

THE CORPORATION OF THE TOWNSHIP OF HILTON

MINUTES

Regular Meeting  
March 20, 2025  
7:00 p.m.

Present:

Reeve Rodney Wood

Councillor Janet Gordanier  
Councillor Mike Garside  
Councillor Dave Leask

Acting Clerk Treasurer Sara Dinsdale  
Deputy Treasurer Britney MacKay  
Road Superintendent/Public Works Foreman Leonard Bringleson

Absent:

Councillor Mike Trainor

The meeting was called to order at 7:02 pm.

Councillor Janet Gordanier declared pecuniary interest regarding item No. 12.a)

There were no delegations.

Resolution 2025-48

Moved: Dave Leask

Seconded: Janet Gordanier

BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF HILTON does accept the agenda for March 20, 2025, as presented. \*CARRIED\*

Resolution 2025-49

Moved: Mike Garside

Seconded: Dave Leask

BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF HILTON does approve the minutes of the regular council meeting of February 12, 2024. \*CARRIED\*

Resolution 2025-50

Moved: Janet Gordanier

Seconded: Dave Leask

BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF HILTON does approve the minutes of the closed council meeting of February 12, 2025. \*CARRIED\*

Road Superintendent/Public Works Foreman Leonard Bringleson's roads update:

Due to the snow melting, some flooding has occurred recently at Canoe Point Road, Red Maple, and Big Point and required ditching to be done. Half Loads are in effect as of March 14, 2025. Some of the roads are quite soft and the plow has done some damage to them recently. Some of the potholes were filled.

Mr. Bringleson mentioned that he's looking into renting a stand-on skid steer to work in the cemetery in August or September to fill in some of the sunken graves and, pull any dangerous headstones upright and to move some posts. Installation of the new gate will take place once the snow is gone, and the ground has thawed. Some other jobs that are planned for the summer include replacing two culverts on the X Line as they are rotten, Surface Treatment of Trainors Side Road, tree clearing, ditch cleaning, and the sand dome project. There is a guard rail on Garside Rod West leaning over that he would like to look into fixing. Mr. Bringleson mentioned that he is still compiling pricing for the project and will be able to discuss it at the next council meeting. Mr. Bringleson explained that he purchased steel and is currently building a spike to assist in puncturing large bags, which is normally a two-mad job. With the spike, he will be able to pick up the large bags with the backhoe and drop it on the spike in order to puncture it.

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Mr. Bringleson explained that the sander's chain broke during the morning, so he is unable to do any sanding on the roads until parts are ordered and it gets fixed. The new parts have been priced out; new chain is \$1256.67, bearings are \$45.72, grease cylinder is \$316.48 plus tax and shipping.

A discussion took place regarding the purchase of the Nordic blades. Mr. Bringleson explained that he wanted to get them ordered before the tariffs went up and he went in with St. Joseph township to split the delivery cost. The new blades have less vibration so they will not split like the old ones did. They are expected to last up to 10 years.

Mr. Bringleson discussed the plans that have been received by Rock Networks to install fiberoptic cables for internet. He explained that it might not be a good idea to allow them to dig under the roads for the installation. He explained that some of the other townships approved of the overhead cable installs and he explained that he feels this would be best in order to avoid cables becoming an issue underground when ditch cleaning and doing road repairs. Council discussed the benefits of having better internet connection in the area and explained that Road Superintendent Bringleson would need to closely monitor the installation in order to make sure they cross under the roads properly and they are done to our standards.

Council reviewed the Roads Department summary of expenses from January to the end of February 2025. Reeve Wood explained that he was aware that Mr. Bringleson was purchasing tools and supplies and after discussing it with him they realized that the purchases compounded quickly. After the Municipal budget is completed, the Roads Department will have a better understanding of purchase requirements for the year.

Resolution 2025-51

Moved: Janet Gordanier  
Seconded: Dave Leask

BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF HILTON does approve the permits provided labelled as Trunk 40363-MC-P4000074-UG\_RO by Rock Networks regarding the installation and fiberoptics in the Township of Hilton. \*CARRIED\*

Resolution 2025-52

Moved: Mike Garside  
Seconded: Janet Gordanier

BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF HILTON does agree to the payment of \$4085.80 (taxes included) to Whites Wearparts LTD. For one set of 11' Nordik blades complete with holder plate for the township's snowplow. \*CARRIED\*

Council reviewed resolution No. F2025-03 from the Hilton Union Fireboard meeting that took place on March 19, 2025:

*“BE IT RESOLVED THAT THE BOARD OF THE HILTON UNION FIRE DEPARTMENT does agree to the purchase of 12 SCBA's from PPE Solutions as per the attached quote #PPEQ14894-01. \*Carried\**

Resolution 2025-53

Moved: Janet Gordanier  
Seconded: Dave Leask

BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF HILTON does agree to the recommendation made by the Hilton Union Fire Department to purchase 12 SCBA's at \$908.00 each as per quote #PPEQ14894-01 received from PPE Solutions. \*CARRIED\*

Council suggested that a resolution be added in order to authorize Road Superintendent Leonard Bringleson to purchase the parts for the sander.

Resolution 2025-54

Moved: Janet Gordanier  
Seconded: Dave Leask

BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF HILTON does approve the purchase of replacement parts for the repair of the sander (chain, bearings, grease tubes) in the amount of \$2238.00 plus shipping. \*CARRIED\*

Council reviewed the Tulloch building permit costs vs fees to date.

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Resolution 2025-55  
Moved: Mike Garside  
Seconded: Janet Gordanier

BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF HILTON does give first, second and third and final reading of by-law 1448-25; being a by-law to establish and require payment of various fees and charges.  
\*CARRIED\*

Enter into Public Meeting at 7:47 pm regarding the proposed parking by-law amendment.

Three residents attended and two expressed concerns regarding the proposed parking by-law amendment. Council heard all complaints and concerns, and it was explained to them that the amendments that included restrictions to summer parking is a preventative measure to allow the roads department the ability to complete roadside maintenance without vehicles in the way. After all questions and concerns were heard, Reeve Wood asked Council if they would consider deferring the passing of the new parking by-law in order to discuss it further.

Resolution 2025-56  
Moved: Mike Garside  
Seconded: Dave Leask

BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF HILTON does agree to defer the passing of by-law 1452-25; being a parking by-law restricting the hours for parking or camping on road allowances within the Corporation of the Township of Hilton in order to re-address wording. \*CARRIED\*

Reeve Wood thanked the residents for attending the public meeting.

Closed public meeting at 8:23 pm

Council reviewed an amendment to the by-law to establish procedures for the sale of land owned by the Municipality. The amendment included a change to the reference of cost to update the costs to current costs as per the fees and charges by-law.

Resolution 2025-57  
Moved: Mike Garside  
Seconded: Janet Gordanier

BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF HILTON does give first, second and third and final reading of by-law #1453-25; being a by-law to establish procedures for the sale of land owned by the Municipality. \*CARRIED\*

Council reviewed the Municipal Insurance Program proposal from Northern Insurance Brokers Inc. effective March 15, 2025, to March 15, 2026.

Resolution 2025-58  
Moved: Janet Gordanier  
Seconded: Dave Leask

BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF HILTON does accept the proposal for insurance from Northern Insurance Brokers Inc. for the period of March 15, 2025-March 15, 2026, in the amount of \$46,051.00 excluding applicable taxes. \*CARRIED\*

Council reviewed a report submitted by Acting Clerk-Treasurer Sara Dinsdale regarding the landfill and Ontario Trillium Fund Grant. The report included information received from the Village of Hilton regarding how the Hilton Township's user fees are calculated. The Village of Hilton requested dates that committee members would be available in April to have a meeting, and they decided that April 16, 2025, would be sufficient. Council recommended that a discussion take place at the next regular meeting to come up with some topics they would like to address at the landfill committee meeting. An application for the Ontario Trillium Fund to build a pickleball court and playground. This is a re-application as last year the township did not qualify; however, we were able to re-apply.

Council received a request from the Acting Clerk-Treasurer to allow both the Deputy Treasurer and the Acting Clerk-Treasurer to attend the Zone meeting in Sudbury from April 10-11, 2025; with departure on April 9, 2025.

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Resolution 2025-59  
Moved: Dave Leask  
Seconded: Janet Gordanier

BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF HILTON does authorize Sara Dinsdale and Britney MacKay to register for the AMCTO Zone 7 Spring 2025 Workshop held in Sudbury on April 10 and 11, 2025. Additionally, council does authorize closure of the municipal office for a half day on April 9 and a full day on April 11, 2025. \*CARRIED\*

Resolution 2025-60  
Moved: Mike Garside  
Seconded: Dave Leask

BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF HILTON does agree to contribute \$500.00 to the St. Joseph Island Lions Club, in support of the event “Rock n’ The Island Fundraiser Dance” with proceeds from the event to be donated to the St. Joseph Island Personal Support Worker Outreach Program. \*CARRIED\*

Resolution 2025-61  
Moved: Mike Trainor  
Seconded: Dave Leask

BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF HILTON does agree to the payment of Township bills for the month of February 2025 in the amount of \$88,354.97 as per the attached voucher. \*CARRIED\*

Resolution 2025-62  
Moved: Mike Garside  
Seconded: Dave Leask

BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF HILTON move into closed session at 8:59 p.m. in accordance with:

*Municipal Act section 239 (2)(b) personal matters about an identifiable individual, and (2)(d) labour relations or employee negotiations.*

Further be it Resolved that should the said closed session be adjourned; council may reconvene in closed session to discuss the same matters without the need for a further authorizing resolution. \*CARRIED\*

Resolution 2025-63  
Moved: Mike Garside  
Seconded: Janet Gordanier

BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF HILTON returns to open session at 9:23 p.m. \*CARRIED\*

Resolution 2025-64  
Moved: Mike Garside  
Seconded: Dave Leask

BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF HILTON does agree to direct the Clerk to proceed with actions as discussed and agreed upon by show of hand in closed session.

RECORDED VOTE:

|                     | <u>Conflict of Interest</u> | <u>For</u> | <u>Against</u> |
|---------------------|-----------------------------|------------|----------------|
| Rodney Wood         | —                           | X          | —              |
| Mike Garside        | —                           | X          | —              |
| Janet Gordanier     | —                           | X          | —              |
| Dave Leask          | —                           | X          | —              |
| Mike Trainor (away) | —                           | —          | —              |

\*CARRIED\*

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Resolution 2025-65

Moved: Janet Gordanier

Seconded: Dave Leask

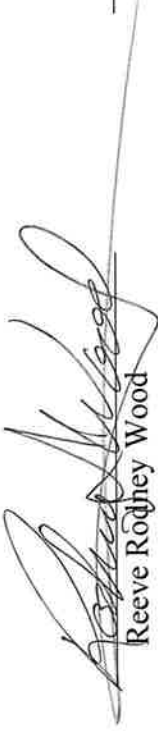
BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF HILTON does pass by-law no. 1454-25, being a by-law to confirm the proceedings of this meeting. \*CARRIED\*

Resolution 2025-66

Moved: Dave Leask

Seconded: Mike Trainor

BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF HILTON does adjourn at 9:26 p.m. Council to meet again at the Hilton Township Municipal office on April 7, 2025, at 7:00 pm or at the call of the Reeve. \*CARRIED\*



Reeve Rodney Wood



Acting Clerk Sara Dinsdale