

THE CORPORATION OF THE TOWNSHIP OF HILTON

MINUTES

Regular Meeting

February 9, 2022

7:00 p.m.

Present:

Reeve: Rodney Wood

Councillors: Mike Garside

Pat Garside

Dave Leask

Road Superintendent: Lyn Garside

Clerk Treasurer: Valerie Obarymskyj

Absent: Councillor Pat Garside

There were no disclosures of pecuniary interest.

Resolution 2022-15

Moved by Dave Leask

Seconded by Dianne Holt

Resolved that we do accept the Agenda as presented. * Carried *

Resolution 2022-16

Moved by Mike Garside

Seconded by Dave Leask

Resolved that we do approve the Minutes of the Regular Meeting of January 12, 2022, as presented. * Carried *

Lyn Garside, Road Superintendent provided an update on road issues in the Township. He noted the uncertainty of continuing to obtain our road sand locally was addressed at today's East Algoma Road Superintendents' meeting. Some municipalities have built their own sand domes in the past and some are currently preparing to do so. Given our close location to the MTO dome this has not been a consideration in the past but due to the twelve year contract ending with Ferrovial Services in the near future, there is some concern as to whether the new contract winner will permit the continuation of area municipal use. The cost of sand has been increasing significantly in recent years and it was determined we could save money by putting up our own sand. Council noted there is enough room at the back of the Municipal Garage to erect a storage structure adequate for our own Township's needs. The Clerk was asked to contact those area municipalities that have built their own structures or are in the process of doing so to learn what type of buildings are being erected and the associated cost. The Clerk recommended the Ten Year Project Plan should be amended to include such a structure. This would involve a shift in some of the proposed road projects to allow for the financial commitment involved.

The Road Super advised he has been researching the availability and cost of used backhoes. Similar to the shortage of used vehicles and escalated cost, the costs for used equipment also appears to be significantly inflated. Council directed the Road Super to obtain quotes on a new backhoe prior to deciding how to proceed.

Council reviewed the Clerk Report which summarized the government grants we are currently working with and the workload associated with each. One of the grants is for an update to our 2013 Asset Management Plan with new government requirements to be satisfied by July 2022. The Road Superintendent and Clerk have been working together on a Ten Year (2022 – 2031) Project Improvement Plan which includes roads, vehicles, machinery and equipment, buildings. Council reviewed the summary which detailed specific improvements to be made each year, along with the proposed cost; length of project; funding to be applied (ie grant or taxation). The order of projects was based on the current condition of roads as well as applying the projected 10 year life expectancy of surface treatment. The Clerk confirmed the Plan is flexible but provides a guideline for Council to refer to when making decisions about annual infrastructure improvements.

Resolution 2022-17

Moved by Mike Garside

Seconded by Dave Leask

Resolved that Council does approve the Ten Year Plan for Improvement Projects (Roads/Buildings/Vehicles/Equipment) to be included in the new Asset Management Plan for the years 2022 to 2031, with revisions as discussed. * Carried *

Council authorized the following projects to be completed this year in accordance with the requirements of the new NORDS (Northern Ontario Resource Development Support) grant, and the availability of an additional \$50,000 with the OCIF (Ontario Community Infrastructure Fund) grant: Base Line (from Q & R Line to S & T Line - \$165k); X Line (from Hamilton Bay to Big Point Road - \$103k); Hilton Road (from Twin Lakes to boundary with Jocelyn Township - \$69k). The following resolution was passed to submit our requirements as part of the area-wide amalgamated tender.

Resolution 2022-18

Moved by Dave Leask

Seconded by Dianne Holt

Resolved that we do tender for the following items through the amalgamated tender:

- 21,440 m² of Single Surface Treatment
 - 22,110 m² of Double Surface Treatment
 - Calcium Chloride or Magnesium Chloride – 17 Flake Tonne Equivalent
 - 8 - 84" x 8" Grader Blades
 - 2 High Wear Wing Blades
 - 8 Banana Shoes
- *Carried*

Council reviewed the invitation from Algoma Power Inc. to attend a meeting in the next couple months to review its 2022 work plan. Council opted to postpone such a meeting until next year when Covid 19 restrictions are hopefully behind us.

The Clerk advised Council a local resident had asked if the unopened road allowance between Concessions Y and Z off of Big Point Road could be used as a legal means of access to part of their property. Council agreed with the prior response of the Clerk that it would not want to see this area disturbed/opened given the road led to an Environmental Protection Zone and the resident already had a means of access.

Council reviewed information regarding a potential zoning amendment to reduce a building setback by seven feet on Old Moffat Bay Road. The owners approached Council first to determine if there might be any significant problems with moving ahead. Council confirmed it had no immediate concerns with the request and to proceed with the zoning amendment process.

The Clerk presented information to Council regarding the possibility of replacing and enlarging a structure on lands currently zoned Open Space. A review of the property noted the structure had been built by previous owners for temporary use following the adoption of the current Zoning By-law in 2011. Council noted such a request would require a Zoning Amendment in order to proceed.

The Clerk advised that additional research had shown it would be premature to proceed with a Zoning Amendment to regulate Short Term Rentals (STR) within the Township until a full study could be undertaken. Notices of Council's decision to consider regulations linked to STRs had been included in the recent Interim Taxbill mailout with a request for residents to submit their comments on the issue. The Clerk advised several residents have already responded. The comments will be set aside and reviewed by Council at an upcoming meeting. Given the current review of the Island's Official Plan, discussion with the Planning Board has resulted in that Board working with the OP consultants to further review this issue and suggest possible options for municipalities. The Clerk recommended the following resolution be passed to adopt an Interim Control By-law that would prohibit any new STRs from opening up over the next one year period while the matter is under review. Existing STRs are not affected by this By-law and can continue to operate as they have previously.

Resolution 2022-19

Moved by Mike Garside

Seconded by Dianne Holt

Resolved that Council for the Township of Hilton requests and directs staff and the St. Joseph Island Planning Board to include Short Term Rental Accommodations in its review of the St. Joseph Island Official Plan and to develop policies to provide for the regulations of Short Term Rental Accommodations. * Carried *

Resolution 2022-20

Moved by Dave Leask

Seconded by Mike Garside

Resolved that we do give first, second and third and final reading and pass By-Law No. 1318-22 being an Interim Control By-law with respect to Short Term Rentals. * Carried *

The Clerk advised a local resident will be building both a garage and residence later this year but would like to begin with the garage construction first. Council noted a zoning amendment will not be required given the intent of both structures being built within the same construction season and both permits being issued together.

The Clerk provided the responses from several area municipalities along the North Shore regarding how they provided by-law enforcement. No community employs its own By-law Enforcement Officer with a few contracting the services of an individual from Sault Ste. Marie on an 'as needed' basis. One community contracted the service from the Town of Blind River. There is also the option of enrolling an individual in the required training program and the possibility of a local individual providing the service for area municipalities.

The Clerk advised that complaints had been received about dogs running at large in the Haight Road area. The owners of the dogs had been notified by the complainants but the problem has continued. The Clerk was asked to write a letter to the owners of the animals asking them to keep the dogs tied up or fenced in.

Council reviewed the Consumer Price Index Report for December 2021 confirming the CPI had increased 4.8% from December 2020 to December 2021. In accordance with the Township's remuneration by-law, the wage grid will be adjusted by 4.8% effective January 1, 2022.

Resolution 2022-21

Moved by Mike Garside

Seconded by Dave Leask

Resolved that we do adjust the wage grid for all employees by the amount of 4.8% reflecting the change in the cost of living from December 2020 to December 2021 and that this change be effective January 1, 2022. *Carried

Resolution 2022-22

Moved by Dave Leask

Seconded by Dianne Holt

Resolved that we do give first, second and third and final reading and pass By-Law No. 1319-22 being a by-law to adopt the updated wage grid/Council Honorarium for the Township of Hilton. * Carried *

The Clerk advised the Township had been successful with two grants applications from October 2021 under the Municipal Modernization Intake 3 program. One grant is for the Review Stage and will review the Township's administrative and records management processes to identify opportunities for digital modernization that would avoid duplication and increase cost savings and efficiencies. The second grant is for the Implementation Stage and will include the implementation of a records management module, security software module and associated IT hardware with the goal of modernizing service delivery and enabling cost savings and/or efficiencies. Both grants will require a significant time allotment from the Clerk this year but will result in efficiencies in the future.

Resolution 2022-23

Moved by Mike Garside

Seconded by Dianne Holt

Resolved that we do give first, second and third and final reading and pass By-Law No. 1320-22 being a by-law to authorize the execution of an Agreement with Her Majesty the Queen in Right of Ontario for the Municipal Modernization Program Intake 3 for the "Township of Hilton Digital Modernization **Review**". *Carried*.

Resolution 2022-24

Moved by Dianne Holt

Seconded by Dave Leask

Resolved that we do give first, second and third and final reading and pass By-Law No. 1321-22 being a by-law to authorize the execution of an Agreement with Her Majesty the Queen in Right of Ontario for the Municipal Modernization Program Intake 3 for the "Township of Hilton Digital Modernization **Implementation**". *Carried*

In addition to the above two grants, the Township has also received approval of its application for improvements to Base Line under the Northern Ontario Resources Development Support Fund. This grant will contribute approximately 75% of the proposed \$165,000 cost.

Resolution 2022-25

Moved by Mike Garside

Seconded by Dave Leask

Resolved that we do give first, second and third and final reading and pass By-Law No. 1322-22 being a by-law to authorize the execution of an Agreement with Her Majesty the Queen in Right of Ontario, as represented by the Minister of Northern Development, Mines, Natural Resources and Forestry for the Northern Ontario Resources Development Support Fund (NORDS). *Carried*.

The Clerk advised she had recently submitted an updated Consultation Communication Log for the ICIP Grant (W Line Trail Development) to Infrastructure Canada noting several attempts but no responses. Infrastructure Canada has now issued letters to the remaining four parties requiring notification with a requested response date of February 25, 2022.

Resolution 2022-26

Moved by Dave Leask

Seconded by Mike Garside

Resolved that we do support the business case by the Primary Care Team for East Algoma to develop a Multisite Family Health Team Model that would bring all of the existing clinics under one administrative umbrella and Board of Governors. * Carried *

Resolution 2022-27

Moved by Dianne Holt

Seconded by Dave Leask

Resolved that we do contribute \$250 to the Central Algoma Freshwater Coalition for the Year 2022 in support of its ongoing research to ensure good water quality for the residents in our area. *Carried *

Resolution 2022-28

Moved by Mike Garside

Seconded by Dave Leask

Resolved that we do authorize the payment of Township bills for the month of February 2022 in the amount of \$76,388.99 as per Voucher 01-2022: Administration - \$15,317.16; Algoma District Services Admin - \$24,720.08; Algoma Public Health – \$12,351.00; Emergency - \$1,200.00; Fire - \$3,366.13; Misc (Employee/ Employer Payroll Deductions/ Benefits) - \$10,247.56; Roads – \$9,187.06. *Carried*

Resolution 2022-29

Moved by Dianne Holt

Seconded by Dave Leask

Resolved that we do pass By-Law No. 1323-22 being a by-law to confirm the proceedings of this meeting.*Carried

Resolution 2022-30

Moved by Dave Leask

Seconded by Dianne Holt

Resolved that we do adjourn at 11:35 p.m., Council to meet again at the Hilton Township Municipal Office at 7:00 p.m. on Wednesday, March 2, 2022 or at the call of the Reeve. *Carried*

Reeve, Rodney Wood

Valerie Obarymskyj, Clerk Treasurer



Building Inspection:

Kevin Morris – Building Inspector

Phone: 1-800-797-2997 Email: kevin.morris@tulloch.ca

**IT IS THE RESPONSIBILITY OF THE OWNER TO OBTAIN A BUILDING PERMIT
IT IS ILLEGAL TO START WORK WITHOUT A PERMIT**



M and N Landfill/Recycling:

WINTER Hours in Effect from September 15, 2021 to May 15, 2022

Saturday: 10:00 am - 3:00 pm

Sunday: 12:00 pm - 4:00 pm

FIRE - 9 1 1 for Emergencies

Fire Prevention

Heating Safety:

Stay safe while keeping warm. To prevent fires:

- ensure woodstoves, fireplaces and fireplace inserts are installed by a qualified technician according to the manufacturer’s instructions
- have your heating system, vents and chimneys inspected and cleaned annually by a qualified service technician
- ensure all outside heating vents are not blocked
- let ashes from your woodstove or fireplace cool before emptying them into a metal container with a tight-fitting lid and keep the container outside
- always use a fire screen in front of a fireplace
- burn dry, well-seasoned wood in fireplaces and woodstoves to reduce the risk of excessive creosote build-up in chimneys
- keep space heaters at least one metre or three feet away from anything that can burn, including curtains, upholstery and clothing