

A G E N D A

Regular Meeting of Council

February 14, 2024 – 7:00 pm

Council Chamber - Hilton Township Municipal Building

Please join the meeting via Zoom

<https://encompassit-ca.zoom.us/j/7253816167?omn=84690933755>

Meeting ID: 725 381 6167

Phone Access (if needed): 855 703 8985 Canada Toll-free

1. Call to Order.
2. Declarations of Pecuniary Interest
3. Approval of Agenda
4. Approval of Minutes
 - a) Regular Meeting of January 10, 2024
5. Delegations - none
6. Roads:
 - a) Road Superintendent Update
7. Fire/Emergency Management:
 - a) Fire Board Composition Discussion
 - b) Joint Fire Chief update
 - c) Fire Marshal's Public Fire Safety Grant
8. Planning
 - a) Public Notice re-zoning amendment re STR
 - b) Comment from Resident re STR
9. Building/By-Law Enforcement
 - a) Tulloch Invoices costs vs fees to date 2023
10. Administration:
 - a) Clerks Report with attached Complaint Policy and Form
 - b) Amendment to Procedural By-Law re: Proxy Voting/Council Communication
 - c) By-law 1404-24 – Remuneration and expenses – updated to 2024
 - d) Fees and Charges Recommended Updates
 - e) Accessibility fund grant-washrooms and front door
 - f) Trillium Grant Stream 2024
 - g) NSHN Budget 2024
11. Correspondence:
 - a) Letter of Concern re: Impact of planned generations, distribution and storage of electricity on municipalities in the Algoma District
 - b) Letter of Concern re: Regional Public Health Ontario Laboratories
 - c) Algoma Public Health
 - d) Hunters and Anglers Ice Fishing Derby
12. Expenditures for January
13. Closed Meeting - per Municipal Act- Section 239 (2) (d)
 - a) Labour Relations or Employee Negotiations
14. Confirmatory By-law
15. Adjourn

THE CORPORATION OF THE TOWNSHIP OF HILTON

MINUTES

Regular Meeting

January 10, 2024

7:00 p.m.

4a)

Present:

Reeve: (acting)

Dave Leask

Councillors:

Mike Garside

Janet Gordanier

Mike Trainor

Clerk Treasurer/Administrator: Mary Lynn Duguay

Deputy Clerk/Treasurer: Sara Dinsdale

Road Superintendent: Lyndon Garside

Absent:

Rod Wood

The meeting was called to order at 7:00 pm.

Mike Trainor declared Pecuniary Interest on Item 12 b)

Resolution 2024-01

Moved: Mike Trainor

Seconded: Mike Garside

BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF HILTON accept the agenda for January 10, 2024 as presented/amended. *CARRIED*

Resolution 2024-02

Moved: Mike Trainor

Seconded: Mike Garside

BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF HILTON do approve the following Minutes as presented/amended.

a) Regular minutes of Dec. 6, 2023

b) Closed minutes of Dec. 6, 2023

CARRIED

Resolution 2024-03

Moved: Mike Trainor

Seconded: Janet Gordanier

BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF HILTON approve live streaming Council meetings on the preferred platform. *CARRIED*

Resolution 2024-04

Moved: Janet Gordanier

Seconded: Mike Trainor

BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF HILTON give first, second and third and final reading and pass By-Law No. 1401-24 being a by-law to provide for an interim tax levy and for the payment of taxes and for penalty and interest for 2024. *CARRIED*

Resolution 2024-05

Moved: Mike Garside

Seconded: Mike Trainor

BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF HILTON give first, second and third and final reading and pass By-law No. 1402-24 being a by-law for establishing tax ratios for the township of Hilton for the year 2024. *CARRIED*

Resolution 2024-06
Moved: Mike Garside
Seconded: Mike Trainor

BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF HILTON approves donating to Crimestoppers in the amount of \$250. *CARRIED*

Resolution 2024-07
Moved: Mike Garside
Seconded: Janet Gordanier

BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF HILTON approves sponsoring the Lions Club Rock'n the Island Dance in the amount of \$500. *CARRIED*

Resolution 2024-08
Moved: Janet Gordanier
Seconded: Mike Trainor

BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF HILTON authorizes the payment of Township bills for the month of December 2023 in the amount of \$142, 991.36 as per the attached Voucher. *CARRIED*

Resolution 2024-09
Moved: Janet Gordanier
Seconded: Mike Trainor

WHEREAS current provincial-municipal fiscal arrangements are undermining Ontario's economic prosperity and quality of life

WHEREAS nearly a third of municipal spending in Ontario is for services in areas of provincial responsibility and expenditures are outpacing provincial contributions by nearly \$4 billion a year

WHEREAS municipal revenues, such as property taxes, do not grow with the economy or inflation

WHEREAS unprecedented population and housing growth will require significant investments in municipal infrastructure

WHEREAS municipalities are being asked to take on complex health and social challenges – like homelessness, supporting asylum seekers and addressing the mental health and addictions crises

WHEREAS inflation, rising interest rates, and provincial policy decisions are sharply constraining municipal fiscal capacity

WHEREAS property taxpayers – including people on fixed incomes and small businesses – can't afford to subsidize income re-distribution programs for those most in need

WHEREAS the province can, and should, invest more in the prosperity of communities

WHEREAS municipalities and the provincial government have a strong history of collaboration

THEREFORE, BE IT RESOLVED THAT the Province of Ontario commit to undertaking with the Association of Municipalities of Ontario a comprehensive social and economic prosperity review to promote the stability and sustainability of municipal finances across Ontario. *CARRIED*

Resolution 2024-10
Moved: Mike Garside
Seconded: Mike Trainor

BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF HILTON PASSES By-Law 1403-24 being a by-law to confirm the proceedings of this meeting January 10, 2024. *CARRIED*

Resolution 2024-11

Moved: Mike Trainor

Seconded: Mike Garside

BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF HILTON do adjourn at 8:30 pm, Council to meet again at the Hilton Township Municipal Office at 7:00 pm on Wednesday, February 7, 2024 for the next regular meeting of Council or at the call of the Reeve. *CARRIED*

Rodney Wood, Reeve

Mary Lynn Duguay, Clerk /Treasurer/Administrator



7 a

Clerks Report: 2024Feb7c

Meeting Date: February 7, 2024

Council Meeting

Prepared by: ML Duguay

Fire Board Composition

Currently, By-law 1024-11 Joint Fire Agreement states:

“A joint board of management shall be established and shall be composed of three (3) elected members, plus one (1) alternate, from the Council of the Township of Hilton and three (3) elected members, plus one (1) alternate, from the Council of the Village of Hilton Beach and is to be known as the "Hilton Union Fire Board". “

Through conversations with the Clerk of Hilton Beach, there is concern regarding the composition of the Fire Board. As the current by-law states if three elected members of Council are together for a Fire Board meeting, it then becomes a quorum of Council and would be considered a Council meeting with all of the same rules for posting and public attendance.

In order to follow proper procedures, either we should post the Fire Board meetings as public meetings with the agenda's, minutes etc. being public and open to the public to attend, or perhaps we should amend the Fire Agreement to read 2 elected members plus one alternate from each Council.

THE CORPORATION OF THE TOWNSHIP OF ST. JOSEPH JOB DESCRIPTION



Fire Chief

Department	Protective Services
Job class	28
Salary Range	\$35.01 - \$43.48
Last Updated	February 2024

PRIMARY FUNCTION:

Responsible for the effective management, operation and administration of the Township of St. Joseph and Hilton Union fire departments in accordance with provincial regulations and legislation and municipal policies. Plans and provides delivery of a comprehensive training program for Fire Department volunteers. Prepares recommendations and conducts all required examinations and assessments. Provides maintenance and testing procedures for specific apparatus and records all actions. Evaluates new programs and equipment as required. This is an administrative, technical, and supervisory position.

REPORTING

- Reports to Council.
- Direct reports: all fire department volunteers.

MAJOR EQUIPMENT OPERATED

- Emergency vehicles
- Firefighting equipment
- Extrication equipment
- Hand/maintenance tools
- Rescue equipment
- Microsoft Office Suite & Outlook
- Printers, scanner, photocopier, facsimile
- Other miscellaneous office equipment

RESPONSIBILITIES

- Responsible for the operation and administration of the municipal fire department in accordance with provincial regulations, legislation, and municipal policies including planning, coordinating, and directing firefighting, fire prevention, fire inspection, and rescue functions of the department.
 - Acts as Incident Commander at major emergency scenes

- Conducts investigations as to the cause and origin of fires and may request the assistance of the Ontario Fire Marshal.
- Responds to variety of fire related questions such as insurance investigation and legal claims.
- Develops, recommends, and implements fire prevention and safety information programs, inspection procedures and protocols, and maintains adherence to all applicable and relevant legislation including the *Fire Protection and Prevention Act*, *Fire Marshal's Act*, *Ontario Fire Protection and Prevention Act*, *Fire Department Act*, *Gasoline Handling Act*, and fire safety by-laws.
- Develop and provide individual and group instruction of the department's training programs.
- Recruitment and retention of department volunteers.
- Lead and manage teams of volunteer firefighters, providing guidance, training, and support to ensure readiness for all situations.
- Maintains all records, files, manuals, and ensures department documentation is updated and secure.
- Develops, recommends, implements, and monitors the department's budget and planning including:
 - taking corrective action as required.
 - oversee procurement processes including preparation of specifications for tendering and proposals, analysis of submissions, selection, etc.
- Manages the maintenance of equipment, vehicles, and facilities to ensure availability; develops a long-term plan for equipment and facility replacement, upgrading, and refurbishing.
- Coordinate with other emergency services and agencies to respond to emergencies and natural disasters.
- Serve as a liaison between the fire department and the public, addressing concerns and providing information on fire safety and prevention.
- Performs other duties as directed by Council/Fire Committee.

QUALIFICATIONS

- Post-secondary education in fire services management, including fire prevention and investigation training and three (3) years Fire Officer Experience. OR, five (5) years Fire Officer Experience and certifications in Firefighter I and II, NFPA 1001, Fire Officer II, NFPA 1021, Fire Instructor I and II, NFPA 1041, and Incident Safety Officer, NFPA 1521; Certification in Adult Education is an asset.
- Proven leadership skills and experience providing training and instruction and ability to assume responsibility for department and volunteers.
- Ability to work both independently and as a team member.
- Sound knowledge of:
 - Fire Code, including training and prevention.
 - Other related provincial legislation
- Familiarity with Island municipalities.
- Excellent oral, written communications, and interpersonal skills with proven ability to direct volunteer firefighters and make sound decisions in stressful situations.
- Experience in preparation and administration of budget and financial management.
- Valid and satisfactory Police Records Check.
- Chainsaw certification
- Mandatory: Valid Ontario Class DZ driver's license and medical report, basic firefighting training - Levels 1 and 2, WHMIS, First Aid, CPR.

HOURS AND CONDITIONS OF WORK

The Fire Chief position is part-time, and hours are flexible based on needs of the department. Hours per week will vary depending on scheduling and fire department needs. Work in and outdoors in all weather and seasons. Emergency and on-call work will be required as well as attendance of after-hours meetings.



THE TOWNSHIP OF ST. JOSEPH & HILTON UNION EMPLOYMENT OPPORTUNITY - FIRE CHIEF



Together, the Township of St. Joseph, Township of Hilton, and the Village of Hilton Beach are seeking a highly skilled and experienced Fire Chief to lead our fire departments and ensure the safety and well-being of our community. The Fire Chief will be responsible for overseeing all aspects of fire prevention, emergency response, and firefighter training at the St. Joseph and Hilton Union fire departments. This is a leadership role that requires strong decision-making abilities, excellent communication skills, and a commitment to public service.

This is a new position as both fire departments are transitioning from a volunteer to paid chief leadership structure.

KEY RESPONSIBILITIES

- Oversee the operation and administration of the St. Joseph and Hilton Union Fire Departments.
- Develop and provide a comprehensive volunteer training program including individual and group instruction.
- Assist with keeping complete records of all training conducted and equipment used.
- Manage maintenance and testing procedures for specific apparatus and record all actions.
- Act as Incident Commander at major emergency scenes.
- Recruitment and retention of department volunteers.
- Lead and manage teams of volunteer firefighters, providing guidance, training, and support to ensure readiness for all situations.
- Develops, recommends, implements, and monitors the department's budget and planning.
- Liaison between the fire department and the public, addressing concerns and providing information on fire safety and prevention.

QUALIFICATIONS

- Post-secondary education in fire services management, including fire prevention and investigation training and three (3) years Fire Officer Experience. OR,
- Five (5) years Fire Officer Experience and certifications in Firefighter I and II, NFPA 1001, Fire Officer II, NFPA 1021, Fire Instructor I and II, NFPA 1041, and Incident Safety Officer, NFPA 1521; Certification in Adult Education is an asset.
- Proven leadership skills and experience providing training and instruction and ability to assume responsibility for department and volunteers.
- Excellent oral, written communications, and interpersonal skills with proven ability to direct volunteer firefighters and make sound decisions in stressful situations.
- Experience in preparation and administration of budget and financial management.
- Mandatory: Valid Ontario Class DZ driver's license and medical report, WHMIS, First Aid, CPR.

A complete job description of this position is available at <https://stjosephtownship.com/jobs/>

Position Details:

Part-time/flexible schedule (up to 1250 hours per year) **OR** option for full-time including non-fire related tasks depending on the successful applicant's skills and availability.

Salary Range: \$35.01 - \$43.48 (Hourly)

HOW TO APPLY

If you are looking for an opportunity to learn and grow, and to promote positive change in friendly, safe communities, we'd love to hear from you! To apply for the Fire Chief position, please submit your resume and cover letter detailing your relevant experience and qualifications to:

Amanda Richardson, The Township of St. Joseph

P.O. Box 187 - Richards Landing, ON P0R 1J0

Phone: 705-246-2625, Ext. 202

Email: clerkadmin@stjosephtownship.com

The deadline for applications is February 29th, 2024.

St. Joseph Island (a.k.a as "The" Island) is more than just a location—it's a welcoming, prosperous, connected community at the heart of the Great Lakes. We pride ourselves on fostering an inclusive environment where individuals can thrive both personally and professionally. Join our team and become part of a community dedicated to making a difference.

From: Hilton Township Administration <admin@hiltontownship.ca>
Sent: Wednesday, February 7, 2024 9:40 AM
To: Amanda Richardson <clerkadmin@stjosephtownship.com>
Subject: Fire Chief Posting

Good morning, Amanda:

I'm aware that you are getting a posting ready for the fire chief position. I want to make you aware that our council has not had a meeting regarding this yet so we do not have a resolution supporting or not supporting the recommendation of the fire board. Our meeting is on February 14. If you could please wait to post the job add until after our meeting that would be appreciated.

As far as the billing to the Township and the village goes, it should be one amount to the Hilton Union Fire Department because we share all costs 50/50, not based on assessment.

Sincerely,

Sara Dinsdale
Deputy Clerk/Treasurer

From: Amanda Richardson <clerkadmin@stjosephtownship.com>
Sent: Wednesday, February 7, 2024 4:59:32 PM
To: Hilton Township Administration <admin@hiltontownship.ca>
Cc: Jillian Hayes <Jillian@hiltonbeach.com>
Subject: RE: Fire Chief Posting

Hello –

Our Council will be discussing this tonight at their meeting. As far as the posting, I don't see an issue with waiting until next Thursday to get it out, that will give everyone some time to review once I can get it out.

As for the cost splitting, it was always presented as a cost split based on assessment % since the initial meeting in December. I understand that Hilton has a Union Board agreement & by-law for the existing department, budget but the Fire Chief paid salary will be a change for all involved. Changing that split to 50/50 for Hilton Twp/Village will significantly change the Village's contribution. The assessment % is also a common way that we split other shared costs – such as Planning Board, Museum Board, etc. In the end, it will be up to the two Hilton Councils to come to an agreement on the cost sharing of your combined assessment, but just wanted to share my thoughts.

I've attached the financial summary that was presented last evening for review. Please let me know if there are any further questions and once you have updates re: moving forward. I will do the same.

I will get the draft description and posting out as soon as possible, I didn't get a chance to get there today..

Thanks,

Amanda Richardson

Clerk Administrator

The Corporation of the Township of St. Joseph

1669 Arthur Street - P.O. Box 187

Richards Landing, ON P0R 1J0

Phone: (705) 246-2625 X. 202

Fax: (705) 246-3142

Email: clerkadmin@stjosephtownship.com

③

Hello Amanda and Sara,

Sara, did this direction regarding the cost sharing come from your Council? As far as the Village is concerned, this agreement is separate and apart from our current 50/50 cost sharing agreement. If Hilton Township is going to insist that the Hilton/Village portion be split 50/50 we will not be able to participate as we cannot carry those additional costs.

Amanda has been very clear about the cost sharing agreement from the beginning. I think it is really unfair to St. Joseph to try to change this structure now since we have been discussing this for months and she is about to post the position. If Hilton Township had an issue with the proposal, it should have been mentioned before now.

I think there are bigger discussions that need to take place regarding the Hilton Union Fire Department but in my mind, those issues are separate from our mutual and urgent need for a Fire Chief.

Jillian Hayes, MA
Clerk-Treasurer
Village of Hilton Beach
3100 Bowker Street
P. O. Box 25
Hilton Beach ON P0R 1G0
T: 705-246-2242

From: Hilton Township Administration
Sent: February 12, 2024 10:14 AM
To: Jillian Hayes <Jillian@hiltonbeach.com>
Subject: RE: Fire Chief Posting



Hi Jillian,

Yes, the direction regarding the cost sharing came directly from council. I will bring this up at the meeting Wednesday.

Sincerely,

Sara Dinsdale
Deputy Clerk/Treasurer

Township of St. Joseph & Hilton Union Fire Departments
Shared/Paid Fire Chief - Cost Option Summary (Including Benefits)

<u>Municipality</u>	<u>FT With Jocelyn</u>	<u>FT Without Jocelyn</u>	<u>PT With Jocelyn</u>	<u>PT Without Joceleyn</u>
Township of St. Joseph	\$ 39,171	\$ 48,962	\$ 33,778	\$ 42,222
Hilton Township	\$ 15,543	\$ 19,429	\$ 13,403	\$ 16,754
Village of Hilton Beach	\$ 3,942	\$ 4,928	\$ 3,400	\$ 4,249
Jocelyn Township	\$ 14,663	\$ -	\$ 12,644	\$ -
TOTAL	\$ 73,319	\$ 73,319	\$ 63,225	\$ 63,225

ALL ISLAND MUNICIPALITIES

<u>Municipality</u>	<u>Equalized Assessment</u>	<u>Allocation Percentage</u>
St. Joseph Township	222,433,822	53%
Hilton Township	88,264,669	21%
Village of Hilton	22,386,715	5%
Jocelyn Township	83,266,054	20%
TOTAL	416,351,260	100%

WITHOUT JOCELYN

<u>Municipality</u>	<u>Equalized Assessment</u>	<u>Allocation Percentage</u>
St. Joseph Township	222,433,822	67%
Hilton Township	88,264,669	26%
Village of Hilton	22,386,715	7%
TOTAL	333,085,206	100%

*Allocation based on 2023 Assessment (same basis as Planning and Museum Board)

*Based on \$38.97 approximate hourly wage (per TSJ salary grid placement criteria)

*FT Includes current budgets, CEMC AND BLEO HOURS & Fire Chief at 1358/year:

<u>Hours Breakdown</u>	<u>Full-Time</u>		<u>Part-Time</u>		
	<u>Department/Role</u>	<u>Hours</u>	<u>Annual Value Incl. Benefits</u>	<u>Hours</u>	<u>Annual Value Incl. Benefits</u>
Fire Chief (approx 3 days/week)		1,358	\$ 68,792.89	1248	\$ 63,224.93
			\$ -		
CEMC		49	\$ 2,500.00	N/A	
2nd BLEO		40	\$ 2,026.44	N/A	
			-		
Total		1,447	\$ 73,319.33	1,248	\$ 63,224.93

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Hilton Township Administration

From: Jamie Kovacs <jamie.kovacs@firesafetycouncil.com>
Sent: February 5, 2024 1:39 PM
To: Hilton Township Administration
Subject: FW: Fire Marshal's Public Fire Safety Council Grant
Attachments: Grant order form 2024 (003).pdf; FMPFSC Certification letter - technology 2024.docx

Follow Up Flag: Follow up
Flag Status: Flagged

Feb 5th, 2024

Hilton Union Fire Department

On behalf of the Fire Marshal's Public Fire Safety Council (FMPFSC), I am pleased to inform you that your department has been selected to receive funding as part of the FMPFSC Certification Grant.

This grant provides select provincial fire departments with funding to support the purchasing of firefighter training and educational needs to assist with the certification requirements as part of O.Reg.343/22 (Firefighter Certification). This is the second year of 3 that the grant will be offered in Ontario.

As a recipient of this year's grant, your department will receive \$414.90 to be used towards the purchase of books as per attached order form or for technology offered only through Best Buy or Staples professional programs, **not at retail locations**. Attached is an overview of what you can expect as part of this program with contacts to reach out to for each retailer. The funds must be used by Friday February 28th, 2024, so that the FMPFSC Distribution Centre can ensure proper audit of the grant before the end of its fiscal year. If you chose to spend more than the grant amount, Staples and Best Buy will be able to bill your department for the difference.

Through the grant application process, some departments expressed an interest in purchasing technology to support the Office of the Fire Marshal's e-testing certification processes. Understanding that there are specific technology requirements to support the e-testing platform, it would be best for those interested departments to contact the OFM's Academic Standards and Evaluation Unit prior to purchasing technology to support e-testing. As a note, if you plan to use the technology for e testing then Apple products will not be compatible.

What's Next?

Please reach out to me directly and let me know if you chose books or tech, if you chose tech then after you have let me know you may reach out to the account manager noted below and on the attached for Best Buy or Staples and they will help meet your needs and ensure your purchase matches the criteria to support your certification requirements. If you choose books then please follow the instructions on the attached order sheet after you have let me know you chose the book option.

Best Buy

Account Manager: Suj (Sujeeban Kanagalingam)



FIRE MARSHAL'S PUBLIC FIRE SAFETY COUNCIL 702 DISTRIBUTION CENTRE

2024 Recertification Grant Training Materials

ORDERS MUST BE IN BY FEBRUARY 28, 2024

All prices are specially discounted for grant order only.

IFSTA	Print Book Item #	Quantity	Print Book Price	E-Book Item #	Quantity	E-Book Price
Essentials of Fire Fighting 7th	IF36777		\$81.55	IF75160		\$98.20
Hazardous Materials for First Responders 6th	IF36701		\$79.85	IF75197		\$96.12
Hazardous Materials Tech 2nd	IF36450		\$75.15	IF75157		\$90.44
Company Officer 6th	IF36645		\$70.40	IF75154		\$84.77
Pumping & Aerial Apparatus Driver/Operator 3rd	IF36723		\$78.98	IF76012		\$95.09
Fire Instructor 9th	IF36342		\$70.40	IF75195		\$84.77
Inspection & Code Enforcement 8th	IF36299		\$86.70	IF75190		\$75.40
Fire Investigator 3rd	IF36014		\$71.25	IF75189		\$85.80
Fire Service Technical Search & Rescue 8th	IF36470		\$73.00	IF75137		\$87.85
Fire & Life Safety Educator 4th	IF36255		\$79.83	IF76024		\$96.12

All prices are in CAD

TOTAL

TOTAL

JONES & BARTLETT	Item #	Quantity	Print Book Price
Fundamentals of Fire Fighter Skills, 4th**	JB9781284103885		\$180.16**
Fire Apparatus Driver/Oper. Pump, Aerial, Tiller, and Mobile Water Supply, 3rd	JB9781284147612		\$110.09
Rope Rescue: Principles and Practice, 5th	JB9781284195101		\$108.09
Trench Rescue: Principles and Practice to NFPA 1006 and 1670, 4th	JB9781284202342		\$108.09
Vehicle Rescue and Extrication: Principles & Practice, Revised 2nd	JB9781284245622		\$113.10
Water Rescue: Principles & Practice to NFPA 1006 and 1670: Surface, Swiftwater, Dive, Ice, Surf, and Flood, 3rd	JB9781284196337		\$103.01
Fire Officer: Principles and Practice, 4th**	JB9781284190083		\$171.15**
Chief Officer: Principles and Practice, 3rd	JB9781284172478		\$108.09
Fire Inspector: Principles and Practice, Revised First Edition	JB9781284137743		\$144.13
Fire Investigator: Principles and Practice to NFPA 921 and 1033, 6th	JB9781284247053		\$108.09
Fire and Life Safety Educator: Principles and Practice, 2nd	JB9781284041972		\$106.09
Fire and Emergency Services Instructor: Principles and Practice, 3rd	JB9781284172331		\$103.09
Hazardous Materials Awareness and Operations, 4th	JB9781284264074		\$108.09
Fire Department Incident Safety Officer, 3rd	JB9781284216554		\$120.16
Fire Service Rapid Intervention Crews: Principles and Practice	JB9781284136166		\$126.19

**includes premier access

TOTAL

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FIRE MARSHAL'S PUBLIC FIRE SAFETY COUNCIL
DISTRIBUTION CENTRE

703

2024 Recertification Grant Training Materials

ORDERS MUST BE IN BY FEBRUARY 28, 2024

**all prices are specially discounted for grant order only.*

Page 2

BEN HIRST EXAM PREP	Item #	Quantity	Price
Firefighter I & II (6th Edition, NFPA 1001)	PTS-9781733656795		\$80.42
Hazardous Materials Awareness & Operations (7th Edition, NFPA 1072)	PTS-978-8985634297		\$80.42
Vehicle Extrication Technician (4th Edition, NFPA 1006)	PTS-9781495182761		\$80.42
Incident Safety Officer & Live Fire Training Evolutions (1st Ed. NFPA 1521 & 1403)	PTS-9781733656771		\$80.42
Hazardous Materials Technician (5th Edition, NFPA 1072)	PTS-9781733656702		\$58.97
Pumper Apparatus Driver Operator (7th Edition)	PTS-978-8-9874224-1-0		\$58.97
Aerial Apparatus Drive Operator (7th)	PTS-978-8-9874224-2-7		\$58.97
Fire Officer I (7th Edition, NFPA 1021)	PTS-979-8-9856342-1-1		\$58.97
Fire Officer II (7th Edition, NFPA 1021)	PTS-979-8-9856342-2-8		\$58.97
Fire Officer III (5th Edition, NFPA 1021)	PTS-979-8-9856342-4-2		\$58.97
Fire Officer IV (5th Edition, NFPA 1021)	PTS-979-8-9856342-5-9		\$58.97
Fire Instructor I (7th Edition, NFPA 1041)	PTS-979-8-9874224-0-3		\$58.97
Fire Instructor II (7th Edition, NFPA 1041)	PTS-979-8-9874224-3-4		\$58.97
Fire Inspector I (6th Edition, NFPA 1031)	PTS-979-8-9856342-6-6		\$58.97
Fire Inspector II (6th Edition, NFPA 1031)	PTS-979-8-9856342-7-3		\$58.97
Paramedic (4th Edition, NHTSA)	PTS-978-1495117572		\$58.97
Emergency Medical Technician (4th Edition, NHTSA)	PTS-978-1495117589		\$58.97
Medical First Responder (4th Edition, NHTSA)	PTS-978-1495182754		\$58.97
Structural Collapse & Confined Spaces Specialist (4th Edition, NFPA 1006)	PTS-978-1-4951-1755-8		\$80.42
Ropes, Rigging, & High Angle Rescue (4th Edition, NFPA 1006)	PTS-978-1-4951-8278-5		\$80.42
Fire Investigator (4th Edition, NFPA 1033)	PTS-978-1-4951-8277-8		\$58.97
Airport Firefighter (4th Edition, NFPA 1003)	PTS-978-1733656788		\$58.97
Facility Fire Brigade (3rd Edition, NFPA 1081)	PTS-978-8985634204		\$58.97

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2024 Recertification Grant Training Materials

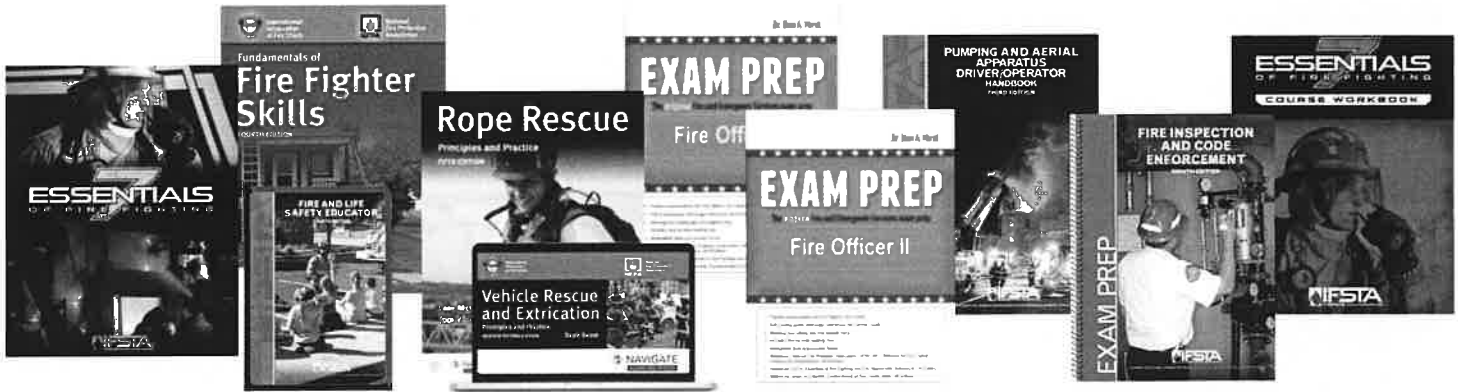
ORDERS MUST BE IN BY FEBRUARY 28, 2024

**all prices are specially discounted for grant order only.*

Page 3

IFSTA EXAM PREP	Item #	Quantity	Price
Essentials of Fire Fighting, 7th Edition Course Workbook	IF36788		\$43.51
Hazardous Materials for First Responders, 5th Edition Exam Prep	IF36332		\$34.36
Fire Inspection and Code Enforcement, 8th Edition Exam Prep	IF36300		\$34.36
Pumping & Aerial Apparatus Driver/Operator, 3rd Edition Exam Prep Print	IF36730		\$34.36

TOTAL



SHIP TO: (cannot be a P.O. Box)

Contact Name: _____

Department Name: _____

Customer Number: (ex: FIR001 *found on billing documents) _____

Address: _____

City: _____ Province: ON Postal Code: _____

Phone: _____ Email: _____

**Please note: items will begin shipping in early April.*

Sa

CORPORATION OF THE TOWNSHIP OF HILTON
NOTICE OF PUBLIC MEETING
PROPOSED ZONING BY-LAW AMENDMENT

TAKE NOTICE that the Corporation of the Township of Hilton intends to amend the Township's Zoning By-law to provide for the regulation of short-term rental accommodation (STR) uses within the boundaries of the Township of Hilton.

The proposed zoning by-law amendment would amend the definition for bed and breakfast establishments and add the definition for short-term residential rental accommodations. STRS would be added as a permitted use within the Residential Zone - Rural (RU); Commercial and Industrial Zone – General Commercial (GC) and Highway Commercial (HC); Rural and Recreational Zone – Rural (RU) and Major Recreation (MR). The number of STRs on a property would be limited and a required separation distance would be required from other STRs.

The Council of the Corporation of the Township of Hilton will hold a public meeting to consider the proposed amendment on Wednesday, March 6, 2024 beginning at 7:30 pm at the Township Office, 2983 Base Line, Hilton Beach, Ontario.

Any person may attend the public meeting and/or make written or verbal representation either in support of, or in opposition to, the proposed amendment.

If a person or public body would otherwise have an ability to appeal the decision of the Township of Hilton to the Ontario Land Tribunal but the person or public body does not make oral submissions at a public meeting or make written submissions to the Township of Hilton Council before the by-law is passed, the person or public body is not entitled to appeal the decision.

If a person or public body does not make oral submissions at a public meeting, or make written submissions to the Township of Hilton before the by-law is passed, the person or public body may not be added as a party to the hearing of an appeal before the Ontario Land Tribunal unless, in the opinion of the Tribunal, there are reasonable grounds to do so.

For more information relating to the proposed amendment, including information about appeal rights, contact Sara Dinsdale, Acting Clerk Treasurer at the Township of Hilton, 2983 Base Line, Hilton Beach, Ontario, P0R 1G0, or to admin@hiltontownship.ca between the hours of 9:00 am and 4:30 pm, Monday to Friday or by phoning 705-246-2472.

If you wish to be notified of the decision of the Township of Hilton on the proposed zoning by-law amendment, you must make a written request to Sara Dinsdale, Acting Clerk Treasurer at the Township of Hilton, 2983 Base Line, Hilton Beach, Ontario, P0R 1G0.

No key map is provided as the proposed amendment applies to all lands within the Township of Hilton.

DATED AT THE TOWNSHIP OF HILTON THIS FOURTEENTH DAY OF FEBRUARY, 2024.

Sara Dinsdale
Acting Clerk Treasurer
Township of Hilton
File: ZA 2024 - 01

Hilton Township Administration

From: Lynda Reynolds <lynda.reynolds763@gmail.com>
Sent: February 8, 2024 10:30 AM
To: Hilton Township Administration
Subject: Airbnbs

Follow Up Flag: Follow up
Flag Status: Flagged

I understand there is a proposal to shut down Airbnbs within the municipality. I would like to express my opinion against this motion.

Airbnbs contribute significantly to the municipality in terms of economic and cultural development. There are currently no suitable commercial accommodations available within the vicinity. Airbnb rentals can attract visitors to a community, which can lead to increased spending at local businesses. I think if this move is adopted, you will be going backwards and discouraging people from visiting our beautiful island.

If there are carefully thought out by-laws in place allowing Airbnbs, it would be a win/win for everyone. These would have to include setting rules for occupancy, noise and safety, as well as collecting taxes on the rentals regulations,

This is vital to the tourist industry that supports many local businesses.

Very careful thought should be given before implementation.

Thank you for the time given to express myself
Lynda Reynolds
Resident of St. Joseph Island

9a

2023 Building Permit Fees Collected vs Costs Incurred
(re: Tulloch Services)

Month	a/c 480100	a/c 525600	a/c 525610	Difference
	Permit Fees Collected	Invoice Time Based	Invoice Mileage	
January	0.00	1,408.52	240.60	-1,649.12
February	0.00	1,338.62	258.60	-1,597.22
March	0.00	1,174.53	243.60	-1,418.13
April	0.00	234.05	0.00	-234.05
May	1,780.00	2,275.75	312.00	-807.75
June	1,090.00	1,828.56	169.80	-908.36
July	1,170.00	1,571.10	169.20	-570.30
August	750.00	1,243.94	198.00	-691.94
September	945.00	2,205.95	335.40	-1,596.35
October	1,825.00	2,129.07	361.20	-665.27
November	0.00	1,079.82	181.20	-1,261.02
December	170.00	0.00	129.95	40.05
	7,730.00	16,489.91	2,599.55	-11,359.46

Actual Net Cost to date 2023

19,089.46
Total Inspection and Mileage Costs

Historical FYI:

2022	5,695	13,131.71
2021	4,186	10,898.45
2020	3,885	13,951.98
2019	4,075	11,833.02
2018	2,420	6,269.23
2017	2,075	8,716.38
2016	1,570	4,165.25
2015	1,800	6,484.63
2014	2,325	7,436.83
2013	1,120	7,167.71

Actual Annual Cost:

7,436.71
6,712.45
10,066.98
7,758.02
3,849.23
6,641.38
2,595.25
4,684.63
5,111.83
6,047.71



Clerks Report: 2024Feb14

Meeting Date: February 14, 2024

Council Meeting

Prepared by: Sara Dinsdale

Hilton Township Complaint Policy

The Township of Hilton recognizes that from time to time there will be complaints about the organization or its employees. The Township of Hilton wants to ensure individuals with complaints are able to voice their concerns, however, they should do so through proper channels of communication.

A reminder that any complaints received by the Township of Hilton must be on the appropriate complaint form and must follow the policy (i.e. Signed by the complainant) in order to be brought to Council.

Hilton Township Complaint Policy

Intent

The intent of the Complaint Policy is to demonstrate the Township of Hilton's commitment to its employees and visitors by providing the steps to be taken in the event a complaint is filed by an individual against an employee or the organization. The Policy initiates the steps to be taken by management once a complaint has been launched.

Guidelines

The Township of Hilton recognizes that from time-to-time there will be complaints about the organization or its employees. The Township of Hilton wants to ensure individuals with complaints are able to voice their concerns, but that they should do so through proper channels of communication.

Regulations

Complaint against an Employee

- The proper channel for an individual to voice a complaint against an employee is to approach the following individuals in the order indicated:
 - The employee against whom the complaint is directed;
 - The individual's immediate supervisor;
 - Head of Council;
 - Council.
- The employee and immediate supervisor shall be informed of the complaint immediately and shall have an opportunity to respond.
- If the complaint cannot be satisfactorily resolved by the individuals concerned, the complainant should inform the Clerk in writing, and the Clerk shall maintain a record of the complaint and resolution.
- If in the opinion of the Clerk the complaint is serious, a written and signed copy of the complaint must be provided. In the event the complainant is unable to prepare a written complaint, the Clerk may provide assistance in preparing a statement, which is then signed by the complainant. The complainant shall be cautioned about potential risks of making a false or unsubstantiated complaint.
- The Clerk or the immediate supervisor shall maintain a record of the complaint and resolution and may choose to record the incident in the employee's personnel file, in which case the employee shall be so informed and shall sign the documents indicating awareness that the item is being placed on file. The employee's written response to the complaint shall be recorded on the personnel file, upon request.
- If the complaint cannot be resolved by the Clerk, the matter shall be dealt with by Council.
- The Clerk shall ensure a protocol for the investigation and resolution of complaints is developed and supervisors/managers are informed of the process.

Organizational Complaint

- Any complaints made by an individual directly against the organization shall be filed immediately to the Clerk by the complainant in writing and must be signed.
- The Clerk shall try and resolve the concerns of the complainant and keep written and signed copies of complaints along with the steps taken to resolve the matter.
- In the event that the Clerk cannot satisfactorily resolve the complaint, the complaint must be brought forth to the Head of Council who will determine the best way to handle the concern.
- The Clerk will keep a copy of the written and signed complaint, along with the steps taken to resolve the matter.

Complaints filed by an individual toward an employee or the organization will be handled immediately by appropriate personnel.

Hilton Township Complaint Form

Your Name

Telephone Number

Mailing Address

E-mail

Please outline your complaint/issue, including relevant dates, times, location and background information that might include municipal employees you have contacted to resolve the complaint, witnesses to the incident, photographs, etc.

Please explain the desired outcome to improve or resolve the situation.

Thank you for taking the time to express your concern(s).
We will provide a response within thirty(30) days of receiving your complaint.
If you have any questions about this process, please contact the Clerk at:
705-246-2472 or admin@hiltontownship.ca

For Office Use Only

Complaint #:

Received By:

Date:

Forwarded To:

Date:

Acknowledgement Letter **Date:**

Staff Name

Additional Correspondence:

Date Sent:

Staff Name

Staff Name

Action Taken:

Final Decision Letter **Date Sent:**

Staff Name

- Copies Filed with Clerk**
- Initial Complaint
 - Acknowledgement Letter
 - Additional Correspondence
 - Final Decision Letter



Memo: 2024Feb14 10b

Meeting Date: February 14, 2024

Council Meeting

Prepared by: Sara Dinsdale

Please see the attached MMAH document re: Proxy Voting for Municipal Council Members.

If this is something that Council wishes, our Procedural By-Law must be amended to include:

- How proxies may be established and revoked;
- Circumstances where proxies may or may not be used; and
- How a proxyholder may participate in a meeting including voting, speaking, or asking questions on behalf of the appointing member

Area Municipalities and Proxy Voting

After reaching out to other local municipalities to see if they have adopted this policy, I received the below replies:

- 1) "To my knowledge, this has not been enacted. *Council members have attempted to attend meetings as scheduled and the date of the meeting has been adjusted to accommodate schedules, if there are conflicts.*"
- 2) "Council has never approached the subject as far as I know."
- 3) "Has not implemented such a process. *If required, I would be hesitant to recommend it but would like to know what others are thinking.*"
- 4) "Our current procedural by-law does not allow for proxy voting."
- 5) "Our current procedural by-law does not allow for proxy voting. *Some initial thoughts and issues regarding proxy voting that come to mind:*
 - Accountability – *this could allow decisions to be made by those not directly answerable to constituents.*
 - Transparency – *it wouldn't be clear who's really casting the vote and on what basis.*
 - Inherent Risk of Manipulation – *risk that a proxy vote is manipulated.*
 - Conflicts of interest – *It is only the member that knows if they have a conflict and it is their responsibility to declare. If a member isn't present to declare a conflict their proxy may vote on an issue they in fact had a conflict for.*
 - Complexity – *Managing proxy votes would add complexity to the decision-making process and would create burdens at the administrative level.*

I think by allowing virtual participation (which we are basically forced to do during covid) there really should be a need for proxy voting any longer."

- 6) One has adopted proxy voting into their policy; however, it states, "*Staff does not recommend allowing for proxy voting; however, the Committee should discuss/decide.*"



7) "AMCTO released a Proxy Voting for Members of Council Guide for Ontario Municipalities and, within the guide, describes the need to consult with legal counsel before considering whether or not to authorize vote by proxy. At the time the guide was released, only 1 out of 444 Municipalities that AMCTO was aware of had implemented proxy voting by making a change to its procedural by-law. Within the guide, AMCTO advised that, moving forward, they will continue to track those municipalities who have chosen to authorize proxy voting.

I had this communication with AMCTO in June, 2023:

"Thanks for the email. The original municipality which had considered proxy voting was Township of Adelaide Metcalfe but my understanding is that they repealed the bylaw.

To my knowledge, Region of Peel is the only municipality that has it in place, but I haven't done a recent scan. A number of municipalities considered it and decided not to move forward. The most recently report I am aware of is from Bradford West Gwillimbury from February. Staff recommended against it and to my knowledge, council went with staff advice.

If you end up bringing a report to council, I would be appreciative if you could keep me in the loop on the outcome of the decision."

Proxy Voting for Municipal Council Members

July 2020

This document is intended to give a summary of complex matters. It does not include all details and does not take into account local facts and circumstances. This document refers to or reflects laws and practices that are subject to change. Municipalities are responsible for making local decisions that are in compliance with the law such as applicable statutes and regulations. This document applies only to those municipalities whose meeting rules are governed by the Municipal Act, 2001.

This document, as well as any links or information from other sources referred to in it, should not be relied upon, including as a substitute for specialized legal or other professional advice in connection with any particular matter. The user is solely responsible for any use or application of this document.

Overview

The province is providing municipalities with the flexibility to choose to allow proxy votes for municipal council members who are absent. This power helps ensure continuing representation of constituents' interests on municipal councils when a member is unable to attend in person due to, for example, illness, a leave of absence, or the need to practice physical distancing.

Municipalities that wish to allow proxy voting must amend their procedure bylaws to allow a member of council to appoint another member of the same council to act in their place when they are absent.

Optional and Flexible

Allowing proxy voting is optional and it is up to each municipality to determine whether to allow proxies for council and under what circumstances. If a municipal council chooses to allow proxy voting, it is up to each member to decide whether they wish to appoint a member of that council as a proxy or not if they are to be absent.

Municipalities have the flexibility to determine the scope and extent of proxy appointments including, for example, any local rules or limitations, the process for appointing or revoking a proxy, and how proxyholders may participate in meetings. Municipalities may wish to consider:

- how proxies may be established and revoked;
- circumstances where proxies may or may not be used; and
- how a proxyholder may participate in a meeting including voting, speaking, or asking questions on behalf of the appointing member.

If a municipality chooses to allow proxy voting, it would be the role of the municipal clerk to establish a process for appointing and revoking proxies. Municipalities may also wish to consider addressing proxy voting in their code of conduct or other local policies to help ensure that votes are appropriately cast and that the local process is followed.

Once a proxy has been appointed, the appointing member could revoke the proxy using the process established by the municipal clerk.

Limitations

Limits to the proxy appointment process are set out in legislation. These include:

- A proxyholder cannot be appointed unless they are a member of the same council as the appointing member:
 - For upper-tiers, this means that a proxyholder has to be a member of the same upper-tier council as the appointee, regardless of lower-tier membership;

- A member cannot act as a proxyholder for more than one other member of council at a time;
- An appointed proxy is not counted when determining if a quorum is present;
- A member appointing a proxy shall notify the municipal clerk of the appointment in accordance with a local process established by the clerk; and
- When a recorded vote is taken, the clerk shall record the name and vote of every proxyholder and the name of the member of council for whom the proxyholder is acting.

Council member absence rules still apply. This means that a member's seat would become vacant if they are absent from the meetings of council for three successive months without being authorized to do so by a resolution of council.

Accountability and Transparency

Members appointing proxies or acting as proxyholders are required to follow existing accountability and transparency requirements. For example, a member may not appoint a proxy or serve as a proxyholder on a matter in which they have a pecuniary interest under the *Municipal Conflict of Interest Act*. Municipalities may also want to consider transparency measures such as:

- communicating to the public who has appointed a proxy and who is serving as a proxy;
- publishing meeting agendas in advance so that proxies can be appointed, if needed, and potential conflicts of interest can be identified; and
- allowing members to participate electronically when not able to attend meetings in person rather than appointing a proxy.

For more information about existing accountability and transparency requirements, including the Municipal Conflict of Interest Act, codes of conduct and the role of the local integrity commissioner, please see the [Municipal Councillor's Guide](#).

Contact

If you have questions regarding how these new provisions may impact your municipality, contact your local Municipal Services Office with the Ministry of Municipal Affairs and Housing.

- **Central Municipal Services Office**
Telephone: 416-585-6226 or 1-800-668-0230
- **Eastern Municipal Services Office**
Telephone: 613-545-2100 or 1-800-267-9438
- **Northern Municipal Services Office (Sudbury)**
Telephone: 705-564-0120 or 1-800-461-1193
- **Northern Municipal Services Office (Thunder Bay)**
Telephone: 807-475-1651 or 1-800-465-5027
- **Western Municipal Services Office**
Telephone: 519-873-4020 or 1-800-265-4736

Hilton Township Administration

From: Janet Gordanier
Sent: February 12, 2024 12:34 PM
To: Hilton Township Administration
Subject: Addition to agenda

Good afternoon,

I would like to request to add another item to our agenda for wednesday. I would prefer it to be in closed as it may identify and individual but after consultation with integrity commissioner it may be in an open meeting and generalized to affect all members of council. I would like to propose amending the procedural by law to include communication.

All member of council MUST communicate via email on a regular basis due to the critical nature of communication between members of council.

Thank you in advance.

Janet

Get [Outlook for iOS](#)

BY-LAW NO. 1404-24

Being a by-law respecting remuneration and expenses and payment thereof to Members of Council and Municipal Employees of the Corporation of the Township of Hilton.

WHEREAS Section 283 of the Municipal Act, 2001, authorizes a municipality to pay remuneration and expenses to the Members of its Council and Employees of the municipality;

AND WHEREAS the Council of the Corporation of the Township of Hilton deems it necessary and expedient to establish wage scales and rates respecting remuneration and expenses and payment thereof to its Members of Council and Municipal Employees;

AND WHEREAS the Council of the Corporation of the Township of Hilton approved amending the wage scale yearly as per the November CPI:

NOW THEREFORE the Council of the Corporation of the Township of Hilton hereby enacts as follows:

1. **Remuneration:**

Remuneration for the Clerk-Treasurer-Administrator, Deputy Clerk-Treasurer and the Road Superintendent, Labourer, Equipment Operator and Custodian is set out below and in accordance with the attached wage scale referred to as Schedule "A":

Remuneration for Members of Council is set out as follows:

- | | |
|------------------|-------------------------------|
| i) Reeve: | \$196/Month |
| | \$196/Special Council Meeting |
| | \$124/All Day Seminar |
| | \$62/Committee Meeting |
| ii) Councillors: | \$165/Month |
| | \$165/Special Council Meeting |
| | \$124/All Day Seminar |
| | \$62/Committee Meeting |

2. Schedule "A" forms part of this by-law.

3. **Expenses:**

Mileage:

All Members of Council and Municipal Employees, upon authorization of Council, shall be reimbursed at the rate of \$0.50 per kilometre for any kilometres travelled while acting in their capacity as Members of Council and Municipal Employees.

4. Where the provisions of any other by-law, resolution or action of Council are inconsistent with the provisions of this by-law, the provisions of this by-law shall prevail.

5. By-Law No. 1363-23 is hereby rescinded.

READ a first, second and third time and finally passed in Open Council this 14th day of February 2024.

REEVE – Rodney Wood

ACTING CLERK – Sara Dinsdale

Schedule "A" to By-law 1376-23

10 d 1

Description of Fee or Charge	Fee or Charge	Authorizing by-law or legislation
Application for Zoning Amendment	500 - 250.00	By-Law 982-10
Application for Official Plan Amendment (OPA)	750 - 500.00	By-Law 982-10
Applications for Zoning Amendment & OPA at same time	1000 600.00	By-Law 982-10
Application for Purchase of Shoreroad	200 150.00	By-Law 843-05
Certificate of Compliance (re Sale of Land)	50 25.00	By-Law 982-10
<i>In addition to the above fees, where it is necessary to advertise in a newspaper having general circulation within the municipality, the applicant shall, in addition to the fees prescribed above, pay the cost of any newspaper advertising to the municipality prior to the placement of the advertisement.</i>		
Facsimile - 1 st page	2.00	By-Law 982-10
Facsimile - consecutive pages	1.00	By-Law 982-10
Lottery Licences - % of prizes	3%	Order in Council 2688/93 - s. 23
Photocopies - each	.25 .20	By-Law 982-10
Service charge for NSF cheques	50 - 25.00	By-Law 982-10
Tax Certificates	50 - 25.00	By-Law 982-10
Building permits		
For the first \$1,000 of the cost of construction	100.00	By-Law 1376-23
For each additional \$1,000 or part thereof of the cost of construction	5.00	By-Law 1376-23
Valuation of proposed work based on following rates:		
Dwellings: Full Basement	150.00 sqft	By-Law 1376-23
Second Floor	100.00 sqft	By-Law 1376-23
Frost Wall/Slab-on-Ground	100.00 sqft	By-Law 1376-23
Garrotage: (classed same as dwellings)		By-Law 1376-23
Garages: Finished	50.00 sqft	By-Law 1376-23
Unfinished	35.00 sqft	By-Law 1376-23
Second Floor (Finished only - storage use only)	35.00 sqft	By-Law 1376-23
Decks	30.00 sqft	By-Law 1376-23
Carports	50.00 sqft	By-Law 1376-23
Farm Buildings/Pole Buildings	35.00 sqft	By-Law 1376-23
Commercial/Industrial Buildings	100.00 sqft	By-Law 1376-23
Miscellaneous: shingling / siding / replacing windows / renovations - ONLY IF structural changes are involved		By-Law 1376-23
up to \$5,000 estimated material value plus 50% or Contractor's Quote	Single Fee 100.00	By-Law 1376-23
> \$5,000 estimated material value plus 50% or Contractor's quote		By-Law 1376-23
Demolition permit	Single Fee 50.00	By-Law 1376-23
Moving Fee - to another location on same property	Single Fee 100.00	By-Law 1376-23
Change of Use	Single Fee 100.00	By-Law 1376-23
Occupancy Permit	Single Fee 100.00	By-Law 1376-23
Re-inspection of outstanding deficiencies	Single Fee 100.00	By-Law 1376-23
Commencement of construction without permit	double	By-Law 1376-23
Fire		
Delivery of Load of Water (payable to Hilton Union Fire Department)	100.00	By-Law 982-10
Water (payable to Village Hilton Beach)	25.00	By-Law 982-10
Winterize Hydrant (payable to Hilton Union Fire Department)	50 25.00	By-Law 982-10

Schedule "A" to By-law 1376-23 (Page 2)

Description of Fee or Charge	Fee or Charge	Authorizing by-law or legislation
Freedom of Information Requests		
To initiate request	5.00	O. Reg. 823
Copies and computer printouts	25 20	O. Reg. 823
For manually searching a record each 15 mins. spent	10- 7.50	O. Reg. 823
For preparing a record for disclosure, including severing a part of the record - for each 15 mins. spent	10- 7.50	O. Reg. 823
Roads		
Entrance Permits - Permanent	100.00	By-Law 752
Entrance Permits - Temporary	200.00	By-Law 752
Excavating: per hour	150 60.00	By-Law 982-10
Grading per hour (minimum call-out charge: \$100)	100.00	By-Law 982-10
Plowing/Sanding: per hour (minimum call-out charge: \$145)	145.00	By-Law 1178-17
Grading/Plowing/Sanding: per season	TBA	By-Law 982-10
Tax Sales		
All associated fees to be set by Township of Hilton's solicitor and includes disbursements; HST and monthly interest charge of 1.25% on unpaid legal fees.		By-Law 1241-19

Commission of documents \$ 10
for non-residents only
per document

Hilton Township Administration

From: Syed, Shabhi S [NC] <shabhi.syed@labour-travail.gc.ca>
Sent: January 31, 2024 10:32 AM
To: Hilton Township Administration
Subject: 017317694- Final Report Submission Reminder

Importance: High

Hello Valerie,

This is a follow-up to your (Municipal Office Accessible Doors and Washroom/ 017317694) project. As stated in section 11.0 of your signed agreement, you are required to provide us with a final report outlining the results of the project within 30 days of your project's end date of (2023/12/31).

Please note that **before and after pictures are required** when submitting the final report to ESDC. Please use the link below to complete and submit your final report:

<https://srv217.services.gc.ca/ihst4/Intro.aspx?cid=1909e7cb-3660-4aa7-93a4-1ee960d703d7&lc=eng>

Thank you,

Shabhi Syed
Project Officer
National Grants and Contributions Delivery Centre
Program Operations Branch

Extension granted to the end of Dec. 2023.
Grant \rightarrow \$52,340.00 + interest
- must be returned if we do not proceed w/ project.

1 of 1



- Grant application must prove that money will foster physically active lifestyles (Sports/Recreation) or enrich lives through arts/culture → Heritage.

Capital Grant

Improve community facilities and spaces. Capital grants provide funding over one year to help organizations respond to the capital needs of Ontario's communities.

NEXT DEADLINE

March 6, 2024, 5:00 pm ET

TERM LENGTH

Maximum 12 months

AMOUNT AWARDED (PER YEAR)

Minimum \$10,000 Maximum \$200,000

Improve community spaces

Programs and services that support the people of Ontario are delivered locally in a range of community buildings and spaces. These places provide opportunities for activity, recreation and connection and play an important role in creating healthy and vibrant communities where everyone feels a sense of belonging.

In the Capital grant stream, OTF funds projects that update buildings, enhance spaces, and purchase fixed and non-fixed equipment so people and communities can thrive.

What we fund

Capital grants are a good fit for projects that update buildings, enhance spaces, and purchase fixed and non-fixed equipment. Explore what we fund below through the Capital grant stream.

Funding priorities

OTF invests in projects that help build healthy and vibrant communities. OTF's funding priorities focus on areas that identify the types of change OTF invests in. Select the funding priority that best meets the goal of your project:

- Foster physically active lifestyles
- Help people build stronger connections and a deeper sense of belonging in their community
- Enrich lives through arts, culture and heritage
- Support youth to develop stronger social, emotional and leadership skills
- Support participation in the conservation and restoration of the environment
- Enable economically vulnerable people to meet their basic needs and/or strengthen their financial stability

Explore these priorities as part of OTF's [Grant Investment Framework](#) (/our-grants/grant-investment-framework).

Project objectives

As you plan your application and gather your documentation, choose the main objective for your project:

- Maintain or increase access to a program or service
- Extend the life of a facility or space
- Improve a facility or space to make it more accessible

Project activities

You can deliver your capital project and improve the infrastructure in your community through a maximum of three project activities:

- Purchase equipment
- Repair, renovate and/or retrofit a facility structure or space
- Enhance or improve an outdoor structure or space

Applicants that are installing fixed equipment, adding outdoor installations, or renovating, repairing, or retrofitting facilities or spaces are required to provide 1 of the following documents:

- **Proof of ownership**, such as a current year tax bill with roll number, current year Property Assessment Notice with roll number (from MPAC), land transfer document, title or deed; or
- **A lease agreement** with at least 5 years remaining at the time of the grant application deadline date.

Learn more about [Lease Agreement Requirements](/resources/lease-agreement-requirements) (/resources/lease-agreement-requirements).

Project budget and eligible costs

You can apply for funding to cover project costs across 3 budget categories. Prepare and complete a budget that meets application requirements.

Eligible amounts

Your project budget needs to be a minimum of \$10,000 and cannot exceed \$200,000.

Budget categories

For each category, you can have up to five budget items. Include a short description for each item and a detailed cost breakdown.

- **Construction and renovation costs:** This includes materials and/or contractor costs
- **Equipment costs:** This includes fixed and non-fixed equipment
- **Developmental costs:** Up to 20% of the total project budget can be for developmental costs associated with construction, such as the development of engineering plans, legal fees, or survey costs

Quotes and estimates

For each goods and services valued above \$5,000, a minimum of one quote or estimate is required. However, OTF prefers to receive two or more quotes or estimates to help your organization establish accurate budget amounts and demonstrate the best value for money.

Multiple sub-contracts with a supplier on the same project:

- Multiple sub-contracts with a supplier on the same project will be considered as a cumulative total. This means if the total of these goods and/or services exceeds \$5,000, a minimum of one itemized quote or estimate (preferably two or more from different suppliers) needs to be uploaded.
- An itemized quote or estimate breaks down the cost of each good and service into line items.

All documentation needs to be:

- Prepared by a third-party professional
- Dated and obtained within 6 months prior to the application deadline
- Completed with information about the vendor or supplier

Ineligible costs

Certain activities and items are not eligible for funding. These include:

- Taxes, such as GST and HST, for which the recipient is eligible for a tax rebate, and all other costs eligible for rebates.
- Contingency costs: Funds that are reserved or set aside for an emergency
- Costs incurred before the approval of the OTF grant
- General capital fundraising drives and/or capital campaigns
 - Where OTF funding represents a component of a larger project, applicants must demonstrate either that the OTF funded components can be completed independently or that other funding sources have been secured, before OTF releases any funds to the grantee. If the funds to complete the project are not secured in full within one year of the signing of the Grant Contract, the grant will be rescinded.
- Program staff and program costs



Seed Grant

Try something new or find a better way. Seed grants support the research, development, and testing of new ideas and different approaches.

NEXT DEADLINE

June 26, 2024, 5:00 pm ET

This page is under development.

Updated information for this grant stream will be available early spring 2024.

Do you need support for your active Seed grant? Please connect with your Program Manager.

Related News

[OTF announces its application deadlines for 2024](#)
(/news/otf-announces-its-application-deadlines-2024)



Grow Grant

Take a successful project to a new level. Grow grants provide a higher level of funding over 2-3 years to help proven community projects increase their impact.

NEXT DEADLINE

November 6, 2024, 5:00 pm ET

This page is under development.

Updated information for this grant stream will be available fall 2024.

Do you need support for your active Grow grant? Please connect with your Program Manager.

Related News

[OTF announces its application deadlines for 2024](#)
(/news/otf-announces-its-application-deadlines-2024)

log)

Recruitment & Retention Committees					
2024 Calendar Year Budget					
Operating Budget					
Item	NSHN	Espanola	BR & TH	MMHA	MHC
# of Physicians			10	2	15
Wages & Benefits	16,800	5,000	23,000	4,600	34,500
Resource Allocation	20% Recruiting			80% Recruiting	
Travel & Fees for Tours	3,600	2,000	3,500	1,500	4,000
Learners/Promotional Items			2,000	750	2,000
Advertising			1,500	750	2,000
Incentives			23,530	*N/A	*N/A
Totals:	20,400	7,000	53,530	7,600	42,500

\$2,300 per doc

*MMHA & MHC responsible for their own incentives

3,541.67 Billing amount for MHC

NSHN RC Contributors	Contribution Totals			
	2021	2022	2023	2024
Mississauga First Nation	4000	4500	4500	4770
Municipality of Huron Shores	5000	5500	5500	5830
Thessalon First Nation	4000	4500	4500	4770
Town of Blind River	8500	9000	9000	9540
Town of Bruce Mines	5000	5500	5500	5830
Township of the North Shore	5000	5500	5500	5830
Township of Plummer Additional	5000	5500	5500	5830
Township of Johnson	5000	5000	5000	5300
Town of Thessalon	5000	5500	5500	5830
	46500	50500	50500	53530

To: Rodney Wood, Reeve, Hilton Municipal Council
 Mary Lynn Duguay, Clerk-Treasurer-Administrator
 Via Email: admin@hiltontownship.ca
 From: Gillan Richards
 Via Email: gillan.richards@gmail.com
 2024 01 18

Letter of Concern:

Impact of planned generation, distribution and storage of electricity on municipalities in the Algoma District

In 2009, in an attempt to “foster the growth of renewable energy projects, which use cleaner sources of energy, and to remove barriers to and promote opportunities for renewable energy projects and to promote a green economy,” the Ontario government enacted the *Green Energy and Green Economy Act* (<https://www.ontario.ca/laws/statute/09g12>).

The result, according to many analysts, was an escalation of electricity rates in the province which had the effect of discouraging manufacturing in Ontario, creating job losses and “energy poverty,” particularly for seniors and others on fixed income. Successive governments have essentially transferred these excess costs to the provincial debt, increasing the burden further on Ontario citizens.

The *Green Energy Act* removed the ability for municipalities to object to power projects. Approvals for wind and other power projects were given to the provincial government.

Environmental regulations designed to protect wildlife—including endangered species—were “relaxed” in favour of wind turbines.

On January 1, 2019 the *Green Energy Act* was repealed. Although municipalities can now approve such projects and set their own regulations/bylaws for noise limits, setbacks, etc., unresolved issues of concern remain:

Setback Issues

- No changes have been made to the minimum setbacks in Regulation 359-09
- Ministry of Environment, Conservation and Parks (MECP) is not enforcing the requirements of existing Renewable Energy Approvals related to noise audits including the resolution of complaints about noise and well water contamination.

Municipal Support

- Industry is lobbying against mandated support which is considered an “obstacle” to clean energy development.

Independent Electricity System Operator (IESO) Process Problems

- Requests for municipal support are made without full details of a project;
- Community engagement also does not require full project details;
- Minimal requirements for public meetings.

Use of Agricultural land:

- There is pressure to relax the prohibition on use of prime agricultural land for industrial power project.
- Protecting all land used for municipal and provincial agriculture must not be considered an obstacle to clean energy plans.

Extension of Contracts for Existing Power Projects

- Pre-2009 projects are not compliant even with the inadequate 550-metre setbacks required by Regulation 359-09;
- Project operators must demonstrate compliance with the requirements of existing Renewable Energy Approvals (REAs) before any extension or re-powering is granted.

Cost to Ontario citizens/ratepayers:

- Cost-benefit analyses or business case studies must demonstrate local benefits, the effectiveness of wind power and must include costs for back-up power due to intermittency of wind and solar.

Three wind installations are located in Algoma: Prince Wind which was established in Prince Township on private land prior to the *Green Energy Act* requirements; Bow Lake Wind and Goulais Wind which are located in unorganized municipalities on Crown Land and First Nations Territorial Land.

Bow Lake and Goulais projects met with heavy objection from citizens who launched appeals of the project approvals. These citizens could not afford legal expertise and expert witnesses available to wind industry proponents: their appeals were rejected by the Environmental Review Tribunals.

Ontario does not need a replay of the disastrous 2009 *Green Energy Act*. The reality of wind power in Ontario is that production does not synchronize with demand. Wind is prevalent in low-demand seasons of spring and fall. Storage is expensive and limited: the maximum is four hours of stored power. Wind power is a major factor in rising electricity costs. In short, adding more turbines will not dramatically reduce carbon emissions.

In 2024, driven to increase the supply of electricity to meet the needs/demands of increased population, to address climate change concerns (reduction/elimination of fossil fuels) and to focus on renewable energy, the Ontario government has launched yet another bid to increase green energy—without remedying existing problems.

Algoma's 22 Municipal Councils and the communities they represent need to be alert to the implications and impacts of IESO's Long-Term Request for Proposal (LTRFP) initiative on what they value and wish to protect. A review of the websites of each Algoma Municipal Council reveals in pictures and words what residents value. Their Bylaws, Policies and Strategic Plans must protect what they value.

Municipal Bylaws should:

- Support prohibition of wind turbines on prime agricultural land;
- Establish a setback from other land uses (residential); recommend 2,000 metres;
- Establish setbacks from property lines;
- Establish setbacks from any designated growth areas;
- Consider protection of wildlife and environment (e.g., fragile aquifers, landscapes, etc.).

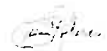
Municipal support requests will begin in the fall of 2024. New bylaws must be in place before projects are announced.

As bylaws and Regulations must be relevant to Ontario's energy policies, Municipal Councils may opt to:

- Create new zoning bylaws;
- Create interim bylaws stating that no support will be considered until bylaws are approved;
- Consider an "Unwilling Host" resolution which states the priorities of the community will not support new industrial scale or grid-scale wind power projects.

Thank you for the work you do in representing the views of the communities of Algoma.

Sincerely



Gillan Richards

Past: Trustee, *Lake Superior Watershed Conservancy*; Communications Officer, *Algoma District Seniors' Health Advisory Committee (SHAC)*; Chair, *Tendercare Family Council*; Trustee, *Davey Home Board of Governors*; Secondary Co-ordinator, *Algoma District School Board*.

Current: Trustee, *Horseshoe Bay Local Roads Board* (Goulais River); Representative, *Save Ontario's Algoma Region (SOAR)*; Executive Board Member, *Wind Concerns Ontario (WCO)*; Member, *Algoma Highlands Conservancy*.

CC: Federation of Northern Ontario Municipalities (fonom.info@gmail.com)

The Hon. Todd Smith - Minister of Energy (MinisterEnergy@ontario.ca)

David Donovan, Chief of Staff, Ministry of Energy (david.donovan@ontario.ca)

Michael Mantha MPP (mmantha-co@ola.org or mmantha-qp@ola.org)

Attachment: FONOM Communication Chart

11 b) 1

Letter of Concern regarding Regional Public Health Ontario Laboratories

December 18, 2023

We, the undersigned, are a group of retired senior managers who were long term employees of Public Health Ontario (PHO), with extensive knowledge of regional laboratory operations and the public health system. We are writing to express our concerns with PHO's laboratory modernization plan, discussed recently in the Office of the Auditor General of Ontario's *Value-for-Money Audit: Public Health Ontario* (report dated December 2023).

Our major concern rests with the recommendation to close 6 of the 10 regional, fully accredited laboratories based in Peterborough, Orillia, Hamilton, Kingston, Sault Ste. Marie and Timmins, which serve communities in 15 public health unit jurisdictions. This change will impact about 85 laboratory personnel and a number of Infection, Prevention and Control (IPAC) staff who are also housed in some of those sites. In addition to these closures, there is a concerning recommendation to gradually eliminate drinking water testing services for Ontarians who draw their water from private drinking water systems (e.g. wells). We believe the associated risks to public health were not properly analyzed during the investigative process and such measures, if approved by the Ontario government, could be detrimental.

The regional laboratory sites serve all of PHO's clients located outside the Greater Toronto Area (GTA). They act as a first contact when specific testing is required by public health units, hospital and community labs, long term care homes, clinicians and private citizens within their regions; and they provide access to over 270 diagnostic tests related to diseases of public health significance listed in O. Reg 135/18 under the *Health Protection and Promotion Act*. The high number of specimens processed during the COVID pandemic at these locations is a testament to the ability of these labs to respond quickly to emerging pathogens, to manage outbreaks and to assist with surveillance.

The Auditor General's report has a financial focus, and in this respect, inefficiencies are outlined which we acknowledge need to be addressed. However, PHO's regional laboratory sites indicated for closure offer analyses requiring specialized training, such as the identification of parasites, ticks (important due to the increasing risk of Lyme disease), and pathogenic fungi. Having multiple sites competent in these specialty tests adds backup support into the system and enables the management of surge capacity, especially in outbreak situations. Two of these regional sites are also associated with postsecondary institutions, providing academic placements and research opportunities.

In addition to the diagnostic testing of medical samples, regional laboratory locations conduct the majority of testing for indicators of bacterial contamination in private drinking water systems, as well as public drinking water and beach water submitted by Ontario Parks and public health unit staff, supporting their Safe Water programs under Ontario public health standards. With water samples being time and temperature sensitive, any increase in the transportation time can have a negative impact on sample integrity. The current geographical configuration of PHO's laboratory network allows clients direct access to information and testing, and samples are transported from drop off depots in the communities quickly and efficiently. Loss of these regional labs could result in increased courier costs, increased turn-around times, and possible rejection of samples, due to integrity issues. In short, their closing will have a direct and dramatic impact on PHO's ability to achieve its mandate: the protection and promotion of public health.

PHO's laboratory sites test between 150,000 to 175,000 private drinking water samples each year at no cost to the submitter. With the recommendation to phase out PHO's drinking water service, private citizens who do not have access to municipally treated drinking water will have to submit their samples to a licensed private laboratory, which currently can cost more than \$150 per sample. Considering the current economic state in Ontario, some residents may consider the cost prohibitive and decide not to monitor their water source, thereby reducing sampling rates. As a result, people will be unaware of the quality of their drinking water, which can put them at a higher risk of contamination. Private drinking water sources, in particular, are susceptible to contamination at significantly higher rates than municipal systems. With the removal of this testing service at PHO, there will also no longer be a centralized database containing bacteriological test results that are available for PHO's researchers or public health unit staff, who use it to determine contamination rates in their regions.

The *Report of the Walkerton Inquiry* (2002) discusses the tragic impact of provincial budget cuts on water testing services in the 1990s in Walkerton, Ontario. In 1996, the Ministry of Environment regional laboratories were closed as a cost saving measure, and the testing that they performed on municipal drinking water systems was privatized. Justice Dennis O'Connor, who authored the Walkerton report, highlighted how this action "connected directly" to the Walkerton *E.coli* O157:H7 and *Campylobacter jejuni* outbreak in May 2000 (part 1, p. 406), which resulted in seven deaths and 2,300 illnesses. Recognizing the importance of the private drinking water testing service offered by Ontario's public health laboratory sites, Justice O'Connor suggested that the province maintain free, bacteriological water testing for private well owners.

Overall, we are concerned that, if the recommendation to close 6 of the 10 regional PHO locations and to phase out private water testing is approved, there will be serious negative impacts on public health. Rather than reduce health inequities across the province of Ontario, we feel the proposed changes will do the opposite. We caution the provincial government against acting on these recommendations without fully understanding the ramifications and the complex logistics required in specimen handling to deliver timely results. While the Auditor General's report has a financial focus, which is important, we caution that an up-to-date, independent impact assessment be carried out using a *public health* focus. Stakeholders, including members of the public, should be consulted, as well. As we have seen in the past, an effective public health network is needed, not only to ensure essential day-to-day testing, but also to respond to emerging public health emergencies, such as Walkerton, SARS, West Nile and COVID.

Key Resources

O'Connor, Dennis R. (2002). *Report of the Walkerton Inquiry*. 2 parts. Toronto: Ontario Ministry of the Attorney General. https://www.archives.gov.on.ca/en/e_records/walkerton/index.html

Office of the Auditor General of Ontario. (2023). *Value-for-Money Audit: Public Health Ontario*. https://auditor.on.ca/en/content/annualreports/arreports/en23/AR_publichealth_en23.pdf

Signatories

Rena Retallick

Former Operations Director, Regional Public Health Laboratories

CONTACT: rena.retallick@gmail.com

Jean Cousineau

Former Technical Manager, Timmins Regional Public Health Laboratory



Public Health
Santé publique
SUDBURY & DISTRICTS

January 18, 2024

Dear community partners:

As you are likely aware, in August 2023, the Ontario government announced a provincial strategy to strengthen public health in Ontario. The initiatives in the strategy include clarifying the roles and responsibilities of public health, supporting voluntary mergers of local public health, and reviewing the Ministry's funding methodology for public health.

In this context, the Boards of Health for Algoma Public Health and Public Health Sudbury & Districts are currently undertaking a process to explore a potential merger of the two public health units. We wanted to reach out directly to make sure there was indeed awareness of our current exploratory discussions and provide your council or board with an initial opportunity to comment if you so wish.

In October 2023, the Ontario Ministry of Health identified three desired outcomes to be achieved through voluntary mergers of local public health agencies (LPHAs). The Ministry's desired outcomes are:

- A public health system where all LPHAs have the critical mass and capacity needed to optimize performance and meet unexpected surges in demand.
- A public health system where all LPHAs have the skilled personnel and competencies needed to fully deliver core public health services.
- A cohesive public health system that better aligns with community and system partners to support progress on improving population health outcomes while reducing health inequities.

Our respective Boards of Health are likely to consider the results of the joint feasibility study and then make independent Board decisions in February 2024 to proceed or not with a proposal to government for a voluntary merger.

We invite your council or board to provide us with any initial comments you may have so we can be mindful of them as we have these exploratory discussions.

Our commitment to you, and all our community partners, is that if there are future Board of Health decisions on this proposed merger and after we have received Ministry approval to proceed, we will involve you in the discussions, consultations and work needed to inform the implementation planning.

If you have any questions or comments, please contact us directly:
Algoma Public Health: BOH@algotmapublichealth.ca;
Public Health Sudbury & Districts: quesnelr@phsd.ca.

Best regards,

Sally Hagman
Board of Health Chair
Algoma Public Health

René Lapierre
Board of Health Chair
Public Health Sudbury & Districts

Hilton Township Administration

From: Judith Ingram <healthfourwealth@hotmail.com>
Sent: February 8, 2024 3:17 PM
To: Hilton Township Administration
Cc: Judy Ingram
Subject: Ernie Eddy Memorial Children's Ice Fishing Derby
Attachments: SJIH&A FD 2024 Fish Derby Sponsor Letter-file.xls

Hello Sara

I have attached the request letter for the Ernie Eddy Children's Ice Fishing Derby support for your consideration. Trust that we will be able to use the building for the children. Also could you arrange to have the toilets open for use that day?

We are checking on the ice regularly to ensure it's safety.

Would love to have you come out to see the children having so much fun.

Sincerely

Judy Ingram
Derby Co-Chair



11 d 2

P. O. Box 41, Richards Landing, ON P0R 1J0

January 23, 2024

Dear Sir or Madam:

Re: The 43rd Anniversary of the Ernie Eddy Memorial Children's Ice Fishing Derby
to be held March 2, 2024

The Ernie Eddy Memorial Children's Ice Fishing Derby, is annually held at Twin Lakes on St. Joseph Island, as a NO CHARGE event for public school children. It is one of the highlights of the winter season for children across the Algoma district. This year will be the 43th year of the event.

In 2023 we had 240 children come to the derby and enjoy the day thanks to your generous support. It is truly a great opportunity to come out and see the smiles on the children's faces when they land the big one and ring the bell to get their fish weighed. We encourage our sponsors to come out and see the fun the children are having.

All expenses are borne by the Association and our sponsors. All bait, fishing equipment (for those who do not have their own) is provided. Hot chocolate and hot dogs will be available for all children during the derby. On a healthier note we will be providing both fruit and vegetables as well as cookies for the children to snack on. All participating children are rewarded with gifts at the end of derby regardless of whether they catch a fish or not.

The picnic shelter that was generously offered for our use by The Township of Hilton was more spacious and manageable. With the addition of the insulated tarps donated by Carillion we now have an excellent warming area for the children.

In keeping with our environmental concerns, no Styrofoam products are used and all paper products are brightly coloured to insure nothing is left on the ice. Every child that is registered in the derby is given a travel mug to use for the day if needed. This mug serves as the alternative to using disposable cups during the derby. While this is a more expensive option, it eliminates the mess that disposable products invariably cause.

We are looking for sponsors that will help us with some of the expenses for the derby, to keep it running both now and well into the future. Without major sponsors and with price increases this is getting harder to do each year.

Please consider becoming a sponsor for the derby. Your sponsorship will be advertised at the derby and in the Island Clippings following the derby. You will also ensure the continuation of this great event and it will give you an opportunity to become a partner with your local Conservation Group.

Thanking you for your participation in this Conservation event,

Ernie Eddy Memorial Children's Ice Fishing Derby Committee
Richard and Dolores Winter
Wayne & Judy Ingram

Contact: Judy Ingram at 705-257-1980
Treasurer St Joseph Island Hunters & Anglers
healthfourwealth@hotmail.com

**CORPORATION OF THE TOWNSHIP OF HILTON
Payment Voucher January 2024**

NAME	DESCRIPTION	AMOUNT	CHEQUE #
Penny Wood	Xmas party reimbursement	547.12	13792
	Nov/Dec Purchases-Internet/Balance of fire gifts/Rd cell/pick up gas/postage/remote access to laptops yearly fee/retirement cake/fire party food/MTO-renewal	3,776.04	13793
Scotiabank	Yearly levy 2024	16,374.00	13794
Algoma Public Health	Develop and Deliver Training for year of 2024	1,243.00	13795
Phoenix Emergency Management	2024 membership fee	195.00	13796
East Algoma Road Supperintendent Association	Mary Lynn's Membership fees 2024	508.50	13797
AMCTO	2024 membership fee	703.85	13798
Ontario Good Roads	Quarterly billing	4,489.32	13799
MPAC	Policing November 2023	6,740.00	13800
Minister of Finance	Reimburse for office supplies	66.75	13801
Sara Dinsdale	2024 Levy	25,956.67	13802
Algoma Dist. Services Admin. Bd.	website annual support/computer audio repair/set up of remote access to laptops/updates/quarterly managed backup/annual fire permit support	2,063.69	13803
EncompassIT	Telephone Office/Garage	283.78	13804
Bell Canada	Donation	250.00	13805
Crime Stoppers	Donation	500.00	13806
St. Joseph Island Lions Club	Hydro Office/Garage/Fire/Milford Haven	314.19	13807
Algoma Power Inc	Monthly contract	89.97	13808
Algoma Office equipment	Stamps for Interim Tax Bill Mailouts	623.75	13809
Canada Post	Office supplies	33.99	13810
Petty Cash-Mary Lynn	Amount missed on quarterly premium report	946.00	13811
WSIB	5 Consultations	129.95	13812
Tulloch Engineering Inc.	Ladfill Operating Expenses for 2023	42,138.77	13813
Village of Hilton	Truck Fuel	1,050.41	13814
Co-Op	MAP-Unit 4 Course for Sara Dinsdale	536.75	13815
City of Sault Ste. Marie	Monitoring and Securing-2 devices/12 months, Office 365 & Microsoft teams quarterly license	949.21	13816
EncompassIT	Propane for Garage	754.44	13817
McDougall Energy	Deputy Fire Chief Wage	150.00	13818
Robert Hope	Truck Fuel	816.93	13819
Co-Op	Policing, December 2023	6,740.00	13820
Minister of Finance	TMM Interim Billing	1,308.88	13821
EncompassIT	Payroll Source Deductions for January	9,656.05	13822
Receiver General	STR Professional Fees	3,664.58	13823
Peter Berlingieri Professional Corp			
	Total	73,001.34	

NAME	DESCRIPTION	AMOUNT	AFT
WSIB-FOR LAST QUARTER 2023		3442.84	11-Jan
Equitable Life		1,001.13	02-Jan
OMERS		3,379.16	31-Jan
Payroll-Mid Month		6,206.27	15-Jan
Payroll-End of Month		6,206.27	31-Jan
Janet Gordanier Council Honorarium		165.00	31-Jan
Janet Gordanier Fire Board Meeting		62.00	31-Jan
		10,586.56	
GRAND TOTAL: (cheques and AFT)		83,587.90	

The Treasurer is authorized to pay the above accounts as per Resolution 2024-34 dated Feb 14, 2024.

Reeve: _____ Clerk: _____