

THE CORPORATION OF THE TOWNSHIP OF HILTON

MINUTES
Regular Meeting
June 1, 2022
7:00 p.m.

Present:

Reeve : Rodney Wood
Councillors: Mike Garside
Pat Garside
Dave Leask
Road Superintendent: Lyn Garside
Clerk Treasurer: Valerie Obarymskyj

There were no disclosures of pecuniary interest.

Resolution 2022-61

Moved by Dave Leask

Seconded by Mike Garside

Resolved that we do accept the Agenda as presented. * Carried *

Resolution 2022-62

Moved by Dave Leask

Seconded by Mike Garside

Resolved that we do approve the Minutes of the Regular Meeting of May 4, 2022, as presented. * Carried *

Lyn Garside, Road Superintendent provided an update on road issues in the Township. The aftermath of the August 2021 windstorm has been cleared up along Base Line and Trainor Side Road. New tires have been installed on the grader at a cost of \$8,000. Work has begun preparing the gravel section of X Line for surface treatment with additional work required to address an unexpected clay base in the road. Digging up Whybourne Road and the maintained section of Haight Road will follow with the removal of stones/stumps/boulders that were part of the original construction in the early 1980s. The Road Super was asked to photograph what is removed as it will provide perspective as to why the Township's current Road Construction Standards was adopted. The Road Super advised the surface treaters will be on the Island anywhere from mid-July to mid-August so there will be a period of time when previously surface treated roads will be in a gravel state. Drivers are asked to reduce their speed during this transition.

The Road Super confirmed the matter of fixing up damaged areas of the Kaskawan Trail as the result of a private logging project last year has been resolved. Certain areas that were in bad condition last year and resulted in the flooding of area properties have since all dried up. The landing area of the logging will still be fixed up by the contractor.

Reeve Wood welcomed local resident Barb Church who had asked to address Council on plans for Big Point Park this summer. Ms. Church volunteered a couple years ago to help maintain the park and has made definite improvements by fixing up and painting the structures and picnic tables. Additional recommendations were made to Council for more picnic tables and improvements intended for kids while recognizing the limitations due to the park being under MNRFP ownership. Ms. Church suggested construction of a sandbox away from the water and in one of the shady areas. The Township had to take down a significant number of dead ash trees last year which resulted in a big change to the park's appearance. Three Red Maple trees were planted this year due to an appreciated donation from the Central Algoma Freshwater Coalition. Council had suggested a couple years ago that any development of the park follow a "natural theme" and in recognition of this, Ms. Church suggested the sandbox could be bordered by logs that could also be used as seating for parents/grandparents watching their kids. Developing some type of walkway to enable visitors in wheelchairs to access the water was suggested. Depending on the material used, this might require MNRFP approval. Clearing out an existing trail so small kids could walk through the bush was requested. Creating signage to identify some of the existing plants was suggested. A meeting is planned with the Garden River First Nation to see examples of their signage projects. The Garden River First Nation had already offered to meet with the Township to help with the same type of signage effort on our proposed W Line trail project. The hope for a future pavilion to create an area for more shade was discussed but this would likely also require MNRFP approval given we do not own the land. Council thanked Ms. Church for her continued efforts at ensuring this park remains a welcoming area for residents and visitors.

At 7:30 p.m. Reeve Wood announced the advertised Public Meeting to be open under the Planning Act. This meeting had been scheduled to address any objections or concerns regarding a zoning amendment to rezone part of a lot on Haight Road from Rural to Limited Service Residential. The Clerk advised while some inquiries had been received from agencies and neighbouring owners, no objections were filed. Council returned to its regular meeting with the Zoning Amendment By-law to be finalized later on the agenda.

As the result of follow-up site visit by the Road Superintendent, measurements were adjusted slightly on the setback requirement for an addition to a property on Old Moffat Bay Road.

Resolution 2022-63

Moved by Pat Garside

Seconded by Dianne Holt

Resolved that in recognition of Resolution #2022-42 giving first reading to By-law No. 1326-22, we now give second, third and final reading to By-law No. 1326-22 being a by-law to permit a reduced building setback on Part of Lot 10, Concession X, 4102 Old Moffat Bay Road, Township of Hilton. * Carried *

In connection with the Public Meeting scheduled for 7:30 pm under the Planning Act, given no objections were received, the following resolution was passed to permit an area of one hectare on a Rural lot on the unmaintained section of Haight Road to be zoned for a residential dwelling. In accordance with the Township's current Official Plan and Zoning By-law, any lots on unmaintained roads must first be zoned Limited Service Residential in order for a dwelling to be erected. Such property owners are also required to enter into a Site Plan Agreement with the Township to acknowledge the lack of municipal services available regarding the unmaintained road status.

Resolution 2022-64

Moved by Mike Garside

Seconded by Dave Leask

Resolved that we do give first, second and third and final reading and pass By-Law No. 1331-22 being a by-law to amend Zoning By-law 1025-11 by rezoning one hectare (approximately 2.5 acres) of Part Lot 20, Concession M, Registered Plan 1R 6548 Pt 2, also known as 3168 Haight Road, from RU (Rural) to LSR (Limited Service Residential) to permit an area for a residential dwelling, noting such construction will still require a Site Plan Agreement. * Carried *

Council reviewed the amended Noise Control By-law including comments submitted from the public and agreed to at the last meeting. The amendment is under General Prohibitions 2 (b) so that it now also addresses nuisance noises including excessive noise from the engine, exhaust, brakes or tire contact. The revised by-law was adopted and will be available on the Township's website.

Resolution 2022-65

Moved by Dave Leask

Seconded by Mike Garside

Resolved that, in recognition of Resolution #2022-45 giving first and second reading to By-law No. 1328-22, we now give third and final reading and pass By-Law No. 1328-22 being a by-law to control noise within the Township of Hilton. *Carried*

The Clerk advised of an opportunity to join other municipalities on the Island in a joint project of aerial photography acquisition for our Township. The cost per municipality is significantly reduced with the joint approach. The resolution of the images is clearer and more current than with Google Earth and is intended for land use and emergency planning; environmental management; additional information when updating surface features such as roads, buildings, streams, lakes, etc. The St. Joseph Island Planning Board also noted such information could be valuable for its planning purposes.

Resolution 2022-66

Moved by Dianne Holt

Seconded by Dave Leask

Resolved that we do agree to participate, in partnership with the other municipalities of St. Joseph Island, in NWOOP (Northwest Ontario Orthophotography Project) 2022 being an aerial photography acquisition project covering the Township of Hilton. * Carried *

The Clerk advised of a potential zoning amendment for a reduced setback for a new septic system on a Hamilton Drive lot. Septic systems are required to be 100' from the established high water mark, the same as other structures. Council noted there is a difference in permitting building structures closer to water given they don't pose the same environmental concerns. Council advised that its preference is for the septic to be installed on the non-water front side of this lot. Given the role of Algoma Public Health and its expertise in this area, if it could provide additional information advising how a septic could be safely installed in the terrain such as exists on this property, and limit any negative environmental effect, that information would be considered by Council.

Resolution 2022-67

Moved by Mike Garside

Seconded by Dave Leask

Resolved that we do enter Closed Meeting at 9:00 p.m. in accordance with the Municipal Act 2001, Section 239 (2) (d) that a meeting may be closed to the public for the purpose of discussing labour relations or employee negotiations. *Carried*

Resolution 2022-68

Moved by Mike Garside

Seconded by Dave Leask

Resolved that we do return to Open Meeting at 9:45 p.m. *Carried*

Councillor Pat Garside needed to leave the meeting at 9:40 pm due to personal work commitments. A possible modification of job descriptions for both Roads and Administration positions would continue to be studied in the coming months.

Council reviewed comments resulting from the first Draft of the new St. Joseph Island Official Plan addressing issues including Prime Agricultural Areas; Affordable Housing Target; Minimum Lot Sizes in Rural and Shoreline Areas; Accessory Residential Uses; Short Term Rentals.

The Clerk advised that a soon-to-be owner of a lot in the Township was planning on building a garage on their lot immediately, to be followed by construction of a house during the same year. Given the current zoning requirements to obtain a zoning amendment to build an accessory structure prior to a primary use structure, Council confirmed that provided both building permits were taken out together, the need for a zoning amendment would be waived, thereby allowing the owners to begin their garage construction immediately.

An update on the St. Joseph Island Planning Board budget for 2022 was provided. The Board originally included a cost for Insurance in its budget presented earlier in the year. Since that time it has been learned the insurance requirements of the Board are now covered by each participating municipality under its own premium. The Planning Board recommended its budget remain as is for this year and any potential surplus resulting from the anticipated insurance expense be transferred to Reserves in preparation for the upcoming Zoning By-law update.

Resolution 2022-69

Moved by Mike Garside

Seconded by Dianne Holt

Resolved that we do approve the St. Joseph Island Planning Board Budget for 2022 in the amount of \$35,485 with Hilton Township's share being \$3,074.00 (21.20 %). *Carried*

The owner of a property on X Line required to dismantle an accessory structure and relocate it a distance of 100' from the high-water mark asked if the Building Inspector could first inspect it to ensure it meets Building Code requirements. Council authorized the Inspector to schedule such an inspection at a time he would be in the area.

The Clerk advised she had met with a representative from The Managed Municipality to further review practices of Administration and identify efficiencies that could be found by adopting an increased technological approach. This work will be 75% covered under the Municipal Modernization Digitization Implementation Grant. The remaining 25% cost will be the municipality's responsibility. A working template was presented detailing the various stages of the project including preparing a network configuration; software setup; document backlog; training; web server and public access.

Resolution 2022-70

Moved by Dave Leask

Seconded by Mike Garside

Resolved that we do contribute \$500 to the St. Joseph Island Lions' Club to assist with its 50th Anniversary Family Fun Day to be held Sunday, June 26, 2022. *Carried*

Resolution 2022-71

Moved by Dave Leask

Seconded by Mike Garside

Resolved that we do authorize the payment of Township bills for the month of May 2022 in the amount of \$118,609.70 as per Voucher 05/22: Administration - \$10,416.29; Algoma District Services Admin - \$24,801.67; Asset Management Plan - \$8,286.68; Building - \$936.32; Fire - \$350.00; Insurance - \$31,528.60; Library (Balance) - \$4,246.00; Misc (Employee/ Employer Payroll Deductions/ Benefits) - \$7,911.15; Policing - \$7,135.00; Roads – \$19,997.99; Trefry - \$3,000.00. *Carried*

Resolution 2022-72

Moved by Dianne Holt

Seconded by Dave Leask

Resolved that we do pass By-Law No. 1332-22 being a by-law to confirm the proceedings of this meeting. *Carried

Resolution 2022-73

Moved by Mike Garside

Seconded by Dianne Holt

Resolved that we do adjourn at 10:55 p.m., Council to meet again at the Hilton Township Municipal Office at 7:00 p.m. on Wednesday, June 29, 2022 for the 2022 Budget Meeting and Wednesday, July 6, 2022 for the next

regular meeting of Council or at the call of the Reeve. *Carried*

Reeve, Rodney Wood

Valerie Obarymskyj, Clerk Treasurer



Building Inspection:

Kevin Morris – Building Inspector

Phone: 1-800-797-2997 Email: kevin.morris@tulloch.ca

**IT IS THE RESPONSIBILITY OF THE OWNER TO OBTAIN A BUILDING PERMIT
IT IS ILLEGAL TO START WORK WITHOUT A PERMIT**



M and N Landfill/Recycling:

SUMMER Hours in Effect from May 15, 2022 to September 15, 2022

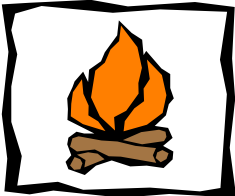
Wednesday: 12:00 pm – 5:00 pm

Saturday: 10:00 am - 3:00 pm

Sunday: 12:00 pm - 4:00 pm

Holiday Mondays: 12:00 pm – 4:00 pm

FIRE - 9 1 1 for Emergencies



Open Air Burning Permits will be available starting April 1, 2022 by calling the Township Office at (705-246-2472) or by emailing: admin@hiltontownship.ca There is no charge for these permits.

Information re Fire Bans: If a fire ban is issued there will be green and orange posters placed in the Township Office windows; the outdoor fire status sign at the Municipal Office will have the banner “Fire Ban in Effect” below the colour coded levels; there will be a Notice on our website: www.hiltontownship.ca under the Services – Fire tab; there will be a Notice sent to SooToday. If you are unsure, please call the Municipal Office at 705-246-2472 and we can confirm the situation for you.

Municipal Election October 24, 2022

As of June 15, 2022:

**UNCERTIFIED LIST OF NOMINATIONS FILED
FOR THE OFFICES OF REEVE (1) / COUNCILLOR (4) IN THE**

TOWNSHIP OF HILTON

| NAME | OFFICE |
|------------------|------------|
| Janet Gordanier | Councillor |
| David Leask | Councillor |
| Mike Garside | Councillor |
| Mike Trainor | Councillor |
| Rodney Ivan Wood | Reeve |

This is a list of candidates who have filed nomination papers.

These candidates have not yet been certified to run for office.