

THE CORPORATION OF THE TOWNSHIP OF HILTON

A G E N D A

Regular Meeting of Council

March 6, 2024 – 7:00 p.m.

Council Chamber - Hilton Township Municipal Building

Public Meeting: 7:30 pm Zoning Amendment to regulate Short-Term Rental Accommodation Uses

Please join the meeting via Zoom <https://encompassit-ca.zoom.us/j/7253816167?omn=86092070989>

Meeting ID: 725 381 6167

Phone Access (if needed): 855 703 8985 Canada Toll-free

1. Call to Order.
2. Declarations of Pecuniary Interest
3. Motion to accept Agenda as presented
4. Approval of Minutes
 - a) Regular meeting of February 14, 2024
 - b) Closed session of February 14, 2024 (Confidential)
 - c) Special meeting of February 20, 2024
 - d) Closed session of February 20, 2024 (Confidential)
 - e) Special meeting of February 26, 2024
 - f) Closed session of February 26, 2024 (Confidential)
5. Delegations – (per above public meeting)
 - a) Mr. Philip Riley – written comments also submitted
 - b) Mr. Andrew McCarty
 - c) Mr. John Coulter
6. Roads
 - a) Road Superintendent Update
7. Fire/Emergency Management:
 - a) OPP Board Composition Request for Community Representatives
 - b) Joint Fire Chief update
 - c) Discussion regarding the Township's Warming Centre
8. Planning:
 - a) By-Law #1407-24 - Short-Term Rental Accommodation Uses
9. Building/By-Law Enforcement:
 - a) Tulloch Invoices costs vs fees 2023 Summary
 - b) Tulloch Invoices costs vs fees 2024 to date
10. Administration:
 - a) Clerk Report re tax arrears
 - b) Council Remuneration Report for 2023
 - c) Fees and Charges Recommended Updates
 - d) Truth and Reconciliation STAT Day and Council Declaration Summary
 - e) Discussion regarding email communication between council members
 - f) Acceptance of Municipal Insurance Program Proposal
11. Correspondence:
 - a) Autism Awareness Day Donation request
 - b) Algoma Power 2024 Community Delegations Meeting
 - c) Algoma Public Health Board – Votes Against Merger with Sudbury Health Unit Update
 - d) Northshore Health Network – Closure of Clinical Assessment Centre & Oximetry Outreach Program
 - e) Ironside Consulting Services-Welcome Katie Blunt and Malcolm White
12. Expenditures for January
13. Confirmatory By-law
14. Adjourn

THE CORPORATION OF THE TOWNSHIP OF HILTON

MINUTES

Regular Meeting

February 14, 2024

7:00 p.m.

Present:

- Reeve: Rod Wood
- Councillors: Mike Garside
- Dave Leask
- Mike Trainor
- Janet Gordanier

Acting Clerk Treasurer: Sara Dinsdale
 Road Superintendent: Lyndon Garside

The meeting was called to order at 7:00 pm.

Janet Gordanier declared pecuniary interest in regards to agenda item No. 10. g) and 11. c)

Resolution 2024 - 24
 Moved: Mike Trainor
 Seconded: Dave Leask

BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF HILTON accept the agenda for February 14, 2024 as presented. *CARRIED*

Resolution 2024 - 25
 Moved: Mike Garside
 Seconded: Janet Gordanier

BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF HILTON do approve the minutes as of the Regular Council meeting of January 10, 2024 *CARRIED*

Resolution 2024-26
 Moved: Mike Trainor
 Seconded: Dave Leask

BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF HILTON agree to amend By-Law 1024-11 to change Section 2. to read, "A joint board of management shall be established and shall be composed of **two (2)** elected members, plus one (1) alternate, from the Council of the Township of Hilton and **two (2)** elected members, plus one (1) alternate, from the Council of the Village of Hilton Beach and is to be known as the "Hilton Union Fire Board". *CARRIED*

Resolution 2024-27
 Moved: Mike Garside
 Seconded: Dave Leask

BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF HILTON agree to recommend to the Hilton Union Fireboard that they have a meeting as soon as possible and that they discuss the 50/50 split of cost and also recommend they approach Jocelyn Fire Department to see if they would share their Fire Chief. *CARRIED*

Resolution 2024-28
 Moved: Janet Gordanier
 Seconded: Mike Trainor

BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF HILTON do amend the Procedural By-Law 1274-20 to include Proxy Voting for Municipal Council Members. *DEFEATED*

Resolution 2024-29
 Moved: Mike Garside
 Seconded: Dave Leask

BE IT RESOLVED THAT we do give first, second and third and final reading and pass By-Law No. 1404-24 being a By-Law respecting the remuneration and expenses and payments thereof to Memnbers of Council and Municipal Employees of the Corporation of the Township of Hilton according to the November, 2023 CPI. *CARRIED

Resolution 2024-30
Moved: Mike Trainor
Seconded: Janet Gordanier

BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF HILTON agrees to postpone the recommended fees and charges updates to By-Law 1376-23 until the next council meeting. *CARRIED*

Resolution 2024-31
Moved: Mike Trainor
Seconded: Mike Garside

BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF HILTON agrees to return funds received for accessible doors and washroom project given that the deadline was missed. *CARRIED*

Resolution 2024-32
Moved: Janet Gordanier
Seconded: Mike Garside

BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF HILTON agrees to contribute \$500.00 to help offset the costs associated with the Ernit Eddy Memorial Children's Ice Fishing Derby held annually at Twin Lakes in Hilton Township. *CARRIED*

Resolution 2024-33
Moved: Mike Trainor
Seconded: Dave Leask

BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF HILTON authorize the payment of the Township bills for the month of January, 2024 in the amount of \$83,587.90 per the attached voucher. *CARRIED*

Resolution 2024-34
Moved: Janet Gordanier
Seconded: Mike Garside

Resolved that this Council move into closed session at 9:26 p.m. to consider items concerning labour relations or employee negotiations.

Further be it Resolved that should the said closed session be adjourned, the Council may reconvene in closed session to discuss the same matters without the need for a further authorizing resolution. (Municipal Act section 239 (2) (d) re labour relations or employee negotiations and (Municipal Act section 239 (2) (b) re personal matters about an identifiable individual, including municipal employees or local board members. *CARRIED*

Resolution 2024-35
Moved: Dave Leask
Seconded: Mike Garside

BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF HILTON return to open session at 10:02 pm. *CARRIED*

Resolution 2024-36
Moved: Janet Gordanier
Seconded: Dave Leask

BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF HILTON do amend the Procedural By-Law 1274-20 to include council communication changes as discussed in the closed session held on February 14, 2024. *DEFEATED*

Resolution 2024-37
Moved: Mike Trainor
Seconded: Dave Leask

BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF HILTON agrees to the wage compensation as discussed in the closed session held on February 14, 2024. *CARRIED*

Resolution 2024-38
Moved: Mike Trainor
Seconded: Mike Garside

BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF HILTON passes by-law No. 1408-24 being a by-law to confirm the proceedings of this meeting February 14, 2024. *CARRIED*

Resolution 2024-39
Moved: Mike Trainor
Seconded: Janet Gordanier

BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF HILTON do adjourn at 10:15 pm, Council to meet again at the Hilton Township Municipal Office at 7:00 pm on Wednesday, March 6, 2024 for the next regular meeting of Council or at the call of the Reeve. *CARRIED*

Rodney Wood, Reeve

Acting Clerk, Sara Dinsdale

THE CORPORATION OF THE TOWNSHIP OF HILTON

MINUTES

Special Meeting to Discuss Identifiable Personnel

February 20, 2024

Present:

- Reeve: Rod Wood
- Councilors: Mike Garside
- Dave Leask
- Mike Trainor
- Janet Gordanier

Acting Clerk: Sara Dinsdale

The meeting was called to order at 6:58 pm.

There were no disclosures of pecuniary interest.

Resolution 2024-40
 Moved: Dave Leask
 Seconded: Mike Garside

BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF HILTON accept the agenda for February 20, 2024 as presented *CARRIED*

Resolution 2024-41
 Moved: Dave Leask
 Seconded: Mike Garside

BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF HILTON does approve the minutes of the special meeting held on February 7, 2024 as presented. *CARRIED*

Resolution 2024-42
 Moved: Janet Gordanier
 Seconded: Mike Trainor

BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF HILTON does approve the minutes of the special meeting held on February 8, 2024 as presented. *CARRIED*

Resolution 2024-43
 Moved: Mike Garside
 Seconded: Mike Trainor

BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF HILTON does approve the minutes of closed meeting held on February 8, 2024 as presented. *CARRIED*

Resolution 2024-44
 Moved: Mike Garside
 Seconded: Mike Trainor

BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF HILTON Resolved that this Council move into closed session at 7:12_p.m.to consider items concerning labour relations or employee negotiations.

Further be it Resolved that should the said closed session be adjourned, the Council may reconvene in closed session to discuss the same matters without the need for a further authorizing resolution. (*Municipal Act* section 239 (2) (b) re personal matters about an identifiable individual, including municipal employees or local board members and section 239 (2) (d) re labour relations or employee negotiations. *CARRIED*

Resolution 2024-45
 Moved: Mike Trainor
 Seconded: Dave Leask

BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF HILTON return to open session at 7:58 pm. *CARRIED*

Resolution 2024-46
Moved: Mike Garside
Seconded: Mike Trainor

BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF HILTON does agree to extend an offer of temporary employment to the individual discussed for the position of Assistant for two days per week or at the discretion of the Acting Clerk. *CARRIED*

Resolution 2024-47
Moved: Mike Trainor
Seconded: Mike Garside

RESOLVED THAT COUNCIL FOR THE TOWNSHIP OF HILTON approves the course of action taken by Reeve Wood on February 2, 2024, that was presented at the meeting of February 8, 2024, when council met to discuss further action. *CARRIED*

Yay: Mike Trainor	Nay: Janet Gordanier
Yay: Mike Garside	
Yay: Dave Leask	
Yay: Rod Wood	

Resolution 2024-48
Moved: Dave Leask
Seconded: Janet Gordanier

BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF HILTON do pass By-Law No. 1408-25 being a by-law to confirm the proceedings of this meeting. *CARRIED*

Resolution 2024-49
Moved: Mike Garside
Seconded: Mike Trainor

BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF HILTON does adjourn at 8:07 pm., Council to meet again at the Hilton Township Municipal office on Wednesday, March 6, 2024 or at the call of the Reeve. *CARRIED*

Reeve, Rodney Wood

Acting Clerk, Sara Dinsdale

THE CORPORATION OF THE TOWNSHIP OF HILTON

MINUTES
Special Meeting
February 26, 2024

Present:

Reeve: Rod Wood
 Councillors: Mike Garside
 Dave Leask
 Mike Trainor
 Janet Gordanier

By Zoom: Antoinette Blunt, Integrity Commissioner

Temporary Acting Clerk: Sherry Hoover

The meeting was called to order at 7:00 pm.
 There were no disclosures of pecuniary interest.

Resolution 2024-50

Moved: Mike Garside

Seconded: Janet Gordanier

BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF HILTON appoints Sherry Hoover as the temporary Acting Clerk for the Special Closed Meeting held on Thursday, February 26, 2024. *CARRIED*

Resolution 2024-51

Moved: Dave Leask

Seconded: Mike Trainor

BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF HILTON accept the agenda for the special meeting February 26, 2024 as presented *CARRIED*

It was noted that a memo regarding pecuniary interest was provided by the acting clerk.

Resolution 2024-52

Moved: Mike Trainor

Seconded: Dave Leask

BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF HILTON move into closed session at 7:09 p.m. to consider items concerning labour relations or employee negotiations.

Further be it Resolved that should the said closed session be adjourned, the Council may reconvene in closed session to discuss the same matters without the need for a further authorizing resolution. (*Municipal Act* section 239 (2) (b) re personal matters about an identifiable individual, including municipal employees or local board members. * CARRIED*

Resolution 2024-53

Moved: Mike Garside

Seconded: Mike Trainor

BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF HILTON return to open session at 8:55 p.m. : *CARRIED*

Resolution 2024-54

Moved: Janet Gordanier

Seconded: Mike Trainor

RESOLVED THAT WE do pass By-Law 1410-24 being a ByLaw to confirm the proceedings of this meeting. *CARRIED*

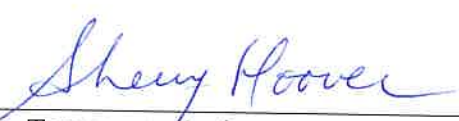
Resolution 2024-55

Moved: Mike Trainor

Seconded: Dave Leask

BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF HILTON does adjourn at 9:03 pm. Council to meet again at the Hilton Township Municipal office on March 6, 2024 or at the call of the Reeve.
 CARRIED

 Reeve, Rodney Wood



 Temporary Acting Clerk, Sherry Hoover

Corporation of the Township of Hilton
2983 Hilton Beach, Ontario
P0R 1G0
admin@hiltontownship.ca

Philip Riley
Box 25 Thessalon, ON P0R 1L0
philrileyforestry@gmail.ca
February 29, 2024

To: Councilors of the Township of Hilton
Re: Township Zoning Bylaw Amendment re: Short-Term Rentals

Dear Reeve and Council:

I respectfully wish to address the Hilton Township Council regarding the zoning bylaws being considered for the amendments to the definition of short-term rentals. I believe that my wife and my positive experience with the McCarty Air BnB in Hilton Township would be of assistance to your deliberations.

In the fall of 2021, a residential real estate purchase on the Island failed to close due to circumstances beyond our control, leaving us completely stranded on the Island. Being homeless was traumatic as we had no friends or family in Algoma District to help us.

We were so very fortunate that the McCarty family had an Air BnB rental available that we could stay in until we got our feet under us again. St Joesph Island has the reputation of being friendly, helpful and considerate and the McCarty family is a very good example of this decency. Without their accommodation and friendship, we would unquestionably have shortly left Algoma District with a very sour taste in our mouths and moved back to our family & friends. Staying at the BnB accommodation for three weeks allowed us the time to find a suitable property within Algoma and put down roots. My spouse and I are forever grateful to the McCarty's for providing shelter during a period of difficulty.

I note that the Hilton Township webpage home encourages visitors to the Island and welcomes them to stay and relax. Short-term rentals provide excellent comfortable accommodation with a "homey feel" for the travelling public and the revenues received by area businesses are reinvested within the local community.

On the Air B n B page, the McCarty rental has over 84 positive reviews and an almost perfect rating with the term "Super host" being applied to the family because of their friendliness, hospitality and excellent beach front accommodation.

My concern with the proposed bylaw changes is that this may be used in future to reduce or greatly restrict within the Township BnB property owners' fundamentally important "bundle of property rights": Possession; Control; Exclusion; Derive Income and Disposition. I believe that the McCarty family and other property owners should be allowed to continue to be allowed to provide excellent hospitality on the Island without additional restrictions and controls. Without adequate accommodation, how can visitors stay, spend money and enjoy their stay within Hilton Township?

Yours very truly,

A handwritten signature in black ink, appearing to read "Philip Riley". The signature is fluid and cursive, with the first name "Philip" and last name "Riley" clearly distinguishable.

Philip Riley

East Algoma Proposed Composition

East Algoma	Board 1 of 3	<p>Catchment Area: Township of Tarbutt, Township of Johnson, Township of Jocelyn, Township of Hilton, Township of St. Joseph, Village of Hilton Beach, Township of Plummer Additional, Town of Bruce Mines, Municipality of Huron Shores, Town of Thessalon, Thessalon First Nation</p> <p>Council Member Seats: 10</p> <ul style="list-style-type: none"> The following communities in the detachment are responsible for the appointment of 1 council member each: Township of Tarbutt, Township of Johnson, Township of Jocelyn, Township of Hilton, Township of St. Joseph, Village of Hilton Beach, Township of Plummer Additional, Town of Bruce Mines, Municipality of Huron Shores and the Town of Thessalon. <p>Community Representative Seats: 3</p> <ul style="list-style-type: none"> All communities in the detachment are jointly responsible for the appointment of the 3 community representatives. <p>Provincial Appointees: 3</p> <p>Total Board Member Seats: 16</p>
	Board 2 of 3	<p>Catchment Area: Town of Blind River, Township of The North Shore, Town of Spanish, Mississauga First Nation, Serpent River First Nation</p> <p>Council Member Seats: 3</p> <ul style="list-style-type: none"> The following communities in the detachment are responsible for the appointment of 1 council member each: Town of Blind River, Township of The North Shore and the Town of Spanish. <p>Community Representative Seats: 3</p> <ul style="list-style-type: none"> The following communities in the detachment are responsible for the appointment of 1 community representative each: Town of Blind River, Township of The North Shore and the Town of Spanish. <p>Provincial Appointees: 1</p> <p>Total Board Member Seats: 7</p>
	Board 3 of 3	<p>Catchment Area: The City of Elliot Lake</p> <p>Council Member Seats: 2</p> <ul style="list-style-type: none"> The City of Elliot Lake is responsible for the appointment of the 2 council members. <p>Community Representative Seats: 2</p> <ul style="list-style-type: none"> The City of Elliot Lake is responsible for the appointment of the 2 community representatives. <p>Provincial Appointees: 1</p> <p>Total Board Member Seats: 5</p>

THE CORPORATION OF THE TOWNSHIP OF HILTON

BY-LAW NO. 1024-11

Being a by-law to authorize an agreement for the joint management and operation of a Fire Department.

WHEREAS Section 9 of the Municipal Act, S.O. 2001, c. 25, as amended, provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under the Act;

AND WHEREAS Section 8 of the Municipal Act, 2001, provides that the powers of a municipality shall be interpreted broadly so as to confer broad authority on municipalities to (a) enable municipalities to govern their affairs as they consider appropriate and, (b) enhance their ability to respond to municipal issues;

AND WHEREAS the Fire Protection and Prevention Act allows for entering into agreement with one or more municipalities to provide for the joint management and operation of fire departments and for the establishment of joint boards of management thereof;

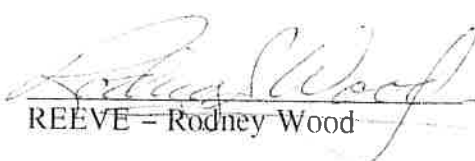
AND WHEREAS the Council of the Corporation of the Township of Hilton deems it necessary and expedient to enter into such an agreement with the Incorporated Village of Hilton Beach;

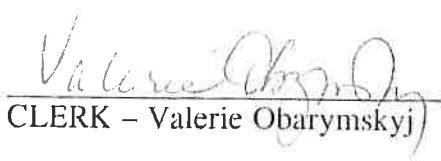
NOW THEREFORE the Council of the Corporation of the Township of Hilton hereby enacts as follows:

1. That an agreement be entered into between the Corporation of the Township of Hilton and the Incorporated Village of Hilton Beach with respect to fire department management and operation and the establishment of a joint board of management thereof in accordance with the agreement attached hereto.
2. That the Reeve and Clerk are hereby authorized to execute all documents pertaining to the said agreement.
3. This by-law rescinds By-law 1022-11 passed July 6, 2011.

Read a first and second time this 3rd day of August, 2011.

Read a third and final time and passed this 3rd day of August, 2011.


 REEVE - Rodney Wood


 CLERK - Valerie Obarymskyj

AGREEMENT

FOR THE JOINT MANAGEMENT AND OPERATION OF THE HILTON UNION FIRE DEPARTMENT

This agreement made this day of , 2011, between

THE CORPORATION OF THE TOWNSHIP OF HILTON

-and-

THE INCORPORATED VILLAGE OF HILTON BEACH

hereinafter called the "parties".

WHEREAS By-laws have been duly enacted by the corporate parties hereto respectively, pursuant to the provisions of the Municipal Act, to authorize an agreement between the said parties for the establishment of a fire department joint board of management,

AND WHEREAS Part 2 (4) of the Fire Protection and Prevention Act provides for two or more municipalities to establish a fire department for the purpose of providing fire protection services in those municipalities,

AND WHEREAS the parties hereto have passed respective by-laws for entering into this joint operating Agreement.

AND WHEREAS the parties hereto have agreed to jointly manage and operate a fire department known as the "Hilton Union Fire Department", hereinafter called the "department" for the purpose of providing fire protection services in the areas defined in this Agreement.

AND WITNESSETH this Agreement that in consideration of the covenants and terms contained herein, the parties agree as follows:

1. In this Agreement:

“Department” means The Hilton Union Fire Department,

“Deputy Fire Chief” means the person(s) appointed to act in the place of the fire chief in the fire chief’s absence, or in the case of a vacancy in the position of fire chief,

"Designate" means the person who, in the absence of the fire chief, is assigned to be in charge of the particular activity of the fire department and who has the same powers and authority as the fire chief;

“Fire Response Area” means the areas of the participating municipalities, as described in Appendix “A”, attached to and forming part of this Agreement,

“Fire Chief" means a fire chief appointed by the participating municipalities under subsection 6 (1), (2), or (4) of the Fire Protection and Prevention Act,

“Fire Department” means a group of firefighters authorized to provide fire protection services by a municipality, and/or a group of municipalities,

“Fire Protection” means a range of programs designed to protect the lives and property of the inhabitants of the fire department response area from the adverse effect of fires or exposure to dangerous conditions created by man or nature and includes fire suppression, fire prevention, fire safety education, communication, training of persons involved in the delivery of fire protection services, rescue and the delivery of all those services.

2. A joint board of management shall be established and shall be composed of three (3) elected members, plus one (1) alternate, from the Council of the Township of Hilton and three (3) elected members, plus one (1) alternate, from the Council of the Village of Hilton Beach and is to be known as the "Hilton Union Fire Board". The fire board shall be appointed for a term to run concurrent with the terms of the appointing Councils. Each Council shall appoint their representatives in December of an election year as designated by the Municipal Elections Act, appointments to be effective immediately. Any vacancy occurring on the fire board shall be filled within thirty (30) days of same occurring by the council of the municipality which had appointed the member wherein the vacancy occurred.

3. The fire board shall appoint a chairperson from amongst its members at the first meeting of the fire board for its term.

4. The chairperson shall preside at all meetings of the fire board and be charged with the general administration of the business and affairs of the fire board.

5. (a) The fire board shall appoint a secretary/treasurer at the first meeting of the fire board in each term. The treasurer of the fire board shall be the Clerk-Treasurer of one of the municipalities as agreed to by the parties.
 - (b) The audit for the fire board shall be included in the audit of the municipality of which the Clerk-Treasurer has been appointed treasurer of the fire board. The auditor shall submit copies of the annual statements to the fire board and to each of the parties to this Agreement.
 - (c) The secretary/treasurer shall give, or cause to be given, all notices required to members of the fire board and enter, or cause to be entered, in books kept for that purpose minutes of all proceedings at such meetings and be the custodian of such books, papers, records and documents belonging to the fire board, and perform such other duties as may from time to time be prescribed by the fire board.
 - (d) The secretary/treasurer shall keep full and accurate records of account in which shall be recorded all receipts and disbursements of the department and, under the direction of the fire board, shall deposit all monies with respect to the operation of the department in a bank account to the credit of the fire board, and shall render to the fire board at the meetings thereof, or whenever required, an account of all transactions and of the financial position of the department. The secretary/treasurer shall pay only such items as are authorized by the fire board in accordance with its budget.

6. (a) The fire board shall hold four regularly scheduled meetings annually, and at such other times at the call of the chairperson or on petition of a majority of the members of the fire board.
 - (b) The fire board shall ensure the attendance of the fire chief of the department and/or designate at each regular and special fire board meeting.

7. The fire board shall ensure that all meetings are convened and continued only when each party to the agreement is represented. A quorum of the board shall consist of a minimum of four members of the board. The date and times of regular meeting shall be set by the fire board.

8. (a) All fire board meetings shall have business conducted by written motion, duly moved, seconded and carried by a majority vote.
 - (b) Copies of all minutes of regular and special meeting of the fire board are to be promptly submitted, after their approval, to the councils of each party to this Agreement.
 - (c) Financial statements, after consideration by the fire board, are to be forwarded to the councils of each party to this agreement.

9. (a) By the 30th of May in each year the fire board shall submit in writing to each of the parties hereto, a draft budget for the operation of the department for that year together with an apportionment of the costs to each of the parties herein using the formula of fifty percent (50%) for the Township of Hilton and fifty percent (50%) for the Village of Hilton Beach.

Each party hereto shall approve such draft budget, or an amendment thereto, as agreed to by the other party, on or before the 30th of June of each year. Each party hereto shall pay to the treasurer in semi-annual instalments on the 30th day of June and the 31st day of December in each year the amount of their said apportionment of costs. Interest will begin to accrue from the day following the due dates at the rate of 1.25% per month.

(b) Each annual draft budget submitted to the councils shall include an appropriate provision for a reserve fund for the replacement and repair of equipment. Such contributions to the reserve fund shall be placed in a separate deposit account in the care and custody of the secretary/treasurer. The secretary/treasurer shall submit a report to the fire board on the position of the reserve fund in each year, prior to the budget meeting. No unbudgeted amounts shall be paid out of, or charged against the reserve fund following the date when any party has given notice of intent to withdraw from this Agreement.

10. The parties hereto agree that for the purposes of the financial terms and commitment to this agreement all capital and operating costs shall be incurred as per the formula in Section 9 of this Agreement.

11. The fire board shall be responsible for the preparation of draft by-laws, the formulating of policies, for and relating to the administration of the department and the fire board.

12. The fire board shall provide adequate facilities and equipment for the operation of the department.

13. The fire board shall be responsible for providing fire protection to areas within the boundary as per schedule "A" attached hereto and forming part of this agreement.

14. The department shall endeavour to respond as soon as possible to all emergency calls with the defined area as per schedule "A" with such apparatus and staff as per policy approved by the fire board.

15. The fire chief of the department is hereby authorized to purchase necessary parts and/or supplies and have the necessary repairs conducted to keep the apparatus and equipment in proper operating condition to a maximum of the annual budget.

16. Both parties to this Agreement shall give such authority as may be necessary to the members of the department in all matters pertaining to fire protection.

17. The fire board will arrange, in consultation with the councils of the parties hereto, for the issuance of policies of insurance to protect assets in the care, custody and control of the fire board from physical loss or damage and for protecting the fire board, the parties hereto and members of the department against legal liability resulting from the activities of the fire board and the operations of the department and to ensure that all policies of insurance provide that both parties to this Agreement be endorsed as additional named insureds as their interest may appear.

18.(a) This Agreement shall remain in effect until a new agreement is made, notwithstanding, the terms of this agreement may be amended from time to time.

(b) Should one of the parties wish to propose an amendment to this Agreement written notice of such shall be given to both parties and the fire board at least thirty (30) days prior to the next regularly scheduled meeting of the fire board.

19. So often as there may be any dispute between the parties to this Agreement with respect to any matter contained in this Agreement, including but not limited to the interpretation of this Agreement, the same shall be submitted to arbitration under the provisions of the Municipal Arbitrations Act, R.S.O. 1990 c. M.48, and the decision rendered in respect of such proceedings shall be final and binding upon the parties to this Agreement. If for any reason the said arbitration cannot be conducted pursuant to the provisions of the Municipal Arbitrations Act, then the parties hereto shall agree to the selection of a single arbitrator and, in the absence of such agreement, such arbitrator shall be appointed by a Judge of the Supreme Court of Ontario pursuant to the provisions of the Arbitrations Act, S.O. 1991 c. 17, or pursuant to any successor legislation.

20. In the event that either party to this Agreement wishes to cease participating in the fire board they may do so provided that:

Agreement - Page 4

(a) One (1) year's written notice be given to the other party. Any written notice given, as aforesaid shall terminate this Agreement as of the 31st December of the following year in which notice is given.

(b) The terminating party's share, based on the formula in Section 9 of this Agreement, will be first offered to the remaining party at a price determined by an independent appraisal. The funding of such purchase will be extended over a period to be determined at the time by both parties, subject to O.M.B. approval.

(c) If the department is completely dissolved, the assets are to be split based on the formula contained in Section 9 of this Agreement including the assessed value of the fire station located on Part Lot 1, Concession 17, Hilton Township, but not including the land, unless otherwise agreed upon.

21. It is agreed that, with respect to matters not dealt with in this Agreement, the fire board may formulate policies for and relating to the administration and operation of the department unless otherwise prohibited by any applicable statute or regulation passed thereunder.

22. The parties hereto shall execute such further assurances as may be reasonably required to carry out the terms thereof.


23. Upon the execution of this Agreement any existing agreement between the parties, as amended, with respect to fire protection shall forthwith become null and void.

24. In the event that any covenant, provision or term of this Agreement should at any time be held by any competent tribunal to be void or unenforceable, then the Agreement shall not fail but the covenant, provision or term shall be deemed to be severable from the remainder of this Agreement which shall remain in full force and effect mutatis mutandis.


25. In witness whereof the parties have hereunto affixed the signatures of their duly authorized officers together with their corporate seals.

THE CORPORATION OF THE TOWNSHIP OF HILTON


REEVE - Rodney Wood


CLERK - Valerie Obarymskyj

THE INCORPORATED VILLAGE OF HILTON BEACH


MAYOR - Wilfred Stevens


CLERK - Gloria Fischer

THE CORPORATION OF THE TOWNSHIP OF HILTON

By-law No. 1407-24

BEING A BY-LAW TO AMEND BY-LAW 1025-11

WHEREAS the Corporation of the Township of Hilton has enacted By-law No. 1025-11 being the Comprehensive Zoning by-law for the Township of Hilton, which regulates the use of land, the erection, location and use of buildings and structures, and the provision and maintenance of loading and parking facilities within the Township of Hilton; and

WHEREAS the Council of the Township of Hilton deems it desirable and expedient to amend said by-law to provide for the regulation of short-term residential rental accommodation (STR) uses, and;

WHEREAS a new Official Plan, dated July 2023, has been adopted by all of the municipalities within the St. Joseph Island Planning Area, including the Township of Hilton, to revise and replace the current Official Plan for St. Joseph Island, and;

WHEREAS the newly adopted Official Plan has been submitted for approval by the Ministry of Municipal Affairs and Housing, and includes policies to provide for the regulation of short-term residential rental accommodations through zoning and other controls, and;

WHEREAS notice of this proposed amendment was published in accordance with the provisions of Section 34 of the Planning Act, and a public meeting was held on March 6, 2024 to consider the proposed amendment and provide an opportunity for public comment;

NOW THEREFORE the Council of the Corporation of the Township of Hilton enacts as follows:

1. By-law 1025-11 of the Township of Hilton is hereby amended as follows:

1. The definition of “Bed and Breakfast Establishment” included in section 3.0 definitions, is deleted in its entirety and replaced by the following:

BED AND BREAKFAST ESTABLISHMENT

Means a part of a *dwelling unit* or an *accessory building* thereto, which is occupied by the owner thereof, and in which not more than three bedrooms are used or maintained for the accommodation of the traveling public, in which the owner of the *dwelling unit* supplies lodgings with or without meals for hire or pay; but does not include a *group home, tourist establishment, hotel, motel, inn or short-term residential rental accommodation*.

2. Section 3.0 Definitions is amended by the addition of the following:

SHORT-TERM RESIDENTIAL RENTAL ACCOMMODATION

Means a *building or structure* or any part thereof that operates or offers a place of temporary residence, lodging or occupancy for hire or pay by way of concession, permit, lease, license, rental agreement or similar arrangement for any period of twenty-eight (28) or less consecutive calendar days, throughout all or any part of a calendar year. Short term residential rental accommodation uses shall not mean or include a *group home, bed and breakfast establishment, tourist establishment, hotel, motel, inn or similar commercial or institutional use*.

3. Table A-1 – Residential Zones is amended by the addition of Short-term Residential Rental Accommodation to the Permitted Uses of the RU (Rural) Zone.

4. Table A-2- Commercial and Industrial Zones is amended by the addition of Short-term Residential Rental Accommodation to the Permitted Uses of the GC (General Commercial) and HC (Highway Commercial) Zones.

5. Table A-3- Rural and Recreational Zones is amended by the addition of Short-term Residential Rental Accommodation to the Permitted Uses of the RU (Rural) and MR (Major Recreation) Zones.

6. Section 4.12 Multiple Uses on One Lot is amended by the addition of the following new subsection:

4.12.1 Short-Term Rental Accommodations in the RU (Rural) Zone

Within the RU (Rural) Zone, not more than one Short-term Residential Rental Accommodation shall be permitted on each lot.

7. Section 4.20 Special Setbacks is amended by the addition of the following new subsection:

4.21.8 Setbacks for Short-Term Residential Rental Accommodations

No Short-term Residential Rental Accommodation located in the RU (Rural) Zone shall be located any closer than 300 meters (1,000 feet) to any other Short-term Rental Accommodation.

2. This by-law shall come into force and effect on the date of final passing subject to the provisions of Subsection 24 (2.1) of the Planning Act, R.S.O., 1990, c P.13, as amended.

Read a first, second and third time and finally passed this 6th day of March, 2024.

Rodney Wood – Reeve

Acting Clerk, Sara Dinsdale

2023 Building Permit Fees Collected vs Costs Incurred
(re: Tulloch Services)

Month	a/c 480100	a/c 525600	a/c 525610	Difference
	Permit Fees Collected	Invoice Time Based	Invoice Mileage	
January	0.00	1,408.52	240.60	-1,649.12
February	0.00	1,338.62	258.60	-1,597.22
March	0.00	1,174.53	243.60	-1,418.13
April	0.00	234.05	0.00	-234.05
May	1,780.00	2,275.75	312.00	-807.75
June	1,090.00	1,828.56	169.80	-908.36
July	1,170.00	1,571.10	169.20	-570.30
August	750.00	1,243.94	198.00	-691.94
September	945.00	2,205.95	335.40	-1,596.35
October	1,825.00	2,129.07	361.20	-665.27
November	0.00	1,079.82	181.20	-1,261.02
December	170.00	0.00	129.95	40.05
	7,730.00	16,489.91	2,599.55	-11,359.46

Actual Net Cost to date 2023

19,089.46

Total Inspection and Mileage Costs

Historical FYI:

2022	5,695	13,131.71
2021	4,186	10,898.45
2020	3,885	13,951.98
2019	4,075	11,833.02
2018	2,420	6,269.23
2017	2,075	8,716.38
2016	1,570	4,165.25
2015	1,800	6,484.63
2014	2,325	7,436.83
2013	1,120	7,167.71

Actual Annual Cost:

7,436.71
6,712.45
10,066.98
7,758.02
3,849.23
6,641.38
2,595.25
4,684.63
5,111.83
6,047.71

2024 Building Permit Fees Collected vs Costs Incurred
(re: Tulloch Services)

Month	a/c 480100	a/c 525600	a/c 525610	Difference
	Permit Fees Collected	Invoice Time Based	Invoice Mileage	
January	0.00	851.00	84.60	935.60
February	345.00			-345.00
March				0.00
April				0.00
May				0.00
June				0.00
July				0.00
August				0.00
September				0.00
October				0.00
November				0.00
December				0.00
	345.00	851.00	84.60	590.60

Actual Net Cost to date 2024

935.60
Total Inspection and Mileage Costs

Historical FYI:	
2023	7,730
2022	5,695
2021	4,186
2020	3,885
2019	4,075
2018	2,420
2017	2,075
2016	1,570
2015	1,800
2014	2,325
2013	1,120

Actual Annual Cost:	
	11,359.46
	7,436.71
	6,712.45
	10,066.98
	7,758.02
	3,849.23
	6,641.38
	2,595.25
	4,684.63
	5,111.83
	6,047.71



Clerks Report: 2024March6

Meeting Date: March 6, 2024

Council Meeting

Prepared by: Sara Dinsdale

2023 Tax Arrears

In January 2024, seven registered letters were sent regarding properties with taxes in arrears.

Upon further research, not all of these have reached three years of arrears and some payments have been received since the recipients have received the registered letters.

At this time, there are only two properties (one owner) that are at the stage when a tax arrears certificate could be registered. There have been no payments on these properties since 2019. Upon tracking the registered letter that was sent to the Trustee in January, it has been deemed undeliverable and is currently in transit back to our office. The total owing on these two properties is \$14,966.51. We have since been able to locate the Executor of the estate and payment arrangements to bring the account fully up to date have been made.

CORPORATION OF THE TOWNSHIP OF HILTON

2983 BASE LINE, HILTON BEACH, ONTARIO P0R 1G0

315010 Reserve-working funds

233,546 93 Cr

Phone (705) 246-2472

Fax (705) 246-0132

Email: admin@hiltontownship.ca

February 29, 2024

Statement of Remuneration and Expenses to Members of Council for the Year 2023

Per Municipal Act, 2001, Section 284

Name	Council/Committee Honoraria	Mileage	Sub-Total (as paid by Hilton Twp)	Planning Board Honoraria	Total
Michael Garside	\$3850.00	0	\$3850.00		\$3850.00
Janet Gordanier	\$3200.00	0	\$3200.00		\$3200.00
David Leask	\$3320.00	\$200.00	\$3520.00		\$3520.00
Mike Trainor	\$3040.00	0	\$3040.00		\$3040.00
Rod Wood	\$4240.00	0	\$4240.00		\$4240.00
Total	\$17,650.00	\$200.00	\$17,850.00		\$17,850.00

Signed: Sara Dinsdale

Acting Clerk Treasurer, Sara Dinsdale

Schedule "A" to By-law 1376-23

10001

Description of Fee or Charge	Fee or Charge	Authorizing by-law or legislation
Application for Zoning Amendment	500 -	250.00 By-Law 982-10
Application for Official Plan Amendment (OPA)	750 -	500.00 By-Law 982-10
Applications for Zoning Amendment & OPA at same time	1000	600.00 By-Law 982-10
Application for Purchase of Shoreroad	200	150.00 By-Law 843-05
Certificate of Compliance (re Sale of Land)	50	25.00 By-Law 982-10
<i>In addition to the above fees, where it is necessary to advertise in a newspaper having general circulation within the municipality, the applicant shall, in addition to the fees prescribed above, pay the cost of any newspaper advertising to the municipality prior to the placement of the advertisement.</i>		
Facsimile - 1 st page		2.00 By-Law 982-10
Facsimile - consecutive pages		1.00 By-Law 982-10
Lottery Licences - % of prizes		3% Order in Council 2688/93 - s 23
Photocopies - each	.25	20 By-Law 982-10
Service charge for NSF cheques	50 -	25.00 By-Law 982-10
Tax Certificates	50 -	25.00 By-Law 982-10
Building permits		
For the first \$1,000 of the cost of construction		100.00 By-Law 1376-23
For each additional \$1,000 or part thereof of the cost of construction		5.00 By-Law 1376-23
Valuation of proposed work based on following rates:		
Dwellings: Full Basement		150.00 sqft By-Law 1376-23
Second Floor		100.00 sqft By-Law 1376-23
Frost Wall/Slab-on-Ground		100.00 sqft By-Law 1376-23
Garottage: (classed same as dwellings)		By-Law 1376-23
Garages: Finished		50.00 sqft By-Law 1376-23
Unfinished		35.00 sqft By-Law 1376-23
Second Floor (Finished only - storage use only)		35.00 sqft By-Law 1376-23
Decks		30.00 sqft By-Law 1376-23
Carports		50.00 sqft By-Law 1376-23
Farm Buildings/Pole Buildings		35.00 sqft By-Law 1376-23
Commercial/Industrial Buildings		100.00 sqft By-Law 1376-23
Miscellaneous, shingling / siding / replacing windows / renovations - ONLY IF structural changes are involved		By-Law 1376-23
up to \$5,000 estimated material value plus 50% or Contractor's Quote	Single Fee	100.00 By-Law 1376-23
> \$5,000 estimated material value plus 50% or Contractor's quote		By-Law 1376-23
Demolition permit	Single Fee	50.00 By-Law 1376-23
Moving Fee - to another location on same property	Single Fee	100.00 By-Law 1376-23
Change of Use	Single Fee	100.00 By-Law 1376-23
Occupancy Permit	Single Fee	100.00 By-Law 1376-23
Re-inspection of outstanding deficiencies	Single Fee	100.00 By-Law 1376-23
Commencement of construction without permit		double By-Law 1376-23
Fire		
Delivery of Load of Water (payable to Hilton Union Fire Department)		100.00 By-Law 982-10
Water (payable to Village Hilton Beach)		25.00 By-Law 982-10
Winterize Hydrant (payable to Hilton Union Fire Department)	50	25.00 By-Law 982-10

Schedule "A" to By-law 1376-23 (Page 2)

Description of Fee or Charge	Fee or Charge	Authorizing by-law or legislation
Freedom of Information Requests		
To initiate request	5.00	O Reg 823
Copies and computer printouts	20	O Reg 823
For manually searching a record each 15 mins spent	7.50	O Reg 823
For preparing a record for disclosure including severing a part of the record - for each 15 mins spent	7.50	O Reg 823
Roads		
Entrance Permits - Permanent	100.00	By-Law 752
Entrance Permits - Temporary	200.00	By-Law 752
Excavating: per hour	60.00	By-Law 982-10
Grading per hour (minimum call-out charge: \$100)	100.00	By-Law 982-10
Plowing/Sanding: per hour (minimum call-out charge: \$145)	145.00	By-Law 1178-17
Grading/Plowing/Sanding: per season	TBA	By-Law 982-10
Tax Sales		
All associated fees to be set by Township of Hilton's solicitor and includes disbursements; HST and monthly interest charge of 1.25% on unpaid legal fees.		By-Law 1241-19

Commission of documents # 10
 for non residents only
 ea document

Truth and Reconciliation Stat Day and Council Declaration Summary

	Is this a Stat day for Staff?	Does Council do a declaration at meetings?
Hilton Township	no	
Hilton Village	no	no
Huron Shores	yes	no
Johnson Township	under review	yes
Laird Township	no	no
MacDonald Township	yes	no
Plummer	no - but will be in their next contract	yes - on the agenda
Prince Township	no	no
Tarbutt Township - please confirm	no	yes
Town of Blind River	yes	no
Town of Bruce Mines	yes	yes
Town of Elliot Lake	yes	yes
Town of Thessalon	yes	yes
Township of St. Joseph	no	yes
Wawa	yes	no
		yes

Land Acknowledgement:

We would like to acknowledge that the land on which we gather is the traditional territory of the Anishinaabe in particular the Anishinaabek of Thessalon First Nation.



MEMO

March 6, 2024

RE: Council and Email Communication

According to the Procedural By-Law 1274-20:

- 2.14 "MEETING" means any regular, special, committee or other meeting of Council or a Committee or Local Board, where,
 - a) A quorum of members is present, and
 - b) Members discuss or otherwise deal with any matter in a way that materially advances the business or decision-making of the Council, Local Board or Committee;

- 2.22 "QUORUM" shall mean a majority (more than half) of the whole number of members of Council or a Committee. Where a member has or members have declared a pecuniary interest pursuant to the *Municipal Conflict of Interest Act*, the quorum may be less than half plus one of the whole number of members but shall not be less than two;

According to the Ontario Ombudsman, open meetings guide:

Open Meetings - Guide for Municipalities

The purpose of the open meeting rules is not to discourage council members from informal or social interactions, but to ensure such gatherings are not used as a pretext for conducting council business away from public view.

What about meetings conducted over the phone or by email?

As the definition of meeting requires a quorum of members to be present, a meeting cannot occur over email or other remote forms of communication.

Although emails and other remote forms of communication are not subject to the open meeting rules, municipalities should endeavour to apply consistent standards of transparency and openness, regardless of the means of communication. The open meeting rules call for discussions that advance council business or decision-making to take place in public. Any exchange wherein council votes, reaches consensus, provides direction or input to staff, or discusses or debates a proposal, course of action, or strategy should be reserved for official meetings of a council, local board, or committee.



Acceptance of Municipal Insurance Program Proposal

To: Marsh Canada Limited
Public Sector Division
120 Bremner Boulevard, Suite 800
Toronto, Ontario Canada M5J 0A8
Telephone: 416 868 2600

Policy Term: **March 15, 2024 – March 15, 2025**

Annual Premium: **\$46,671**

We agree with the underwriting and claims information submitted and to the terms quoted in the Municipal Insurance Program proposal. This is your authority to proceed with binding cover(s) as outlined in the Municipal Insurance Proposal effective the date(s) noted above. We have also noted below our choice of any optional items in the Insurance Proposal as well as any specific instructions.

Indicated below are our instructions regarding any optional coverages shown in the insurance proposal.

Optional Coverages / Specific Instructions:

Signed on Behalf of **Corporation of the Township of Hilton**

Authorized Signature Date

Please print the name of the person signing above

Implementation of Limit of Liability:
In no event shall either party be liable for any indirect, special, incidental, consequential or punitive damages or for any lost profits arising out of or relating to any services provided by Marsh or its affiliates. The aggregate liability of Marsh, its affiliates and its and their employees to you or your affiliates arising out of or relating to the provision of services by Marsh or its affiliates shall not exceed \$10 million. This provision applies to the fullest extent permitted by applicable law.

Upon review of all information provided by you, we are pleased to offer the attached 2024 Proposal for your consideration.

Kindly note an overall premium increase of 14% which is primarily due to the re-valuation of Property Limits. It was a requirement that the limits be increased to a minimum \$ per square foot.

- Municipal Building - \$300 per square foot
- Storage building - \$200 per square foot
- Garage Include new Bay - \$250 per square foot
- Fire Hall - \$300 per square foot

If you feel these calculations are not accurate, it will be necessary to acquire a contractors estimate to rebuild. The cost is the responsibility of the Township.

We will take this opportunity to point out the following changes from the expiring policy:

Municipal General Liability / Environmental Impairment Liability

- Increased Primary Liability by 5% due to market inflationary changes.
- Environmental Impairment Liability premium has increased to \$5,000 minimum
- Please note the Retroactive Date for Errors & Omissions have changed from Unlimited to November 15, 1993, on all Marsh's Municipal Accounts moving forward. This now matches the Incidental Medical Malpractice retroactive date.

Umbrella Liability (Layer 1)

- Increased Umbrella Layer 1 by 5% due to market inflationary changes.

Property

- 14% increase applied to limits to account for inflation & values changed to meet \$200-\$300 per square foot guidelines. See above. Updated Statement of Values attached.
- Rates remain flat this year due to adequate expiring rate, and no losses
- Under Combined Physical Damage & Machinery Breakdown, the Blanket POED Limit is **\$5,442,949**.
-

Automobile

- Individually rated as there are less than 5 power units. If we are in the position whereby there are more than 5 units, we can apply for Fleet Rating which does provide some premium relief.
- This proposal is based on the Automobile schedule provided by you.

Subjectivities:

Subject to receipt of completed Driver's List upon binding. Please advise the driver's license number for Jeff Allen and Steven Strum.

Annual Low Risk Events (LCIS) *QUOTE ONLY - NO COVERAGE CURRENTLY IN PLACE.

- Primary: \$884
- Additional Insured Vendor & Liquor Liability Endorsement: \$422 (As shown in Quote)
- Policy Fee: \$50
- Deductible: \$1,000

Renewal / Not Including LCIS Quote:

SUMMARY		
Type of Coverage	Annual Premium	Tax
Casualty/Primary Liability	\$13,729.00	\$1,098.32
Umbrella Liability (1st Layer)	\$5,057.00	\$404.56
Property: TIV	\$10,125.00	\$810.00
Property: Boiler	\$810.00	\$64.80
Crime Primary	\$850.00	\$68.00
Automobile	\$12,977.00	N/A
Council Accident	\$300.00	\$24.00
Out of Province Medical Coverage	\$300.00	\$24.00
Volunteers Fire Fighters' Accident	\$1,207.00	\$96.56
TOTALS:	\$45,355.00	\$2,590.24

Including LCIS Quote:

SUMMARY

Type of Coverage	Annual Premium	Tax
Casualty/Primary Liability	\$13,729.00	\$1,098.32
Umbrella Liability (1st Layer)	\$5,057.00	\$404.56
Property: TIV	\$10,125.00	\$810.00
Property: Boiler	\$810.00	\$64.80
Crime Primary	\$850.00	\$68.00
Automobile	\$12,977.00	N/A
Council Accident	\$300.00	\$24.00
Out of Province Medical Coverage	\$300.00	\$24.00
Volunteers Fire Fighters' Accident	\$1,207.00	\$96.56
LCIS - Annual Low Risk Events	\$1,266.00	\$101.28
LCIS Policy Fee	\$50.00	\$4.00
TOTALS:	\$46,671.00	\$2,695.52

Our understanding is that your board meets on March 6, 2024. Please provide authorization for renewal by signing and returning the enclosed Acceptance form to us no later than March 8 to give us ample time to have the coverage bound and liability cards sent to you.

Let me know if you wish a review of the terms and we can set up a time to do so.

Thank you.

CARLO DICANDIA CAIB
ACCOUNT EXECUTIVE

T 705.949.6555 x 205 F 705.949.3513
TF 888.525.4662 W northernins.ca
E cdicandia@northernins.ca

200-855 Queen Street East Sault Ste. Marie, P6A 2B3

Please note: This Summary Tab will be filled out by Marsh Canada, the Client/Subbroker only needs to fill out

PROPERTY COVERAGES SUMMARY

Name of Insured	Township of Hilton
Effective Date	15-Mar-24
Expiration Date	15-Mar-25
Policy Number	JLTPS-236

Property Type	TOTAL
TIV Property	\$ 2,744,549.00
Watercraft	\$ -
Contractor's Equipment	\$ 148,400.00
Bridges	\$ -
Solar Panels	\$ -
Computer	\$ 25,000
Fine Arts (Actual Cash Value)	\$ 25,000
TOTAL	\$ 2,942,949

Limits of Extension	TOTAL
Valuable Papers	\$ 500,000
Accounts Receivable	\$ 500,000
Extra Expenses	\$ 500,000
Gross Rentals	\$ 500,000
Media Limit	\$ 500,000
TOTAL	\$ 2,500,000

BLANKET PROPERTY TOTAL	\$ 5,442,949
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Corporation of the Township of Hilton

Insurance Proposal

Policy Period

March 15, 2024 - March 15, 2025

February 22, 2024

Important – Please Note The Following:

Duty of Disclosure

In addition to providing all basic information necessary to enable us to place the risk, you must ensure that you are complying with your legal duty of disclosure of all material matters relating to the risk. In particular, you must satisfy yourself as to the accuracy and completeness of the information you provide to insurers. In this respect, you must provide all information relating to the risk, whether favourable or not, which would influence the judgement of a prudent insurer in determining whether he will take the risk, and, if so, for what premium and on what terms. If all such information is not disclosed by you, insurers have the right to void the policy from its inception which may lead to claims not being paid.

Payment Terms

Premiums are due and payable on receipt of a Marsh invoice. Payment should be made immediately to avoid any possible cancellation for non-payment of premium.

Period of Validity of Quote

This offer remains open for acceptance by the Insured until the expiry of the current Municipal Insurance program policy(ies).

Breach of Warranty or Subjectivity

If any of the terms and conditions contained in this proposal are identified as a “warranty” or as a subjectivity to binding or continuing cover, you should be aware that if the terms of the warranty as stated are breached or the subjectivity is not met, insurers may have the right to void the applicable coverage and deny any resulting or subsequent losses as a result.

Underinsurance

It is important that all policy limits and amounts insured be reviewed carefully and at least annually to be certain they are adequate to provide full recovery in event of a loss.

Underwriting / Binding Authority

Certain portions of this quotation of cover have been provided by Marsh Canada Limited acting in an underwriting capacity on behalf of the Insurer who, under a binding authority agreement, has given us authority to quote and confirm insuring terms, conditions and premiums. Marsh Canada Limited is not acting as an insurance broker in this instance and is not providing alternative terms or markets for the cover other than as quoted. For covers where Marsh

Canada Limited does not act in an underwriting capacity nor has a binding authority agreement with the Insurer, coverage cannot be bound with those Insurers unless a request is made to the Insurer and confirmation of coverage is subsequently received by Marsh Canada Limited from the Insurer.

Material Changes From Expiring Policy

You should carefully note any items identified in the "Changes from Expiry" section under each coverage as they represent material changes in cover from your previous policy.

Risk And Claims Information

This proposal has been based on the risk and claims information provided and/or verified by you to Marsh Canada Limited. If any of this information is not correct or has changed in the interim, you must advise us immediately as the terms quoted may therefore be invalid and cover cannot be bound as quoted.

Taxes Payable By Insureds

The following taxes as prescribed by federal and/or local laws and regulations will apply to all or certain portions of the premiums quoted and will be charged by Marsh Canada Limited in addition to the premiums quoted:

Provincial Sales Tax

Canadian Councils Liability

Limits of Liability:	\$	5,000,000	General Liability, including Sudden and Accidental Pollution any one Occurrence
	\$	5,000,000	and in the Annual Aggregate for Products and Completed Operations during the Policy Period
Extensions of Coverages:	\$	5,000,000	Employers' Liability; any one Claim
	\$	5,000,000	Tenant Legal Liability; any one Occurrence
	\$	5,000,000	Employee Benefit Liability; any one Claim
	\$	5,000,000	*Incidental Medical Malpractice; any one Claim Retroactive Date: November 15, 1993
	\$	50,000	Voluntary Medical Payments; any one Claim and in the Annual Aggregate during the Policy Period
	\$	2,000,000	Forest Fire Fighting Expense; any one Occurrence and in the Annual Aggregate during the Policy Period
	\$	50,000	Voluntary Payment for Property Damage; any one Occurrence and in the Annual Aggregate during the Policy Period
	\$	250,000	Incidental Garage Operations; any one Occurrence and in the Annual Aggregate during the Policy Period
	\$	100,000	Municipal Marina Legal Liability; any one Pleasure Craft
	\$	1,000,000	Municipal Marina Legal Liability; in the Annual Aggregate for Legal Liability for Property Damage during the Policy Period
	\$	500,000	Wrongful Dismissal (Legal Expense); any one Claim and in the Annual Aggregate during the Policy Period
	\$	100,000	Conflict of Interest Reimbursement Expenses; any one Claim
	\$	100,000	Legal Expense, Reimbursement Expenses; any one Claim and
	\$	500,000	Legal Expense, Reimbursement Expenses; in the Annual Aggregate during the Policy Period
	\$	5,000,000	Non-Owned Automobile (including Contractual Liability for Hired Automobiles); any one Occurrence
	\$	250,000	Legal Liability for Damage to Hired Automobiles; any one Occurrence
	\$	5,000,000	Wrap-Up Liability – Difference in Conditions and Difference in Limits; any one Occurrence
Endorsements:	\$	5,000,000	*Municipal Errors and Omissions Liability; any one Claim and in the Annual Aggregate during the Policy Period / Retroactive Date: November 15, 1993.
	\$	2,500,000	*Environmental Impairment Liability; any one Claim and
	\$	5,000,000	Environmental Impairment Liability; in the Annual Aggregate during the Policy Period / Retroactive Date: November 15, 1993.
	\$	250,000	*Abuse / Molestation Liability; any one Claim and

	\$ 500,000 Abuse / Molestation Liability; in the Annual Aggregate during the Policy Period / Retroactive Date: March 15, 2008.
	Voluntary Compensation; As per Endorsement No. 4 – Schedule of Benefits
	\$ 5,000,000 Police Officer Assault; any one Occurrence
Deductible(s):	<p>\$ 10,000 Public Entity General Liability; any one Occurrence including Products and Completed Operations, per Claimant in respect of Sewer Back-up</p> <p>\$ 10,000 Extensions of Coverage; per Occurrence / per Claimant for all Extensions of Coverage except;</p> <p>NIL Extensions of Coverage; any one Occurrence with respect to Non-Owned Automobile Liability, Conflict of Interest and Legal Expense Reimbursement As per Endorsement No. 4 – Schedule of Benefits for Voluntary Compensation</p> <p>\$ 1,000 Extensions of Coverage; with respect to Legal Liability for Damage to Hired Autos</p> <p>\$ 10,000 Extensions of Coverage; with respect to Wrongful Dismissal (Legal Expense)</p> <p>\$ 5,000 Municipal Errors and Omissions Liability; any one Claim</p> <p>\$ 5,000 Environmental Impairment Liability; any one Claim</p> <p>\$ 10,000 Abuse / Molestation Liability; any one Claim</p> <p>\$ 10,000 Police Officer Assault; any one Occurrence</p>
* Claims Made Coverage Note:	Certain sections of this policy are written on a CLAIMS MADE basis. In order to trigger coverage, a claim must first be made against the insured during the Policy Period or the Extended Reporting Period of 90 days (or longer if purchased) and the act(s), which lead to the claim, must have occurred on or after the Retroactive Date. Furthermore, such claims must also be reported to the insurer during the policy period for coverage to apply. Be aware that late reporting could result in a disclaimer of coverage from the insurer.
Endorsements:	<p>Excluding Cyber as per LMA5529.</p> <p>*Communicable Disease Exclusion Communicable Disease Exclusion Endorsement including \$1,000,000 write-back, subject to \$25,000 deductible per claimant.</p> <p>PERFLUORINATED COMPOUNDS, PERFLUOROALKYL AND POLYFLUOROALKYL SUBSTANCES (PFAS) EXCLUSION (For use on liability (re)insurance policies)</p> <p>The following exclusion applies only to the Insured's water treatment, water supply and firefighting operations:</p> <ol style="list-style-type: none"> 1. This POLICY does not cover any claim for actual or alleged loss, liability, damage, compensation, injury, sickness, disease, death, medical payment, defence cost, cost, expense or any other amount, directly or indirectly and regardless of any other cause contributing concurrently or in any sequence, originating from, caused by, arising out of, contributed to by, resulting from, or otherwise in connection with any PFAS. 2. For the purposes of this Exclusion, loss, liability, damage, compensation, injury, sickness, disease, death, medical payment, defence cost, cost, expense or any other amount, includes, but is not limited to, any cost to clean-up, detoxify, remove, monitor, contain, test for or in any way respond to or assess the effect of any PFAS. 3. PFAS means any organic molecule, salt, free radical or ion, the composition of which includes at least one: <ol style="list-style-type: none"> a. perfluorinated methyl group (-CF₃); or b. perfluorinated methylene group (-CF₂-). <p>LMA5595, amended July 29, 2022.</p>

Policy Form:	EK2004502 / B0509BOWCI2351220
Insurer(s) and Proportion of Participation(s):	Certain Lloyd's Underwriters (Syndicate 1886) – 100%
Subject To:	<p>1. Environmental Impairment Liability -</p> <p>a) Excluding ASTs >25 years or where not double walled/skinned or has no secondary containment</p> <p>b) Excluding USTs (underground tanks) which are either >20 years old or single skinned</p> <p>Subject to schedule of tanks to be held on file and tanks not seen are not covered.</p> <p>2. Terms will remain as indicated subject to no claims deterioration as of March 15, 2024.</p>
Changes from Expiring Policy:	<ul style="list-style-type: none">• Errors & Omissions and Environmental Impairment Liability Retroactive Dates have changed from Unlimited to 11/15/1993.

Canadian Councils Excess Umbrella Liability (1st Layer)

Limit of Coverage:	\$ 20,000,000	any one Occurrence General Liability including Sudden and Accidental Pollution and Police Officer Assault Endorsement
	\$ 20,000,000	any one Occurrence in the Annual Aggregate in respect of Products & Completed Operations
	\$ 20,000,000	*any one Occurrence in the Annual Aggregate in respect of Municipal Errors and Omissions Liability
	\$ 20,000,000	any one Occurrence in the Annual Aggregate in respect of Employee Benefits Liability
Excess of Underlying Coverage(s) and Limit(s):	\$ 5,000,000	any one Occurrence General Liability including Sudden and Accidental Pollution and Police Officer Assault Endorsement
	\$ 5,000,000	any one Occurrence and in the Aggregate in respect of Products and Completed Operations during the Policy Period
	\$ 5,000,000	*Incidental Medical Malpractice; any one Claim
	\$ 5,000,000	Municipal Errors and Omissions; in the Annual Aggregate
	\$ 5,000,000	Employer's Liability and Tenant's Legal Liability; any one Occurrence
	\$ 5,000,000	Employee Benefits Liability; any one Claim
	\$ 5,000,000	Non-Owned Automobile Liability including Contractual Liability for Hired Automobiles; any one Occurrence
	\$ 5,000,000	Owned Automobile Liability (Aviva Insurance Company of Canada); any one Occurrence
* Claims Made Coverage Note:	Certain sections of this policy are written on a CLAIMS MADE basis. In order to trigger coverage, a claim must first be made against the insured during the Policy Period or the Extended Reporting Period of 90 days (or longer if purchased) and the act(s), which lead to the claim, must have occurred on or after the Retroactive Date. Furthermore, such claims must also be reported to the insurer during the policy period for coverage to apply. Be aware that late reporting could result in a disclaimer of coverage from the insurer.	
Retained Limit:	\$	NIL
Endorsements:	<p>Cyber Excluded as per LMA5529.</p> <p>Communicable Disease excluded absolutely.</p> <p>Standard Excess Automobile Liability Policy Follow Form Named Insured, SPF No. 7.</p> <p>Perfluorinated Compounds, Perfluoroalkyl and Polyfluoroalkyl (PFAS) Exclusion, as per LMA5595, amended July 29, 2022.</p>	
Policy Form:	EK2004498 / B0509BOWCI2351184	
Insurer(s) and Proportion of Participations(s):	Certain Lloyd's Underwriters (Syndicate 1886) – 100%	
Subject To:	1. Terms will remain as indicated subject to no claims deterioration as of March 15, 2024 .	

Combined Physical Damage & Machinery Breakdown

Coverage:	Property Of Every Description – All Risks of Direct Physical Loss or Direct Physical Damage (Subject to Policy Exclusions)	
Limits of Liability:	\$ 5,442,949	Blanket Limit of Loss on Property of Every Description including Machinery Breakdown
Physical Damage Extensions of Coverage:	The limits for the following extensions of coverage are included in the Blanket Limit shown above:	
	\$ 500,000	Valuable Papers;
	\$ 500,000	Extra Expense;
	\$ 500,000	Accounts Receivable;
	\$ 500,000	Gross Rentals;
	\$ 500,000	Computer Media;
	\$ 25,000	Fine Arts (Agreed Value);
	The limits for the following extensions of coverage are in addition to the Blanket Limit shown above:	
	\$ 1,000,000	Newly Acquired Property;
	\$ 1,000,000	Building in the Course of Construction; Contractors and Consultants
	\$ 500,000	Property in Transit;
	\$ 1,000,000	Unnamed Locations;
	\$ 500,000	Expediting Expense;
	\$ 300,000	Business Interruption – Profits; Subject to maximum of \$25,000 per month;
	\$ 1,000,000	Contingent Business Interruption;
	\$ 100,000	Fire Extinguishing Material and Fire Fighting Expense;
	\$ 500,000	Professional Fees;
	\$ 10,000	Master Key;
	\$ 100,000	Land and Water Pollution Clean Up Expense;
	\$ 100,000	Stock Spoilage;
	\$ 100,000	Commercial Property Floater;
	\$ 1,000,000	Off Premises Service Interruption;
	\$ 100,000	Exhibition Floater;
	\$ 100,000 or 10%	Environmental Upgrade;
	\$ 15,000	Money, Cash Cards and Securities;
	\$ 15,000	Preservation of Property;
	\$ 25,000	Technological Advancement;
	\$ 1,000,000	Demolition and Increased Cost of Construction;
	\$ 50,000 / \$ 100,000	Prevention of Ingress / Egress; 4 weeks
	\$ 100,000 or 25%	Debris Removal;
	\$ 15,000	Property of Councillors, Board Members and Employees; any one loss (\$25,000 maximum annual policy limit)

Insurance Proposal

Machinery Breakdown:	<p>\$ 1,000,000 Newly Acquired Property;</p> <p>\$ 500,000 Expediting Expense;</p> <p>\$ 500,000 Professional Fees;</p> <p>\$ 100,000 Consequential Damage;</p> <p>\$ 500,000 Hazardous Substance;</p> <p>\$ 10,000 Data and Media;</p> <p>\$ 500,000 Ammonia Contamination;</p> <p>\$ 500,000 Water Escape;</p> <p>\$ 10,000 Reproduction Costs;</p> <p>\$50,000 / \$100,000 Interruption by Civil Authority; 4 weeks</p>
Endorsements:	Automobile Replacement Cost Deficiency Endorsement
Deductible(s):	<p>\$ 10,000 each occurrence for all losses except</p> <p>\$ 1,000 each Computer/Electronic Data Processing loss</p> <p>\$ 1,000 each Fine Arts loss</p> <p>\$ 100,000 Each Flood loss</p> <p>5 % of total insured value or 100,000 minimum, whichever is greater, each Earthquake occurrence</p>
Policy Form:	Municipal Insurance Program - Master Policy (January 1, 2022)
Insurer(s) and Proportion of Participations(s):	<p>Physical Damage:</p> <p>Aviva Insurance Company of Canada -70%</p> <p>Zurich Canada - 30%</p> <p>Machinery Breakdown:</p> <p>Aviva Insurance Company of Canada - 100%</p>
Subject To:	<ol style="list-style-type: none"> 1. A Schedule of Property including Construction, Occupancy, Protection, Exposure, civic address including postal codes for all locations. 2. Schedule of Miscellaneous Tools and Contractors Unlicensed Equipment. 3. All cooking facilities are ULC wet chemical compliant with semi-annual maintenance contract and Class K portable extinguisher. 4. Unless specifically agreed, all heritage properties are covered for Replacement Cost only. For Heritage Replacement Cost, a professional appraisal must be provided for approval by the insurer. 5. All locations may be subject to Engineering Inspection. 6. Terms will remain as indicated subject to no claims deterioration as of March 15, 2024.
Changes from Expiring Policy:	<ul style="list-style-type: none"> • Property for councillor's has increased to \$15,000 and now includes Board Members and Employees

Comprehensive Crime

Limits:	\$ 1,000,000	Employee Dishonesty – Form A
	\$ 200,000	Broad Form Loss of Money (Inside Premises)
	\$ 200,000	Broad Form Loss of Money (Outside Premises)
	\$ 200,000	Money Orders & Counterfeit Paper Currency
	\$ 1,000,000	Depositors Forgery
	\$ 200,000	Professional Fees / Audit Expenses
	\$ 200,000	Computer Fraud or Funds Transfer Fraud
Deductible(s):	\$ NIL	per Loss
Policy Form:	Master Crime Wording (April 2012)	
Insurer(s) and Proportion of Participations(s):	Aviva Insurance Company of Canada – 100%	
Subject To:	<ol style="list-style-type: none"> 1. Bank Accounts NOT being reconciled by the same person(s) authorized to deposit and withdraw funds. 2. All cheque requisitions and issued cheques containing dual signatures. If the above is not part of your internal financial controls, please provide explanation(s). 3. Terms will remain as indicated subject to no claims deterioration as of March 15, 2024. 	

Automobile Insurance (Ontario)

Limits:	\$ 5,000,000	Liability – Bodily Injury / Property Damage Accident Benefits – Basic Benefits; Limits as stated in Policy Accident Benefits – Options; None Selected; Limits as stated in Policy Uninsured Automobile; Limits as stated in Policy Direct Compensation – Property Damage; Limits as stated in Policy Loss or Damage – All Perils
Deductible(s):	\$ 10,000	Loss or Damage – All Perils
Endorsements:	OPCF 3 OPCF 4A OPCF 4B OPCF 5 OPCF 20 OPCF 24 OPCF 31 OPCF 43R OPCF 44	Drive Government Automobiles Endorsement Permission to Carry Explosives Permission to Carry Radioactive Material Permission to Rent or Lease Loss of Use Endorsement - Applicable to Light Units per occurrence (Applicable only to Private Passenger Vehicles and Light Commercial Vehicles) Freezing of Fire-Fighting Apparatus Non-Owned Equipment Removing Depreciation Deduction – 24 Months New Family Protection Endorsement Applicable to Private Passenger Vehicles, Light Commercial Vehicles, Skidoos and All Terrain Vehicles, and Police Vehicles Notice of Cancellation Ninety (90) Days Tarmac Exclusion
Policy Form:	Provincial Statutory Owners Policy	
Insurer(s) and Proportion of Participations(s):	Aviva Insurance Company of Canada – 100%	
Subject To:	<ol style="list-style-type: none"> 1. Terms will remain as indicated subject to no claims deterioration as of March 15, 2024. 2. Subject to receipt of completed Driver's List upon binding. 	

Councillors' Accident Coverage

Limits of Coverage:	\$100,000 Principal Sum
Included Coverage:	Number of Councillors: 5 While on Duty Only Coverage Based on 5 Members Out of Province Emergency Medical Coverage for 15 days including Spouse's Coverage
Policy Form:	Insurers Standard Form
Insurer(s) and Proportion of Participations(s):	AIG Insurance Company of Canada – 100%
Subject To:	<ol style="list-style-type: none"> 1. \$2,500,000 Aggregate Limit of Indemnity Per Accident. 2. Terms will remain as indicated subject to no claims deterioration as of March 15, 2024.

Volunteer Fire Fighters' Accident Coverage

Limits of Coverage:	\$ 100,000	Principal Sum
	\$ 300	Disability Benefit 1st 4 weeks
	\$ 500	Disability Benefit after 4 weeks
		While on Duty Only Coverage
Policy Form:	Insurers Standard Form	
Insurer(s) and Proportion of Participations(s):	AIG Insurance Company of Canada – 100%	
Subject To:	1. Terms will remain as indicated subject to no claims deterioration as of March 15, 2024 .	

LCIS – Annual Low Risk Events Liability

Limits of Coverage:	\$	5,000,000	Bodily Injury & Property Damage any one Occurrence
	\$	5,000,000	Products & Completed Operations Aggregate
	\$	2,000,000	Personal Injury & Advertising Liability
	\$	10,000	Medical Payments per Person
	\$	50,000	Medical Payments per Accident
	\$	5,000,000	Tenant's Legal Liability
	\$	5,000,000	Incidental Medical Malpractice Liability
	\$	2,000,000	Non-Owned Automobile Liability
	\$	50,000	SEF 94 – Legal Liability for Damage to Non-Owned Autos
	\$	1,000,000	Fire Fighting Expense Liability
Endorsements:	USA Jurisdiction Fire Fighting Expense Liability Security Default Cancellation Clause Service of Suit Clause (Canada) (Action Against Insurer) Notice Concerning Personal Information Intention for AIF to bind Clause Lloyd's Underwriters Policyholder's Complaint Protocol		
Additional Endorsements:	Additional Insured Vendor Liability Endorsement		
Deductible:	\$1,000	per Loss but only with respect to Property Damage Liability, Tenant's Legal Liability and SEF 94 – Legal Liability for Damage to Non-Owned Autos	
Policy Form:	LCIS GL 2018		
Insurer(s) and Proportion of Participations(s):	Certain Lloyd's Underwriters (Syndicate 1886) – 100%		
Subject To:	1. Terms will remain as indicated subject to no claims deterioration as of effective date March 15, 2024.		

Municipal Options

Municipal Volunteer Accident:	Quotation available upon request.
Public Entity Recovery Assistance Plan: (Critical Illness)	Based on # of Members – age 69 or less \$5,000 limit – Annual Additional Premium \$100 per person \$10,000 limit – Annual Additional Premium \$162 per person \$10,000 limit – Annual Additional Premium \$217 per person
Cyber Liability:	Quotation available upon request & completed application.

Hilton Township Administration

From: Erika Luoma <erika.luoma@autismontario.com>
Sent: February 22, 2024 9:09 AM
To: Hilton Township Administration
Subject: Invitation to participate in Autism Ontario’s “Fly the Flag” campaign on April 2nd, 2024, in celebration of World Autism Awareness Day

Dear Clerk/Treasurer/Administrator of the Township of Hilton,

World Autism Day is fast approaching! Help us Celebrate the Spectrum for World Autism Day on April 2, 2024, and throughout April! Supporting Celebrate the Spectrum for World Autism Day this year is an excellent opportunity for your municipality to show support for autistic individuals across Ontario.

Join Autism Ontario to Celebrate the Spectrum this World Autism Day by purchasing a flag for our “Fly the Flag” campaign and formally proclaiming **April 2, 2024, as World Autism Awareness Day** to show your autism support.

Purchase a flag through our website at
<https://www.autismontario.com/civicrm/contribute/transact?reset=1&id=53>.

What is Celebrate the Spectrum? Celebrate the Spectrum is our theme for World Autism Day celebrations. It is an opportunity for positive action to provide spaces of support and advocacy for our diverse communities while learning about autism and how we can all make our communities better for autistic individuals. Similar to previous Autism Ontario World Autism Day campaigns, Celebrate the Spectrum unites families, schools, communities, businesses, government, and professionals in recognizing World Autism Day by celebrating people on the autism spectrum and bringing to light the systemic barriers that must be removed to create a more supportive and inclusive Ontario.

We are always available to help with resources and ideas on how you can get involved. If you have any questions, please contact me directly, and I will gladly assist you.

Many thanks for your consideration,

Erika Luoma

(A mother of an autistic son and resident of Sault Ste. Marie and Algoma District)



AutismONTARIO

Pre-Purchase Your World Autism Day Flag

FLY A FLAG FOR AUTISM AWARENESS

Back by popular demand! Schools can purchase a flag for \$25 to use as the centerpiece in an autism awareness gathering. Fly your flag for the month of April, or on **World Autism Day, April 2, 2024**. All proceeds go to support the programs and services of Autism Ontario.

Flags are 36" x 60" with 2 grommets on the left side, knitted polyester material.

The flag is also great to include in any fundraising efforts as part of the [School Giving Challenge!](#)

Hilton Township Administration

From: Manchester, Jennifer <Jennifer.Manchester@algomapower.com>
Sent: February 20, 2024 10:30 AM
To: 'info@hiltonbeach.com'; 'people@johnsontownship.ca'; 'clerk@tarbutt.ca'; 'jdavis@brucemines.ca'; 'info@brucemines.ca'; 'info@lairdtownship.ca'; 'Township'; 'lduguay@onlink.net'; 'clerkadmin@stjosephtownship.com'; 'info@plummertownship.ca'; 'admin@jocelyn.ca'; Hilton Township Administration; 'info@ssmnpb.ca'; 'planner@ssmnpb.ca'; 'admin@ssmnpb.ca'; 'email@huronshores.ca'; 'Shelley Casey'; 'township@dubreuilville.ca'; 'moneill@wawa.cc'; Suzanne Lord; info@wawa.ca; clerk@hiltontownship.ca; laceyk@ontera.net; jillian@hiltonbeach.com
Subject: Algoma Power Inc. 2024 Delegation to Council
Attachments: 2024 Community Delegations Agenda.pdf

Follow Up Flag: Follow up
Flag Status: Flagged

Hello & Good morning,

It has come time once again to reach out to our serviced communities to inquire if your council would be interested in having Algoma Power Inc. (API) attend for Delegation on our 2024 work plan and important updates. I am happy to report that this year, API staff are able to offer to attend community council meetings in person or by virtual capacity, based on your preference.

Attached is the draft agenda for reference. If you have any topics you'd like added, please let us know. If your council or staff have any questions, concerns or need for expansion on topics in the attached draft agenda, we would be more than happy to expand on anything.

As in previous years, API would ideally prefer to schedule these delegations between March 1st and May 31st to ensure our planning information is shared ahead of the busy work season. Please let us know at the earliest convenience if your council chooses to have API delegate at one of your upcoming meetings. If you're able to provide us with two or three date choices it would be much appreciated.

Once a mutually convenient date is scheduled, we will contact you again closer to the meeting date with the API representatives who will be attending as well as the finalized agenda.

Thank you for your time today, any questions at all pertaining to this outreach is welcomed and appreciated. Please contact myself anytime at the information below.

Jennifer Manchester
 Operations Assistant
 Tel: 705-256-3850 ext. 5683
 jennifer.manchester@algomapower.com



251 Industrial Park Crescent

2024 Community Delegation Meetings Agenda

1. Introductions

2. Health Safety & Environment

- Third party work in proximity
- Environmental Sustainability Initiatives

3. Work plans in your Community

- 2024 API Annual Roads Superintendents Meeting & Contractor Night
- Accelerated Broadband Project Update
- Major Capital Projects
 - Line Rebuilds/Pole Replacements Projects:
 - Station & Reliability Projects
 - Other Major Capital Projects
- Major Maintenance Activities
 - Vegetation Management Annual Work Program

4. What's happening in your community?

- Community Energy Planning
- Major Development Plans

5. Customer Service

- Customer Engagement Surveys
- Customer Portal - E-billing, bill access, online payments, online forms
- Streetlight Additions and Upgrades
- Emergency Preparedness

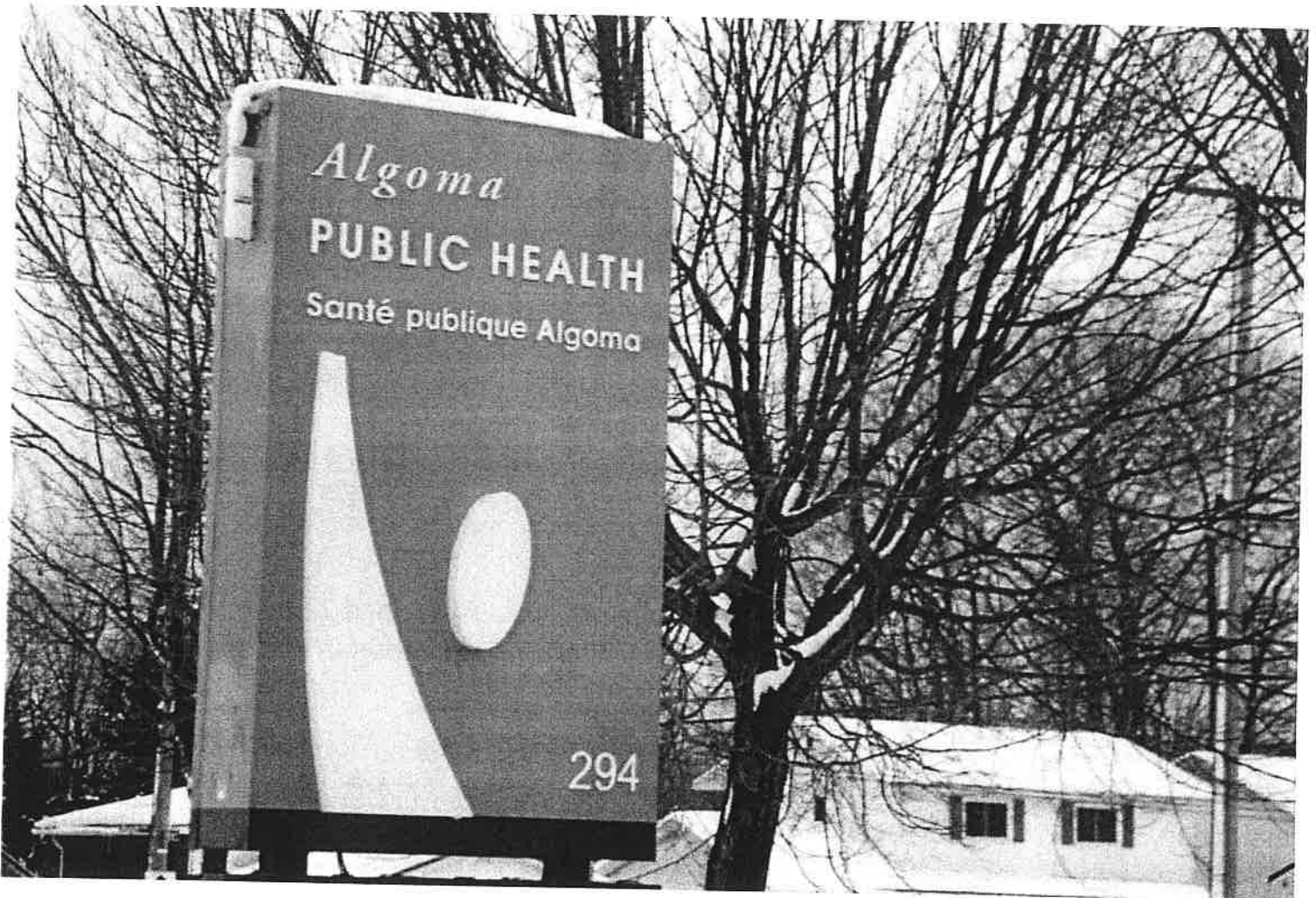
6. Regulatory

- Cost of Service
- Distribution System Code Amendments – Electric Vehicle Charging Infrastructure
- Reliability/Scorecard
- 2024 Distribution Rates

Algoma Public Health board votes against merger with Sudbury health unit (update)



Darren Taylor
2 days ago



Algoma Public Health at 294 Willow Ave. Darren Taylor/SooToday

Listen to this article
00:06:46

There will be no voluntary merger of Algoma Public Health with Public Health Sudbury and Districts.

APH board of health members voted unanimously not to further explore a voluntary merger at an APH meeting held Tuesday.

"We've seen this play out before where northeast services have been pooled in the larger of the two regions, Sudbury in this case, and we didn't want to see public health decisions in Sudbury made by folks living in Sudbury that could affect differing circumstances that we've got here in Sault Ste. Marie," said Sault Mayor Matthew Shoemaker, an APH board member.

The Ontario government planned to merge some public health units into larger regional entities beginning in 2019 but those plans were put on hold when the COVID-19 pandemic struck.

The province has increased funding for public health units by one per cent annually to help them plan for potential mergers.

However, both Dr. Jennifer Loo, APH medical officer of health/CEO and Sally Hagman, APH board chair, noted at Tuesday's meeting that the voluntary merger would result in big startup expenses.

"There was a huge monetary cost associated with the transition," Hagman said.

"In terms of costs, there were significant transition costs associated with the process of bringing the two organizations together and the other thing that we found was that there were going to be ongoing increased costs once the entity was merged beyond that transitional one-time funding that we could apply for," Loo said.

Concern was expressed that fewer board members would represent a larger geographical area in a merged APH/Sudbury health unit.

"The two boards, if we had simply merged them together, would have had 22 members which we felt was unworkable and also the maximum allowed by provincial legislation was 13 members," said Don McConnell, the APH board's 2nd Vice-Chair.

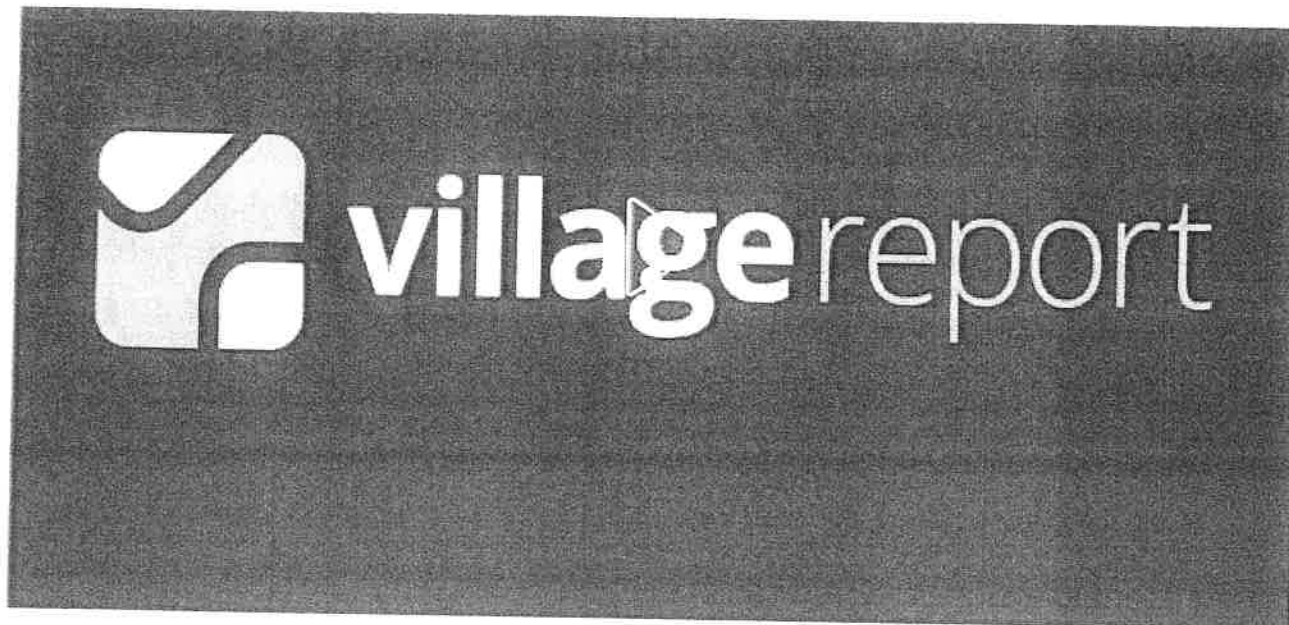
"We looked at how can we expand our area, how can we have fair representation based on population, how can we continue to have fair representation based on geographical distribution and we even had some suggestions as to adding special interest members which also had some merit. The difficulty is you can't do that if you have only 13 board members."

"It's difficult to see an improvement in service," McConnell said.

APH's decision came after the boards of the two health units chose to look into the benefits and drawbacks of a merger in November.

Sault Ste. Marie City Council and the Township of Wawa opposed a merger.

Feb 22 2021



"The concerns that I had about the relocation of services or the relocation of decision-making power to Sudbury were never really allayed and therefore confirmed my hunch to oppose the merger from the get-go," Mayor Shoemaker said.

"We were told that there would not be any loss of positions by the Ministry," Hagman said when asked if a merger would have led to cuts in staff at APH.

"There were huge costs associated with information technology. That would probably be our biggest cost," Hagman said.

"Certainly our board would be shrinking by 50 per cent and then you're not representing all of the municipalities within Algoma or within the greater district of Sudbury. Missing out on that type of input would be huge to the overall picture. This is like a well-oiled machine and it works well because of the people that run it."

In November, Loo told the board that "there is a risk, certainly, of future provincial directions to engage in non-voluntary restructuring."

It is not known what next steps the Ontario government may take after APH's unanimous rejection of a voluntary merger.

"We don't have a crystal ball. We don't know how this will all work out in the end but we do know that we have a very strong health unit and it's as strong as the people who work for it and I hope

that they will be there for us for many years to come," Hagman said.

In contrast, Public Health Sudbury and Districts board members voted unanimously on Tuesday in favour of developing a joint business case for a merger with APH.

Proposing a potential merger to the Ministry of Health required agreement from both boards of health but after APH's Tuesday vote a voluntary merger between APH and PHSD will not take place.

"On behalf of Board members, I would like to extend our gratitude for the thoughtful and extensive work by both boards of health, the Medical Officers of Health, and staff from both public health units over the last few months to gather the information necessary to make an informed decision," said René Lapierre, Public Health Sudbury & Districts Board of Health chair in a release.

"While our respective boards have decided differently, the diversity of perspectives shared during this exploration has enriched our relationships and mutual understanding," Lapierre said.

"Although the Board of Health has voted not to merge with PHSD, the journey both organizations have taken together through this feasibility study has been a valuable learning opportunity, and the rich history of collaboration between APH and PHSD will continue into the future," APH stated in its own release.

"I'd like to thank the Sudbury District for their amazing cooperation and collaboration with us. We hope our relationships continue growing further," APH board chair Hagman said.

The APH resolution follows:

WHEREAS the Boards of Health for the District of Algoma Health Unit (APH) and the Sudbury and District Health Unit (PHSD) each passed resolutions in November 2023 to direct their Medical Officers of Health/Chief Executive Officers (MOH/CEOs) to seek provincial funding to study the potential benefits and drawbacks of a voluntary merger of APH and PHSD and report back to their respective Boards for discussion and direction;

WHEREAS the MOH/CEOs for APH and PHSD have since undertaken a process of negotiation and joint engagement to pursue this study, resulting in the confidential Impact Assessment document dated February 9, 2024 (IAD), delivered to the APH and PHSD Boards of Health;

The APH Board of Health therefore resolves:

- 1. THAT it does not intend to merge APH with PHSD,*
- 2. THAT the APH MOH/CEO be directed to:*



www.algomapublichealth.com

March 5, 2024

Dear community partners:

I'm reaching out to provide an update following our previous letter dated January 18, 2024, regarding the feasibility study of a potential voluntary merger between Algoma Public Health (APH) and Public Health Sudbury & Districts (PHSD).

After careful consideration, on February 20, Algoma Public Health's Board of Health unanimously voted not to proceed with merger. Although Public Health Sudbury & Districts' Board of Health voted in favor of a merger, the lack of agreement from both boards means that a voluntary merger will not proceed at this time.

The Algoma Board of Health's decision not to proceed with the merger was informed by a comprehensive evaluation of potential impacts. This assessment covered areas such as service delivery, finance, workforce, and the broader health system.

Although a merger offered certain benefits, such as a potentially larger and more diverse workforce capacity, our Board members concluded that the benefits did not outweigh the significant transition and opportunity costs, along with the anticipated ongoing increased costs over the longer term.

We deeply value the input of our partners and remain dedicated to collaborative efforts aimed at enhancing public health outcomes in our region. We will continue to keep you informed, should there be any future developments regarding this matter.

For more information about Algoma Public Health's Board of Health and local public health programs and services in Algoma, please visit www.algomapublichealth.com.

Best regards,

Jennifer Loo, MD MSc CCFP FRCPC
Medical Officer of Health/CEO

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Sault Ste. Marie
294 Willow Avenue
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Fax: 705-759-1534

Wawa
18 Ganley Street
Wawa, ON P0S 1K0
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PRESS RELEASE

For immediate release February 16, 2024

NSHN Clinical Assessment Centres & Oximetry Outreach Program Closure

After nearly 4 years in operation, the Clinical Assessment Centres – located in Blind River and Thessalon – and the Oximetry Outreach Program operated by the North Shore Health Network (NSHN) will be closing at the end of this month.

The last day for specimen collection at the Centres and intake to the Oximetry Program is Monday February 26 and both will officially close as of March 11, 2024.

Since the beginning of the COVID-19 pandemic, the NSHN Assessment Centres and Oximetry Outreach Program have provided safe and timely access to COVID-19 testing and support through the patient's healthcare journey after testing positive for COVID-19 or experiencing ongoing respiratory issues.

"I want to thank the Clinical Assessment Centre & Oximetry Outreach Program teams who have worked incredibly hard throughout the pandemic to relieve pressure on emergency departments and to help protect our communities" said Tim Vine, NSHN President & CEO. "It is important to note that COVID is still in our communities, and we urge anyone who feels unwell to continue taking precautions to help limit the spread of respiratory ailments."

The closure decision comes as funding for the program has not been renewed.

As NSHN continues to work with community partners to prepare for the closure, additional information will be posted on our website: <https://www.nshn.care/covid19>

For more information on COVID-19 and what to do if you have symptoms, please visit Algoma Public Health's website here: <https://www.algomapublichealth.com/disease-and-illness/infectious-diseases/covid-19/>

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Media Contact:

Melanie Kubatlja, Chief Risk and Communications Officer, NSHN
mkubatlja@nshn.care



Change is Exciting and we are building for our future – Meet Katie Blunt and Malcolm White!

Ironside Consulting Services Inc. And Antoinette Blunt, are pleased to announce that the team is expanding and so are the community services available. We welcome Katheine Blunt (Katie), as the new President and Malcolm White as a Senior Consultant. Over the next five years, Antoinette Blunt, past President, will gradually reduce her involvement in the company and Katie will gradually assume a more active role. At present, Antoinette remains as a senior consultant and the primary contact for all clients. Check out our website for more information about Antoinette's background.

Katie is currently the Chief Executive Officer of Habitat for Humanity Sault Ste. Marie and Area. In her current position, Katie has collaborated with the Board, staff and volunteers to expand and scale up Habitat's operations. With an understanding of what it takes for community success, Katie has worked diligently to build and leverage collaborative networks by developing external stakeholder relations including with Ontario Aboriginal Housing Services, Canadian Mortgage Housing Corporation, Sal Dan Developments, Soo Mill Buildall, District Social Services Administration Board, and the Mayor's Office and City Council.

Katie is a graduate of McMaster University, with a Master's Degree in Political Science, and an Honours Bachelor's Degree in both Legal Studies and Psychology. Katie is currently working towards a Post-Graduate Certificate in Human Resources from Sault College. While attending at Laurentian University (Algoma University campus), Katie was the recipient of the Judge James Greco Award for Excellence in Law.

Katie's Political acuity and knowledge of global issues, including with NGOs, was enhanced through research for her Masters' degree as well as work experience with City of Sault Ste. Marie and NORDIK Institute. Katie has worked with social enterprises and Business Development Service Providers across northern Ontario to create culturally appropriate resources. Katie gained international experience working at Real Fundraising in London, England where she supervised a team of fundraisers and worked as a face-to-face street fundraiser, raising funds for non-profits such as British Red Cross, World Vision, and Care International, and then she volunteered at an children's home in Ghana, Africa.

Ironside Consulting is also very excited to be able to provide our municipal clients with more services as the business welcomes Malcolm White, Senior Consultant, to the team. Malcolm White recently retired from the role of CAO of the City of Sault Ste. Marie, concluding a 35-year career with the City, that involved roles of Recreation Assistant – Sports/Event/Development, Deputy City Clerk and Manager of Quality Improvement, City Clerk and Deputy CAO – Corporate Services. Malcolm holds an honours Bachelor of Physical and Health Education degree from Laurentian University and the Certified Municipal Officer (CMO) designation from AMCTO, and serves as an instructor for the AMCTO Municipal Administration Program.

Malcolm is well positioned to provide municipal clients with advice and expertise on all aspects of municipal and organizational administration. He has interests in strategic planning, council/board governance, community engagement and staff training. Malcolm can provide training virtually or in person to employees or Councils looking to enhance their understanding of municipal governance or administration.

Do not hesitate to contact Ironside Consulting at: ironsideconsult@outlook.com you are interested in seeking services from Katie, Malcolm or Antoinette. We are looking forward to working with you in the future! For more information see: www.ironsideconsulting.ca.

Antoinette Blunt

**CORPORATION OF THE TOWNSHIP OF HILTON
Payment Voucher for February 2024**

NAME	DESCRIPTION	AMOUNT	CHEQUE #
	Void - printer error	0	13824
Valerie Obarymskyj	Consulting Contract - February 12, 2024 - 8 hrs	600.00	13825
Sherry Hoover	Assising Contract - Feb 21, 23, 26: 27 hrs	962.00	13826
Minister of Finance	January OPP LSR Billing	6,768.00	13827
Bell Canada	Office/Garage Telephone	296.67	13828
Algoma Power Inc.	Hydro Office/Garage/Fire/Milfor Haven	306.29	13829
Algoma Dist. Services Admin. Bd.	February Levy	25,956.67	13830
Algoma Office Equipment	Monthly copies	320.63	13831
Co-Op	Truck Fuel	1,068.14	13832
Encompass IT	Sage Form Design Assistance	67.24	13833
Island Clippings	Public Meeting Notice	113.00	13834
Receiver General For Canada	Radio Authorization Renewal	425.77	13835
Ro-Von Steel Inc.	One Hss, 2pcs FL, one pipe	114.19	13836
Tulloch Engineering	Building Inspections, Mileage January 2024	1,057.23	13837
Scotiabank	Internet/Staples/Truck Fuel& baterry/Rd Cell/registered mail	962.53	13838
Receiver General	Return of Accessibility Grant	52,340.00	13839
Robert Hope	Deputy Fire Chief Wage February 2024	150.00	13840
Minister of Finance	Employment Health Tax 2023	3,156.39	13841
Ernie Eddy's Fishing Derby	Donation	500.00	13842
Receiver General	February Source Deductions	8,593.94	13843
Ledcore	Sand	1,783.32	13844
Petty Cash	Water, Toilet Paper, Coffee Supplies	53.76	13845
Sara Dinsdale	Reimburse for Commercial Printing Calculator	86.52	13846
Co-Op	Clear and Coloured Fuel	1,005.78	13847
Ironside Consulting	Consulting Services for the month of February	6,229.13	13848
	Total	112,917.20	

NAME	DESCRIPTION	AMOUNT	AFT
Equitable Life		1,191.19	29-Feb
OMERS		1,311.03	29-Feb
Payroll-Mid Month		5,941.54	15-Feb
Payroll-End of Month		4,684.88	29-Feb
Janet Gordanier Council Honorarium-Feb		660.00	29-Feb
Mike Trainor Council Honorarium-Jan & Feb		990.00	29-Feb
		14,778.64	

The Treasurer is authorized to pay the above accounts as approved by Resolution # 2024- dated March 6, 2024.

Total: 127,695.84

Reeve: _____

Acting Clerk: _____