

THE CORPORATION OF THE TOWNSHIP OF HILTON

A G E N D A

Regular Meeting of Council

April 15, 2025 – 7:00 pm

Council Chamber - Hilton Township Municipal Building

[Click This Link to Join through Microsoft Teams](#)

Meeting ID: 280 237 977 487

Passcode: FmpPs6

1. Call to Order
2. Declarations of Pecuniary Interest
3. Motion to Accept Agenda as presented
4. Delegations: none
5. Approval of Minutes:
 - a) Regular meeting of March 20, 2025
 - b) Closed meeting of March 20, 2025
6. Roads:
 - a) Road Superintendent updates
7. Fire/Emergency Management:
 - a) Memo re HUFBS purchase of SCBA's and Emergency Preparedness Grant
8. Building/By-Law Enforcement:
 - a) Tulloch Invoices costs vs fees
9. Planning:
10. Cemetery:
11. Administration:
 - a) Parking by-law amendment discussion-includes addition of draft parking notices
 - b) Clerk Report re C.A.C.A. meeting
 - c) Algoma District Service Admin Board Budget for 2025
 - d) Letter from Village of Hilton re recycling
 - e) Landfill Committee Meeting Topics Discussion
 - f) Hilton Union Library Draft 2025 Draft Budget
 - g) Clerk Report re training session with Ironside Consulting
12. Correspondence:
 - a) Outdoors and Gun Show
 - b) Kid's Easter Party
 - c) Donation Request to Support Special Olympics Ontario
13. Expenditures:
 - a) March 2025 Payment Voucher
14. Move to closed meeting:

Council will enter into closed session in accordance with the provisions of the *Municipal Act*,
Section 239(2) (b) Personal Matters about an Identifiable Individual, and section (2) (d) *Labour Relations or Employee Negotiation*
15. Return to open meeting
16. Direction to Clerk
17. Confirmatory By-law
18. Adjourn

MINUTES
Regular Meeting
March 20, 2025
7:00 p.m.

Present:

Reeve Rodney Wood

Councillor Janet Gordanier

Councillor Mike Garside

Councillor Dave Leask

Acting Clerk Treasurer Sara Dinsdale

Deputy Treasurer Britney MacKay

Road Superintendent/Public Works Foreman Leonard Bringleston

Absent:

Councillor Mike Trainor

The meeting was called to order at 7:02 pm.

Councillor Janet Gordanier declared pecuniary interest regarding item No. 12.a)

There were no delegations.

Resolution 2025-48

Moved: Dave Leask

Seconded: Janet Gordanier

BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF HILTON does accept the agenda for March 20, 2025, as presented. *CARRIED*

Resolution 2025-49

Moved: Mike Garside

Seconded: Dave Leask

BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF HILTON does approve the minutes of the regular council meeting of February 12, 2024. *CARRIED*

Resolution 2025-50

Moved: Janet Gordanier

Seconded: Dave Leask

BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF HILTON does approve the minutes of the closed council meeting of February 12, 2025. *CARRIED*

Road Superintendent/Public Works Foreman Leonard Bringleston's roads update:

Due to the snow melting, some flooding has occurred recently at Canoe Point Road, Red Maple, and Big Point and required ditching to be done. Half Loads are in effect as of March 14, 2025. Some of the roads are quite soft and the plow has done some damage to them recently. Some of the potholes were filled.

Mr. Bringleston mentioned that he's looking into renting a stand-on skid steer to work in the cemetery in August or September to fill in some of the sunken graves and, pull any dangerous headstones upright and to move some posts. Installation of the new gate will take place once the snow is gone, and the ground has thawed. Some other jobs that are planned for the summer include replacing two culverts on the X Line as they are rotten, Surface Treatment of Trainors Side Road, tree clearing, ditch cleaning, and the sand dome project. There is a guard rail on Garside Rod West leaning over that he would like to look into fixing. Mr. Bringleston mentioned that he is still compiling pricing for the project and will be able to discuss it at the next council meeting. Mr. Bringleston explained that he purchased steel and is currently building a spike to assist in puncturing large bags, which is normally a two-man job. With the spike, he will be able to pick up the large bags with the backhoe and drop it on the spike in order to puncture it.

Mr. Bringleton explained that the sander's chain broke during the morning, so he is unable to do any sanding on the roads until parts are ordered and it gets fixed. The new parts have been priced out; new chain is \$1256.67, bearings are \$45.72, grease cylinder is \$316.48 plus tax and shipping.

A discussion took place regarding the purchase of the Nordic blades. Mr. Bringleton explained that he wanted to get them ordered before the tariffs went up and he went in with St. Joseph township to split the delivery cost. The new blades have less vibration so they will not split like the old ones did. They are expected to last up to 10 years.

Mr. Bringleton discussed the plans that have been received by Rock Networks to install fiberoptic cables for internet. He explained that it might not be a good idea to allow them to dig under the roads for the installation. He explained that some of the other townships approved of the overhead cable installs and he explained that he feels this would be best in order to avoid cables becoming an issue underground when ditch cleaning and doing road repairs. Council discussed the benefits of having better internet connection in the area and explained that Road Superintendent Bringleton would need to closely monitor the installation in order to make sure they cross under the roads properly and they are done to our standards.

Council reviewed the Roads Department summary of expenses from January to the end of February 2025. Reeve Wood explained that he was aware that Mr. Bringleton was purchasing tools and supplies and after discussing it with him they realized that the purchases compounded quickly. After the Municipal budget is completed, the Roads Department will have a better understanding of purchase requirements for the year.

Resolution 2025-51

Moved: Janet Gordanier

Seconded: Dave Leask

BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF HILTON does approve the permits provided labelled as Trunk 40363-MC-P4000074-UG_RO by Rock Networks regarding the installation and fiberoptics in the Township of Hilton.*CARRIED*

Resolution 2025-52

Moved: Mike Garside

Seconded: Janet Gordanier

BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF HILTON does agree to the payment of \$4085.80 (taxes included) to Whites Wearparts LTD. For one set of 11' Nordik blades complete with holder plate for the township's snowplow. *CARRIED*

Council reviewed resolution No. F2025-03 from the Hilton Union Fireboard meeting that took place on March 19, 2025:

*"BE IT RESOLVED THAT THE BOARD OF THE HILTON UNION FIRE DEPARTMENT does agree to the purchase of 12 SCBA's from PPE Solutions as per the attached quote #PPEQ14894-01. * Carried**

Resolution 2025-53

Moved: Janet Gordanier

Seconded: Dave Leask

BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF HILTON does agree to the recommendation made by the Hilton Union Fire Department to purchase 12 SCBA's at \$908.00 each as per quote #PPEQ14894-01 received from PPE Solutions. *CARRIED*

Council suggested that a resolution be added in order to authorize Road Superintendent Leonard Bringleton to purchase the parts for the sander.

Resolution 2025-54

Moved: Janet Gordanier

Seconded: Dave Leask

BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF HILTON does approve the purchase of replacement parts for the repair of the sander (chain, bearings, grease tubes) in the amount of \$2238.00 plus shipping. *CARRIED*

Council reviewed the Tulloch building permit costs vs fees to date.

CORPORATION OF THE TOWNSHIP OF HILTON
MINUTES – March 20, 2025

50111)

Resolution 2025-55
Moved: Mike Garside
Seconded: Janet Gordanier

BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF HILTON does give first, second and third and final reading of by-law 1448-25; being a by-law to establish and require payment of various fees and charges. *CARRIED*

Enter into Public Meeting at 7:47 pm regarding the proposed parking by-law amendment.

Three residents attended and two expressed concerns regarding the proposed parking by-law amendment. Council heard all complaints and concerns, and it was explained to them that the amendments that included restrictions to summer parking is a preventative measure to allow the roads department the ability to complete roadside maintenance without vehicles in the way. After all questions and concerns were heard, Reeve Wood asked Council if they would consider deferring the passing of the new parking by-law in order to discuss it further.

Resolution 2025-56
Moved: Mike Garside
Seconded: Dave Leask

BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF HILTON does agree to defer the passing of by-law 1452-25; being a parking by-law restricting the hours for parking or camping on road allowances within the Corporation of the Township of Hilton in order to re-address wording. *CARRIED*

Reeve Wood thanked the residents for attending the public meeting.

Closed public meeting at 8:23 pm

Council reviewed an amendment to the by-law to establish procedures for the sale of land owned by the Municipality. The amendment included a change to the reference of cost to update the costs to current costs as per the fees and charges by-law.

Resolution 2025-57
Moved: Mike Garside
Seconded: Janet Gordanier

BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF HILTON does give first, second and third and final reading of by-law #1453-25; being a by-law to establish procedures for the sale of land owned by the Municipality. *CARRIED*

Council reviewed the Municipal Insurance Program proposal from Northern Insurance Brokers Inc. effective March 15, 2025, to March 15, 2026.

Resolution 2025-58
Moved: Janet Gordanier
Seconded: Dave Leask

BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF HILTON does accept the proposal for insurance from Northern Insurance Brokers Inc. for the period of March 15, 2025-March 15, 2026, in the amount of \$46,051.00 excluding applicable taxes. *CARRIED*

Council reviewed a report submitted by Acting Clerk-Treasurer Sara Dinsdale regarding the landfill and Ontario Trillium Fund Grant. The report included information received from the Village of Hilton regarding how the Hilton Township's user fees are calculated. The Village of Hilton requested dates that committee members would be available in April to have a meeting, and they decided that April 16, 2025, would be sufficient. Council recommended that a discussion take place at the next regular meeting to come up with some topics they would like to address at the landfill committee meeting. An application for the Ontario Trillium Fund to build a pickleball court and playground. This is a re-application as last year the township did not qualify; however, we were able to re-apply.

Council received a request from the Acting Clerk-Treasurer to allow both the Deputy Treasurer and the Acting Clerk-Treasurer to attend the Zone meeting in Sudbury from April 10-11, 2025; with departure on April 9, 2025.

Resolution 2025-59
Moved: Dave Leask
Seconded: Janet Gordanier

BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF HILTON does authorize Sara Dinsdale and Britney MacKay to register for the AMCTO Zone 7 Spring 2025 Workshop held in Sudbury on April 10 and 11, 2025. Additionally, council does authorize closure of the municipal office for a half day on April 9 and a full day on April 11, 2025. *CARRIED*

Resolution 2025-60
Moved: Mike Garside
Seconded: Dave Leask

BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF HILTON does agree to contribute \$500.00 to the St. Joseph Island Lions Club, in support of the event “Rock n’ The Island Fundraiser Dance” with proceeds from the event to be donated to the St. Joseph Island Personal Support Worker Outreach Program. *CARRIED*

Resolution 2025-61
Moved: Mike Trainor
Seconded: Dave Leask

BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF HILTON does agree to the payment of Township bills for the month of February 2025 in the amount of \$88,354.97 as per the attached voucher. *CARRIED*

Resolution 2025-62
Moved: Mike Garside
Seconded: Dave Leask

BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF HILTON move into closed session at 8:59 p.m. in accordance with:

Municipal Act section 239 (2)(b) personal matters about an identifiable individual, and (2)(d) labour relations or employee negotiations.

Further be it Resolved that should the said closed session be adjourned; council may reconvene in closed session to discuss the same matters without the need for a further authorizing resolution. *CARRIED*

Resolution 2025-63
Moved: Mike Garside
Seconded: Janet Gordanier

BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF HILTON returns to open session at 9:23 p.m. *CARRIED*

Resolution 2025-64
Moved: Mike Garside
Seconded: Dave Leask

BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF HILTON does agree to direct the Clerk to proceed with actions as discussed and agreed upon by show of hand in closed session.

RECORDED VOTE:	<u>Conflict of Interest</u>	<u>For</u>	<u>Against</u>
Rodney Wood	_____	X	_____
Mike Garside	_____	X	_____
Janet Gordanier	_____	X	_____
Dave Leask	_____	X	_____
Mike Trainor (away)	_____	_____	_____

CARRIED

Resolution 2025-65
Moved: Janet Gordanier
Seconded: Dave Leask

BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF HILTON does pass by-law no. 1454-25, being a by-law to confirm the proceedings of this meeting. *CARRIED*

Resolution 2025-66
Moved: Dave Leask
Seconded: Mike Trainor

BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF HILTON does adjourn at 9:26 p.m. Council to meet again at the Hilton Township Municipal office on April 7, 2025, at 7:00 pm or at the call of the Reeve. *CARIED*

Reeve Rodney Wood

Acting Clerk Sara Dinsdale



Memo

Meeting Date: April 15, 2025

Subject: **HUFB-SCBA Purchase &
Community Emergency Preparedness Grant**

Regular Council Meeting

Prepared by: Sara Dinsdale, Acting Clerk-Treasurer

HUFB SCBA Purchase

The Hilton Union Fire Board requested that both the council of the Township of Hilton and the Village of Hilton consider the purchase of 12 SCBA's for the Hilton Union Fire Department's volunteers due to expiration. Attached you will find resolutions from both townships in approval of the purchase and the order confirmation for the 12 SCBA's.

Community Emergency Preparedness Grant

The Township of Hilton has been approved and has received the Community Emergency Preparedness Grant in the amount of \$47,045.66. Funding will be used to purchase the specified items that were submitted on the application including Emergency Food packs, folding cots, blankets, generators, 4-way radios, a chainsaw, and training. Reporting is required to be completed by September 12, 2025 and will be presented to council at that time.

COPY

Village of Hilton Beach

Resolution No. 2025-43

Meeting: March 24, 2025

Moved by ____ Brian Delvecchio

Seconded by ____ Kelly Rathwell

BE IT RESOLVED THAT the Village of Hilton Beach Council agrees to the recommendation from the Board of the Hilton Union Fire Department to purchase 12 SCBA's from PPE Solution as per quote.

Mayor: Robert Hope

CARRIED

RECORDED VOTE	YES	NO
Mayor Robert Hope		
Councillor Sarah Brown		
Councillor Sally Cohen		
Councillor Brian Delvecchio		
Councillor Kelly Rathwell		

Original signed

Village of Hilton Beach

Resolution No. 2025-43

Meeting: March 24, 2025

COPY

Moved by ____Brian Delvecchio

Seconded by ____Kelly Rathwell

BE IT RESOLVED THAT the Village of Hilton Beach Council agrees to the recommendation from the Board of the Hilton Union Fire Department to purchase 12 SCBA's from PPE Solution as per quote.

Mayor: Robert Hope

CARRIED

RECORDED VOTE	YES	NO
Mayor Robert Hope		
Councillor Sarah Brown		
Councillor Sally Cohen		
Councillor Brian Delvecchio		
Councillor Kelly Rathwell		

Original signed

7a)iv)



905 Dillingham Road, unit #7
Pickering, Ontario L1W 3X1
Phone: (888) 999-0316
www.ppes.ca

03/25/25

ORDER CONFIRMATION

PPEO14894-01

Prepared For
Britney MacKay
britney@hiltontownship.ca
Phone (705) 246-2472
Fax (705) 246-2913

Hilton Fire Department
2983 Base Line
Hilton Beach, ON P0R 1G0
PO #

Representative
Brett Leng
Brett.Leng@ppesolutions.ca
Phone 888-999-0316 x9
Fax

Description	Qty	FD Price	Ext. Price
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804101-01 SCBA
CYLINDER & VALVE, ALUMINUM, 2.2, 30-MIN, CGA
Before April 1st price increase - Freight PPDNC

12 \$908.00 \$10,896.00

Subtotal \$10,896.00

HST \$1,416.48

TOTAL \$12,312.48

Applicable Taxes & Shipping Charges - Additional to Unit Price (Unless Otherwise Noted Above).
When Placing Order Beyond 30 days - Please Allow Us to Confirm That Pricing Remains Current (Unless Otherwise Noted Above).

2025 Building Permit Fees Collected vs Costs Incurred

(re: Tulloch Services)

	a/c 480100	a/c 525600	a/c 525610	
Month	Permit Fees Collected	Invoice Time Based	Invoice Mileage	Difference
January		594.56	72.60	667.16
February		46.81		46.81
March				0.00
April				0.00
May				0.00
June				0.00
July				0.00
August				0.00
September				0.00
October				0.00
November				0.00
December				0.00
	0.00	641.37	72.60	713.97

Actual Net Cost to date 2025

713.97

Total Inspection and Mileage Costs

Historical FYI:			Actual Annual Cost:
2025	0.00	713.97	713.97
2024	7,247.00	11,559.00	4,435.03
2023	7,730	19,089.46	11,359.46
2022	5,695	13,131.71	7,436.71
2021	4,186	10,898.45	6,712.45
2020	3,885	13,951.98	10,066.98
2019	4,075	11,833.02	7,758.02
2018	2,420	6,269.23	3,849.23
2017	2,075	8,716.38	6,641.38
2016	1,570	4,165.25	2,595.25
2015	1,800	6,484.63	4,684.63
2014	2,325	7,436.83	5,111.83
2013	1,120	7,167.71	6,047.71

THE CORPORATION OF THE TOWNSHIP OF HILTON

By-law No. 1452-25

Being a by-law to prohibit overnight parking during specified months and times, and to prohibit parking on a highway and road allowance that interferes with the removal of snow or ice or the clearing of snow within the Corporation of the Township of Hilton.

WHEREAS the Council of the Corporation of the Township of Hilton deems it desirous to restrict the hours for parking or camping on the road allowances within the Township of Hilton;

AND WHEREAS Section 8 of the Municipal Act, 2001, S.O., 2001, c.25, as amended, provides that a municipality has the capacity, rights, powers and privileges of a natural person, for the purpose of exercising its authority under this or any other Act;

AND WHEREAS Section 11 of the Municipal Act, 2001, S.O., 2001, c.25, as amended, authorizes municipalities to enact by-laws regulating parking;

AND WHEREAS pursuant to Section 63(1) of the Municipal Act, 2001, S.O., c.25, permits a municipality, subject to subsection 170(15) of the Highway Traffic Act R.S.O. 1990, c.H.8, to remove and impound or restrain and immobilize any object or vehicle placed, stopped, standing or parked on or near a highway in contravention of this by-law;

AND WHEREAS pursuant to Section 100 and 101(1) of the Municipal Act, 2001, S.O., c.25 as amended, permits a municipality, subject to subsection 170(15) of the Highway Traffic Act, R.S.O. 1990, c. H.8, to remove and impound or restrain and immobilize any vehicle, at the owner's expense, parked or left in contravention of this by-law.

NOW THEREFORE the Council of the Corporation of the Township of Hilton hereby enacts as follows:

1. DEFINITIONS

1.1 In this By-law:

"Council" means the Council of the Corporation of the Township of Hilton

"Highway" includes a common and public highway, street, driveway, any part of which is intended for, or used by, the general public for the passage of vehicles and includes the area between the lateral property lines thereof;

"Highway Traffic Act" means the Ontario Highway Traffic Act, R.S.O. 1990, c. H.8, as amended;

"Motor Vehicle" includes an automobile, motorcycle, trailer, and any other vehicle propelled or driven otherwise than by muscular power;

"Municipal By-law Enforcement Officer" means a person appointed by the Council of the Corporation of the Township of Hilton to enforce municipal by-laws;

"Park" or "Parking" when prohibited means the standing of a vehicle, whether occupied or not, except when standing temporarily for the purpose of and while

actually engaged in loading or unloading merchandise or passengers;

"Shall" shall be construed as imperative.

"Road allowances" shall include all opened and unopened roads within the Township of Hilton.

2. INTERPRETATION

2.1 In this By-law:

- (a) Words importing the singular number or the masculine gender only, include more persons, parties or things of the same kind than one and females as well as males and the converse;
- (b) A word interpreted in the singular number has a corresponding meaning when used in the plural;
- (c) "Motor vehicle", when used as part of a prohibition of parking or stopping, includes any part thereof, and
- (d) "Subsection" when used without reference to another section, refers to a subsection contained in the same section in which the phrase is used.

2.2 It is declared that if any section, subsection or part or parts thereof be declared by any court of law to be bad, illegal or ultra vires, such section, subsection or part or parts shall be deemed to be severable and all parts hereof are declared to be separate and independent and enacted as such.

3. GENERAL REGULATIONS

3.1 No person shall park a motor vehicle or permit a motor vehicle to remain parked on any highway so as to interfere in any manner with the work of:

- (a) Removing snow or ice
- (b) Clearing of Snow
- (c) Grass Cutting
- (d) Brushing
- (e) Tree trimming
- (f) Cleaning Ditches

3.2 No person shall park a motor vehicle, travel trailer, motor home, tent trailer, tent or camper to remain parked on any highway or road allowance in the Township of Hilton at any time from November 1st of one year to April 30th of the following year.

3.3 No person shall park any motor vehicle, travel trailer, motor home, tent trailer, tent or camper of any type on any highway or road allowance in the Township of Hilton between May 1st and October 31st between the hours of 7:00 am and 7:00 pm every day, each week inclusive without having received prior permission from the municipality.

3.4 Any vehicle, travel trailer, motor home, tent trailer, tent or camper of any type found parked on any road allowance between the above noted hours and for which the owner has not received prior permission from the municipality,

may be removed by the municipality at the owner's expense with no liability to the Township of Hilton.

4. OFFENCES AND FINES

- 4.1 Every person who contravenes any provision of this By-law is guilty of an offence and upon conviction is liable to a fine as provided for in the Provincial Offences Act, R.R.S. 1990, c. P. 33, as amended.

5. VEHICLES SUBJECT TO REMOVAL WHEN ILLEGALLY PARKED

- 5.1 In addition to any other penalties provided by this By-law, upon discovery of any motor vehicle parked on any highway or road allowance in contravention of any provision of this By-law, a municipal by-law enforcement officer or police officer may cause such motor vehicle to be moved or taken to and placed or stored in a suitable place, without notice.
- 5.2 All costs and charges incurred for removing, taking away and storing a motor vehicle pursuant to Subsection (1) of this Section, shall be a lien upon the motor vehicle, which lien may be enforced in the manner prescribed by Section 4 of the Repair and Storage Liens Act, R.S.O. 1990, C. R.25, as amended.

6. PENALTY

- 6.1 Every person who contravenes any provision of this by-law is guilty of an offence and on conviction is liable to a fine as provided for in the Provincial Offences Act R.S.O. 1990, c. P.33, as amended.
- 6.2 Any person violating this by-law shall be subject to a penalty ranging from \$250.00 to \$500.00 as per the following:
- First Offence - \$250.00;
Second Offence - \$400.00;
Third or More Offences - \$500.
- 6.3 These set fines are exclusive of costs, and all such penalties shall be recoverable under the Provincial Offences Act. Offenders have the opportunity to remit the base amount of the fine directly to the Hilton Municipal Office, 2983 Base Line, Hilton Beach, Ontario, if they do not wish to go through the court.

7. SEVERABILITY

- 7.1 Where a Court of competent jurisdiction declares any section or part of a section of this by-law invalid, the remainder of this by-law shall continue in force unless the Court makes an Order to the contrary.

8. REPEAL

- 8.1 By-law #727 is hereby repealed.
- 8.2 Any By-law inconsistent with this by-law shall hereby be repealed.

9. ENACTMENT

This by-law shall come into force and effect upon third and final reading of Council.

Read a first and second time this ____ day of ____ 2025.

Read a third and final time and passed this ____ day of ____ 2025.

Reeve Rodney Wood

Acting Clerk Sara Dinsdale



CORPORATION OF THE TOWNSHIP OF HILTON

2983 BASE LINE, HILTON BEACH, ONTARIO P0R 1G0

Phone (705) 246-2472

Fax (705) 246-0132

Email: admin@hiltontownship.ca

Website: hiltontownship.ca

NOTICE

Section 3 of By-law 1452-25

This is to notify you that you are in contravention of the Township of Hilton Snow Removal Parking By-Law 1452-25 and that your license plate number and name have been recorded. A second offence will result in your vehicle being towed at your own expense.

DATE: _____

LOCATION: _____

VEHICLE LICENCE NUMBER: _____

No. _____

Authorized Signature
Leonard Bringleson - Roads Superintendent
Phone: 705-989-2983



CORPORATION OF THE TOWNSHIP OF HILTON

2983 BASE LINE, HILTON BEACH, ONTARIO P0R 1G0

Phone (705) 246-2472

Fax (705) 246-0132

Email: admin@hiltontownship.ca

Website: hiltontownship.ca

NOTICE

Section 181 of the Ontario Highway Act

No person shall deposit snow or ice on a roadway without permission in writing to do so from the Ministry or the road authority responsible for the maintenance of the road, R.S.O 1990, C.H.8, s.181

This is to notify you that you are in contravention of Section 181 of the Ontario Highway Act. When you are clearing snow from your driveway, please do not push the snow across the road. Your efforts in making winter driving and walking safe for everyone are appreciated.

DATE: _____

ADDRESS: _____

NUMBER: _____

Authorized Signature
Leonard Bringleson - Roads Superintendent
Phone: 705-989-2983



Clerk Report: 2025-04-15/01

Meeting Date: April 15, 2025

Subject: **CACA Meeting**

Regular Council Meeting

Prepared by: Sara Dinsdale, Acting Clerk/Treasurer and
Britney MacKay, Deputy Treasurer

Area Clerks and support staff from local townships met at the Bruce Station Community Hall on Thursday, March 27, 2025, to discuss several topics. Some of the highlights are listed below:

Parkland Levy

There was a discussion regarding each township's practice regarding Parkland Levy. Most townships are implementing the 5% levy based on MPAC values of land or based on an appraised value of the land. One township is considering a flat rate; however, they wouldn't be able to charge more than 5%. One township informed us that they wave all their Parkland Levies with the exception of subdivisions or other extenuating circumstances.

Health & Safety

There was a discussion regarding health and safety training. Some of the municipalities stated that they have HR software that notifies them of upcoming certificates that are set to expire, and the training can be done through the program. Other townships explained that they coordinated together to participate in training once a year to share costs. We were informed that volunteer firefighters also need to be in compliance with health and safety training. We plan to investigate some of the HR software that was mentioned by our neighbouring townships and verify that our employees and fire department volunteers are up to date with their health and safety training.

Code of Conduct

Mr. Malcolm White, Senior Consultant from Ironside Consulting, presented information about the Code of Conduct and the Conflicts of Interest Act. There was a discussion regarding whether complaints against council should be anonymous in order to keep the identity of the complainant confidential. Mr. White touched on the fact that the Ombudsman is in favour of all open and closed meetings to be recorded and how it is beneficial to the Clerk for the purpose of taking minutes. In the event that the Integrity Commissioner might need to execute an investigation, reviewing recordings instead of interviewing people would provide a better balance of probabilities. We will investigate whether recording meetings is the best option for the Township of Hilton.

Cemetery

Mr. Cash Kalina from Everspot Software virtually joined the meeting. Everspot is an American based cemetery management software. Due to the fact that the software is not Canadian based, Mr. Kalina's knowledge and expert advice did not fully pertain to Canadian regulations. When Mr. Kalina's presentation ended, a discussion amongst the group took place regarding policies including the number of cremation interments that are permitted in a plot, and what cemetery software each township is currently using. It appears that many other municipalities are experiencing similar issues as The Grace United Cemetery regarding mapping, previous record keeping and improper documentation of interment rights.

We both felt that going to this meeting was very beneficial. Knowing that other Municipalities are experiencing some of the same accomplishments as well as the same struggles reinforces that we have a great support system in our fellow C.A.C.A. members. These meetings give us insight and knowledge to topics we are unaware of which assists us in better assisting our community. We are both looking forward to the fall C.A.C.A. meeting.



Algoma District Services Administration Board
Conseil d'administration des services du district d'Algoma

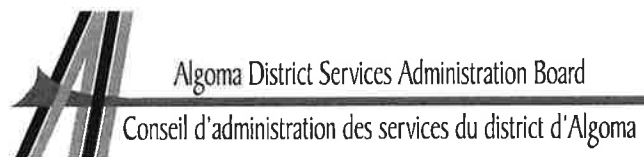
Budget Summary

Program	2025							2024	Change	
	Gross Expenditure	Provincial/Federal	Other Revenue	Net Expenditure	Transfer to (from) Reserve	Capital to be Financed	Municipal Share	Municipal Share	Increase/ (Decrease)	%
Social Services										
Children's Services and Early Learning										
Providers	\$ 16,158,792	\$ 15,721,314	\$ -	\$ 437,478	\$ -	\$ -	\$ 437,478	\$ 602,637	\$ (165,159)	
Program Delivery	1,159,860	568,703	-	591,157	-	-	591,157	526,000	65,157	
	17,318,652	16,290,017	-	1,028,635	-	-	1,028,635	1,128,637	(100,002)	(8.86)
Housing Services										
Program	8,077,988	3,611,237	2,663,397	1,803,354	56,895	-	1,860,249	1,871,525	(11,276)	
Program - Capital - New	5,408,791	1,591,978	-	3,816,813	-	(3,816,813)	-	-	-	
Program Delivery	3,111,729	616,325	183,600	2,311,804	(29,040)	-	2,282,764	2,152,628	130,136	
	16,598,508	5,819,540	2,846,997	7,931,971	27,855	(3,816,813)	4,143,013	4,024,153	118,860	2.95
Social Assistance										
Clients	7,448,850	7,323,850	-	125,000	-	-	125,000	125,000	-	
Program Delivery	2,970,845	1,445,300	2,000	1,523,545	-	-	1,523,545	1,452,018	71,527	
	10,419,695	8,769,150	2,000	1,648,545	-	-	1,648,545	1,577,018	71,527	4.54
Subtotal - Social Services	44,336,855	30,878,707	2,848,997	10,609,151	27,855	(3,816,813)	6,820,193	6,729,808	90,385	1.34
Paramedic Services										
Paramedic Services	14,350,187	7,329,520	402,913	6,617,754	(100,000)	-	6,517,754	6,124,226	393,528	6.43
Board and related										
Board	122,200	-	-	122,200	-	-	122,200	122,200	-	-
Total	\$ 58,809,242	\$ 38,208,227	\$ 3,251,910	\$ 17,349,105	\$ (72,145)	\$ (3,816,813)	\$ 13,460,147	\$ 12,976,234	\$ 483,913	3.73
Shared Services and Supports (Reserve Transfer	-	-	100,000	(100,000)	100,000	-	-	-	-	
	\$ 58,809,242	\$ 38,208,227	\$ 3,351,910	\$ 17,249,105	\$ 27,855	\$ (3,816,813)	\$ 13,460,147	\$ 12,976,234	\$ 483,913	3.73

Reserve Transfers (Breakdown)

**Net Change
To (From)**

Working Funds	\$ 100,000	Rent for Elliot Lake Office
Paramedic Services - Deployment	(100,000)	Deployment Change
Housing Services - Capital	27,855	Mortgage Requirements
	\$ 27,855	



Apportionment - 2025

Municipality		2025 Apportionment				
	Adjustment to be made in 2025 for 2024	Power Dam Grant	Apportionment of Remaining	Total Levy (2024 Tax Ratios)	% Share	2025 Levy Including 2024 Adjustment
Blind River, Town of	1,141	\$ 32,469	\$ 1,321,979	\$ 1,354,448	10.0627	\$ 1,355,589
Bruce Mines, Town of	(23)	-	191,015	191,015	1.4191	190,992
Dubreuilville, Twp. of	(20)	-	166,520	166,520	1.2371	166,500
Elliot Lake, City of	(299)	-	2,471,220	2,471,220	18.3595	2,470,921
Hilton Beach, Twp. of	(40)	-	336,730	336,730	2.5017	336,690
Hilton Beach, Village of	(10)	-	85,452	85,452	0.6349	85,442
Hornepayne, Twp. of	(19)	-	158,746	158,746	1.1794	158,727
Huron Shores, Municipality of	(111)	17,082	921,484	938,566	6.9729	938,455
Jocelyn, Twp. of	(37)	-	314,393	314,393	2.3357	314,356
Johnson, Twp. of	(46)	-	394,325	394,325	2.9296	394,279
Laird, Twp. of	(63)	-	536,312	536,312	3.9844	536,249
MacDonald, Twp. of	(74)	-	614,914	614,914	4.5684	614,840
North Shore, Twp. of	(34)	58,871	287,650	346,521	2.5744	346,487
Plummer, Twp. of	(45)	-	375,491	375,491	2.7897	375,446
St. Joseph, Twp. of	(102)	-	835,814	835,814	6.2095	835,712
Spanish, Town of	(22)	-	184,919	184,919	1.3738	184,897
Tarbutt, Twp. of	(46)	-	388,721	388,721	2.8879	388,675
Thessalon, Town of	(40)	-	330,352	330,352	2.4543	330,312
Wawa, Municipality of	(88)	1,000,123	727,937	1,728,060	12.8383	1,727,972
White River, Twp. of	(22)	-	181,964	181,964	1.3519	181,942
Subtotal	-	\$ 1,108,545	\$ 10,825,940	\$ 11,934,483	88.6653	11,934,483
Unincorporated	-	11,768	1,513,894	1,525,662	11.3347	1,525,662
Total	-	\$ 1,120,313	\$ 12,339,834	\$ 13,460,145	100.0000	\$ 13,460,145

To Be Apportioned

Levy \$ 13,460,147
Offsetting Grant (1,120,313)

Remaining \$ 12,339,834

Variance Due to Rounding

INCORPORATED VILLAGE OF HILTON BEACH

3100 BOWKER STREET, P.O. BOX 25
HILTON BEACH, ONTARIO – POR 1G0

PHONE (705) 246-2242
FAX (705) 246-2913

E-MAIL: info@hiltonbeach.com
WEBSITE: www.hiltonbeach.com

April 10, 2025

Township of Hilton
2983 Base Line
P.O Box 205
Hilton Beach, ON
POR IGO

RE: Recycling

Dear Council,

The Ontario Government will transition the Blue Box/Recycling Program in 2026 to a producer-responsible system. This means that municipalities will not be responsible for collection. This new system will not include recycling collected from industrial, commercial or institutional locations.

Circular Materials is responsible for Depot Operations Agreements with Municipalities. The Hilton Landfill transitioned on April 1st with the contract ending December 31st 2025.

In many meetings and letter writing, Circular Materials has refused to accept that Hilton Township was a user of the recycling at the Landfill even though you do not have your own freestanding blue box depot. Hilton Township was not on the transition schedule for 2025 along with the Village of Hilton Beach.

The original signed contract back in October 2024 was amended in February 2025 to remove Hilton Township's non-eligible sources using documents/data from DataCall to do their calculations. In doing so, CM will charge the Village back on their calculations each month of what Hilton Township's portion of NES (non-eligible sources) based on \$200 per tonne. This could range from \$75.00-\$100.00 per month as discussed with CM.

The current contract will re-imburse the Village of Hilton Beach for 9 months at \$584.55 then reduce it by Hilton Township's NES.

Page 2

Council would like Hilton Township Council to consider re-imbursing the Village by the calculated reduction each month from April 1 – December 31st, 2025. RPG is to provide documentation/spreadsheets to verify the amounts and can be provided to Hilton Township.

Please see the attached resolutions.

Thank you for your consideration and understanding of the situation.

Sincerely,



Myra Eddy
Village of Hilton Beach.

Encl/me

Village of Hilton Beach

Resolution No. _____

Meeting: March 12, 2025

Moved by S.B. Brown

Seconded by S.C.

WHEREAS Circular Materials is the Common Collection System Administrator and is responsible for the procurement of collection, depot hauling and receiving facility services on behalf of all PRO and producers.

WHEREAS Circular Material does not recognize the Township of Hilton as being on the Transition Schedule starting April 1, 2025, along with the Village of Hilton Beach and considers any Hilton Beach's recycling to be Non-Eligible.

WHEREAS the original contracted amount for Circular Materials to pay to the Village of Hilton Beach combined the tonnes from both the Village of Hilton Beach and Hilton Township.

WHEREAS the tonnes collected from Hilton Township is to be charged back to the Village of Hilton Beach at a rate of \$200 per tonne.

BE IT RESOLVED THAT Council agrees to the Amended Contract of \$584.55 less Hilton Beach tonnes per month with Circular Materials for recycling at the Hilton Landfill from April 1st to December 31st, 2025.

B.A.

CARRIED

9(a)

Village of Hilton Beach

Resolution No. 2025-30

Meeting: March 12, 2025

Moved by S.C.

Seconded by S.B. Brown

BE IT RESOLVED that the Village of Hilton Beach send a letter to the Township of Hilton requesting re-imbursement for the costs calculated by Circular Materials as being non-eligible from April 1st to December 31st, 2025.

B.D.

CARRIED

RECORDED VOTE YES NO

Mayor Robert Hope

Councillor Sarah Brown

Councillor Sally Cohen

Councillor Brian Delvecchio

Councillor Kelly Rathwell

Village of Hilton Beach

2025- DRAFT BUDGET

REVENUE	2024 BUDGET	2024 ACTUAL	2025 DRAFT
Municipal-Hilton Township	\$ 19,020.45	\$ 19,020.45	\$ 21,234.28
Municipal-Village of Hilton Beach	\$ 19,020.45	\$ 19,020.45	\$ 21,234.27
Transfer From Reserves Account	\$ 4,000.00	\$ 4,000.00	\$ 5,000.00
Provincial Grant-PLOG	\$ 2,108.00	\$ 2,108.00	\$ 2,108.00
Pay Equity Funding		\$ 786.00	
OLS-N Internet Rebate		\$ 1,008.00	
HST Rebate	\$ 1,000.00	\$ 994.19	\$ 1,000.00
Transfer From Donations Account	<u>\$ 1,900.00</u>	<u>\$ 1,900.00</u>	<u>\$ 1,500.00</u>
TOTAL	\$ 47,048.90	\$ 48,837.09	\$ 52,076.55
EXPENSES			
Audit	\$ 2,100.00	\$ 2,090.50	\$ 2,100.00
Bank Fees	\$ 100.00	\$ 36.00	\$ 100.00
Books	\$ 5,700.00	\$ 4,699.81	\$ 5,800.00
Computer Programs & Supplies	\$ 500.00	\$ 142.69	\$ 500.00
Internet	\$ 1,030.00	\$ 1,098.36	\$ 1,100.00
Conference/Training			
Insurance	\$ 4,837.33	\$ 4,837.32	\$ 4,843.80
Misc./Supplies	\$ 600.00	\$ 376.72	\$ 600.00
Utilities	\$ 5,400.00	\$ 5,673.92	\$ 5,400.00
Phone	\$ 600.00	\$ 554.28	\$ 600.00
WSIB	\$ 120.00	\$ 111.05	\$ 150.00
Wages-Librarian	\$ 21,161.57	\$ 20,455.59	\$ 25,132.75
Wages-Tech	\$ 450.00	\$ 180.39	\$ 500.00
Deductions-Librarian	\$ 3,200.00	\$ 3,649.26	\$ 4,000.00
Deductions-Tech	\$ 50.00	\$ 7.32	\$ 50.00
Travel	\$ 700.00	\$ 500.00	\$ 700.00
Performance Bonus	<u>\$ 500.00</u>	<u>**</u>	<u>\$ 500.00</u>
TOTAL	\$ 47,048.90	\$ 44,413.21	\$ 52,076.55

** included in wages



Clerk Report: 2025-04-15/02

Meeting Date: April 15, 2025

Subject: **Training Session with Ironside Consulting**

Regular Council Meeting

Prepared by: Sara Dinsdale, Acting Clerk/Treasurer

Mr. Malcolm White, Senior Consultant with Ironside Consulting, has recommended that the township's staff and council may wish to engage them for a training session on procedure and administration of closed meetings. A session like this takes about one hour and covers permitted topics, use of closed meeting exceptions, procedures (minute taking and drafting), conflict of interest procedures and relevant Ombudsman investigation decisions. Mr. White is available to attend the next regular council meeting scheduled for May 14th. The cost for the training session is \$550.00.

I am requesting that council consider this recommendation as both staff and council could greatly benefit from acquiring a better understanding of the above mentioned procedures.

12a)

OUTDOORS AND GUN SHOW

SUNDAY MAY 4, 2025, 9am-4pm

Desbarats Arena - Johnson Twp Community Centre

The St. Joseph Island Hunters and Anglers Association is hosting the annual Outdoors and Gun Show at the Desbarats Arena on May 4, 2025. There will be lots of vendors both inside and outside featuring gear for hunting, fishing, camping, hiking, boating and more! Many vendors are offering sales prices that you won't find elsewhere.

Bring the kids as there will be a Kids Zone with lots of free activities and prizes to entertain them!

Cash is required for some purchases. There is no ATM on site.



Conservation is in our nature.

100 VENDOR TABLES

NUMEROUS GUN VENDORS

**OUTSIDE VENDORS -
MARINE, CAMPING,
OFF-ROAD**

FREE DRAWS AND PRIZES!

**FREE FAMILY ACTIVITIES
ARCHERY, CASTING, HAWK
THROWING AND NERF GUN
RANGE**

**FREE HUNTING AND
FISHING PRESENTATIONS
AT 11:00 AND 1:30**

**ADMISSION IS BY
DONATION**



CHILDREN'S EASTER PARTY

SATURDAY, APRIL 19TH, 2025

1:30PM to 3:00PM

Hilton Township Office
2983 Base Line, Hilton Beach

Come see the Easter Bunny for crafts and treats!
All kids are welcome!

LAW ENFORCEMENT
TORCH RUN
FOR SPECIAL OLYMPICS



History Of HOCKEY Magazine

MVP Sponsorship - \$1,000

- Full page color ad in the History of Hockey Magazine
- Signed NHL Alumni Jersey
- Gold Certificate/letter of appreciation from high ranking Law Enforcement Torch Run Officer
- Signed portrait from one of the hockey all-time greats

Platinum Level Sponsorship - \$800

- Full page color ad in History of Hockey Magazine
- Gold certificate/letter of appreciation from high ranking Law Enforcement Torch Run Officer
- Signed portrait from one of hockey all-time greats

Gold Level Sponsorship - \$650

- Half page color ad in History of Hockey Magazine
- Gold certificate/letter of appreciation from high ranking Law Enforcement Torch Run Officer

Silver Level Sponsorship - \$400

- Quarter page color ad in the History of Hockey Magazine

Bronze Level Sponsorship - \$250

- Business card color ad in the History of Hockey Magazine

Listing - \$100

- Your business is listed under proud community sponsors
- in the History of Hockey Magazine

In Support of

Special Olympics
Ontario



www.benefithockey.com



LAW ENFORCEMENT
TORCH RUN[®]
FOR SPECIAL OLYMPICS



History Of HOCKEY Magazine

We are pleased to announce our 6th annual History of Hockey magazine in support of the Law Enforcement Torch Run for Special Olympics Ontario. This new magazine will feature nostalgic inside stories of our Canada's favorite sport Hockey. As we continue to expand our NHL Alumni Tour to pre pandemic levels, this magazine and the projects supporters have allowed us to continue to shine a light on the incredible local businesses that sponsor and support this great cause along with personal hockey stories, interesting facts about players from you community as well as Canada rich hockey history.

The Ontario Law Enforcement Torch Run (LETR) is the largest public awareness vehicle and grass-roots fundraiser for Special Olympics. Known honorably as Guardians of the Flame, law enforcement members and Special Olympics athletes carry the "Flame of Hope" into the Opening Ceremony of local competitions, and into Special Olympics Provincial, National, Regional and World Games.

Worldwide annually, more than 97,000 dedicated and compassionate law enforcement members carry the "Flame of Hope," symbolizing courage and celebration of diversity uniting communities around the globe.. Over the years the Torch Run has evolved and now encompasses a variety of innovative fundraising platforms including Polar Plunges, Tip-A- Cops, NHL Alumni Games, Torch Rides and MORE!

Since its inception, the LETR has raised more than \$ 82M million in Canada, since its inception and changed millions of attitudes All funds raised through Ontario Law Enforcement Torch Run events are directed into program support that directly affects all community Special Olympics Ontario (SOO) programs. Funds are then put into community programs and help pay for various expenses including games travel, accommodations, meals, staff support to the field, grants to new community programs, volunteer and athlete training, administration and information/promotional materials and development initiatives like School Programs which opens up opportunities to new athletes.

At SOO, small programs, large programs, big cities and small communities are treated with the same level of importance. The development of Special Olympics Ontario is directly related to the success of the Torch Run. With your support through the History of Hockey Magazine we can continue to support and apply funding to the Law Enforcement Torch Run for the Special Olympics Ontario in a time when we need it the most. Please know that your contributions make a direct impact on over 47,000 individuals living with an intellectual disability in Ontario. Thank you!

In Support of

Special Olympics
Ontario



www.benefithockey.com



CORPORATION OF THE TOWNSHIP OF HILTON
Payment Voucher March 2025

NAME	DESCRIPTION	AMOUNT	CHEQUE #
ICONIX Waterworks	Sign posts, signs and gloves	\$2,154.04	14162
PPE Solutions	Turnout and SCBA Fire dept.	\$9,320.81	14163
EncompassIT.ca	Monthly fees	\$560.69	14164
Minister of Finance	January Policing	\$7,164.00	14165
Algoma District Services Admin Board	March municipal levy	\$27,052.50	14166
VOID	Printing error		14167
Tulloch Engineering	February inspections	\$51.98	14168
Island Clippings	Public meeting posting Feb.	\$67.80	14169
All North Overhead Doors Inc.	Garage door repairs	\$1,826.13	14170
Petty Cash	Case of water, coffee, soap	\$45.75	14171
VOID	Printing error		14172
P.S.E.C.N. Alarmcap	Updated security system & contract	\$392.75	14173
Canada Revenue	February source deductions	\$5,277.03	14174
Canada Revenue	2024 CPP-(based on PIER)	\$203.18	14175
Algoma Office Equipment	February photocopier contract	\$36.84	14176
Bell Canada	Telephone (Office and garage)	\$303.63	14177
Ro-Von Steel Inc.	Steel for plow & spike bag opener project	\$275.82	14178
Algoma District School Board	1st education tax payment	\$34,426.14	14179
Algoma Power Inc.	February power	\$325.41	14180
Co-Op	Clear Diesel	\$2,000.37	14181
AMCTO Zone 7	Spring 2025 Workshop Registration	\$450.00	14182
St. Joseph Island Lions Club	Donation	\$500.00	14183
P.S.E.C.N. AlarmCap	Alarm system service call	\$179.67	14184
VOID	VOID		14185
VOID	Printing error		14186
VOID	Printing error		14187
Ironside Consulting Services	February IC services	\$310.75	14189
McDougall Energy Inc.	Office propane	\$765.73	14190
Northern Insurance Brokers	Insurance March 15, 2025-March 15, 2026	\$48,899.64	14191
Wanita Barber	March cleaning	\$105.00	14192
Alliston Equipment Ltd.	Sander parts for plow truck	\$2,489.20	14193
Minister of Finance	February policing	\$7,082.00	14194
Payroll	Payroll March 1-15, 2025	\$6,781.76	AFT
Payroll	Payroll March 16-31, 2025	\$7,731.66	AFT & chq 14188
Rod Wood	March council honourarium	\$191.00	AFT
Janet Gordanier	March council honourarium	\$168.00	AFT
Mike Trainor	March council honourarium	\$168.00	AFT
Bob Hope	March fire honourarium	\$200.00	AFT
OMERS	March pension contributions	\$3,707.32	AFT
Equitable	March Premiums	\$1,658.58	Auto payment
NCU Visa	Feb. Statement -office & shop supplies, tools, internet, rd's cell, gas	\$1,681.94	Online payment
Total:		\$174,555.12	