information you include the better your plan will be.

No personal information will be collected by Emergency Management Ontario. When you close the browser window, all of the information entered will be automatically erased.

Creating your own Action Plan will add to the registered number already submitted by Hilton Township residents. We have made our way into the Top 10 Ontario Communities! (on the basis of population) With your participation, we can see our response numbers grow even more!

Let us know when you have created your Plan! (email: admin@hiltontownship.ca or leave a message: 705-246-2472) . Your name will be submitted into a draw and you could win a Deluxe 72 Hour Emergency Preparedness Kit!

If you prefer to manually prepare your own Emergency Preparedness Plan, you can still submit your name and qualify for the draw - just let us know by email or leaving a voice message.

Our goal is for everyone to be Prepared for those situations we hope never happen.

KIDS! You could win too!

Can you unscramble these six DISASTER words?

daornot orefts irfe cei rmots rtheauakeq loodf woper ilfaure

Think about what might happen if an Emergency like a tornado or a fire happened – what about your Pet? Tell us the things that might be important to have ready so you can keep your favourite friend safe!

1. _____
2. _____
3. _____
4. _____
5. _____

Drop your answers through our front door slot (2983 Base Line) along with your name and age or email them to: admin@hiltontownship.ca. We will hold a draw in early December 2021 for the winner!