THE CORPORATION OF THE TOWNSHIP OF HILTON

AGENDA

Regular Meeting of Council June 11, 2025 – 7:00 pm Council Chamber - Hilton Township Municipal Building

Click This Link to Join through Microsoft Teams

Meeting ID: 280 237 977 487 Passcode: FmpPs6

- 1. Call to Order
- 2. Declarations of Pecuniary Interest
- 3. Motion to Accept Agenda as presented
- 4. Delegations: none
- 5. Approval of Minutes:
 - a) Regular Meeting of May 14, 2025
 - b) Special Meeting of May 26, 2025
 - c) Special Meeting of May 30, 2025
- 6. Roads:
 - a) Road Superintendent updates
 - b) Quote for single surface treatment for Municipal parking lot
 - e) Update regarding abandoned camper on Q & R
 - f) Sand Structure:
 - i) Site Report
 - ii) Engineered Drawings for approval
 - iii) Tender Call for Sand Structure
- 7. Fire/Emergency Management:a) Email from resident regarding pool fills
- Building/By-Law Enforcement:
 a) Tulloch Invoices costs vs fees
- 9. Planning:
 - a) St. Joseph Island Planning Board 2025 Draft Budget
- 10. Cemetery:
 - a) Frequently Asked Questions
 - b) Memo re tree removal
 - c) Draft Cemetery Clean Up
- 11. Administration:
 - a) Re-address Personnel Committee
 - b) St. Joseph Island Museum Board 2025 Draft Budget
 - c) Quote for Asset Management Training session with PSD Citywide
 - d) Resolutions for Matthews Memorial Hospital Association and Horticultural Society donations
 - e) 2024 Audit for review and approval
- 12. Correspondence:
 - a) St. Joseph Island Museum Newsletter
 - b) Ministry of Municipal Affairs and Housing regarding
 - c) Thank you letter from Dr. Harold S. Trefry Memorial Centre
- 13. Expenditures:
 - a) April 2025 Payment Voucher

14. Move to closed meeting:

Council will enter into closed session in accordance with the provisions of the *Municipal Act, Section 239* (2)(*d*) *Labour Relations or Employee Negotiations*

to discuss compensation included in the employment contract offered to the Road Superintendent/Public Works Foreman applicant and;

Section 239 (2)(d) Personal Matters about an identifiable individual to discuss a complaint received by the township.

- 15. Return to open meeting
- 16. Confirmatory By-law
- 17. Adjourn

THE CORPORATION OF THE TOWNSHIP OF HILTON

MINUTES <u>Regular Meeting</u> <u>May 14, 2025</u> <u>7:00 p.m.</u>

Present:

Reeve Rodney Wood

Councillor Janet Gordanier Councillor Mike Trainor Councillor Mike Garside Councillor Dave Leask

CAO/Clerk-Treasurer Sara Dinsdale Deputy Treasurer Britney MacKay

Acting Road Superintendent/Public Works Foreman Dave Scagel

The meeting was called to order at 7:00 pm.

Councillor Janet Gordanier declared pecuniary interest regarding agenda item 12 b.

There were no delegations.

Resolution 2025-83 Moved: Mike Garside Seconded: Dave Leask

BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF HILTON does accept the agenda for May 14, 2025, as presented. *CARRIED*

Resolution 2025-84 Moved: Mike Trainor Seconded: Dave Leask

BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF HILTON does approve the minutes of the regular council meeting of April 15, 2025. *CARRIED*

Resolution 2025-85 Moved: Mike Trainor Seconded: Dave Leask

BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF HILTON does approve the minutes of the closed council meeting of April 15, 2025. *CARRIED*

Issues with the Teams meeting owl occurred. CAO/Clerk-Treasurer Sara Dinsdale spent a few minutes trouble shooting the issue and was able to get it working.

Council entered into a public meeting at 7:15 pm to provide to the public the opportunity to comment on the proposed parking by-law amendment. One person attended via Teams.

Council reviewed the below concern received via email from Mr. Mike Jagger of Hilton Beach, regarding the parking by-law amendment:

"I have no qualms with this as it pertains to parking on publicly maintained and plowed roadways, but I am concerned as to the effect it will have on me being able to access my cottage in the wintertime. At present when I want to access my cottage during the winter months I will shovel enough of the unmaintained road allowance leading to my property so I can park there and not on the adjacent maintained roadway. According to this by-law, that would be illegal and I could be charged for doing so. The only alternative for me to access my property in the winter months would be to hire someone to plow the unmaintained road allowance from the Whybourne Rd/Haight Rd. intersection all the way to my property, a distance of nearly ¼ mile, which would be cost prohibitive."

"Section 3.2 prohibits the parking of any motor vehicle on any road allowance at any time between November 1 and April 30. I agree that tralers, motor homes, campers, etc should not ne allowed to

5a)

set up on road allowances at any time, but a person should be allowed to park their car on an unopened or unmaintained road allowance in order to access their property when there is no open public maintained road providing access to their property."

Council considered Mr. Jagger's concern and suggested that he may send a written request for Council's approval every year to have a spot plowed for him to park his vehicle. Council stated that this is currently provided for two other residents upon request.

There were no other comments regarding the Parking By-Law amendments.

Resolution 2025-86 Moved: Janet Gordanier Seconded: Mike Trainor

BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF HILTON does give first, second and third and final reading of by-law 1452-25; being a by-law to prohibit overnight parking during specified months and times, and to prohibit parking on a road allowance that interferes with the removal of snow, or ice of the clearing of snow, and tor restrict the hours for parking or camping on the road allowances within the Corporation of The Township of Hilton. *CARRIED*

Mr. Dave Scagel, Acting Road Superintendent/Public Works Foreman provided the below roads update:

- There have been a lot of tree branches and debris cleaned up from the results of the ice storm in April
- Asphalt damage from the plow has been cleaned up in multiple areas. Once the half loads come off, Mr. Scagel plans to do some cold patching in some areas that need more repair
- The spreader has now been repaired since breaking in March
- A request was sent for 800 series and QPR cold patching. Still waiting on the pricing. The 800 series will be for the big shoulder jobs and the QPR will be used to repair some of the smaller holes.
- There was a problem beaver on Hilton Road. Mr. Scagel dug out the damn and it hasn't returned. There was also a beaver on the X Line. It is behaving so far.
- Grading on the P Line and Trainors Side Rd has been done recently

Council reviewed the results of the Amalgamated Tender,

Resolution 2025-87 Moved: Mike Garside Seconded: Dave Leask

BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF HILTON does accept our share of the amalgamated tender calls as follows (tax excluded):

Calcium Chloride: 10 Tonne Bags @ \$876.47 ea. – Wamco Waterworks Northern = \$8764.70 Blades: 2 sets of Highwear Wing Blades @ \$721,38 ea. – Valley Blades = \$1442.76

CARRIED

Council reviewed the OCIF and the NORDS annual financial 2025 completed reports and discussed that the Sand Structure project can be funded with the NORDS and CCBF funds while the Trainors Side Rd re-surfacing project can be funded with OCIF funds.

A Clerk report was received with a request that council consider approving the cost of the engineered drawings for a 40' x 32' size sand structure. The lowest quote received was \$9500.00 plus taxes.

Resolution 2025-88 Moved: Janet Gordanier Seconded: Mike Trainor

BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF HILTON does direct the Clerk to proceed with acquiring engineering and architectural design drawings for a 40' x 32' sand structure to be constructed on the Municipal Office grounds. *CARRIED*

Council reviewed a Clerk report regarding a complaint received about an abandoned camper trailer on the side of the Q & R road. The report requested that Council recommend to the Clerk an appropriate approach of the violation of the parking by-law. Council suggested that it be removed and to inquire as to whether the landfill will allow it to be discarded there.

Resolution 2025-89 Moved: Mike Trainor Seconded: Janet Gordanier

BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF HILTON does direct the Clerk to make arrangements to tow the abandoned camper trailer to the landfill. *CARRIED*

Council reviewed a new job advertisement for the Road Superintendent/Public Works Foreman position to be posted and discussed an appropriate due date. Council recommended that if it is posted until May 23, applicants can be reviewed at the meeting that is scheduled for May 26, in order to avoid scheduling an additional special meeting, and to expedite the interview and hiring process.

Resolution 2025-90 Moved: Mike Garside Seconded: Dave Leask

BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF HILTON does direct the Clerk to advertise for the position of Road Superintendent/Public Works Foreman with a closing date of May 23, 2025. *CARRIED*

Council reviewed and adopted the 2025 Hilton Union Fire Department Budget.

Resolution 2025-91 Moved: Mike Trainor Seconded: Mike Garside

BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF HILTON does agree to adopt the 2025 Hilton Union Fire Board Budget as presented. *CARRIED*

Council reviewed a Clerk Report regarding a suggestion that was discussed at the previous Hilton Union Fired Department Board meeting regarding whether the fire department should continue filling pools due to liability concerns, and whether the truck rental fee to deliver the water should remain in the fees and charges by-law. The report explained that upon consulting with the Township's insurance company, there is no liability coverage regarding damage that may be caused due to the water being used. Council recommended that the service cease and the fee be removed from the Township's fees and charges by-law.

Resolution 2025-92 Moved: Janet Gordanier Seconded: Dave Leask

BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF HILTON does agree that the Hilton Union Fire Department shall discontinue the service of filling pools due to liability issues and that the fee shall be removed from the Township's Fees and Charges By-Law. *CARRIED*

Council reviewed the 2025 Building Permit Fees Collected vs Costs Incurred summary to date.

Council reviewed the response received from Mr. John McDonald on behalf of Mr. Hamilton regarding the land exchange proposal of their 80' portion of the South end of 3828 X Line Block A and the Township's 66' road allowance located on X Line. The reply that was received stated that they are no longer interested in advancing with the matter due to the Township's proposal falling beyond their expectations.

Council reviewed a notice that was posted on the township's website, in the Island Clippings and sent to all area funeral homes and monument dealers. The notice indicated that there has been gates installed at both of the vehicular entrances to the Grace United Cemetery and that arrangements to enter the cemetery by vehicle can be made by contacting the Municipal office at <u>admin@hiltontownship.ca</u> or by phoning 705-246-2472. The notice also advises that the Grace United Cemetery will no longer be honouring full casket burials; however, interments of cremated remains will continue to be permitted upon proof of interment rights. The new Grace United Cemetery By-law# 1449-25 can be viewed at the Township's website at <u>www.hiltontownship.ca</u>.

Council reviewed the Township's Strategic Asset Management Policy.

CORPORATION OF THE TOWNSHIP OF HILTON MINUTES – May 14, 2025

Resolution 2025-93 Moved: Mike Trainor Seconded: Dave Leask

BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF HILTON does approve the Township's Strategic Asset Management Policy. *CARRIED*

Council reviewed a Clerk Report and a Deputy Treasurer Report regarding highlights from the AMCTO Zone Conference that they attended in Sudbury on April 10-11, 2025. Both reports explained some of the topics that were discussed and how the information pertains to the Township of Hilton. One of the highlights was a by-law workshop in which it was discovered that the Township's Notice By-Law is in need of updating to include a more practical source of providing public notices.

Resolution 2025-94 Moved: Mike Garside Seconded: Janet Gordanier

BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF HILTON does give first, second and third and final reading of by-law 1457-25; being a by-law to establish circumstances in which the municipality shall provide notice to the public.*CARRIED*

A Clerk report regarding information about forming a Personnel Committee was reviewed and discussed by Council. The report explained that upon researching the neighbouring townships that have a Personnel Committee it was discovered that they consist of the CAO/Clerk or Clerk, and two (2) Councillors. The report explained the roles and the responsibilities of the committee as per the below:

CAO/Clerk-Treasurer:

-Secretary for meetings

- -Create Job Description, job posting, interview questions
- -Receive and review applications
- -Conduct performance evaluations of office staff and Roads Superintendent
- -Road Superintendent would complete the evaluation of the Public Works Labourer and hand in to the
- CAO/Clerk-Treasurer, to present to the committee
- -Prepare recommendations for wage increases, discipline, training requirements etc.
- -Review performance evaluation with staff and provide recommendations suggested by the committee
- -Prepare interview questions

-Participate in the interview panel

Committee Responsibilities:

- -Review description, job posting, interview questions
- -Review the resumes and select the candidates who will be interviewed
- -Approve the interview questions
- -Make recommendation to council for the successful applicant
- Advise on personnel policies and practices
- Provide guidance management on staffing, performance management, and compensation systems
- Committee members minus the CAO would do the performance evaluation of the CAO

Resolution 2025-95 Moved: Dave Leask Seconded: Mike Trainor

BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF HILTON does agree to forming a Personnel Committee for the Township of Hilton as set out in the attached roles and responsibilities. *CARRIED*

Resolution 2025-96 Moved: Janet Gordanier Seconded: Mike Trainor

BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF HILTON does agree to the appointment of CAO/Clerk-Treasurer Sara Dinsdale, Councillor Mike Trainor and Councillor Mike Garside as members of the Township's Personnel Committee. Furthermore, the remainder of Council shall be appointed as alternate members. *CARRIED*

CORPORATION OF THE TOWNSHIP OF HILTON MINUTES – May 14, 2025

Council suggested that the first Personnel Committee will be on May 26, 2025, to review applicants for the Road Superintendent/Public Works Foreman Position that the Township is hiring for. The Personnel Committee meeting will commence after the Special Meeting that is scheduled for Training on Closed Meeting Procedures and Administration with Mr. Malcom White, Senior Consultant with Ironside Consulting.

Council reviewed a draft of an updated version of the Hiring Policy and made suggestions for amendments. The By-Law will be included in the regular Council meeting scheduled on June 11 in order for Council to read and pass.

Council reviewed information regarding a Midterm Council Training Session that was rescheduled from November 2024 to May 22, 2025, in Echo Bay. Councillor Mike Trainor decided that he would like to attend.

Resolution 2025-97 Moved: Dave Leask Seconded: Mike Garside

BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF HILTON does agree to confirm the attendance of one (1) Councillor at the free Midterm Council Training session, presented by the Ministry of Municipal Affairs and Housing on Thursday, May 22, 2025, at 4:00 pm taking place at the Echo Bay Hall, 257 Church St. Echo Bay. *CARRIED*

Council reviewed and discussed donation requests received.

Resolution 2025-98 Moved: Mike Trainor Seconded: Dave Leask

BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF HILTON does support the Central Algoma Secondary School with donations of \$100 and \$250 to be awarded respectively to a deserving Grade 8 and Grade 12 graduate. *CARRIED*

Resolution 2025-99 Moved: Mike Garside Seconded: Dave Leask

BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF HILTON does agree to support the Dr. H.S. Trefry Memorial Centre 2025/2026 Budget Funding in the amount of \$2500.00. *CARRIED*

Resolution 2025-100 Moved: Janet Gordanier Seconded: Dave Leask

BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF HILTON does agree to support the St. Joseph Island Recreation program with a donation in the amount of \$750.00. *CARRIED*

Council discussed the annual Senior of the Year award that will be presented at the luncheon held on Tuesday, June 24, 2025, at the legion at 12:00 pm.

Resolution 2025-101 Moved: Mike Trainor Seconded: Mike Garside

BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF HILTON does agree to nominate John Paterson as Senior of the Year and recommends that the Clerk request their attendance at the luncheon on Tuesday, June 24, 2025, where they will receive their award presented by Rod Wood. *CARRIED*

Council discussed the Landfill Meeting Minutes from the meeting held at the Hilton Beach Municipal office on April 16, 2025, the Design & Operations Plan and the Landfill Usage Breakdown between Hilton Township and The Village of Hilton Beach that was received by the Village of Hilton Beach. It was suggested that the Clerk send a letter to the Village of Hilton Beach requesting that they organize a landfill committee of two (2) Councillors and a secretary in order to match the Township of Hilton's committee's appointment number of members, so they can meet as a committee rather than organizing a joint Council meeting. Council also suggested that the letter contain a request for how they came up with the number of garbage bags per household that is shown on their spreadsheet.

Council commented that Hilton Township has been charged for landfill usage at 68%; however, on page seven (7) of the Design & Operations Plan that was completed on October 4, 2022, states that,

"An agreement between the Township of Hilton and the Village of Hilton Beach was reached on November 6, 1991, which allows for the disposal of waste from the Township of Hilton and the Village of Hilton Beach at the Site. This service agreement **remains active.**"

Council noted that the current agreement dated November 6, 1991, states that each township is responsible for **50%** of the costs contradicts the percentage that the Township of Hilton is currently charged for by the Village of Hilton Beach. Council suggested that the Clerk compile information regarding how many commercial buildings, trailers, seasonal and permanent dwellings, and contractors are located in each township. This information will be reviewed and calculated to compare the Village of Hilton Beach's calculations in order to assist with creating and adopting a new agreement between the Village of Hilton Beach and the Township of Hilton Beach.

A letter that was received from The Village of Hilton Beach, that was deferred from the regular Council meeting in April 2025, was reviewed and discussed again. The letter contained a request that the Council of the Township of Hilton consider re-imbursing the Village of Hilton Beach for the amount calculated by Circular Materials for the reduction in recycling costs of non-eligible items each month from April 1 to December 31, 2025. Council suggested that this matter be deferred again, and that Council schedule a special meeting to discuss the landfill.

Resolution 2025-102 Moved: Mike Trainor Seconded: Janet Gordanier

BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF HILTON does agree to schedule a special council meeting on Monday, June 16, 2025, to discuss landfill costs and operations. *CARRIED*

Council reviewed the Payment voucher for April 2025.

Resolution 2025-103 Moved: Mike Garside Seconded: Dave Leask

BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF HILTON does agree to the payment of Township bills for the month of April 2025 in the amount of \$101,730.58 as per the attached voucher. *CARRIED*

Resolution 2025-104 Moved: Mike Garside Seconded: Janet Gordanier

BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF HILTON move into closed session at 9:32 p.m. in accordance with:

Municipal Act section 239 (2)(d) labour relations or employee negotiations and section 239 (2)(f) advice subject to solicitor-client privilege.

- 1) To review and discuss the employment contract and wages of an employee
- 2) To receive legal advice from the township's solicitor regarding short-term rentals

Further, be it resolved that should the said closed session be adjourned; council may reconvene in closed session to discuss the same matters without the need for a further authorizing resolution. *CARRIED*

Resolution 2025-105 Moved: Janet Gordanier Seconded: Mike Trainor

BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF HILTON returns to open session at 10:37 p.m. *CARRIED*

CORPORATION OF THE TOWNSHIP OF HILTON MINUTES – May 14, 2025

Resolution 2025-106 Moved: Mike Garside Seconded: Mike Trainor

BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF HILTON does agree to direct the Clerk to proceed with actions discussed in closed session. *CARRIED*

Resolution 2025-107 Moved: Mike Garside Seconded: Dave Leask

BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF HILTON does pass by-law no. 1458-25, being a by-law to confirm the proceedings of this meeting. *CARRIED*

Resolution 2025-108 Moved: Mike Garside Seconded: Dave Leask

BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF HILTON does adjourn at 10:38 p.m. Council to meet again at the Hilton Township Municipal office on May 26, 2025, at 6:00 pm or at the call of the Reeve. *CARIED*

Rodney Wood, Reeve

Sara Dinsdale, CAO/Clerk-Treasurer Clerk

THE CORPORATION OF THE TOWNSHIP OF HILTON

MINUTES Special Meeting May 26, 2025 <u>6:00 p.m.</u>

Present:

Reeve Rodney Wood

Councillor Janet Gordanier Councillor Mike Trainor Councillor Mike Garside Councillor Dave Leask

CAO/Clerk-Treasurer Sara Dinsdale Deputy Treasurer Britney MacKay

The meeting was called to order at 6:00 pm.

There were no declarations of pecuniary interest.

There were no delegations.

Resolution 2025-109 Moved: Dave Leask Seconded: Mike Trainor

BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF HILTON does accept the agenda for May 26, 2025, as presented. *CARRIED*

Resolution 2025-110 Moved: Janet Gordanier Seconded: Mike Garside

BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF HILTON move into closed session at 6:02 p.m. in accordance with:

Municipal Act section 239 (2)(3.1) Education or Training to received training on Procedures and Administration of closed meetings, and Section 239 (2)(b) Personal matters about an identifiable individual to review applications for the Road Superintendent/Public Works Foreman position.

Further, be it resolved that should the said closed session be adjourned; council may reconvene in closed session to discuss the same matters without the need for a further authorizing resolution. *CARRIED*

Resolution 2025-111 Moved: Mike Trainor Seconded: Dave Leask

BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF HILTON returns to open session at 7:22 p.m. *CARRIED*

Council reviewed the draft 2025 Municipal Budget. The Clerk presented three different scenarios of tax rates for this year; one at no increase from 2024, one with a 2% increase and one with a 3.93% increase. The draft budget was completed with a 3.93% increase to accommodate this year's expenses vs revenue. Council reviewed a Clerk Report with a summary of the 2025 expected revenues and expenses.

Councillor Janet Gordanier noted that CPP deductions for Council Honoraria are a line item and asked whether the TD1 forms should be filled out by Council in order to have extra taxes deducted from the honourarium. The Clerk agreed that she would investigate it. There was a discussion regarding additional donation amounts to be added including Mathews Memorial Association and the Horticultural Society. Council agreed to continue reviewing the draft budget on their own and to re-address it at the next Council meeting, after the Clerk makes some adjustments.

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CORPORATION OF THE TOWNSHIP OF HILTON MINUTES – May 26, 2025

Resolution 2025-112 Moved: Mike Garside Seconded: Janet Gordanier

BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF HILTON does pass by-law no. 1459-25 being a by-law to confirm the proceedings of this meeting.*CARRIED*

Resolution 2025-113 Moved: Mike Trainor Seconded: Mike Garside

BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF HILTON does adjourn at 8:15 p.m. Council to meet again at the Hilton Township Municipal office on June 11, 2025, at 7:00 pm or at the call of the Reeve. *CARIED*

Rodney Wood, Reeve

Sara Dinsdale, CAO/Clerk-Treasurer Clerk

THE CORPORATION OF THE TOWNSHIP OF HILTON

MINUTES Special Meeting May 30, 2025 4:00 p.m.

Present:

Reeve Rodney Wood
Councillor Mike Garside
Councillor Dave Leask
CAO/Clerk-Treasurer Sara Dinsdale

Absent: Councillor Janet Gordanier Councillor Mike Trainor

The meeting was called to order at 4:07 pm.

There were no declarations of pecuniary interest.

Resolution 2025-114 Moved: Mike Garside Seconded: Dave Leask

BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF HILTON does accept the agenda for May 30, 2025, as presented. *CARRIED*

Resolution 2025-115 Moved: Dave Leask Seconded: Mike Garside

BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF HILTON move into closed session at 4:08 p.m. in accordance with:

Municipal Act section 239 (2)(b) Personal matters about an identifiable individual to review interview results of the Road Superintendent/Public Works Foreman position.

Further, be it resolved that should the said closed session be adjourned; council may reconvene in closed session to discuss the same matters without the need for a further authorizing resolution. *CARRIED*

Resolution 2025-116 Moved: Mike Garside Seconded: Dave Leask

BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF HILTON returns to open session at 4:49 p.m. *CARRIED*

Resolution 2025-117 Moved: Dave Leask Seconded: Mike Garside

BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF HILTON does pass by-law no. 1460-25 being a by-law to confirm the proceedings of this meeting.*CARRIED*

Resolution 2025-118 Moved: Mike Trainor Seconded: Mike Garside

BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF HILTON does adjourn at 4:52 p.m. Council to meet again at the Hilton Township Municipal office on June 11, 2025, at 7:00 pm or at the call of the Reeve. *CARIED*

Rodney Wood, Reeve

5c)



5625 Notre Dame Avenue Hanmer, Ontario P3P 1T2 Telephone: (705) 969-4461

QUOTE

66)

Date May 28, 2025 Quote No. 1714

CUSTOMER	Р	ROJECT	
Corporation of the Township of Hilton	T	ender	Township Parking Lot
2983 Base Line	L	.ocation	Hilton Township, ON
Hilton Beach, ON	C	Closing	-
P0R 1G0	A	Attention	Sara Dinsdale

ltem	Description	Est. Quantity	Unit	Uni	t Price	Amount
A	Single Surface Treatment	1,280	M2	\$	17.18	\$ 21,990.40
ltem	Quoted for 2025	Notes				
A	Surface Treatment that is applied to parking lo	t surfaces will not be eligible to	a warranty (period.		
Conditio	ns. It is understood that the foregoing is an estimate of the guar	ntities to be done and that	Subtotal			\$ 21,990.40
0011010	payment shall be made at the stated unit prices on the actu by the company as determined upon completion of the work	al quantities of work performed	HST			\$ 2,858.75
Terms:	- Traffic control not included.	Ì	Total			\$ 24,849.15
	 Hand Spraying of Tack Coat (\$125,00/hr plus materials). Prices are not inclusive of HST. Holdback Payment due 45 days upon completion of work. 2% Interest charged monthly on overdue accounts. This quotation valid for 30 days from date produced. 					

Company

Print Name

Signature

Beamish Construction Inc. Contri

Jonathan Brunet, Construction Manager

Thank you for your business!



Meeting Date: June 11, 2025

Subject: Update-Abandoned Camper Q & R

Regular Council Meeting

Prepared by: Sara Dinsdale, CAO/Clerk-Treasurer

At the regular council meeting on May 14, 2025, Council directed the Clerk to proceed with the removal of an abandoned camper trailer on the side of the Q & R road.

The OPP were called with a request to investigate the camper trailer on May 15, 2025. Constable Whalen proceeded with an investigation and determined that it had intentionally been abandoned due to the obvious removal of all registration numbers and license plates. Constable Whalen filed an incident report and agreed that the Township could proceed with the removal of it.

Pine Ridge Services has been contacted and scheduled for the removal of the camper trailer. It will be deposited at the Hilton Beach Landfill.



SITE REPORT

Project:NQ-25009Client:The Hilton TownshipAddress:2983 Baseline Rd Hilton Beach

Description: Soils Assessment Date: 29 May,2025 Page: 1 of 8

1.0 Introduction

Norquay Engineering was retained by the Hilton Township to design a new 32' by 40' Sand Storage Building and to assess the native soils at the proposed construction site, located at the above-noted address. On May 27th, 2025, Mr. Paul DeClerck and Mr. Prayag Kayastha from Norquay Engineering conducted a limited visual assessment of the site soils. The purpose of this report is to document the observations made during the site visit and to evaluate whether the underlying native soils align with the general design intent and meet the requirements set forth by the Ontario Building Code (OBC) for the proposed new building.

2.0 Observations, Review and Confirmation

Upon site inspection conducted on May 27th, 2025, it was observed that the surface soil is not native. To determine the characteristics of the native soil and estimate its approximate bearing capacity, test pits were excavated at three locations throughout the site. The excavation activities were carried out with the assistance of Mr. David Scagel, the site superintendent/operator, who was present on-site and served as a witness during the investigation.

The first test pit was excavated in the northwest corner of the proposed site. The upper 4' consisted of sandy loam fill material. Excavation was extended to a depth of approximately 6.5', where a significant number of black pockets of organic-rich soil layer w encountered (see photos). Beneath this layer, native soil was observed, indicating that the transition to undisturbed natural ground occurs just below 6.5'. The native soil appeared to have a silty-sand texture. A limited assessment of the soil's bearing capacity was conducted using a manual penetration test, in which a 2" x 2" wooden stake with bevelled end was driven into the native soil. The stake penetrated approximately 6" with moderate effort. Based on this observation, the soil is classified as dense or compact being with estimated allowable soil bearing capacity in the range of approximately 75 to 100 kPa as per Table 9.4.4.1 in OBC.

The second test pit was excavated in the southeast corner of the proposed site. During excavation, sandy fill material mixed with infill stone was encountered. At a depth of approximately 5', significant number of black pockets of organic-rich soil layer, roots were observed along with the presence of groundwater (see photos). Excavation continued to a depth of 6.5', at which point organic material was still present, indicating that native soil had not yet been reached within the excavated depth. A limited assessment of the soil's bearing capacity was conducted using a manual penetration test, wherein a 2" x 2" wooden stake was driven into the soil. The stake penetrated approximately 12" with moderate effort. Based on this result, the soil is classified as loose being with estimated allowable soil bearing capacity in the range of approximately 50 kPa as per OBC.





A third test pit was excavated approximately 15' East from the front left corner of the existing Quonset hut, outside the proposed construction area, to evaluate an alternative location for the project. The excavated soil was firm, homogeneous, and free of organics or groundwater (see photos). At a depth of approximately 6', native soil was encountered, characterized by a sandy texture.

A limited assessment of the soil bearing capacity was performed using a manual penetration test, in which a 2" x 2" wooden stake was driven into the soil. The stake penetrated approximately 4" with moderate effort. Based on this observation, the soil is classified as dense or compact with estimated allowable soil bearing capacity of 150 kPa as per OBC. It is important to note that this is a rough estimate, and more reliable data would require standardized geotechnical testing.

In our opinion, based on the limited visual assessment and field observations, the originally proposed site exhibits comparatively low soil bearing capacity, with significant presence of organic material and groundwater. Achieving suitable bearing conditions at this location would require the complete removal of organic soils and replacement with engineered fill, along with compaction and verification through multiple soil compaction tests. This approach may not be economically feasible.

Conversely, the area near Test Pit 3, located approximately 15' from the front left corner of the existing Quonset hut, was found to contain firm, homogeneous sandy soil with no organics or groundwater observed at the investigated depth. Based on the improved subsurface conditions and estimated bearing capacity, we would recommend this area a potential building location to minimize cost.

3.0 Limitation

This report is limited to the assessment of the proposed building area as described above. The conclusions and recommendations are based on limited visual assessment and informal field testing of the existing soil. No warranties, either expressed or implied, are provided with respect to the findings, interpretations, or suitability of the site for construction beyond the scope of this assessment. All other construction should follow typical standards and common practice, adhere to design drawings, and comply with the current Ontario Building Code. This report does not alleviate the contractor, owner, building authority or any other parties of their respective responsibilities.

Sincerely,



Tony. WU Project Engineer

Paul DeClerck Manager / Partner

Norquay Engineering Ltd. 677 Macdonald Ave., Suite 270 Sault Ste. Marie, Ontario P6B 1J4 info@norquayeng.ca | www.norquayeng.ca





Norquay Engineering Ltd. 677 Macdonald Ave., Suite 270 Sault Ste. Marie, Ontario P6B 1J4 info@norquayeng.ca | www.norquayeng.ca









Photo 5: Organics Test pit 1



Photo 6: Test Pit 2





Photo 7: Organics and Water in Test Pit 2



Photo 8: Organics from Test Pit 2

Norquay Engineering Ltd. 677 Macdonald Ave., Suite 270 Sault Ste. Marie, Ontario P6B 1J4 info@norquayeng.ca | www.norquayeng.ca





Photo 9: Organics and Water in Test Pit 2



NQ-25009

Norquay Engineering Ltd. 677 Macdonald Ave., Suite 270 Sault Ste. Marie, Ontario P6B 1J4 info@norquayeng.ca | www.norquayeng.ca





Photo 11: Native Soil in Test Pit 3



Photo 12: Native Soil in Test Pit 3



FOUNDATION PLAN SCALE: 3/16" = 1'-0"





FLOOR PLAN SCALE: 3/16" = 1'-0"







RIGHT ELEVATION SCALE: 1/8" = 1'-0"





REAR ELEVATION



LEFT ELEVATION SCALE: 1/8" = 1'-0"







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Hilton Township Administration

From:barbara church <barbarachurch@live.ca>Sent:June 5, 2025 2:40 PMTo:Hilton Township Administration; Mike Garside; Janet Gordanier; Mike Trainor; Dave
Leask; Rod WoodSubject:Pool water

Good afternoon.

At the last meeting it was the first time I learned of the fire department not filling pools this year. I have had the Hilton Union fire department fill my pool since getting the pool.

I have call all around and cannot find a water supply for this year. Kahri does not deliver water.

If I had known earlier I could have had them deliver earlier or somehow collected spring rain fall to get water.

I am requested an exception for this year to have my pool filled by the Fire Department. I will make plans for next year but I am in a corner for this year.

I will sign whatever waivers you need. I am not concerned about getting lake water or damage. They have always been courteous and safe.

I hope you will consider my request for this year.

Regards.

Barbara Church. Sent from my iPhone

	a/c 480100	a/c 525600	a/c 525610	9
Month	Permit Fees	Invoice	Invoice	Difference
	Collected	Time Based	willeage	
January		594.56	72.60	667.16
February		46.81		46.81
March		70.21		70.21
April	604 00	351.07		-252.93
Арті	00100	00,101		0.00
IVIA y				0.00
June				0.00
July				0.00
August				0.00
September				0.00
October				0.00
november				0.00
December		1 000 05	70.00	E31.25
	604.00	1,062.65	72.60	551.25
			Actua	Net Cost to date 2025

1,135.25 Total Inspection and Mileage Costs

Historical FYI:			Actual Annual Cost:
2025	604.00	1,135.25	531.25
2024	7,247.00	11,559.00	4,435.03
2023	7.730	19,089.46	11,359.46
2022	5.695	13,131.71	7,436.71
2021	4,186	10,898.45	6,712.45
2020	3,885	13,951.98	10,066.98
2019	4.075	11,833.02	7,758.02
2018	2,420	6,269.23	3,849.23
2017	2 075	8,716.38	6,641.38
2016	1 570	4,165.25	2,595.25
2010	1,800	6,484,63	4,684.63
2013	2,325	7,436,83	5,111.83
2014	1,120	7,167.71	6,047.71

2025 Building Permit Fees Collected vs Costs Incurred (re: Tulloch Services)

St. Joseph Island Planning Board

2025 BUDGET

	2024	2024	2025
	Budget	Actual	BUDGET
	S	\$	\$
Expenditures:	8		
Concycl Doord Evpenses	3.600	3,435	3,600
Greneral Doard Expenses	4,000	4,284	600
Administration Fass	6.715	6,716	7,020
Administration Fees	2,400	1,860	2,400
Staff/Board Training & Conferences	500	0	600
Contribution to Reserves	0	5,945	0
Missellanoous	0	0	0
Operating Expenses Sub-Total	17,215	22,240	14,220
Official Plan Review and Update	2,465	0	2,465
Zoning By-law Update	15,000	0	20,000
TOTAL EXPENDITURES	34,680	22,240	36,685
IUTAL EAFENDITURES	2 1,000		
Revenues:	And the second second		
<u>ACTORNOS</u>			
Application Fees	3,600	6,700	4,400
Interest Income	250	540	385
Contribution from Reserves	15,830	0	16,500
Miscellaneous	0	0	0
Sub-Total	19,680	7,240	21,285
Levy to Municipalities	15,000	15,000	<u>15,400</u>
TOTAL DISCHARGE	34 680	22.240	36,685
TOTAL REVENUE	54,000		,
Reserve for Working Funds (at Year End)	15,323	37,098	20,598

<u>Municipality</u>	Municipal Levy Apportion Equalized Assessment	<u>ment</u> %	Levy
Village of Hilton Beach	23,055,885	5.434	837.00
Township of Jocelyn	84,818,584	19.992	3,079.00
Township of Hilton	90,840,050	21.412	3,297.00
Township of St. Joseph	<u>225,542,744</u>	<u>53.162</u>	<u>8,187.00</u>
Total	424,257,263	100.000	15,400.00

6

Grace United Cemetery Frequently Asked Questions

Why are there no more casket burials?

The Bereavement Authority of Ontario (BAO) reviewed the information that the Township received from the previous operator and advised that all full casket burials must stop. It was found that there are inaccuracies regarding burial locations and occupied plots without markers.

Will full casket burials be permitted in the future?

The Registrar, *Funeral, Burial and Cremation Services Act, 2002,* Bereavement Authority of Ontario (BAO), requires that a professionally licensed archaeologist retained to conduct any Stages 2-4 archaeological fieldwork and apply for and receive a <u>Cemetery Investigation</u> Authorization (CIA) prior to conducting this fieldwork (***1**).

What is the cost of the Archaeological assessment?

Stage 2 (Testing): approximately starting at \$10,000. Stage 3 and 4 (Data Recovery/Excavation): approximately starting at \$100,000. Plus, labour costs Plus, equipment fees

Is ground-penetrating radar (GPR) considered a satisfactory assessment?

No. Ground-penetrating radar (GPR) or other non-invasive methods are considered supplementary and not a replacement for a full Stage 3 cemetery investigation for confirming the presence or absence of burials.

Where can I read further information about archaeological assessments?

https://thebao.ca/registrars-directive-authorization-for-stages-2-4-archaeological-fieldwork/

What do I do if I do not want a cremation burial in the lot I have previously purchased?

After proof of your interment rights has been provided to the Township, you may transfer interment rights to another party. According to By-Law 1449-25, the resale of interment rights to a third-party is prohibited.

Why are there gates at the two driveway entrances?

This was done to preserve the cemetery and all that resides in it. There has recently been damage caused by motorized vehicles driving directly over top of graves and monuments.

10'a);;)

This is also to assist in the prevention of unauthorized burials.

Have the gates been installed to discourage visitors?

No. It is in no way meant to discourage anyone from visiting the cemetery.

How can I access the cemetery?

Accessing the cemetery through the walking paths is encouraged.

If you require access via motorized vehicle, arrangements can be made through the Hilton Township Office during office hours.

What are the Township office hours?

Mondays, Wednesdays, and Fridays between 9 am and 4:30 pm. Closed on weekends, and holidays.

How do I contact the Township office?

Phone: 705-246-2472 Email: admin@hiltontownship.ca Visit: 2983 Base Line, Hilton Beach

Can I purchase a cemetery plot or lot in the Grace United Cemetery?

No. The BAO has advised that no sales of new lots in the cemetery are permitted until an archaeological study is completed.

What is the process to plan a cremation interment into a previously purchased lot or family-owned plot?

Arrangements must be made in advance with the Township office. You will be required to provide the cremation certificate, death certificate showing that the death has been registered with the province, and your interment rights certificate of your lot or plot in the cemetery.

What do I do if I do not have an interment Rights Certificate for my family-owned plot or the lot that I previously purchased?

Ownership will have to be established. If the plot was owned by someone who has passed away, the last will and testament of the deceased that establishes you as the executor of the estate, can be provided to the Township. This will prove your inheritance rights through *Succession Law Reform Act, R.S.O.* 1990, c. S.26.

What do I do if the last will and testament establishes someone other than myself as the executor of the deceased estate and I still want to plan a cremation burial in the family-owned plot?

The executor of the deceased's estate will be required to sign the Township's Consent and Release form, releasing the interment rights to you.

If the last will and testament cannot be provided, you will be asked to sign the Township's Legal Affidavit stating that you agree to be responsible if any other person claims to be entitled to ownership of the lot(s). You can view a copy of the affidavit on our website at https://www.hiltontownship.ca/cemetery/

Once proof of interment rights has been established, the Township will provide you with an Interment Rights Certificate.

Can I transfer interment rights to someone else?

Yes. You will provide your Interment Rights Certificate to the Township office and a Consent and Release Form will need to be signed.

What are the fees associated with the cemetery?

The price list located on the Township website at the following link: https://www.hiltontownship.ca/cemetery/

Where can I find more information regarding rules and regulations in the Grace United Cemetery?

By-Law 1449-25 located on the Township's website at the following link: https://www.hiltontownship.ca/cemetery/

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Where can I locate further information or to file a complaint?

BAO Inquiries and Complaints Department: Phone at 1-844-493-6356 or by email at info@thebao.ca

The Hilton Township website under "Cemetery" at the following link: www.hiltontownship.ca

The Hilton Township Office: 705-246-2472 admion@hiltontownship.ca



Memo

Meeting Date: June 11, 2025

Subject: Tree Removal in GUC

Regular Council Meeting

Prepared by: Sara Dinsdale, CAO/Clerk-Treasurer

There are two large dead trees flagged in the cemetery that have been scheduled to be removed by Island Arboriculture this summer.

DRAFT

GRACE UNITED CEMETERY CLEANUP

"HELP US CLEAN UP AND RESTORE THIS HISTORICAL

CEMETERY"

XXXXX XX, 2025

WHERE: 2874 HILTON ROAD WHEN: 9AM-12PM RAIN DATE: XXXX XX, 2025

EMAIL BRITNEY@HILTONTOWNSHIP.CA FOR MORE INFORMATION PLEASE BRING YOUR OWN GLOVES, TOOLS (SHOVELS, SHEARS, RAKES), WHEEL BARROWS AND BUG SPRAY

DONATIONS FOR REFRESHMENTS APPRECIATED TOPSOIL, GARBAGE AND COMPOST BAGS WILL BE PROVIDED




Clerk Report: 2025-04-15/06

Subject: Personnel Committee

Meeting Date: May 14, 2025



Regular Council Meeting

Upon researching a Personnel Committee with other local townships, I have compiled a list of the roles and responsibilities involved. The committee is typically made up of the CAO or Clerk, and two Councillors. I am requesting that Council review the below information to determine whether the Township of Hilton would benefit from a Personnel Committee.

Roles and Responsibilities

Chair:

To be chosen at the first meeting

CAO/Clerk-Treasurer:

- -Secretary for meetings
 - -Create Job Description, job posting, interview questions

Prepared by: Sara Dinsdale, CAO/Clerk-Treasurer

- -Receive and review applications
- -Conduct performance evaluations of office staff and Roads Superintendent

-Road Superintendent would complete the evaluation of the Public Works Labourer and hand in to the CAO/Clerk-Treasurer, to present to the committee

- -Prepare recommendations for wage increases, discipline, training requirements etc.
- -Review performance evaluation with staff and provide recommendations suggested by the committee
- -Prepare interview questions
- -Participate in the interview panel

Committee Responsibilities:

- -Review description, job posting, interview questions
- -Review the resumes and select the candidates who will be interviewed
- -Approve the interview questions
- -Make recommendation to council for the successful applicant
- Advise on personnel policies and practices
- Provide guidance management on staffing, performance management, and compensation systems
- Committee members minus the CAO would do the performance evaluation of the CAO

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THE CORPORATION OF THE TOWNSHIP OF HILTON

Resolution No. 2025 - 95

COPY

May 14, 2025

Moved by: Mike Garside _____ Janet Gordanier _____ Dave Leask _____ Mike Trainor Seconded by: Mike Garside _____ Janet Gordanier ____ Dave Leask ____ Mike Trainor ____

BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF HILTON does agree to

forming a Personnel Committee for the Township of Hilton as set out in the attached roles and

responsibilities.

Carried:

Defeated:

Rodney Wood, Reeve

Sara Dinsdale, CAO/Clerk-Treasurer

THE CORPORATION OF THE TOWNSHIP OF HILTON

COPY

Resolution No. 2025 - 96

May 14, 2025

Moved by: Mike Garside Janet Gordanier Dave Leask Mike Trainor

2

Seconded by: Mike Garside _____ Janet Gordanier _____ Dave Leask _____ Mike Trainor _____

BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF HILTON does agree to

the appointment of CAO/Clerk-Treasurer Sara Dinsdale, Councillor $\underline{M/KE} \underline{TRA/NOR}$, and Councillor $\underline{M/KE} \underline{GARSIBE}$ as members of the Township's Personnel Committee. Furthermore, $\underline{TAE} \underline{RENAINDER} OFCOUNCIL$

shall be appointed as alternate members.

Carried:

Defeated:

Wood, Reeve Rodney

Sara Dinsdale, CAO/Clerk-Treasurer

St. Joseph Island Museum Board Budget 2025

	B	udget		Actual	7	Variance	Budget		Comments
DEVENUE	j ð	2024		2024		2024		2025	
Municipal grants	4	26 250	e e	26 250	ć	2	l c	41 100	12 EV increases from 2024
Canada Summer John Grant	~	10 225	Ş	10 1 4 4	Ş	- (101)		91,190	13.0% increase from 2024
Admissions (Mombarshins		10,325		10,144		(101)		8,344	Fewer weeks awarded
Admissions/ Memberships		3,400		4,702		1,302		3,400	
Events		1,500		1,319		(181)		1,500	In the data wanted and attended and
Fundraising		2,000		3,053		1,053		2,000	Includes workshops and other fundralsers
Donations		2,000		25,436		23,436		2,000	
I ransfer from reserve		3,000		*		(3,000)		3,000	
Transfer from Building Fund		7,000		1,000		(6,000)	_	6,900	For Kentvale store refurbishing
TOTAL REVENUE		65,475		81,964		16,489		68,334	
FXDENSES									
Hydro	<u> </u>	2,200		2,281		(81)		2,300	
Telephone & Internet		1,300		1,332		(32)		1,350	
Insurance		3,300		4,927		(1,627)		5,000	
Advertising		1,000		1,029		(29)		1,000	
Gift Shop		200		2,133		(1,933)		200	
Display		200		120		80		200	
Office		1,800		2,144		(344)		2,000	
Professional Fees		1,500		1,497		3		1,500	
Repairs & Maintenance		6,000		4,604		1,396		2,500	
Kentvale Store Refurbishing		6,000				6,000		6,900	
Garden Shed Purchase		۲		15,039		(15,039)		27	
Wages & Benefits		38,075		41,748		(3,673)		39,634	Increase due to more weeks for Curator
Bank Charges		300		312		(12)		350	
Events		1,500		3,185		(1,685)		1,500	
Programming				*				1,800	New to separate programming and events
Mileage		100		×		100		100	
Treasurer Admin Fee		2,000		2,000				2,000	
TOTAL EXPENSES		65,475		82,350		(16,875)		68,334	
EXCESS OF REVENUES OVER EXPENSES	\$	140	\$	(386)	\$	(386)	\$	8	

Municipal Levy Apportionment

	Equalized	Allocation	2025
Municipality	Assessment	Percentage	Levy
St. Joseph Township	225,542,744	53.16%	\$ 21,897
Jocelyn Township	84,818,584	19.99%	\$ 8,235
Hilton Township	90,840,050	21.41%	\$ 8,819
Village of Hilton	23,055,885	5.43%	\$ 2,239
TOTAL	424,257,263	100.00%	\$ 41,190



Work Order Form

	Project	Total			\$2,250.00	
 Understa Review/n Bulk imposion Generate AM Features & Understa Calculate Add cond Generate TCA Year-end A Prep data Complete Add a AR Genrate 	nding data structure nodify asset details ort new data financial reports Reports nd the purpose of Asset profiles replacement costs ition assessments asset management reports adjustments base for year-end TCA entries e Adjustments on active and WIP assets O financial reports Project	Total	\$225.00/hr	10 hrs	\$2,250.00 \$2,250.00	
Citywide Asset	Training including the following items					
	Description		Rate	Quantity	Total	
Contact:	Britney MacKay	WO #	ŧ	2025083	סנו	
Date:	May 29th	Phon	e:	705-246-	2472	
Client Name:	Township of Hilton	PSD	Representative:	r		

Date of Issue: May 29th, 2025

PSD Citywide Inc.

Township of Hilton Consolidated Financial Statements For the year ended December 31, 2024 lle)

Township of Hilton Consolidated Financial Statements For the year ended December 31, 2024

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Township of Hilton Management's Responsibility for Financial Reporting

December 31, 2024

The accompanying consolidated financial statements of the Township of Hilton are the responsibility of management and have been approved by the Reeve and Clerk-Treasurer on behalf of Council.

The consolidated financial statements have been prepared by management in accordance with Canadian public sector accounting standards. Consolidated financial statements are not precise since they include certain amounts based on estimates and judgements. When alternative accounting methods exist, management has chosen those it deems most appropriate in the circumstances, in order to ensure that the consolidated financial statements are presented fairly, in all material respects.

The municipality maintains systems of internal accounting and administrative controls of high quality, consistent with reasonable cost. Such systems are designed to provide reasonable assurance that the financial information is relevant, reliable and accurate and the municipality's assets are appropriately accounted for and adequately safeguarded.

The municipal Council is responsible for ensuring that management fulfills its responsibilities for financial reporting and is ultimately responsible for reviewing and approving the consolidated financial statements.

The consolidated financial statements have been audited by BDO Canada LLP in accordance with Canadian generally accepted auditing standards on behalf of the ratepayers and inhabitants of the municipality. The accompanying Independent Auditors' Report outlines their responsibilities, the scope of their examination and their opinion on the municipality's consolidated financial statements.

Reeve

Clerk-Treasurer

To the Members of Council, Inhabitants and Ratepayers of Township of Hilton

Opinion

We have audited the consolidated financial statements of Township of Hilton (the Township), which comprise the consolidated statement of financial position as at December 31, 2024 and the consolidated statements of operations, change in net financial assets and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying consolidated financial statements present fairly, in all material respects, the consolidated financial position of the Township as at December 31, 2024, and its consolidated results of operations, its consolidated changes in net financial assets and its consolidated cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Consolidated Financial Statements section of our report. We are independent of the Township in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Consolidated **Financial Statements**

Management is responsible for the preparation and fair presentation of the consolidated financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the consolidated financial statements, management is responsible for assessing the Township's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Township or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Township's financial reporting process.

Auditor's Responsibilities for the Audit of the Consolidated Financial Statements

Our objectives are to obtain reasonable assurance about whether the consolidated financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these consolidated financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the consolidated financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Township's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Township's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the consolidated financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Township to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the consolidated financial statements, including the disclosures, and whether the consolidated financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Obtain sufficient appropriate audit evidence regarding the financial information of the entities or business activities within the Township to express an opinion on the consolidated financial statements. We are responsible for the direction, supervision and performance of the group audit. We remain solely responsible for our audit opinion.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Chartered Professional Accountants, Licensed Public Accountants Sault Ste. Marie, Ontario June 12, 2025

Township of Hilton Consolidated Statement of Financial Position

December 31			2024	_	2023
Financial assets Cash and short term investments Taxes receivable Accounts receivable		\$	1,483,191 93,391 32,593	\$	1,178,268 87,465 63,251
			1,609,175		1,328,984
Liabilities Accounts payable and accrued liabilities Obligatory park reserve fund Deferred revenue - federal gas tax Deferred revenue - grants			144,283 72,072 92,728 226,496	1	97,292 68,178 67,189 63,597
		_	535,579		296,256
Net financial assets		-	1,073,596		1,032,728
Non-financial assets Tangible capital assets (Schedule 1) Prepaid expenses and inventory of supplies		_	2,199,794 10,187		2,385,154 8,780
		-	2,209,981		2,393,934
Accumulated surplus (Note 3)	- Y	\$	3,283,577	\$	3,426,662
On behalf of the Council:					
	Reeve				
	Clerk-Treasurer				

The accompanying notes are an integral part of these financial statements, $$5\!\!$

Township of Hilton Consolidated Statement of Operations

For the year ended December 31	 Budget	2024	 2023
Revenue Taxation (Note 2) Government grants - Provincial Government grants - Federal Other municipalities User fees and service charges Licences, permits and rents Penalties and interest on taxes Investment income Other income including gain (loss) of disposal of tangible capital assets	\$ 798,431 \$ 474,500 - 29,329 6,340 6,400 11,500 27,600	799,412 311,600 (50,163) 2,630 7,767 8,596 10,429 31,840 4,594	\$ 769,338 436,529 2,270 1,466 10,025 7,730 11,486 29,027 450
Expenses General government Protection services Transportation services Environmental services Health services Social and family services Recreation and cultural services Planning and development	282,880 159,407 476,476 50,000 169,384 163,346 33,532 4,275 1,339,300	295,835 124,156 408,725 53,086 173,590 171,419 37,720 5,259 1,269,790	333,443 126,231 377,781 42,139 166,624 163,326 33,774 4,264 1,247,582
Annual surplus (deficit)	14,800	(143,085) 3,426,662	20,739 3,405,923
Accumulated surplus, end of year	\$ 3,441,462	5 3,283,577	\$ 3,426,662

The accompanying notes are an integral part of these financial statements.

Township of Hilton Consolidated Statement of Change in Net Financial Assets

For the year ended December 31		Budget	 2024	_	2023
Annual surplus (deficit)	\$	14,800	\$ (143,085) \$	5	20,739
Acquisition of tangible capital assets		ай С	(17,154)		(240,225)
Amortization of tangible capital assets		200,900	202,514		198,8 4 1
Prepaid expenses and inventory of supplies		-	(1,407)		(2,390)
Net change in net financial assets		215,700	40,868		(23,035)
Net financial assets, beginning of year	-	1,032,728	 1,032,728		1,055,763
Net financial assets, end of year	\$	1,248,428	\$ 1,073,596	\$	1,032,728

The accompanying notes are an integral part of these financial statements, \$7\$

Township of Hilton Consolidated Statement of Cash Flows

For the year ended December 31		2024	2023
Operating transactions Annual surplus (deficit) Items not involving cash	\$	(143,085)	5 20,739
Amortization Increase in obligatory funds and deferred revenue		188,438	85,125
		247,867	304,705
Changes in non-cash operating balances Taxes receivable Accounts receivable Prepaid expenses and inventories of supplies Accounts payable and accrued liabilities Obligatory reserve and deferred revenue	_	(5,926) 30,658 (1,407) 46,991 3,894	(13,263) 89,745 (2,390) 7,273 1,552
Capital transactions Acquisition of tangible capital assets	0	322,077 (17,154)	387,622 (240,225)
Net change in cash and cash equivalents		304,923	147,397
Cash and cash equivalents, beginning of year	-	1,178,268	1,030,871
Cash and cash equivalents, end of year	\$	1,483,191	\$ 1,178,268

The accompanying notes are an integral part of these financial statements. $$8\!\!$

December 31, 2024

1. Significant accounting policies

The consolidated financial statements of the municipality have been prepared in accordance with Canadian public sector accounting standards, as recommended by the Public Sector Accounting Board of the Canadian Institute of Chartered Accountants.

Basis of Consolidation These consolidated financial statements reflect the assets, liabilities, sources of financing and expenditures of all municipal organizations, committees and boards which are owned or controlled by the municipality. The following joint local boards/committees have been proportionately consolidated at the indicated percentages:

St. Joseph Island Museum Board - 21% Hilton Union Fire Department - 50%

Cash and
Cash EquivalentsCash and cash equivalents include cash on hand, balances with
banks and term deposits having a maturity of twelve months or less
at acquisition which are held for the purposes of meeting short term
cash commitments.

Financial Instruments Cash and equity instruments quoted in an active market are measured at fair value. Accounts receivable, accounts payable, and long-term debt are measured at cost or amortized cost. The carrying amount of each of these financial instruments is presented on the statement of financial position.

Unrealized gains and losses from changes in the fair value of financial instruments are recognized in the statement of remeasurement gains and losses. Upon settlement, the cumulative gain or loss is reclassified from the statement of remeasurement gains and losses and recognized in the statement of operations. Interest and dividends attributable to financial instruments are reported in the statement of operations.

When investment income and realized and unrealized gains and losses from changes in the fair value of financial instruments are externally restricted, the investment income and fair value changes are recognized as revenue in the period in which the resources are used for the purpose specified.

For financial instruments measured using amortized cost, the effective interest rate method is used to determine interest revenue or expense.

All financial assets are tested annually for impairment. When financial assets are impaired, impairment losses are recorded in the statement of operations.

Transaction costs are added to the carrying value for financial instruments measured using cost or amortized cost. Transaction costs are expensed for financial instruments measured at fair value.Portfolio investments are recorded at cost. A write down is recorded where there has been a loss in value that is other than a temporary decline.

December 31, 2024

1. Significant accounting policies (continued)

Fangible Capital Assets	Tangible capital assets are recorded at cost I amortization. Cost includes all costs direc acquisition or construction of the tangible cap transportation costs, installation costs, design an legal fees and site preparation costs. Contribut assets are recorded at fair value at the time of t corresponding amount recorded as revenue recorded on a straight-line basis over the es tangible capital asset commencing once the as productive use as follows:	ess accumulated tly attributable to ital asset including id engineering fees, ted tangible capital the donation, with a e. Amortization is timated life of the aset is available for
	Land improvements Buildings	25 to 50 years 25 to 50 years

Buildings	25 to 50 years
Machinery and equipment	5 to 30 years
Vehicles	10 to 25 years
Furnishings and fixtures	5 to 20 years
Infrastructure - roads bridges and culverts	25 to 50 years

Collection of Taxes on
Behalf of OtherThe township collects taxation revenue on behalf of other
entities.Behalf of OtherSuch levies, other revenues, expenses, assets and liabilities
with

Taxation Authorities respect to the operations of these other entities are not reflected in these consolidated financial statements.

Retirement Benefits The municipality provides pension benefits to specified employees through the Ontario Municipal Employees Retirement Fund (OMERS), a multi-employer plan. The municipality's contributions due during the period are expensed as incurred.

- **Deferred Revenue** Funds received for specific purposes which are externally restricted by legislation, regulation or agreement and are not available for general municipal purposes are accounted for as deferred revenue on the consolidated statement of financial position. The revenue is recognized in the consolidated statement of operations in the year in which it is used for the specified purpose.
- **Government Transfers** Government transfers are recognized as revenue in the financial statements when the transfer is authorized and any eligibility criteria are met, except to the extent that transfer stipulations give rise to an obligation that meets the definition of a liability. Transfers are recognized as deferred revenue when transfer stipulations give rise to a liability. Transfer revenue is recognized in the statement of operations as the stipulation liabilities are settled.
- **Revenue Recognition** Taxes are recorded at estimated amounts when they meet the definition of an asset, have been authorized and the taxable event occurs. For property taxes, the taxable event is the period for which the tax is levied. Taxes receivable are recognized net of an allowance for anticipated uncollectable amounts.

December 31, 2024

1. Significant accounting policies (continued)

Conditional grant revenue is recognized to the extent the conditions imposed on it have been fulfilled. Unconditional grant revenue is recognized when monies are receivable.

Grants for the acquisition of tangible capital assets are recognized in the period in which eligible expenditures are made.

Sales of service and other revenue is recognized on an accrual basis.

- Use of Estimates The preparation of financial statements in conformity with Canadian public sector accounting standards requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from management's best estimates as additional information becomes available in the future.
- **Trust Funds** Funds held in trust by the township are not included in these consolidated financial statements. The financial activity and financial position of the trust funds are reported separately.
- 2. Taxation

	2024	 2023
Residential and multi-residential Commercial and ind ust rial Taxation from other g ove rnments	\$ 928,084 3,951 6,401	\$ 895,542 3,509 6,273
	938,436	905,324
Deduct: amounts received or receivable for school boards	 (139,024)	 (135,986)
	\$ 799,412	\$ 769,338

Property tax billings are prepared by the municipality based on an assessment roll prepared by Municipal Property Assessment Corporation ("MPAC"), an agency of the Ontario government. All assessed property values in the municipality were reviewed and values established based on a common valuation date which was used by the municipality in computing the property tax billings. However, property tax revenue and taxes receivable of the municipality are subject to measurement uncertainty as ratepayers may appeal the values assessed.

December	31,	2024
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3.

Accumulated surplus	-	2024	 2023
Reserves set aside for specific purposes by Council Working funds Office equipment Physician recruitment Protection services - fire Volunteer fundraising Transportation services - roadways Succession planning Museum Modernization Cannabis COVID-19 Restart Cenotaph Enabling Accessibility	\$	198,958 13,930 4,350 20,639 420 28,587 61,095 744 31,726 20,780 35,038 3,500	\$ 160,669 8,930 4,350 11,258 420 18,587 60,000 816 31,372 20,450 34,531 1,500 53,113
Total reserves	- C	419,767	405,996
Reserve funds set aside for specific purposes by Council Protection services - fire General government General purposes Transportation services - roadways equipment Museum Cemetery	1	96,965 149,018 167,579 195,392 33,994 21,068	92,769 142,490 160,352 186,766 32,627 20,508
Total reserve funds	. —	664,016	635,512
Total reserves Equity in tangible capital assets	\$	1,083,783 2,199,794 3,283,577	\$ 1,041,508 2,385,154 3,426,662

4. Employee benefits plans liabilities

OMERS provides pension services to more than 482,000 active and retired members and approximately 1,000 employers. Each year, an independent actuary determines the funding status of OMERS Primary Pension Plan (the Plan) by comparing the actuarial value of the invested assets to the estimated present value of all pension benefits that members have earned to date. The most recent actuarial valuation of the Plan was conducted at December 31, 2024. The results of this valuation disclosed total actuarial liabilities of \$142,489 million in respect of benefits accrued for service with actuarial assets at that date of \$139,576 million indicating an actuarial deficit of \$2.913 million. Because OMERS is a multi-employer plan, any pension plan surpluses or deficits are a joint responsibility of Ontario municipal organizations and their employees. As a result, the Township does not recognize any share of the OMERS surplus or deficit.

The amount contributed to OMERS for 2024 was \$20,259 (2023 - \$20,385) for current service and is included as an expense on the statement of operations.

December 31, 2024

5. Public Sector Salary Disclosure Act

For 2024, no employees were paid salaries, as defined in the Public Sector Salary Disclosure Act, 1996 of \$100,000 or more.

6. Trust funds

Trust funds administered by the municipality amounting to \$15,798 (2023 - \$15,755) have not been included in the "Consolidated Statement of Financial Position" nor have their operations been included in the "Consolidated Statement of Operations".

7. Segmented information

The municipality is a diversified local government institution that provides a wide range of services to its citizens. For management reporting purposes, municipal operations and activities are organized and reported by Fund. Funds were created for the purpose of recording specific activities to attain certain objectives in accordance with special regulations, restrictions or limitations.

Municipal services are provided by departments and their activities are reported in these funds. Certain departments that have been separately disclosed in the segmented information, along with the services they provide, are as follows:

General government

The administration department oversees the delivery of all government services. The department is responsible for ensuring that there are adequate policies and procedures in place to safeguard assets and to properly report financial activities. In addition, this department includes the governance activities of council.

Protection

Protection is comprised of the police, fire/emergency, by-law enforcement and building inspections departments. The mandate of the police department is to ensure the safety of the lives and property of citizens; preserve peace and good order; prevent crimes from occurring; detect offenders; and enforce the law. The fire/emergency department is responsible to provide fire suppression service; fire prevention programs; training and education related to prevention, detection or extinguishment of fires. The by-law enforcement and building inspection department ensures properties are in compliance with applicable legislation, by-laws, building standards and construction codes.

Transportation

The transportation department is responsible for the delivery of municipal public works services related to the planning, development and maintenance of roadway systems and winter control.

Environmental

The Township provides for the environmental needs of the municipality's citizens by purchasing service for garbage disposal, hazardous waste and recycling.

Health

Through the Algoma Health Unit, the municipality contributes to public health services and education and through the Algoma District Services Administration Board, to ambulance services.

December 31, 2024

7. Segmented information (continued)

Social and family

Through the Algoma District Services Administration Board, the municipality contributes to social assistance payments, child care services and social housing.

Recreation and cultural

The recreation and cultural department provides public services that contribute to neighbourhood development and sustainability through the provision of recreation and leisure services such as parks, fitness and sports programs. It provides public services that contribute to healthy communities through partnerships, promotion, prevention, protection and enforcement. The department also contributes towards the information and cultural needs of the municipality's citizens through the contribution to the local library and museum.

Planning

The planning department provides a diverse bundle of services. It manages development for business interests, environmental concerns, heritage matters and neighbourhoods through planning and community development activities. It facilitates economic development by providing services for the approval of all land development plans.

For each reported segment, revenues and expenses include both amounts that are directly attributable to the segment and amounts that are allocated on a reasonable basis. Therefore, certain allocation methodologies are employed in the preparation of segmented financial information.

The accounting policies used in these segments are consistent with those followed in the preparation of the consolidated financial statements as disclosed in the summary of significant accounting policies. For additional information see Schedule 1 - Consolidated Schedule of Segment Disclosure.

8. Financial instruments

The Township is exposed to credit risk and liquidity risk from its financial instruments. This note describes the Township's objectives, policies and processes for managing those risks and the methods used to measure them. Further qualitative and quantitative information in respect of these risks is presented below and throughout these financial statements.

a) Credit risk

Credit risk is the risk that one party to a financial instrument will cause a financial loss for the other party by failing to discharge an obligation. The Township is exposed to credit risk through its cash and accounts receivable.

The Township's maximum exposure to credit risk at the financial statement date is the carrying value of its cash and accounts receivable as presented on the statement of financial position. The Township holds its cash accounts with large reputable financial institutions, from which management believes the risk of loss due to credit risk to be remote.

The Township is exposed to credit risk in accounts receivable which includes government and other receivables. The Township measures its exposure to credit risk with respect to accounts receivable based on how long the amounts have been outstanding and management's analysis of accounts including managements on-going monitoring of outstanding accounts. In the opinion of management, the credit risk exposure in accounts receivable is considered to be moderate.

December 31, 2024

8. Financial instruments (continued)

b) Liquidity risk

Liquidity risk is the risk that the Township cannot repay its obligations when they become due to its creditors. The Township is exposed to this risk relating to its accounts payable and accrued liabilities.

The Township reduces its exposure to liquidity risk by monitoring cash and investing activities and expected outflow through extensive budgeting and maintaining enough cash to repay trade creditors as payables become due. In the opinion of management, the liquidity risk exposure to the Township is low.

c) Market risk

Market risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices. Market risk comprises three types of risk: currency risk, interest rate risk and other price risk. The Township is mainly exposed to interest rate risk.

i) Interest rate risk

Interest rate risk is the potential for financial loss caused by fluctuations in fair value or future cash flows of financial instruments because of changes in market interest rates. The Township is exposed to this risk through its interest-bearing term deposits.

The Township's term deposit portfolio has fixed interest rates of 4.50% and maturities of August 2025. The Township does not use derivative instruments to reduce its exposure to interest rate risk. In the opinion of management, the interest rate risk exposure to the Township is low.

There have not been any changes from the prior year in the Township's exposure to all of the above risks or the policies, procedures and methods it uses to measure these risks.

Township of Hilton Schedule 1 - Consolidated Tangible Capital Assets

		Land	Land Improve- ments		Buildings		Machinery and Equipment		Vehic les	Infra- structure	Construction in Progress		Total
Cost, beginning of year	\$	128,701	\$ 19,582	\$	351,908	\$	244,027	\$	51 6,0 60	\$ 4,549,985	\$ -	\$	5,810,263
Additions			1213		(4)	_	4,371	1	-	12,784			17,154
Cost, end of year		128,701	19,582		351,908		248,398		516,060	 4,562,769	-	_	5,827,417
Accumulated amortization,		-	19,582		188,984		181,494		181,886	2,853,163	2		3,425,109
Amortization	_	-		_	7,698	Ľ	15,032		36,434	 143,350			202,514
Accumulated amortization, end of year		-	19,582		196,682		196,526		218,320	 2,996,513	-		3,627,623
Net carrying amount, end of year	\$	128,701	\$ 	\$	155,226	\$	51,872	\$	297,740	\$ 1,566,256	s -	\$	2,199,794

For the year ended December 31, 2024

The accompanying notes are an integral part of these financial statements $_{\rm ff}$

Township of Hilton Schedule 1 - Consolidated Tangible Capital Assets (continued)

For the year ended December 31, 2023 (comparative figures)

		Land	L Impre m	and ove- ents	E	Buildings	Ē	Machinery and Equipment	Vehic les	Infra- structure	Construction in Progress	Total
Cost beginning of year	\$	128.701	\$ 19,	582	\$	351,908	\$	244,027	\$ 51 6,0 60	\$ 4,309,760	\$ -	\$ 5,570,038
Additions	Ŧ		, .	÷		121		(F)	 	240,225	Ĵ	 240,225
Cost, end of year		128,701	19,	582		351,908		244,027	516,060	4,549,985	-	 5,810,263
Accumulated amortization,		<u>_</u> :	19.	582		180,773		1 67 ,337	145,452	2,713,124		3,226,268
Amortization		-		2		8,211	1	14,157	36,434	 140,039		 198,841
Accumulated amortization, end of year		2	19	582		188,984		181,494	 181,886	 2,853,163	9 4 3	3,425,109
Net carrying amount, end of year	\$	128,701	\$	<u>ц</u> .	\$	162,924	\$	62,533	\$ 334,174	\$ 1,696,822	\$ -	\$ 2,385,154

The accompanying notes are an integral part of these financial statements.

Township of Hilton Schedule 2 - Consolidated Segment Disclosure

For the year ended December 31, 2024

	G	General overnment	Protection	Trans- portation	Environ- mental	Health	Social and Family	Recreation and Cultural	Planning	Consolidated Total
Revenue Taxation Government grants - Provincial Government grants - Federal Other Municipalities User fees and service charges Licences, permits and rents Penalties and interest on taxes Investment income Other including gain on disposal on assets	\$	186,246 \$ 72,597 (52,340) 493	78,164 \$ 30,467 2,630	257,320 \$ 100,300 - 3,192	33,421 \$ 13,027 - -	109,287 \$ 42,598	107,919 \$ 42,065 - -	23,747 \$ 9,256 2,177 3,682	3,308 \$ 1,290 - 400	799,412 311,600 (50,163) 2,630 7,767 8,596
		1,519 10,429 31,840 4,594	7,077 - -	-	÷			-	*	10,429 31,840 <u>4,594</u>
		255,378	118,338	360,812	46,448	151,885	149,984	38,862	4,998	1,126,705
Expenses Salaries and benefits Materials and supplies Contracted services Rents and financial External transfers and other Amortization		144,900 66,991 65,887 5,661 - 12,396	5,454 13,527 97,598 - - 7,577	158,047 68,327 - - 182,351	- 53,086 - -	2,071 1,934 - - 169,585 -	- - - 171,419 -	9,922 7,459 1,130 - 19,020 189	- 2,039 3,220	320,394 158,238 219,740 5,661 363,244 202,513
Amontzation	-	295,835	124,156	408,725	53,086	173,590	171,419	37,720	5,259	1,269,790
Net surplus (deficit)	\$	(40,457) \$	(5,818) \$	(47,913) \$	(6,638) \$	(21,705) \$	(21,435) \$	1,142 \$	(261)	\$ (143,085)

Township of Hilton Schedule 2 - Consolidated Segment Disclosure (continued)

For the year ended December 31, 2023 (comparative figures)

	G	General iovernment	Protection	Trans- portation	Environ- mental	Health	Social and Famlly	Recreation and Cultural	Planning	Consolidated Total
Revenue Taxation Government grants - Provincial Government grants - Federal Other Municipalities User fees and service charges Licences, permits and rents Penalties and interest on taxes Investment income Other including loss on disposal on assets	\$	205,886 \$ 100,870 2,028 11,486 29,027 450	76,954 \$ 31,418 1,466 7,730	233,263 \$ 200,852 4,186	26,019 \$ 10,623 - - - - -	102,883 \$ 42,004 - - - - - - - -	100,846 \$ 41,173 - - - - - -	20,854 \$ 8,514 2,270 3,036 - -	2,633 \$ 1,075 - 775 - - -	5 769,338 436,529 2,270 1,466 10,025 7,730 11,486 29,027 450
	_	349,747	117,568	438,301	36,642	144,887	142,019	34,674	4,483	1,268,321
Expenses Salaries and benefits Materials and supplies Contracted services Rents and financial External transfers and other Amortization		188,727 77,702 48,265 7,228 - 11,521	6,219 13,213 99,222 7,577	134,266 64,474 179,041	42,139	1,667 1,355 163,602	163,326	8,809 5,347 1,197 17,719 702	400 - 3,864	339,688 162,491 190,823 7,228 348,511 198,841
	-	333,443	126,231	377,781	42,139	166,624	163,326	33,774	4,264	1,247,582
Net surplus	\$	16,304 \$	(8,663) \$	60,520 \$	(5,497) \$	(21,737) \$	(21,307) \$	900 \$	219	\$ 20,739

The accompanying notes are an integral part of these financial statements.

Township of Hilton Trust Funds Financial Statements For the year ended December 31, 2024

To the Members of Council, Inhabitants and Ratepayers of Township of Hilton Trust Fund

Opinion

We have audited the financial statements of the Township of Hilton Trust Fund (the Trust Fund), which comprise the statement of financial position as at December 31, 2024, and the statement of continuity for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Trust Fund as at December 31, 2024, and the continuity thereof, in accordance with the basis of accounting as described in Note 1.

Basis of Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Trust Fund in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Emphasis of Matter - Basis of Accounting

Without modifying our opinion, we draw attention to Note 1 to the financial statements which describes the basis of accounting. The financial statements are prepared to assist the Trust Fund to comply with the reporting requirements of the Bereavement Authority of Ontario. As a result, the financial statements may not be suitable for another purpose.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the basis of accounting as described in Note 1, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Trust Fund's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Trust Fund or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Trust Fund's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Trust Fund's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Trust Fund's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Trust Fund to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Chartered Professional Accountants, Licensed Public Accountants

Sault Ste. Marie, Ontario June 12, 2025

Township of Hilton Trust Funds Cemetery Care and Maintenance

Statement of Financial Position

December 31		2024	_	2023
Assets				
Current Cash	\$	19,392	\$	15 ,755
Liabilities and Fund Balance				
Due to the Township of Hilton	\$	3,594	\$	- 1944 1944
Capital	_	15,798	_	15,755
	\$	19,392	\$	15,755

	Sta	tement	of Co	ontinuity
For the year ended December 31		2024		2023
Balance, beginning of year	\$	15,755	\$	15,434
Revenue Monument charge Interest earned		600 261		- 321
		861		321
Expenditures Interest distribution to the Township of Hilton		818		
Balance, end of year	\$	15,798	\$	15,755

December 31, 2024

1. Significant accounting policies

Management's responsibility

The financial statements of the Township of Hilton Trust Fund are the representation of management and have been prepared in accordance with accrual based accounting principles. Precise determination of some assets and liabilities may be dependent upon future events and estimates and approximations. These estimates and approximations have been based upon the available information, using careful judgement and review.

Accrual basis of accounting

Sources of financing and expenditures are reported on the accrual basis of accounting.

The accrual basis of accounting recognizes revenues as they become available and measurable; expenditures are recognized as they are incurred and measurable as a result of receipts of goods or services and the creation of a legal obligation to pay.

2. Nature of Trust Fund

The Cemetery Perpetual Care Trust Fund was established in accordance with the Funeral, Burial and Cremation Services Act, 2002 for the care and maintenance of certain cemetery grounds.

3. Statement of changes in cash flows

A statement of changes in cash flows has not been provided since the sources and uses of cash are readily apparent from the information included in the financial statements.

4. Cash

Cash is represented by funds on deposit in chartered banks or investment portfolios.

129)i)

St. Joseph Island Museum

Newsletter

www.stjoemuseum.com infoestjoemuseum.com "Take a stroll through time."



2025 Season Hello Museum Friends and Members, Opening Day is

Sunday June 1, 2025.

Hours of Operation: Wednesday-Sunday 10-5 Last Admission 4 pm **Closed MONDAYS AND** TUESDAYS

Make visiting your local Museum a part of your summer, attend one of our events, bring your family and friends and enjoy

"A Stroll Through Time."





Museum Membership

A total of sixty memberships were purchased in 2024. Members play an integral role by providing additional funds to the Museum. This allows us to mission of continue our exhibits, quality providing special events and preserving Island history for generations to consider Please come. renewing your membership this season. Doing so automatically enters your name into our Members Only Draw.

Draw

2024 Prizes and Winners All winners have been contacted and prizes dispersed. Winners and prizes were as follows: First Place-\$250 donated by New North Fuels Winner: Steven Schneider

Second Place-\$200 donated by Algoma Power Winner: Diane Tasse

Third Place-\$50 Gift Card donated by Hess Jewellers Winner: Bill & Shirley Pollock

A heartfelt thank-you to the businesses and individuals who donate prizes for our annual membership drive. Thank-you to all those that have purchased a membership. This financial support is invaluable to us.

Prizes for our 2025 Membership Drive will be finalized shortly.

(2a) ii)

St. Joseph Island Museum



www.stjoemuseum.com infoestjoemuseum.com 'Jake a stroll through time.'



2024 we again had the privilege of filling our casual maintenance position. In addition to the daily maintenance of six historic buildings the following jobs were completed:

- Outdoor garbage box built
- Ramp and door threshold painted at Log School
- Barn shelves painted
- All picnic tables painted
- All wooden furniture oiled
- Exhibit change in Drive Shed

A donation designated to maintenance or preservation are always greatly needed and appreciated.





2025 Projects/Needs

We have some very important maintenance projects to complete this season. These projects include but are not limited to:

- Refurbishing the outside of the Kentvale Store.
- Painting the porch on the Brick School.

Events

Our annual events Heritage Day and Teddy Bear Picnic were held in July. Thank-you to Nostalgia Live for providing the music for Heritage Day and to the individuals who took part in our "Dramatic Interpretation of Homesteader Memories."

2025 Events

Heritage Day-Saturday July 12, 2-5

Teddy Bear Picnic-Thursday July 31 2-5

Children's Homesteader Day Camp Wednesday August 13, 1–4

Children's Reading Program Thursdays August 7,21,28

Please Note:

Heritage Day is now second SATURDAY in July.

Teddy Bear Picnic is now the LAST THURSDAY in July.

St. Joseph Island Museum



www.stjoemuseum.com infoestjoemuseum.com 'Jake a stroll through time.'

Wreath Making Workshop Save the Date! Saturday November 1st 1-4

This was a successful event for us last season and what a wonderful way to kick off the Christmas Season. This workshop will run once again this year. It was sold out last season and so many individuals were turned away, a different venue has been chosen to accommodate a larger class size. The price will remain at \$45 per person, with all supplies and light refreshments included. **Please Note**: Registrants *MUST* pre-pay class in advance and event is **NON-REFUNDABLE.** Watch our Facebook page for more details.





Enrichment Fund

The St. Joseph Island Museum is always looking for innovative ways to enhance the visitor experience. This wide range fund has been created for donors to contribute in memory of a loved one or a straight donation. As always, each and every donation will be eligible for a charitable tax receipt. Each season an area of the Museum that needs improvement will be chosen and these donated funds will be allocated to that project. Thank-you to our generous donors in 2024 we were able to purchase four locally handcrafted wooden benches that have been placed on our grounds. This season our Enrichment Fund is being directed to Museum events and programming needs.

Guess the Artifact



May 2025



- Lavera Crack Chairperson Tanna Elliott Co-Chairperson Barry Elliott Vice Chairperson Karen Mascardelli Miles Rutledge Janet Callahan Judi Dukes Greg Senecal Val Fiegehen Laura Carolei Carrie Kennedy-Uusitalo
- Village of Hilton Beach St. Joseph Township St. Joseph Township Hilton Township Jocelyn Township Jocelyn Township St. Joseph Township Village of Hilton Beach Treasurer Curator/Secretary

~ a Note from the Curator ~

2024 was such a successful season, visitation numbers significantly increased. We welcomed and shared our Island Heritage with over 700 people. Our two main events (Heritage Day and Teddy Bear Picnic) had beautiful weather and had the highest turnouts in years . Our Children's Homesteader Day Camp was at maximum capacity and we successfully launched our children's three-part reading program in August starting with the Anne of Green Gables Series.

Our Museum continues to delight visitors with high quality exhibits that showcase an Island full of history. In addition to our six historic buildings and extensive archives, we have added a photo stand in, a little free library, an old time photo-booth and a children's activity sand table.

This growth is possible through the generosity of our members and donors and with the support from our local municipalities, board members and volunteers.

We are extremely blessed to have such a passionate group of people to work with.

Carrie Kennedy-Unsitalo (curator) Lavera Crack (board chairperson) Just a Friendly Reminder...

Renewing your membership and/or making a donation Cash/cheque may be dropped off at the Museum or cheque mailed to: St. Joseph Island Museum RR# 2 Richards Landing, ON POR 1JO EMT may be sent to:

info@stjoemuseum.com

*Please send follow up email with correct mailing address for tax receipt purposes.

12b)i)

Ministry of	Ministère des
Municipal Affairs	Affaires municipales
and Housing	et du Logement
Office of the Minister	Bureau du ministre
777 Bay Street, 17 th Floor	777, rue Bay, 17 ^e étage
Toronto ON M7A 2J3	Toronto (Ontario) M7A 2J3
Tel.: 416 585-7000	Tél. : 416 585-7000

234-2025-2204

May 13, 2025

Dear Head of Council,

On May 12, 2025 I introduced the *Protect Ontario by Building Faster and Smarter Act, 2025* (Bill 17). Through this legislation, and other changes, we are responding to recommendations and requests from municipal leaders to make it easier and faster to build new homes and infrastructure Ontario needs like transit, roads, water, and wastewater systems.

The bill contains bold actions to protect Ontario from the Ministry of Municipal Affairs and Housing, the Ministry of Infrastructure and the Ministry of Transportation. Details about the range of measures can be found in the <u>news release</u>.

Building Code Act – Ministry of Municipal Affairs and Housing

Schedule 1 of the Bill proposes changes to the Building Code Act which include:

- Adding a provision to clarify that municipalities do not have the authority to create or enforce their own construction standards.
- Eliminating the requirement for a secondary provincial approval of innovative construction products for products that have already undergone a "Canadian Code Compliance Evaluation" by the federal Canadian Construction Materials Centre (<u>25-MMAH0042</u>). Comments can be made through the Regulatory Registry of Ontario (RR) from May 12, 2025, to June 11, 2025.

Development Charges Act – Ministry of Municipal Affairs and Housing

Schedule 4 of the Bill proposes changes to the *Development Charges Act, 1997,* to standardize the development charge (DC) methodology and framework and improve predictability of costs, include:

- Creating a regulation-making authority to merge service categories for DC credits.
- Creating a regulation-making authority to specify what constitutes a "local service."
- Expanding the DC deferral to non-rental residential developments. Related changes include:

126/11)

- Providing municipalities authority, in circumstances set out in regulation, to require financial security for payment of deferred DCs for non-rental residential developments; and
- Removing authority for municipalities to charge interest on any legislated DC deferral amounts.
- Enabling municipalities to make any changes to their DC by-laws for the sole purpose of reducing DCs or removing indexing without undertaking certain procedural requirements.
- Creating a regulation-making authority to prescribe exceptions, including conditional exceptions, to capital costs that are eligible to be recovered from DCs.
- Providing that the frozen DC rates on a development would not be applicable if the current DC rates in effect would result in a lower payment.
- Exempting long-term care homes within the meaning of subsection 2 (1) of the *Fixing Long-Term Care Act, 2021* from municipal DCs.

We are interested in receiving your comments on these proposed measures. Comments can be made through the Regulatory Registry of Ontario (RR) from May 12, 2025, to June 11, 2025:

• <u>RR 25-MMAH003</u>: Changes to the *Development Charges Act, 1997,* to Simplify and Standardize the Development Charge (DC) Framework.

Planning Act – Ministry of Municipal Affairs and Housing

Schedules 3 and 7 of the Bill propose changes to the *Planning Act* and the *City of Toronto Act, 2006* that would help streamline and standardize municipal development processes. If passed, the proposed changes would:

- Provide authority for regulations to limit municipal complete application studies and provide greater recognition of planning reports prepared by prescribed certified professionals,
- Remove the need for certain minor variances,
- Give the Minister of Municipal Affairs and Housing the authority to impose conditions on a use permitted by a Minister's zoning order, and
- Streamline planning approvals for publicly funded kindergarten to grade 12 schools.

We are interested in receiving your comments on these proposed measures. Comments can be made through the Environmental Registry of Ontario from May 12, 2025, to June 11, 2025:

• <u>ERO 025-0461</u>: Proposed Planning Act and City of Toronto Act, 2006 Changes (Schedules 3 and 7 of Bill 17- Protect Ontario by Building Faster and Smarter Act, 2025).

We are also interested in receiving any comments you may have on associated regulatory changes. The government is undertaking 45-day consultations on the following proposals from May 12, 2025, to June 26, 2025:
126)111)

- <u>ERO 025-0462</u>: Proposed Regulations Complete Application (seeking feedback on proposed regulations to address complete application requirements (study/report requirements) and submissions from certified professionals)
- <u>ERO 025-0463</u>: Proposed Regulation As-of-right Variations from Setback Requirements (seeking feedback on a proposed regulation that would allow variations to be permitted "as-of-right" if a proposal is within 10% of requirements for setbacks from property lines applicable to specified lands)

The Environmental Registry postings provide additional details regarding the proposed changes.

Ministry of Infrastructure Act – Ministry of Infrastructure

Schedule 6 of the Bill proposes changes to the *Ministry of Infrastructure Act, 2011* (MOIA), to provide the Minister of Infrastructure with the authority to request information and data from municipalities and municipal agencies, where needed to support provincially funded infrastructure projects. This would help speed up the delivery of critical infrastructure that our growing communities need, while also supporting jobs and economic growth. Comments can be made through the Regulatory Registry of Ontario (RR-25MOI003) from May 12, 2025, to June 11, 2025.

Transit-Oriented Communities Act – Ministry of Infrastructure

Proposed changes to the *Transit-Oriented Communities (TOC) Act*, 2020, would reduce barriers to implementing the Transit Oriented Communities (TOC) by:

- Amending the definition of a "Transit Oriented Communities project" to include projects along the GO and LRT network more efficiently,
- Removing OIC approval requirements for any agreements between the Minister (or an entity with delegated powers) and a municipality, and
- Enabling the Minister to delegate certain responsibilities to Infrastructure Ontario for the purpose of developing TOCs.

We are interested in receiving your comments on these proposed changes. Comments can be made through the Environmental Registry of Ontario from May 12, 2025, to June 11, 2025:

• <u>ERO 025-0504</u>: Proposed *Transit-Oriented Communities Act, 2020*, changes to reduce barriers to implementing municipal agreements.

Ministry of Transportation

Schedule 2 of the bill proposes a change to the *Building Transit Faster Act, 2020* (BTFA) that, if passed, would extend the use of the BTFA measures to all provincial transit projects. This change would remove barriers to building transit faster and get shovels in the ground quicker to build major provincial transit projects that connect communities.

12b)iv)

- 4 -

A proposed amendment to the *Metrolinx Act, 2006*, permits the Minister of Transportation to request certain information and data from municipalities or municipal agencies necessary to support the development of provincial transit projects or Transit-Oriented Communities projects.

You may provide your comments on the proposed change to the BTFA through the Environmental Registry of Ontario (ERO) notice <u>ERO 025-0450</u> and the Ontario Regulatory Registry notice (<u>RR 25-MTO005</u>) and the Metrolinx Act (<u>RR 25-MTO006</u>) from May 12, 2025 to June 11, 2025.

The government invites you to review the <u>Environmental Registry of Ontario</u> and <u>Regulatory Registry of Ontario</u> posting links provided above and share any feedback you may have. If you have any questions, please reach out to my Director of Stakeholder and Caucus Relations, Tanner Zelenko, at <u>Tanner.Zelenko@ontario.ca</u>.

In the face of economic uncertainty, we must protect Ontario by speeding up construction so we can lower housing costs and keep workers on the job. I look forward to continued collaboration with you, our municipal partners, to create the homes that Ontario need today, tomorrow, and in the decades to come.

Sincerely,

Hon. Robert J. Flack Minister of Municipal Affairs and Housing

c. The Honourable Kinga Surma, Minister of Infrastructure The Honourable Prabmeet Sarkaria, Minister of Transportation The Honourable Graydon Smith, Associate Minister of Municipal Affairs and Housing

Robert Dodd, Chief of Staff, Minister's Office

Matthew Rae, Parliamentary Assistant, Municipal Affairs and Housing Laura Smith, Parliamentary Assistant, Municipal Affairs and Housing Brian Saunderson, Parliamentary Assistant, Municipal Affairs and Housing Martha Greenberg, Deputy Minister, Municipal Affairs and Housing David McLean, Assistant Deputy Minister, Municipal Affairs and Housing Caspar Hall, Assistant Deputy Minister, Municipal Affairs and Housing Municipal Chief Administrative Officers



DR. HAROLD S. TREFRY MEMORIAL CENTRE

A Division of The Corporation of the Township of St. Joseph Seniors and Persons with a Disability Services



May 28, 2025

Township of Hilton 2983 Base Line Hilton Beach, ON P0R 1G0

Dear Mayor and Council,

On behalf of the Dr. Harold S. Trefry Memorial Centre and the numerous clients that live within your municipal boundaries, thank you very much for the donation of \$2500.00 towards supporting programs that service seniors and persons with a disability.

Your contribution and commitment to promote these essential programs for seniors and persons with a disability assists in making a significant difference in our capacity to enhance the overall well-being of the residents across the East Algoma Region and is the reason that so many of them remain in their own homes, and in their communities.

We value the partnership we have with The Township of Hilton and are very grateful for the action your community has taken to ensure the success of the community support programs offered to seniors and those who wish to remain at home.

rarcy Clark

Marcy Clark _{Manager}

P.O. Box 158, 1601 C Line, Richards Landing, ON P0R1J0 *Phone: 705-246-0036 *Fax: 705-246-0249 *Email: manager@trefrycentre.ca Providing services to seniors and persons with disabilities which will assist them to remain in their own homes, allowing them to maintain their dignity. Operating in the memory of Dr. Harold S. Trefry and his devoted service to this community from 1936 until 1960.

CORPORATION OF THE TOWNSHIP OF HILTON Payment Voucher May 2025

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St. Joseph Township Donation to recreation \$750.00 (1422) St. Joseph Township Donation to Trefty Centre \$2,500.00 (1422) Central Algoma Secondary School Donation to graduation \$350.00 (1422) Generac Generator-funded by Emergency Mogul Power - Generac SSM Preparedness Grant \$27,799.25 (1422) Manita Barbar May chaning \$90.00 (1422) Canada Revenue May source deductions \$5,455.82 (1422) Canada Revenue May source deductions \$5,455.82 (1422) Generat Central May be used by emergency Final Revenue May source deductions \$5,455.82 (1422) Gateman Electric Repair and Replacing of exterior lights \$4,597.43 (1422) Island Clippings May Cemetery signs \$209.05 (1422) Canada Revenue Tr, Mithy back up, server back up, emails, EncompassIT.ca Website \$672.45 (1422) Gateman Electric Repair and Replacing of exterior lights \$4,597.43 (1422) Canik Cemetery signs \$209.05 (1422) Island Clippings May Cemetery notice and Job posting \$384.20 (1422) Upons TimBr Mart Office and cemetery supplies \$377.98 (1422) Norquay Engineering Ltd. Preparedness grant \$3,473.70 (1422) Lyons TimBr Mart Office and cemetery supplies \$33,390.00 (1422) Township of Laird 911 billing for 2024 \$182.59 (1422) Minister of Finance Highway township sign permit fees \$336.00 (1422) Payroll Payroll May 1-15, 2025 \$5,781.93 // Payroll May 16-31, 2025 [Includes 1hr Payroll May 26-31, 2025 [Includes 1	BDO Dunwoody LLP	Interim 2024 audit fees	\$15,113.75	14229
St. Joseph Township Donation to Trefry Centre \$2,500.00 1422 Central Algoma Secondary School Donation to graduation \$350.00 1422 Generac Generator-funded by Emergency Status S	St. Joseph Townshin	Donation to recreation	\$750.00	14230
Central Algoma Secondary School Donation to graduation \$350.00 1422 Generac Generac -funded by Emergency Mogul Power - Generac SSM Preparedness Grant \$27,799.25 1422 Algoma Office Equipment May photocopier contract \$47.39 1422 Wanita Barber May source deductions \$5,455.82 1422 Canada Revenue May source deductions \$5,455.82 1422 Cateman Electric Repair and Replacing of exterior lights \$4,597.43 1422 Gateman Electric Repair and Replacing of exterior lights \$4,597.43 1422 Gateman Electric Repair and Replacing of exterior lights \$384.20 1442 Gasteman Electric Repair and Replacing of exterior lights \$384.20 1442 Gasteman Electric Repair and Replacing of exterior lights \$384.20 1442 Gasteman Electric Repair and Replacing of exterior lights \$38,473.70 142 Uyons TimBr Mart Office and cemetery supplies \$33.7.98 1422 Norquay Engineering Ltd. Retainer for sand storage building drawings \$3,390.00 1422 St. Joseph Township E Edispatch billing for 2024 \$182.59 1422 St. Joseph Township E Edispatch billing for Fire Dept. \$398.84 1422 Minister of Finance March Policing \$7,066.00 1422 Payroll Payroll May 16.31, 2025 (includes 1hr Payroll Roads OT) \$6,685.56 // Dave Scagel Reimbursement for truck maintenance \$47.46 // Britney Mackay Reimbursement for truck maintenance \$47.46 // Britney Mackay Reimbursement for truck maintenance \$42.83 // Bob Hope May fire Hourarium \$309.00 // Rod Wood May council honourarium \$463.00 // Janet Gordanier May council honourarium \$463.00 // Janet Gordanier May council honourarium \$463.00 // Brant Coulter BLEO May time \$13.50 //	St. Joseph Townshin	Donation to Trefry Centre	\$2,500.00	14231
Generac Generator-funded by EmergencyMogul Power - Generac SSMPreparedness Grant\$27,799.251422Algoma Office EquipmentMay photocopier contract\$47,391422Wanita BarberMay cleaning\$90.00142Canada RevenueMay source deductions\$5,455.821422EncompassIT.cawebsite\$672.451422Gaterman ElectricRepair and Replacing of exterior lights\$4,597.431442IconixCernetry signs\$209.051422Island ClippingsMay Cernetry notice and Job posting\$384.201442Gaterman ElectricRepair and Replacing of exterior lights\$3,473.701442Island ClippingsMay Cernetry notice and Job posting\$3,473.701442Lyons TimBr MartOffice and cernetry supplies\$37.981442Minister of FinanceHighway township sign permit fees\$305.00142Norquay Engineering Ltd.Retainer for sand storage building drawings\$3,390.00142Township of Laird911 billing for 2024\$182.591422PayrollPayroll May 1-15,2025\$5,781.937PayrollRoads OT)\$6,854.567Dave ScagelReimbursement for truck maintenance\$47.467PayrollRoads OT)\$6,854.567Dave ScagelReimbursement for fruck shiping cost\$111.997Dave ScagelReimbursement for fruck maintenance\$42.837Bob HopeMay file honourarium	Central Algoma Secondary School	Donation to graduation	\$350.00	14232
Mogul Power - Generac SSMPreparedness Grant\$27,799.251423Algoma Office EquipmentMay photocopier contract\$47.391422Wanita BarberMay cleaning\$90.001422Canada RevenueMay source deductions\$5,455.821422EncompassIT.Cawebsite\$672.451422Gateman ElectricRepair and Replacing of exterior lights\$4,597.431442IconixCernetery signs\$200.051422Island ClippingsMay Cernetery notice and Job posting\$384.201442Gats, lawmower parts, generator & chainsaw-funded by Emergency\$37.981442Vons TimBr MartOffice and cernetery supplies\$3,7981442Minister of FinanceHighway township sign permit fees\$3,390.001442Township of Laird911 billing for IPO 24\$182.591442Minister of FinanceMarch Pollcing\$7,066.001442PayrollRoads OT)\$6,854.56#PayrollRoads OT)\$6,854.56#PayrollRoads OT)\$6,854.56#Dave ScagelReimbursement for truck maintenance\$47,46#Brithery MacKayReimbursement for truck maintenance\$47,46#Dave ScagelReimbursement for truck maintenance\$42,83#Bot HopeMay fire honourarium\$200.00#Reimbursement for truck maintenance\$42,83#Bot HopeMay fire honourarium\$336.00#Bot HopeMay	Seminar (genia secondary) com	Generac Generator-funded by Emergency		
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Angoin ConcernerMay cleaning\$90.00142Vanita BarberMay source deductions\$5,455.82142Canada RevenueMay source deductions\$5,455.82142EncompassIT.cawebsite\$672.45142Cateman ElectricRepair and Replacing of exterior lights\$4,597.43142IconixCemetery signs\$209.05142Istand ClippingsMay Cemetery notice and Job posting\$384.20142Gas, lawnower parts, generator & chainsaw-funded by Emergency\$3,473.70142Lyons TimBr MartOffice and cemetery supplies\$3,390.00142Norquay Engineering Ltd.Retainer for sand storage building drawings\$3,390.00142Norquay Engineering Ltd.Retainer for sand storage building drawings\$3,390.00142Vorship of Laird911 billing for 2024\$182.59142St. Joseph TownshipEdispatch billing for Fire Dept.\$398.84142PayrollPayroll May 1-15,2025\$5,781.93#PayrollRoads OT)\$6,854.56#Dave ScagelReimbursement for truck maintenance\$47.46#Britney MacKayReimbursement for FedX shipping cost\$111.99#Dave ScagelReimbursement for truck maintenance\$42.83#Bob HopeMay fire honourarium\$200.00#Retter CordanierMay council honourarium\$399.00#Mike TrainorMay council honourarium\$399.00#Bant CoulterBL	Algoma Office Equinment	May photocopier contract	\$47.39	14234
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T, Mthly back up, server back up, emails,EncompassIT.cawebsite\$672.45142Gateman ElectricRepair and Replacing of exterior lights\$4,597.43142IconixCemetery signs\$209.05142Island ClippingsMay Cemetery notice and Job posting\$384.20142Gas, lawnmower parts, generator & chainsaw-funded by Emergency\$3,473.70142Lyons TimBr MartOffice and cemetery supplies\$3,473.70142Norquay Engineering Ltd.Preparedness grant\$3,473.70142Norquay Engineering Ltd.Retainer for sand storage building drawings\$3,390.00142Township of Laird911 billing for Fire Dept.\$398.84142Minister of FinanceMarch Policing\$7,066.00142PayrollPayroll May 1-15, 2025\$5,781.93#PayrollPayroll May 16-31, 2025 [includes 1hr\$47.46#PayrollRoads OT)\$6,854.56#Dave ScagelReimbursement for truck maintenance\$42.83#Bob HopeMay fire honourarium\$200.00#Rod WoodMay council honourarium\$336.00#May Council honourarium\$339.00#Branc CoulterBLEO May time\$13.50#	Canada Bevenue	May source deductions	\$5,455.82	14236
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Gas, lawnmower parts, generator & chainsaw-funded by EmergencyKentvale Merchants Ltd.Preparedness grantLyons TimBr MartOffice and cemetery suppliesMinister of FinanceHighway township sign permit fees\$305.001422Norquay Engineering Ltd.Retainer for sand storage building drawings\$3,390.001422Township of Laird911 billing for 2024\$182.591422St. Joseph TownshipEdispatch billing for Fire Dept.\$398.841422Minister of FinanceMarch PolicingPayrollPayroll May 1-15, 2025\$5,781.93//PayrollReimbursement for truck maintenance\$47.46//Britney MacKayReimbursement for truck maintenance\$42.83//Bob HopeMay fire honourarium\$336.00//And WoodMay council honourarium\$336.00//Janet GordanierMay council honourariumBranto CulterBLEO May timeBranto CulterBLEO May timeStanto CulterBLEO May timeStanto CulterStantoBranto ColterStantoStanto ColterStantoStanto ColterStantoStanto ColterStantoStanto ColterStantoStanto ColterStantoStanto ColterStantoStanto ColterStantoStanto ColterStantoStanto ColterStanto <t< td=""><td>Island Clippings</td><td>May Cemetery notice and Job posting</td><td>\$384.20</td><td>14240</td></t<>	Island Clippings	May Cemetery notice and Job posting	\$384.20	14240
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Norquay Engineering Ltd.Retainer for sand storage building drawings\$3,390.00142Township of Laird911 billing for 2024\$182.59142St. Joseph TownshipEdispatch billing for Fire Dept.\$398.84142Minister of FinanceMarch Policing\$7,066.00142PayrollPayroll May 1-15, 2025\$5,781.93#PayrollRoads OT)\$6,854.56#Dave ScagelReimbursement for truck maintenance\$47.46#Britney MacKayReimbursement for truck maintenance\$42.83#Dave ScagelReimbursement for truck maintenance\$42.83#Bob HopeMay fire honourarium\$200.00#Rod WoodMay council honourarium\$336.00#Mike TrainorMay council honourarium\$339.00#Brant CoulterBLEO May time\$13.50#	Minister of Finance	Highway township sign permit fees	\$305.00	14243
Township of Laird911 billing for 2024\$182.591422St. Joseph TownshipEdispatch billing for Fire Dept.\$398.841422Minister of FinanceMarch Policing\$7,066.001422PayrollPayroll May 1-15, 2025\$5,781.93#PayrollPayroll May 16-31, 2025 (includes 1hr*PayrollRoads OT)\$6,854.56#Dave ScagelReimbursement for truck maintenance\$47.46#Britney MacKayReimbursement for FedX shipping cost\$111.99#Dave ScagelReimbursement for truck maintenance\$42.83#Bob HopeMay fire honourarium\$200.00#Rod WoodMay council honourarium\$336.00#Mike TrainorMay council honourarium\$3399.00#Brant CoulterBLEO May time\$13.50#	Norquay Engineering Ltd.	Retainer for sand storage building drawings	\$3,390.00	14244
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Payroll May 16-31, 2025 (Includes InfPayrollRoads OT)\$6,854.56#Dave ScagelReimbursement for truck maintenance\$47.46#Britney MacKayReimbursement for FedX shipping cost\$111.99#Dave ScagelReimbursement for truck maintenance\$42.83#Bob HopeMay fire honourarium\$200.00#Rod WoodMay council honourarium\$463.00#Janet GordanierMay council honourarium\$336.00#Mike TrainorBLEO May time\$13.50#	Payroll	Payroll May 1-15, 2025	40,701.90	7.11
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Mike TrainorMay council honourarium\$399.00Brant CoulterBLEO May time\$13.50	Janet Gordanier	May council honourarium	\$336.00	
Brant Coulter BLEO May time \$13.50	Mike Trainor	May council honourarium	\$399.00	AFT
	Brant Coulter	BLEO May time	\$13.50	AFI
OMERS May pension contributions \$3,318.54	OMERS	May pension contributions	\$3,318.54	AFI
Equitable May Premiums \$2,316.34 Auto paym	Equitable	May Premiums	\$2,316.34	Auto payment
April Statement -office & shop supplies,		April Statement -office & shop supplies,		
NCU Visa internet, rd's cell, gas, AMCTO meeting \$1,356.41 Online paym	NCU Visa	internet, rd's cell, gas, AMCTO meeting	\$1,356.41	Online payment
May Statement - office supplies, internet,		May Statement - office supplies, internet,		
NCU Visa SooToday job ad \$359.51 Online paym	NCU Visa	SooToday job ad	\$359.51	Online payment

\$136,531.25