

THE CORPORATION OF THE TOWNSHIP OF HILTON

MINUTES

Special Meeting

August 12, 2026

Scheduled for: 10:00 a.m.

Present: Reeve Rodney Wood
Councillor Dave Leask
Councillor Mike Trainor
Councillor Mike Garside

CAO/Clerk-Treasurer Sara Dinsdale

Absent: Councillor Janet Gordanier
Deputy Clerk-Treasurer Britney MacKay
Road Superintendent/Public Works Foreman Dan See

The meeting was called to order at 9:42 am.

There was no pecuniary interest declared.

Resolution 2026-152

Moved: Mike Trainor

Seconded: Dave Leask

BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF HILTON does accept the agenda for August 12, 2026. *CARRIED*

Council received Resolution No. PER2026-52 from the Personnel Committee regarding a recommendation to enter into a contract with RSM Building Consultant for the requirement of Chief Building Official Services.

Resolution 2026-153

Moved: Mike Trainor

Seconded: Dave Leask

BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF HILTON does agree to the recommendation provided by the Personnel Committee to enter into contract with RSM Building Consultants for Chief Building Official Services;

AND THAT Cloud permit software is required for the provision of electronic building permit services;

AND THAT the CAO/Clerk-Treasurer be authorized to execute the required contract and any related agreements on behalf of the Township of Hilton. *CARRIED*

Corporation of the Township of Hilton
Minutes-August 12, 2026, Cont'd

Resolution 2026-154

Moved: Mike Trainor

Seconded: Mike Garside

BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF HILTON does give first, second and third and final reading and pass By-law No. 1516-26; being a By-law to repeal By-law No. 1503-26; being a by-law that appointed Glen Irwin as Chief Building Official for the Corporation of the Township of Hilton.

CARRIED

Resolution 2026-155

Moved: Dave Leask

Seconded: Mike Trainor

BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF HILTON does give first, second and third and final reading and pass By-law No. 1517-26; being a by-law to appoint a Chief Building Official under the *Building Code Act, 1992, S.O. c.23*, for the purposes of enforcement of the said Act. *CARRIED*

Resolution 2026-156

Moved: Mike Garside

Seconded: Dave Leask

BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF HILTON does give first, second and third and final reading and pass By-law No. 1518-26; being a by-law to confirm proceedings of this meeting.

CARRIED

Resolution 2026-157

Moved: Mike Garside

Seconded: Mike Trainor

BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF HILTON does adjourn at 9:50 am. Council to meet again at the Hilton Township Municipal Office on Wednesday, August 19, 2026 at 7:00 p.m. or at the call of the Reeve. *CARRIED*



Rod Wood, Reeve



Sara Dinsdale, CAO/Clerk-Treasurer