

THE CORPORATION OF THE TOWNSHIP OF HILTON

BY-LAW NO. 1523-26

Being a by-law to authorize the participation in a Compliance Audit Joint Committee for Central Algoma Area Municipalities.

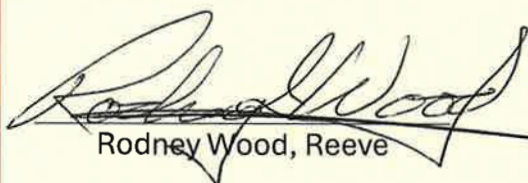
WHEREAS Section 88.37 of the *Municipal Elections Act, 1996, S.O. 1996, c. 32*, as amended, requires that every municipality appoint a Compliance Audit Committee prior to October 1 of an election year;

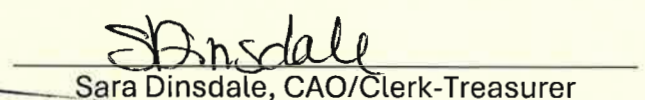
AND WHEREAS the Councils of the Municipalities of Prince, Macdonald, Meredith & Aberdeen Additional, Laird, Tarbutt, Johnson, Hilton, Hilton Beach, Jocelyn, St. Joseph, Bruce Mines, Plummer Additional, and Huron Shores, have deemed it desirable to create a joint committee to satisfy this requirement;

NOW THEREFORE the Council of the Corporation of the Township of Hilton hereby enacts as follows:

1. **THAT** the aforementioned Councils have agreed by resolution passed in open council at their respective council meetings that a Compliance Audit Joint Committee be created to carry out the functions and powers set out in Section 88.37 of the *Municipal Elections Act, 1996*, as amended, in accordance with the Terms of Reference in the form of Schedule "A" hereto attached.
2. **THAT** the Reeve and Clerk of the Township of Hilton are authorized to execute any and all documents necessary to give effect to the foregoing.
3. **THAT** Schedule "A" attached hereto forms part of this by-law.

Read a first, second and third time and finally passed this 16th day of September 2026.


Rodney Wood, Reeve


Sara Dinsdale, CAO/Clerk-Treasurer

THE CORPORATION OF THE TOWNSHIP OF HILTON

Schedule "A" to By-law No. 1523-26

Subject: Terms of Reference
Source: By-law No. 1523-26 Compliance Audit Joint Committee
Date Approved: September 16, 2026.
Resolution No.: 2026-194

MANDATE

The functions and powers of the Committee are set out in Section 88.33 of the *Municipal Elections Act, 1996*. They are summarized as follows:

- To consider any compliance applications submitted by electors within 30 days of their receipt and decide whether they should be granted or rejected.
- If an application is granted, to appoint an auditor to conduct the compliance audit of the subject candidate's election campaign finances.
- To review the auditor's report within ten (10) days of receiving it and determine whether legal proceedings should be commenced.
- To determine, if the auditor's report indicates that there were no apparent contraventions and if there appears there were no reasonable grounds for the application, to recover the costs of the audit from the applicants.

The following persons are not eligible to serve on the committee:

- Members of Council
- Municipal staff, and
- Candidates running for office in the 2026 municipal election.

In addition, members appointed to the Compliance Audit Joint Committee shall agree in writing that they will not work for, provide advice to, or assist any candidate in the 2026 municipal election.

This Committee will serve the Township of Prince, Township of Macdonald, Meredith & Aberdeen Additional, Township of Laird, Township of Tarbutt, Township of Johnson, Township of St. Joseph, Village of Hilton Beach, Township of Hilton, Township of Jocelyn, Town of Bruce Mines, Township of Plummer and Municipality of Huron Shores.

COMPOSITION

The Committee shall consist of three (3) to five (5) members appointed by Council. The

Clerk of the municipality receiving an application shall act as a resource to the Committee and provide administrative support as required.

TERM

The term of the Committee shall coincide with the term of Council and shall continue until a successor Committee is appointed.

CHAIR

The Committee shall elect one of its members to serve as Chair at its first meeting and may elect a Vice-Chair if deemed necessary.

REMUNERATION

Committee members shall receive a per diem rate of \$200.00 per meeting or hearing attended. All costs associated with a compliance audit application, including Committee remuneration, shall be borne by the municipality receiving the application, subject to any cost recovery provisions under the *Municipal Elections Act, 1996*.

MEMBERSHIP SELECTION

All applicants shall be required to complete an application form outlining their qualifications and experience. Preference shall be given to applicants possessing qualifications and experience in one or more of the following areas:

- a) Knowledge and understanding of municipal election campaign financing rules;
- b) Experience working on committees, task forces or similar settings;
- c) Knowledge of quasi-judicial proceedings;
- d) Availability and willingness to attend meetings;
- e) Experience in law, accounting, auditing, election administration, governance, adjudication, or public administration.